NORGE WATER AND SEWER CO., INC. Chickasha, Oklahoma September 30, 2014

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CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Norge Water & Sewer Co., Inc. Chickasha, Oklahoma 73018

Report on the Financial Statements

We have audited the accompanying modified cash basis financial statements of the **Norge Water and Sewer Co., Inc.**, Chickasha, Oklahoma, as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Company's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the

circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position-modified cash basis of the Norge Water & Sewer Co., Inc. as of September 30, 2014, and the respective changes in financial position-modified cash basis and cash flows-modified cash basis, thereof for the year then ended in conformity with the basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements that describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 2, 2014, on our consideration of the Company's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control over financial reporting and compliance.

Ongel, Johnston + Blosingeme, P.C.

Angel, Johnston & Blasingame, P.C. December 2, 2014

NORGE WATER AND SEWER CO., INC. CHICKASHA, OKLAHOMA Statement of Net Position - Modified Cash Basis -For the Year Ended September 30, 2014

ASSETS Current Assets Cash and cash equivalents Restricted cash and cash equivalents	\$ 156,040 16,588
Total Current Assets	 172,628
Non Current Assets Land and other non-depreciable assets	5,000
Water System	446,316
Equipment	4,424
Total Non Current Assets	 455,740
Less: Accumulated Depreciation	(27,172)
Total Non Current Assets, net of depreciation	 428,568
	 ,
Total Assets	601,196
LIABILITIES Current Liabilities Meter Deposit Liability Payroll Liability	 16,588 1,262
Total Current Liabilities	 17,850
Non Current Liabilities Non Current Liabilities <i>Total Non Current Liabilities</i>	
Total Liabilities	17,850
<u>NET POSITION</u> Net Investment in Capital Assets Restricted	 428,568
Unrestricted	 154,778
Total Net Position	\$ 583,346

The accompanying notes are an integral part of the financial statements.

NORGE WATER AND SEWER CO., INC. CHICKASHA, OKLAHOMA Statement of Revenues, Expenses, and Changes in Net Position - Modified Cash Basis -For the Year Ended September 30, 2014

Water Sales171,745Rent1,200Refunds888Fees and Miscellaneous7,060Line Extension Repayment8,150Total Operating Revenue189,043Operating ExpensesCost of water purchased33,613Bank Service Charges and Return Checks1,256Bookkeeping9,000Dues, Fees and Permits621Environmental Quality4,754Insurance3,156Meter Reading1,000Miaege150Office Expense2,260Office Expense3,740Professional Fees4,255Repairs and Maintenance73,563Salaries and Payroll Tax31,563Salaries and Payroll Tax31,564Worker's Compensation1,984Depreciation11,981Total Operating Revenues (Expense)211Interest income211Income (Loss)2,496Non Operating Revenues (Expenses)211Income (Loss) Before Transfers2,707Transfers In (Out)-Change in Net Position2,707Net Position - Beginning of Year580,639	Operating Revenue	
Rent1,200Refunds888Fees and Miscellaneous7,060Line Extension Repayment8,150Total Operating Revenue189,043Operating ExpensesCost of water purchased33,613Bank Service Charges and Return Checks1,256Bookkeeping9,000Dues, Fees and Permits621Environmental Quality4,754Insurance3,156Meter Reading1,000Mileage150Misc280Office Expense3,4740Professional Fees4,255Repairs and Maintenance73,563Salaries and Payroll Tax31,590Telephone540Utilities5,064Worker's Compensation1,984Depreciation11,981Total Operating Revenues (Expense)211Income (Loss)2,496Non Operating Revenues (Expenses)211Income (Loss) Before Transfers2,707Transfers In (Out)-Change in Net Position2,707Net Position - Beginning of Year580,639		171,745
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Interest income211Total Non Operating Revenues (Expenses)211Income (Loss) Before Transfers2,707Transfers In (Out)-Change in Net Position2,707Net Position - Beginning of Year580,639		 _,
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Income (Loss) Before Transfers Transfers In (Out)2,707 -Change in Net Position Net Position - Beginning of Year2,707	Total Non Operating Revenues (Expenses)	
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Transfers In (Out)-Change in Net Position2,707Net Position - Beginning of Year580,639	Income (Loss) Before Transfers	2,707
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Net Position - Beginning of Year 580,639		
Net Position - Beginning of Year 580,639	Change in Net Position	2,707
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	Net Position - Beginning of Year	580,639
Net Position - End of Year $\frac{$53,346}{}$	Net Position - End of Year	\$ 583,346

The accompanying notes are an integral part of the financial statements.

NORGE WATER AND SEWER CO., INC. CHICKASHA, OKLAHOMA Statement of Cash Flows - Modified Cash Basis -For the Year Ended September 30, 2014

Cash flows from operating activities Receipts from customers Payments to suppliers Payments for contracted services Other receipts (payments) <i>Net cash provided by (used for) operating activities</i>	\$ 188,306 (163,154) (10,150) <u>1,162</u> 16,164
Cash flows from noncapital financing activities Transfers to other funds Transfers from other funds <i>Net cash provided by (used for) noncapital financing activities</i>	
Cash flows from capital and related financing activities Purchase of capital assets Net cash provided by (used for) capital and related financing activities	 -
Cash flows from investing activities Interest received Net cash provided by (used for) investing activities	 210 210
Net increase (decrease) in cash and cash equivalents Cash and cash equivalents at beginning of year Cash and cash equivalents at end of year	\$ 16,374 156,254 172,628
Reconciliation of operating income (loss) to net cash provided (used) by operating activities Operating income (loss) Adjustment to reconcile operating income to net cash provided (used) by operating activities: Depreciation expense Change in payroll liabilities Change in refundable deposits	2,496 11,981 1,262 425
Net cash provided by (used for) operating activities	\$ 16,164

The accompanying notes are an integral part of the financial statements.

Note 1 – Summary of Significant Accounting Policies

As discussed further in Note 1.C., these financial statements are presented on the modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

A. Financial Reporting Entity

Norge Water and Sewer Co., Inc., Chickasha, Oklahoma is incorporated under the laws of the State of Oklahoma and is a nonprofit organization. The governing body consists of five members with one acting as the Chairman. The purpose of this nonprofit Company is to provide rural customers with water utilities. In accomplishing said purpose, the Company may make financial inducements or take any other necessary action to provide services so long as such actions are consistent with state and federal statutes and constitutional limitations.

The accompanying financial statements include all functions and activities over which the Company exercises financial accountability. The Company is considered a primary government as defined by the Governmental Accounting Standards Board (GASB) and has no other component units within its reporting entity.

B. Basis of Presentation

The Company's fund is an enterprise fund. Enterprise funds are proprietary funds used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity only has one general operating fund that comprises the Company's enterprise funds.

C. Measurement Focus and Basis of Accounting

Measurement focus refers to how transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recognized and recorded in the financial statements regardless of the measurement focus applied.

The Company's financial statements use the economic resources measurement focus and are presented on the modified cash basis of accounting. Revenues are recognized when they are received and expenses are recorded when paid with the following modifications:

- Capital assets are recorded when purchased and related depreciation is recorded.
- Payroll taxes due are recorded as liabilities.

Note 1 – Summary of Significant Accounting Policies, (continued)

C. Measurement Focus and Basis of Accounting, (continued)

This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

If the Company utilized the basis of accounting recognized as generally accepted, the financial statements would use the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred.

D. Assets, Liabilities and Equity

<u>Cash & Cash Equivalents</u> - For the purposes of the statement of cash flows, the Company considers all cash on hand, demand deposits, interest bearing checking accounts and time deposit accounts including certificates of deposit with an original maturity of three months or less to be cash and cash equivalents.

<u>Investments</u> – Investments consist of certificate of deposits maturing beyond three months. Investments are stated at cost, which approximates market value.

<u>Accounts Receivable</u> - As a result of the use of the modified cash basis of accounting, accounts receivable and other revenue related receivables are not reported in the financial statements.

<u>Restricted Assets</u> - Restricted assets include assets that are legally restricted as to their use. The primary restricted assets are related to utility customer deposits.

<u>Capital Assets</u> - Capital assets acquired are capitalized and stated at historical cost or estimated historical cost, if actual historical cost is not available.

Donated capital assets, if any, are recorded at their fair market values as of the date received. Interest incurred, if any, during the construction phase of capital assets is reflected in the capitalization value of the asset constructed. The Company currently has not established a capitalization threshold and therefore capitalizes all capital assets purchased.

Depreciation of exhaustible capital assets is recorded as an expense over the estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is generally as follows:

September 20, 2011

Buildings, Water Systems and Improvements	40 Years
Furniture and Fixtures	10 Years
Equipment and Vehicles	5-10 Years

Note 1 – Summary of Significant Accounting Policies, (continued)

D. Assets, Liabilities and Equity, (continued)

<u>Current Liabilities</u> – Refundable meter deposits represent the funds received from customers for their water utility deposits. These deposits are refunded or credited to the customer upon termination of the utility service and payment of all charges due and connected with the service.

<u>Net Position</u> - Net position is divided into three components:

- a. *Net Investment in Capital Assets* Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributed to the acquisition, construction, or improvements of those assets.
- b. *Restricted net position* Consists of net assets with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. *Unrestricted net position* All other net assets that do not meet the definition of "restricted" or "net investment in capital assets."

It is the Company's policy to first use restricted net position prior to the use of unrestricted net position when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

<u>Inventories</u> - The Company does not maintain inventories. Inventory items are expenses in the year purchased. This method of accounting is not in accordance with generally accepted accounting principles which require inventories to be established and expenses to be incurred only when an inventory item is used.

E. Revenues and Expenses

<u>Operating and Non-operating Revenues</u> - Operating revenues are considered those whose cash flows are related to operating activities, while revenues related to financing, capital and investing activities are reported as non-operating.

<u>Expenditures/Expenses</u> - The Company reports expenses relating to the use of economic resources.

Note 1 – Summary of Significant Accounting Policies, (continued)

F. Use of Estimates

Certain estimates are made in the preparation of the financial statements, such as estimated lives for capital assets depreciation. Estimates are based on management's best judgments and may vary from actual results.

Note 2 – Detailed Notes on Transaction Classes/Accounts

A. Deposits, Investments, and Collateral

<u>Deposits and Investments</u> - The Company does not have a written investment policy that limits its investment choices. Investments are usually bank Certificates of Deposit. The Company currently does not have any investments.

<u>Custodial Credit Risk – Deposits</u> - Custodial credit risk is the risk that in the event of a bank failure, the Company's deposits may not be returned to it. The Company does not have a written policy for custodial risk, but *Oklahoma Statutes* requires collateral for all uninsured deposits of municipal funds and other political subdivisions. As of September 30, 2014, the Company's First National Bank balance of \$172,628 was under the \$250,000 FDIC insurance level and was not exposed to custodial credit risk.

B. Capital Assets

Capital asset activity for the fiscal year ended September 30, 2014 was as follows:

	Balance 9/30/13	Additions	Disposals	Balance 9/30/14
Non-depreciable assets:				
Land	\$ 5,000	\$ -	\$ -	\$ 5,000
Construction in Progress				
Total non-depreciable assets	5,000	<u> </u>	<u> </u>	5,000
Depreciable assets:				
Equipment	4,424	-	-	4,424
Water System	446,315	1		446,316
Total depreciable assets	450,739	1	<u> </u>	450,740
Less accumulated depreciation:	15,191	<u> 11,981</u>		27,172
Net depreciable assets	435,548	11,980		423,568
Net Capital Assets	<u>\$ 440,548</u>	<u>\$ 11,980</u>	<u>\$</u>	<u>\$ 428,568</u>

Depreciation expense for the year was \$11,980.78

Note 2 – Detailed Notes on Transaction Classes/Accounts, (continued)

C. Restricted Assets

The Company does not have any restricted assets.

D. Liabilities

<u>Meter Deposits</u> - The Company collects deposits from customers which are to be refunded or credited to customers when they discontinue using the Company's services and their account is current. Meter deposit liability at September 30, 2014 was \$16,588.

E. Long-Term Debt

The Company has no debt outstanding.

Note 3 – Other Notes

A. Risk Management

The Company is exposed to various risks of loss (torts, theft of, damage to, or destruction of assets, business interruptions, errors and omissions, job-related illnesses or injuries to employees, and acts of God) and has established a risk management strategy that attempts to minimize losses and the carrying cost of insurance. There have been no significant reductions in insurance coverage from the prior year and settlements have not exceeded coverage in the past three years.

<u>General Liability and Umbrella Liability</u> - General liability and umbrella liability are insured through Oklahoma Rural Water Association Assurance Group. Risk of loss retained is limited to the excess of insurance liability coverage limits set by the commercial insurance provider, subject to a \$1,000 deductible.

<u>Workers' Compensation</u> - Workers' compensation is covered through participation in the Oklahoma Rural Water Association Worker's Compensation Insurance program. Risk of loss retained is limited to the excess of insurance liability coverage limits set by Oklahoma Rural Water Association.

B. Employee Pension and Other Benefits

The Company provides no pension, deferred compensation or other post-employment benefits to employees of the Company.

Note 3 – Other Notes (continued)

C. Commitments and Contingencies

The Company is not involved with any legal proceedings, which normally occur in the course of operations at this time. Therefore, the financial statements do not include provisions for loss contingencies. While legal proceedings cannot be foreseen, the Company feels that any settlement or judgment not covered by insurance would not have a material effect on the financial condition of the Company.

D. Related Party Transactions

The Company contracts with Woods Ditching for all water maintenance service. The current Company manager is related to the Woods Ditching owner(s).

Report on Internal Control and Compliance



CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Norge Water and Sewer Co., Inc. Chickasha, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying modified cash basis financial statements of the Norge Water & Sewer Co., Inc., Chickasha, Oklahoma, as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Company's basic financial statements and have issued our report thereon dated, December 2, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Norge Water and Sewer Co., Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we do not express an opinion on the effectiveness of the Company's internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Company's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control

that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and responses to be a material weaknesses. 14-01.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Norge Water & Sewer Co., Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Norge Water and Sewer Co., Inc.'s Response to Findings

Norge Water and Sewer Co., Inc.'s response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Company's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with the *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ongel, Johnston + Blosingeme, P.C.

Angel, Johnston & Blasingame, P.C. December 2, 2014

Norge Water and Sewer Co., Inc. Schedule of Findings and Responses For the Year Ended September 30, 2014

14-01 <u>Criteria</u> - A good system of internal control provides for a proper segregation of the accounting functions.

<u>Condition</u> - The Company has one individual that perform the duties that would normally be divided among a large number of employees.

<u>Cause and Effect</u> – The lack of internal control surrounding the accounting functions could result in more than a low risk that errors or irregularities may occur and not be detected within a timely period.

<u>Recommendation</u> – The Board should assess the advantages of segregating the accounting functions in order to determine whether hiring personnel or outsourcing functions would be cost effective.

<u>Management response</u> – At this time it is not cost effective to hire administrative staff that would be necessary in order to adequately segregate duties.

Norge Water and Sewer Co., Inc. Summary of Prior Year Audit Findings For the Year Ended September 30, 2014

13-01 <u>Finding</u> - A good system of internal control provides for a proper segregation of the accounting functions. The Company has one individual that perform the duties that would normally be divided among a large number of employees. The lack of internal control surrounding the accounting functions could result in more than a low risk that errors or irregularities may occur and not be detected within a timely period.

<u>Recommendation</u> – The Board should assess the advantages of segregating the accounting functions in order to determine whether hiring personnel or outsourcing functions would be cost effective.

<u>Disposition</u> – **This continues to be a finding.*

13-02 <u>Finding</u> – Internal Revenue Code section 3509 requires an employer to properly classify employees and independent contractors in accordance with IRS guidelines. Jenny King and Delma Pena are being classified and paid as independent contractors. In substance, they appear to be employees.

<u>Recommendation</u> – We recommend the Board reevaluate the classification of its independent contractors.

<u>Disposition</u> – This appears to have been corrected and is no longer a finding.