

**FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORTS
OKARCHE INDEPENDENT SCHOOL DISTRICT
NO. 105
KINGFISHER COUNTY, OKLAHOMA
JUNE 30, 2015**

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105

KINGFISHER COUNTY, OKLAHOMA

JUNE 30, 2015

TABLE OF CONTENTS

School District Officials

Independent Auditor's Report

Combined Financial Statements

| | |
|--|---------------|
| Combined Balance Sheet - Regulatory Basis - All Fund Types and Account Groups | Schedule 1-00 |
| Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Regulatory Basis All Governmental Fund Types..... | Schedule 2-00 |
| Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Regulatory Basis - Budgeted Governmental Fund Types..... | Schedule 3-00 |

Notes to Combined Financial Statements

SUPPORTING SCHEDULES

Combining Financial Statements

| | |
|--|---------------|
| Combining Statement of Assets, Liabilities and Fund Balances - Regulatory Basis All Special Revenue Funds..... | Schedule 4-00 |
| Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Regulatory Basis All Special Revenue Funds..... | Schedule 5-00 |
| Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Regulatory Basis - All Special Revenue Funds | Schedule 6-00 |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105

KINGFISHER COUNTY, OKLAHOMA

JUNE 30, 2015

TABLE OF CONTENTS

Combining Financial Statements, (Continued)

Combining Statement of Assets, Liabilities and
Fund Balances - Regulatory Basis - Capital Project FundsSchedule 7-00

Combining Statement of Revenues, Expenditures and
Changes in Fund Balances - Regulatory Basis
All Capital Projects FundsSchedule 8-00

Combining Statement of Assets, Liabilities and
Fund Balances - Regulatory Basis - Fiduciary Funds.....Schedule 9-00

Combining Statement of Changes in Assets and
Liabilities - Regulatory Basis - All Agency FundsSchedule 10-00

Supplementary Information

Schedule of Expenditures of Federal Awards.....Schedule 11-00

Reports on Internal Control and on Compliance

Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance
and other Matters Based on an Audit of
Financial Statements Performed in Accordance
with Government Auditing Standards

Audit Comments

School District's Response to Audit Comments

**Schedule of Accountant's Professional Liability
Insurance Affidavit**

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
SCHOOL DISTRICT OFFICIALS
JULY 1, 2014 THROUGH JUNE 30, 2015**

Board of Education

| | |
|----------------|-------------------|
| President | Craig Baustert |
| Vice-President | Stephanie Jeffrey |
| Clerk | Shawn Vogt |
| Member | Beth Schieber |
| Member | Heather Nance |

School District Treasurer

Karen Mueggenborg
Kingfisher County Treasurer

Superintendent of Schools

Rob Friesen



BRITTON, KUYKENDALL, & MILLER
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL
RICK D. MILLER

204 E. FRANKLIN - P.O. BOX 507
WEATHERFORD, OK 73096
580-772-3596
FAX 580-772-3085

BRANCH OFFICE:
106 N. COLLEGE - P.O. BOX 266
CORDELL, OK 73632
580-832-5313
FAX 580-832-5314

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Okarche Independent School District No. 105
Okarche, Kingfisher County, Oklahoma

Report on the Financial Statements

We have audited the accompanying fund type and account group financial statements-regulatory basis of Okarche Independent School District No. 105, Oklahoma, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise Okarche Independent School District No. 105, Oklahoma's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, Okarche Independent School District No. 105, Oklahoma, prepares its financial statements in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The differences between the regulatory basis of accounting and accounting principles generally accepted in the United States of America are also described in Note 1. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the School's policy to prepare its financial statements on the basis of accounting discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Okarche Independent School District No. 105, Oklahoma, as of June 30, 2015, or the results of its operations for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

As discussed in Note 1, the financial statements referred to above do not include the general fixed asset account group, which is a departure from the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

However, in our opinion, except for the omission of the general fixed asset account group as discussed in the Basis for Qualified Opinion on Regulatory Basis of Accounting paragraph, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances arising from regulatory basis transactions of each fund type and account group of Okarche Independent School District No. 105, Oklahoma, as of June 30, 2015, and the revenues it received and expenditures it paid and encumbered for the year then ended, on the regulatory basis of accounting described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements that collectively comprise Okarche Independent School District No. 105, Oklahoma's basic financial statements. The accompanying Combining Financial Statements and Schedule of Expenditures of Federal Awards as listed in the accompanying Table of Contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining Financial Statements and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, such information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 5, 2016, on our consideration of Okarche Independent School District No. 105, Oklahoma's, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Okarche Independent School District No. 105, Oklahoma's internal control over financial reporting and compliance.

Britton, Kuykendall & Miller

BRITTON, KUYKENDALL & MILLER
Certified Public Accountants

Weatherford, Oklahoma
January 5, 2016

COMBINED FINANCIAL STATEMENTS

OF

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA**

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
 KINGFISHER COUNTY, OKLAHOMA
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS
 JUNE 30, 2015

| | Governmental Fund Types | | | |
|--|-------------------------|----------------------|---------------------|---------------------|
| | General | Special Revenue | Debt Service | Capital Projects |
| ASSETS | | | | |
| Cash and Investments | \$ 620,088.19 | \$ 131,866.53 | \$ 38,265.06 | \$ 70,097.47 |
| Amount available in debt service fund | 0.00 | 0.00 | 0.00 | 0.00 |
| Amount to be provided for retirement of general long-term debt | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Assets | \$ 620,088.19 | \$ 131,866.53 | \$ 38,265.06 | \$ 70,097.47 |
| LIABILITIES AND FUND BALANCE | | | | |
| Liabilities: | | | | |
| Warrants payable | \$ 8,878.98 | \$ 395.88 | \$ 0.00 | \$ 0.00 |
| Encumbrances | | 0.00 | 0.00 | 0.00 |
| Due to others | 0.00 | 0.00 | 0.00 | 0.00 |
| General obligation bonds payable | 0.00 | 0.00 | 0.00 | 0.00 |
| Capital lease payable | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest payable | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Liabilities | 8,878.98 | 395.88 | 0.00 | 0.00 |
| Fund Equity: | | | | |
| Unreserved: | | | | |
| Designated for capital projects | 0.00 | 0.00 | 0.00 | 70,097.47 |
| Designated for debt service | 0.00 | 0.00 | 38,265.06 | 0.00 |
| Undesignated | 611,209.21 | 131,470.65 | 0.00 | 0.00 |
| Total fund balances | 611,209.21 | 131,470.65 | 38,265.06 | 70,097.47 |
| Total Liabilities and Fund Balances | \$ 620,088.19 | \$ 131,866.53 | \$ 38,265.06 | \$ 70,097.47 |

The notes to the financial statements are an integral part of this statement.

| Fiduciary Fund Types | Account Group | Total (Memorandum Only - Note 1) 2015 |
|-------------------------|----------------------------|--|
| Trust and Agency | General Long- Term Debt | |
| \$ 229,387.31 | \$ 0.00 | \$ 1,089,704.56 |
| 0.00 | 38,265.06 | 38,265.06 |
| 0.00 | 4,637,534.94 | 4,637,534.94 |
| <u>\$ 229,387.31</u> | <u>\$ 4,675,800.00</u> | <u>\$ 5,765,504.56</u> |
| | | |
| \$ 0.00 | \$ 0.00 | \$ 9,274.86 |
| 0.00 | 0.00 | 0.00 |
| 229,387.31 | 0.00 | 229,387.31 |
| 0.00 | 945,000.00 | 945,000.00 |
| 0.00 | 3,730,800.00 | 3,730,800.00 |
| 0.00 | 0.00 | 0.00 |
| <u>229,387.31</u> | <u>4,675,800.00</u> | <u>4,914,462.17</u> |
| | | |
| 0.00 | 0.00 | 70,097.47 |
| 0.00 | 0.00 | 38,265.06 |
| 0.00 | 0.00 | 742,679.86 |
| <u>0.00</u> | <u>0.00</u> | <u>851,042.39</u> |
| <u>\$ 229,387.31</u> | <u>\$ 4,675,800.00</u> | <u>\$ 5,765,504.56</u> |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - REGULATORY BASIS -
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2015

| | Governmental Fund Types | | | | Total (Memorandum Only - Note 1) 2015 |
|--|-------------------------|----------------------|---------------------|---------------------|--|
| | General | Special Revenue | Debt Service | Capital Projects | |
| Revenues: | | | | | |
| Local sources | \$ 1,418,627.75 | \$ 254,514.10 | \$ 644,824.34 | \$ 0.00 | \$ 2,317,966.19 |
| Intermediate sources | 110,197.68 | 0.00 | 0.00 | 0.00 | 110,197.68 |
| State sources | 744,897.58 | 2,250.27 | 12.58 | 0.00 | 747,160.43 |
| Federal Sources | 130,338.00 | 37,639.00 | 0.00 | 0.00 | 167,977.00 |
| Total Revenues Collected | 2,404,061.01 | 294,403.37 | 644,836.92 | 0.00 | 3,343,301.30 |
| Expenditures: | | | | | |
| Instruction | 1,428,929.81 | 0.00 | 0.00 | 0.00 | 1,428,929.81 |
| Support services | 522,157.24 | 145,941.42 | 0.00 | 295,861.47 | 963,960.13 |
| Non - Instructional services | 845.16 | 90,544.85 | 0.00 | 0.00 | 91,390.01 |
| Capital outlay | 5,996.00 | 5,535.51 | 0.00 | 584,278.50 | 595,810.01 |
| Other outlays | 5,352.57 | 100.00 | 0.00 | 0.00 | 5,452.57 |
| Debt service: | | | | | |
| Principal retirement | 0.00 | 0.00 | 1,155,000.00 | 0.00 | 1,155,000.00 |
| Interest and fiscal agent charges | 0.00 | 0.00 | 8,801.25 | 0.00 | 8,801.25 |
| Judgments paid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenditures | 1,963,280.78 | 242,121.78 | 1,163,801.25 | 880,139.97 | 4,249,343.78 |
| Excess of revenue over (under) expenditures | 440,780.23 | 52,281.59 | (518,964.33) | (880,139.97) | (906,042.48) |
| Adjustments to prior year encumbrances | 273.08 | 32.37 | 0.00 | 0.00 | 305.45 |
| Other financing sources (uses): | | | | | |
| Bond sale proceeds | 0.00 | 0.00 | 0.00 | 945,000.00 | 945,000.00 |
| Excess of revenues and other sources over (under) expenditures and other uses | 441,053.31 | 52,313.96 | (518,964.33) | 64,860.03 | 39,262.97 |
| Beginning fund balance | 170,155.90 | 79,156.69 | 557,229.39 | 5,237.44 | 811,779.42 |
| Ending fund balance | <u>\$ 611,209.21</u> | <u>\$ 131,470.65</u> | <u>\$ 38,265.06</u> | <u>\$ 70,097.47</u> | <u>\$ 851,042.39</u> |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
 KINGFISHER COUNTY, OKLAHOMA
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
 BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS
 BUDGETED GOVERNMENTAL FUND TYPES
 FOR THE YEAR ENDED JUNE 30, 2015

| | General Fund | | |
|---|---------------------|---------------------|----------------------|
| | Original Budget | Final Budget | Actual |
| Beginning fund balances, budgetary basis | \$ 170,155.90 | \$ 170,155.90 | \$ 170,155.90 |
| Revenues: | | | |
| Local sources | 1,158,355.37 | 1,158,355.37 | 1,418,627.75 |
| Intermediate sources | 64,674.23 | 64,674.23 | 110,197.68 |
| State sources | 652,725.02 | 652,725.02 | 744,897.58 |
| Federal sources | 99,051.18 | 99,051.18 | 130,338.00 |
| Total Revenue, budgetary basis | <u>1,974,805.80</u> | <u>1,974,805.80</u> | <u>2,404,061.01</u> |
| Expenditures: | | | |
| Instruction | 1,610,610.73 | 1,610,610.73 | 1,428,929.81 |
| Support services | 522,157.24 | 522,157.24 | 522,157.24 |
| Non - Instructional services | 845.16 | 845.16 | 845.16 |
| Capital Outlay | 5,996.00 | 5,996.00 | 5,996.00 |
| Other Outlays | 5,352.57 | 5,352.57 | 5,352.57 |
| Debt Service: | | | |
| Principal retirement | 0.00 | 0.00 | 0.00 |
| Interest and fiscal agent charges | 0.00 | 0.00 | 0.00 |
| Judgments paid | 0.00 | 0.00 | 0.00 |
| Total Expenditures, budgetary basis | <u>2,144,961.70</u> | <u>2,144,961.70</u> | <u>1,963,280.78</u> |
| Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis | 0.00 | 0.00 | 610,936.13 |
| Other financing sources (uses): | | | |
| Bond sale proceeds | 0.00 | 0.00 | 0.00 |
| Excess of revenues and other sources over (under) expenditures and other uses | 0.00 | 0.00 | 610,936.13 |
| Adjustments to prior year encumbrances | 0.00 | 0.00 | 273.08 |
| Ending fund balances | <u>\$ 0.00</u> | <u>\$ 0.00</u> | <u>\$ 611,209.21</u> |

The notes to the financial statements are an integral part of this statement.

| Special Revenue Funds | | | Debt Service Fund | | |
|-----------------------|-------------------|----------------------|---------------------|---------------------|---------------------|
| Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual |
| \$ 79,156.69 | \$ 79,156.69 | \$ 79,156.69 | \$ 557,229.39 | \$ 557,229.39 | \$ 557,229.39 |
| 215,588.73 | 215,588.73 | 254,514.10 | 606,571.86 | 606,571.86 | 644,824.34 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,864.56 | 1,864.56 | 2,250.27 | 0.00 | 0.00 | 12.58 |
| 34,030.37 | 34,030.37 | 37,639.00 | 0.00 | 0.00 | 0.00 |
| <u>251,483.66</u> | <u>251,483.66</u> | <u>294,403.37</u> | <u>606,571.86</u> | <u>606,571.86</u> | <u>644,836.92</u> |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 203,710.71 | 203,710.71 | 145,941.42 | 0.00 | 0.00 | 0.00 |
| 121,294.13 | 121,294.13 | 90,544.85 | 0.00 | 0.00 | 0.00 |
| 5,535.51 | 5,535.51 | 5,535.51 | 0.00 | 0.00 | 0.00 |
| 100.00 | 100.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 1,155,000.00 | 1,155,000.00 | 1,155,000.00 |
| 0.00 | 0.00 | 0.00 | 8,801.25 | 8,801.25 | 8,801.25 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>330,640.35</u> | <u>330,640.35</u> | <u>242,121.78</u> | <u>1,163,801.25</u> | <u>1,163,801.25</u> | <u>1,163,801.25</u> |
| 0.00 | 0.00 | 131,438.28 | 0.00 | 0.00 | 38,265.06 |
| <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0.00 | 0.00 | 131,438.28 | 0.00 | 0.00 | 38,265.06 |
| <u>0.00</u> | <u>0.00</u> | <u>32.37</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| <u>\$ 0.00</u> | <u>\$ 0.00</u> | <u>\$ 131,470.65</u> | <u>\$ 0.00</u> | <u>\$ 0.00</u> | <u>\$ 38,265.06</u> |

NOTES TO COMBINED FINANCIAL STATEMENTS

OF

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA**

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

1. **Summary of Significant Accounting Policies**

The financial statements of the Okarche Independent School District No. 105 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the district, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic -- but not the only -- criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

Summary of Significant Accounting Policies, (Continued)

Reporting Entity, (Continued)

The School Education Foundation is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the Foundation.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental Funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds).

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The General Fund includes federal and state restricted monies that must be expended for specific programs.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

Summary of Significant Accounting Policies, (Continued)

Fund Accounting, (Continued)

Special Revenue Fund - The Special Revenue Funds of the District consist of the Building Fund and Child Nutrition Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries. The district also deposits monies received from the National School Lunch and Breakfast programs into this fund.

Debt Service Fund - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Fund - The Capital Projects Fund is the District's Bond Funds and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Agency Fund - The Agency Fund is the School Activities Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

Summary of Significant Accounting Policies, (Continued)

Fund Accounting, (Continued)

Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the school district. The District has not maintained the cost of fixed assets purchased in previous years. Thus the General Fixed Asset Account Group is not presented.

Memorandum Only - Total Column

The total column on the financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments*. This format differs significantly from that required by GASB Statement No. 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

Summary of Significant Accounting Policies, (Continued)

Basis of Accounting, (Continued)

Encumbrances represented by purchase orders, contracts and other commitments for the expenditure of monies are recorded as expenditures when approved.

- Investments are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the advalorem levy, emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities and Fund Equity

Cash and Cash Equivalents - The District considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

Summary of Significant Accounting Policies, (Continued)

Assets, Liabilities and Fund Equity, (Continued)

Investments - Investments consist of direct obligations of the United States Government and Agencies or certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Property Tax Revenues - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1. If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If, at the end of two years, the owner has not done so, the purchaser is issued a deed to the property.

Inventories - The value of consumable inventories at June 30, 2015, is not material to the financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Compensated Absences - The school does not calculate a dollar value of compensated absences. Thus, compensated absences have not been presented.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the General Long-Term Debt Account group.

Cash Fund Balance - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

Summary of Significant Accounting Policies, (Continued)

F. Revenue, Expenses and Expenditures

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical, educational program revenues be accounted for in the General Fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2015.

G. Statement of Cash Flows

Since the District does not currently have any Proprietary Fund Types, the statement of cash flows has not been presented in the fiscal 2015 accompanying financial statements.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

2. **Cash and Investments**

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

Deposits - The District's cash deposits at June 30, 2015, are categorized to give an indication of the level of risk assumed by the District at year end as follows:

- (A) Insured or collateralized with securities held by the District or by its agent in the District's name.
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- (C) Uncollateralized.

| | Category | | | Bank Balance |
|-------------|-----------------|---------|---------|-----------------|
| | (A) | (B) | (C) | |
| Cash | \$ 1,079,640.65 | \$ 0.00 | \$ 0.00 | \$ 1,079,640.65 |
| Investments | 10,063.91 | 0.00 | 0.00 | 10,063.91 |
| Totals | \$ 1,089,704.56 | \$ 0.00 | \$ 0.00 | \$ 1,089,704.56 |

Investments - Investments consist of certificates of deposit or direct obligations of the United States Government and Agencies at June 30, 2015, and are categorized to give an indication of the level of risk assumed by the District.

3. **General Long-Term Debt**

State Statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and capital leases. Obligations for compensated absences and early retirement incentives have not been presented. Debt service requirements for bonds payable are solely from fund balance and future revenues of the Debt Service Fund.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

General Long-Term Debt, (Continued)

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2015:

| | <u>Bonds Payable</u> | <u>Capital Leases</u> | <u>Total</u> |
|-----------------|--------------------------|---------------------------|------------------------|
| Balance 7/1/14 | \$ 1,155,000.00 | \$ 4,314,600.00 | \$ 5,469,600.00 |
| Additions | 945,000.00 | 0.00 | 945,000.00 |
| Retirements | <u>(1,155,000.00)</u> | <u>(583,800.00)</u> | <u>(1,738,800.00)</u> |
| Balance 6/30/15 | <u>\$ 945,000.00</u> | <u>\$ 3,730,800.00</u> | <u>\$ 4,675,800.00</u> |

A brief description of the outstanding bond issue at June 30, 2015, is set forth below:

| | <u>Maturity Date</u> | <u>Amount Issued</u> | <u>Amount Outstanding</u> |
|-----------------------------|----------------------|------------------------|-------------------------------|
| Building Bonds of 2012 | 8/1/14 | \$ 570,000.00 | \$ 0.00 |
| Building Bonds of 2013 | 7/1/15 | 585,000.00 | 0.00 |
| Building Bonds of 2014 | 8/1/16 | 595,000.00 | 595,000.00 |
| Transportation Bond of 2014 | 11/1/19 | <u>350,000.00</u> | <u>350,000.00</u> |
| | | <u>\$ 2,100,000.00</u> | <u>\$ 945,000.00</u> |

Presented below is a summary of debt service requirements for the remaining life of the bond:

| | <u>Interest Rate</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|------------|--------------------------|----------------------|---------------------|----------------------|
| 6/30/16 | 1.00% | \$ 0.00 | \$ 15,525.00 | \$ 15,525.00 |
| 6/30/17 | 1.00% | 675,000.00 | 6,975.00 | 681,975.00 |
| 6/30/18 | 1.00% | 90,000.00 | 3,150.00 | 93,150.00 |
| 6/30/19 | 1.50% | 90,000.00 | 2,025.00 | 92,025.00 |
| 6/30/20 | 1.50% | 90,000.00 | 675.00 | 90,675.00 |
| Thereafter | 0.00% | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | | <u>\$ 945,000.00</u> | <u>\$ 28,350.00</u> | <u>\$ 973,350.00</u> |

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

General Long-Term Debt (Continued)

Interest expense on general long-term debt incurred during the current year totaled \$8,801.25.

The District has entered into lease agreements as lessee, which qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. The leases contain a clause, which gives the District the ability to terminate the lease agreements at the end of each fiscal year. The District records any current year payments on capital leases as expenditures and records a liability for future lease payment in the general long-term debt account group.

A brief description of the outstanding capital leases at June 30, 2015, is set forth below:

The District has a financing agreement to assist with financing the building of the High School. A revenue bond was issued by Okarche Economic Development Authority (OEDA) for this capital lease agreement.

Presented below is a schedule of future minimum lease payments as follows:

| <u>Year Ending</u> | <u>Okarche Economic Development Authority</u> | <u>Total</u> |
|--------------------|---|------------------------|
| 6/30/2016 | \$ 593,700.00 | \$ 593,700.00 |
| 6/30/2017 | 608,550.00 | 608,550.00 |
| 6/30/2018 | 618,450.00 | 618,450.00 |
| 6/30/2019 | 633,300.00 | 633,300.00 |
| 6/30/2020 | 1,276,800.00 | 1,276,800.00 |
| Thereafter | <u>0.00</u> | <u>0.00</u> |
| Totals | <u>\$ 3,730,800.00</u> | <u>\$ 3,730,800.00</u> |

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

4. **Employee Retirement System**

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits.

The District is required by statute to contribute 9.5% of applicable compensation effective July 1, 2010 and thereafter. The District is allowed by the Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7.0% of each member's total compensation.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

Employee Retirement System, (Continued)

For the year ended June 30, 2015, the total compensation covered by the Teacher Retirement System was \$1,248,477.28. The District's contributions to the System for the years ending June 30, 2015, 2014, and 2013 were \$131,490.62, \$127,084.20, and \$132,303.58, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System, as determined as part of the latest actuarial valuation dated June 30, 2014, is as follows:

| | |
|--------------------------------------|-------------------------|
| Total Pension Benefit Obligation | \$19,575,551,730 |
| Actuarial Value of Assets | <u>12,368,960,848</u> |
| Unfunded Actuarial Accrued Liability | <u>\$ 7,206,590,882</u> |

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2014. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

5. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life, and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

6. **Investment Income**

Investment income deposits are receipted as allocated by the Treasurer. School District Funds held by the Treasurer are required to be invested in accordance with Title 70 of the Oklahoma Statutes. Interest income on cash funds totaled \$795.46.

7. **Health Care Coverage**

During the year ended June 30, 2015, employees of the Okarche Independent School District No. 105, Oklahoma, were covered by a health insurance plan (the plan). The teachers and support personnel may elect to be covered by the plan. The plan was authorized by House Bill 1731, 1988 Oklahoma Legislature (74 O.S. 1988, Supp. Section 1301-1322) with the Oklahoma State and Education Employers Group Insurance Board.

8. **Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

9. **Surety Bonds**

The Superintendent is bonded by Ohio Casualty Insurance Company, bond number 601067221, for the penal sum of \$100,000.00 for the term of September 23, 2013 to September 23, 2014 and for the term of September 23, 2014 to September 23, 2015.

A position bond is held by Ohio Casualty Insurance for the period of July 1, 2014 to July 1, 2015, bond number LSF041265, which covers the following positions: Superintendent/Custodian – Activity Fund in the amount of \$4,000.00, Joint Custodian – FFA/Activity/Lund Fund in the amount of \$1,000.00, and the Lunch & FFA Funds, Deputy Clerk & Joint Custodian – Activity & Lunch Funds in the amount of \$1,000.00

The High School Secretary/Activity Account Clerk and the Superintendent's Secretary is bonded by RLI Insurance Company, bond number LSM0624802, for the penal sum of \$100,000.00 each for the term of April 9, 2014 to April 9, 2015 and for the term of April 9, 2015 to April 9, 2016.

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2015**

10. **Subsequent Events**

Management has evaluated subsequent events through January 5, 2016, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

SUPPORTING SCHEDULES

OF

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA**

COMBINING FINANCIAL STATEMENTS

OF

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA**

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
 KINGFISHER COUNTY, OKLAHOMA
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES
 - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
 JUNE 30, 2015

| | <u>Building Fund</u> | <u>Child Nutrition Fund</u> | <u>Totals 2015</u> |
|--------------------------------------|--------------------------|---------------------------------|------------------------|
| <u>ASSETS</u> | | | |
| Cash and Investments | \$ 93,732.39 | \$ 38,134.14 | \$ 131,866.53 |
| Total Assets | <u>\$ 93,732.39</u> | <u>\$ 38,134.14</u> | <u>\$ 131,866.53</u> |
| <u>LIABILITIES AND FUND BALANCES</u> | | | |
| Liabilities: | | | |
| Warrants payable | \$ 50.16 | \$ 345.72 | \$ 395.88 |
| Encumbrances | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total Liabilities | <u>50.16</u> | <u>345.72</u> | <u>395.88</u> |
| Total fund balances | <u>93,682.23</u> | <u>37,788.42</u> | <u>131,470.65</u> |
| Total Liabilities and Fund Balances | <u>\$ 93,732.39</u> | <u>\$ 38,134.14</u> | <u>\$ 131,866.53</u> |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
 KINGFISHER COUNTY, OKLAHOMA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -
 ALL SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED JUNE 30, 2015

| | Building Fund | Child Nutrition Fund | Totals 2015 |
|---|---------------------|-------------------------|----------------------|
| Revenues: | | | |
| Local sources | \$ 201,388.31 | \$ 53,125.79 | \$ 254,514.10 |
| Intermediate sources | 0.00 | 0.00 | 0.00 |
| State sources | 3.98 | 2,246.29 | 2,250.27 |
| Federal Sources | 0.00 | 37,639.00 | 37,639.00 |
| | <u>201,392.29</u> | <u>93,011.08</u> | <u>294,403.37</u> |
| Total Revenues Collected | | | |
| Expenditures: | | | |
| Instruction | 0.00 | 0.00 | 0.00 |
| Support services | 145,941.42 | 0.00 | 145,941.42 |
| Non - Instructional services | 0.00 | 90,544.85 | 90,544.85 |
| Capital Outlay | 5,535.51 | 0.00 | 5,535.51 |
| Other Outlays | 0.00 | 100.00 | 100.00 |
| | <u>151,476.93</u> | <u>90,644.85</u> | <u>242,121.78</u> |
| Total Expenditures | | | |
| Excess of revenue over (under) expenditures | 49,915.36 | 2,366.23 | 52,281.59 |
| Adjustments to prior year encumbrances | <u>0.00</u> | <u>32.37</u> | <u>32.37</u> |
| Excess of revenues and other sources over (under) expenditures and other uses | 49,915.36 | 2,398.60 | 52,313.96 |
| Beginning fund balance | <u>43,766.87</u> | <u>35,389.82</u> | <u>79,156.69</u> |
| Ending fund balance | <u>\$ 93,682.23</u> | <u>\$ 37,788.42</u> | <u>\$ 131,470.65</u> |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
 KINGFISHER COUNTY, OKLAHOMA
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
 BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS
 ALL SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED JUNE 30, 2015

| | Building Fund | | | Child Nutrition Fund | | |
|---|-----------------|--------------|--------------|----------------------|--------------|--------------|
| | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual |
| Beginning fund balances, budgetary basis | \$ 43,766.87 | \$ 43,766.87 | \$ 43,766.87 | \$ 35,389.82 | \$ 35,389.82 | \$ 35,389.82 |
| Revenues: | | | | | | |
| Local sources | 165,479.35 | 165,479.35 | 201,388.31 | 50,109.38 | 50,109.38 | 53,125.79 |
| Intermediate sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| State sources | 0.00 | 0.00 | 3.98 | 1,864.56 | 1,864.56 | 2,246.29 |
| Federal sources | 0.00 | 0.00 | 0.00 | 34,030.37 | 34,030.37 | 37,639.00 |
| Total Revenue, budgetary basis | 165,479.35 | 165,479.35 | 201,392.29 | 86,004.31 | 86,004.31 | 93,011.08 |
| Expenditures: | | | | | | |
| Instruction | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Support services | 203,710.71 | 203,710.71 | 145,941.42 | 0.00 | 0.00 | 0.00 |
| Non - Instructional services | 0.00 | 0.00 | 0.00 | 121,294.13 | 121,294.13 | 90,544.85 |
| Capital Outlay | 5,535.51 | 5,535.51 | 5,535.51 | 0.00 | 0.00 | 0.00 |
| Other Outlays | 0.00 | 0.00 | 0.00 | 100.00 | 100.00 | 100.00 |
| Total Expenditures, budgetary basis | 209,246.22 | 209,246.22 | 151,476.93 | 121,394.13 | 121,394.13 | 90,644.85 |
| Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis | 0.00 | 0.00 | 93,682.23 | 0.00 | 0.00 | 37,756.05 |
| Other financing sources (uses): | | | | | | |
| Bond sale proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Excess of revenues and other sources over (under) expenditures and other uses | 0.00 | 0.00 | 93,682.23 | 0.00 | 0.00 | 37,756.05 |
| Adjustments to prior year encumbrances | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 32.37 |
| Ending fund balances | \$ 0.00 | \$ 0.00 | \$ 93,682.23 | \$ 0.00 | \$ 0.00 | \$ 37,788.42 |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
 KINGFISHER COUNTY, OKLAHOMA
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES
 - REGULATORY BASIS - CAPITAL PROJECT FUNDS
 JUNE 30, 2015

| | <u>Building Bond Fund</u> | <u>Transportation Bond Fund</u> | <u>Building Bond Fund</u> | <u>Totals 2015</u> |
|-------------------------------------|-------------------------------|-------------------------------------|-------------------------------|------------------------|
| <u>ASSETS</u> | | | | |
| Cash and Investments | \$ 0.00 | \$ 70,097.47 | \$ 0.00 | \$ 70,097.47 |
| Total Assets | <u>\$ 0.00</u> | <u>\$ 70,097.47</u> | <u>\$ 0.00</u> | <u>\$ 70,097.47</u> |
| <u>LIABILITIES AND FUND BALANCE</u> | | | | |
| Liabilities: | | | | |
| Warrants payable | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Encumbrances | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total Liabilities | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total fund balances | <u>0.00</u> | <u>70,097.47</u> | <u>0.00</u> | <u>70,097.47</u> |
| Total Liabilities and Fund Balances | <u>\$ 0.00</u> | <u>\$ 70,097.47</u> | <u>\$ 0.00</u> | <u>\$ 70,097.47</u> |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - REGULATORY BASIS -
CAPITAL PROJECT FUNDS
FOR THE YEAR ENDED JUNE 30, 2015

| | Building Bond Fund | Transportation Bond Fund | Building Bond Fund | Totals 2015 |
|--|-----------------------|-----------------------------|-----------------------|---------------------|
| Revenues: | | | | |
| Local sources | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Total Revenues Collected | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Expenditures: | | | | |
| Instruction | 0.00 | 0.00 | 0.00 | 0.00 |
| Support Services | 11,200.00 | 279,902.53 | 4,758.94 | 295,861.47 |
| Non - Instructional services | 0.00 | 0.00 | 0.00 | 0.00 |
| Capital Outlay | <u>583,800.00</u> | <u>0.00</u> | <u>478.50</u> | <u>584,278.50</u> |
| Total Expenditures | <u>595,000.00</u> | <u>279,902.53</u> | <u>5,237.44</u> | <u>880,139.97</u> |
| Excess of revenue over (under) expenditures | (595,000.00) | (279,902.53) | (5,237.44) | (880,139.97) |
| Adjustments to prior year encumbrances | 0.00 | 0.00 | 0.00 | 0.00 |
| Other financing sources (uses): | | | | |
| Bond sale proceeds | <u>595,000.00</u> | <u>350,000.00</u> | <u>0.00</u> | <u>945,000.00</u> |
| Excess of revenues and other sources over (under) expenditures and other uses | 0.00 | 70,097.47 | (5,237.44) | 64,860.03 |
| Beginning fund balance | <u>0.00</u> | <u>0.00</u> | <u>5,237.44</u> | <u>5,237.44</u> |
| Ending fund balance | <u>\$ 0.00</u> | <u>\$ 70,097.47</u> | <u>\$ 0.00</u> | <u>\$ 70,097.47</u> |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
 KINGFISHER COUNTY, OKLAHOMA
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES
 - REGULATORY BASIS - FIDUCIARY FUNDS
 JUNE 30, 2015

| | Agency Fund Activity Funds | Totals 2015 |
|-------------------------------------|----------------------------------|----------------|
| <u>ASSETS</u> | | |
| Cash and Investments | \$ 229,387.31 | \$ 229,387.31 |
| Total Assets | \$ 229,387.31 | \$ 229,387.31 |
| <u>LIABILITIES AND FUND BALANCE</u> | | |
| Liabilities: | | |
| Due to others | \$ 229,387.31 | \$ 229,387.31 |
| Total Liabilities | 229,387.31 | 229,387.31 |
| Total fund balances | 0.00 | 0.00 |
| Total Liabilities and Fund Balances | \$ 229,387.31 | \$ 229,387.31 |

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
- REGULATORY BASIS -
ALL AGENCY FUNDS
July 1, 2014 through June 30, 2015

| <u>ASSETS</u> | Beginning Balance As of 7-1-14 | Total Receipts | Total Adjustments | Total Disbursements | Ending Balance As of 6-30-15 |
|--------------------------|--------------------------------------|----------------------|----------------------|------------------------|------------------------------------|
| ACTIVITIES | | | | | |
| Noncategorical Funds | \$ 83.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 83.00 |
| FFA CD | 10,063.91 | 0.00 | 0.00 | 0.00 | 10,063.91 |
| Petty Cash | 322.65 | 0.00 | 0.00 | 0.00 | 322.65 |
| Boys Basketball | 4,285.88 | 5,087.00 | 5,000.00 | 6,068.93 | 8,303.95 |
| Miscellaneous | 5,059.85 | 1,938.16 | 0.00 | 2,047.11 | 4,950.90 |
| Athletics | 8,836.70 | 29,515.87 | 3,000.00 | 27,554.96 | 13,797.61 |
| Healthy Lifestyles | 65.58 | 813.34 | 0.00 | 674.12 | 204.80 |
| Certified Healthy Scho | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Education Foundation | 199.53 | 14,784.41 | 0.00 | 14,597.09 | 386.85 |
| All Sports Association | 33,817.85 | 58,680.15 | (26,500.00) | 26,618.55 | 39,379.45 |
| Student Council | 3,778.11 | 25,358.18 | 0.00 | 28,181.10 | 955.19 |
| Elementary Misc | 13,284.30 | 7,876.25 | (13,842.07) | 3,343.23 | 3,975.25 |
| Elementary Library | 294.41 | 3,732.42 | 0.00 | 3,880.10 | 146.73 |
| National Honor Society | 171.59 | 235.00 | 0.00 | 385.00 | 21.59 |
| Beta Club | 3,743.54 | 3,338.75 | 0.00 | 3,789.30 | 3,292.99 |
| Softball | 3,057.99 | 655.00 | 5,000.00 | 4,587.00 | 4,125.99 |
| Yearbook | 20,795.74 | 12,009.00 | 0.00 | 15,539.91 | 17,264.83 |
| Speech | 2,463.95 | 7,372.09 | 0.00 | 7,708.75 | 2,127.29 |
| HS Quiz Bowl | 0.00 | 3,049.47 | 0.00 | 2,083.85 | 965.62 |
| Library | 247.08 | 156.40 | 0.00 | 284.16 | 119.32 |
| STEM | 8,118.73 | 1,695.00 | 0.00 | 4,598.76 | 5,214.97 |
| Lettermans Club | 651.28 | 744.00 | 0.00 | 449.50 | 945.78 |
| FCCLA | 494.30 | 588.00 | 0.00 | 743.61 | 338.69 |
| Vocal Music | 3,971.40 | 0.00 | 0.00 | 60.00 | 3,911.40 |
| Junior High Cheerleaders | 1,071.09 | 8,108.62 | 1,500.00 | 7,210.02 | 3,469.69 |
| High School Cheerleaders | 2,914.89 | 9,446.53 | 2,000.00 | 9,198.82 | 5,162.60 |
| FCA | 373.89 | 341.00 | 0.00 | 337.95 | 376.94 |
| Community Education | 77.13 | 0.00 | 0.00 | 0.00 | 77.13 |
| FFA Boosters | 20,436.03 | 28,761.00 | 0.00 | 19,299.20 | 29,897.83 |
| FFA | 11,084.16 | 17,071.36 | 0.00 | 19,498.00 | 8,657.52 |
| Camp Goddard | 20,660.03 | 2,855.00 | 13,842.07 | 32,284.61 | 5,072.49 |
| Class of 2018 | 70.07 | 450.00 | 0.00 | 0.00 | 520.07 |
| After Prom Project | 3,857.51 | 7,130.00 | 0.00 | 7,130.75 | 3,856.76 |
| Class of 2020 | 748.64 | 300.00 | 0.00 | 0.00 | 1,048.64 |
| Class of 2019 | 240.00 | 655.00 | 0.00 | 470.72 | 424.28 |
| Elementary P.E. | 4,847.50 | 1,749.13 | 0.00 | 1,030.62 | 5,566.01 |
| Class of 2015 | 5,000.51 | 0.00 | 0.00 | 2,770.57 | 2,229.94 |
| HS Guardian Angel | 331.70 | 0.00 | 0.00 | 0.00 | 331.70 |
| Elem Guardian Angel | 407.31 | 0.00 | 0.00 | 0.00 | 407.31 |
| Class of 2014 | 1,904.16 | 0.00 | 0.00 | 0.00 | 1,904.16 |
| Class of 2017 | 906.73 | 820.00 | 0.00 | 0.00 | 1,726.73 |
| Class of 2016 | 1,310.23 | 12,040.04 | 0.00 | 8,443.49 | 4,906.78 |
| Girls Athletics | 14,952.30 | 12,935.65 | 5,000.00 | 20,664.11 | 12,223.84 |
| Recycling | 168.16 | 60.00 | 0.00 | 0.00 | 228.16 |
| Boys Baseball | 1,184.46 | 1,468.00 | 5,000.00 | 6,155.70 | 1,496.76 |
| Schroeder Memorial | 1,016.00 | 0.00 | 0.00 | 0.00 | 1,016.00 |
| Golf | 1,018.16 | 15,278.00 | 0.00 | 8,227.77 | 8,068.39 |
| Mock Trial | 20.61 | 0.00 | 0.00 | 0.00 | 20.61 |
| T.A.P.S. | 5,212.68 | 26,208.25 | 0.00 | 21,622.72 | 9,798.21 |
| TOTAL ASSETS | \$ 224,621.32 | \$ 323,306.07 | \$ 0.00 | \$ 318,540.08 | \$ 229,387.31 |
| <u>LIABILITIES</u> | | | | | |
| Due to Student Groups | \$ 224,621.32 | \$ 323,306.07 | \$ 0.00 | \$ 318,540.08 | \$ 229,387.31 |
| TOTAL LIABILITIES | \$ 224,621.32 | \$ 323,306.07 | \$ 0.00 | \$ 318,540.08 | \$ 229,387.31 |

SUPPLEMENTARY INFORMATION

OF

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA**

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2015

| Federal Grantor/Pass Through Grantor/Program Title | Federal CFDA Number | Project Reporting Number | Program Approved Amount | Beginning Balance at July 1, 2014 | Receipts | Expenditures | Ending Balance at June 30, 2015 |
|---|---------------------|--------------------------|-------------------------|-----------------------------------|----------------------|----------------------|---------------------------------|
| U.S. Department of Education Direct Programs | | | | | | | |
| 2014-2015 Programs | | | | | | | |
| Small Rural School Achievement '11 | 84.358 | 588 | \$ 0.00 | \$ 796.00 | \$ 0.00 | \$ 796.00 | \$ 0.00 |
| Small Rural School Achievement '13 | 84.358 | 588 | 0.00 | (2,032.48) | 2,032.48 | 0.00 | 0.00 |
| Small Rural School Achievement '14 | 84.358 | 588 | 23,272.00 | 0.00 | 23,272.00 | 13,538.94 | 9,733.06 |
| Total U.S. Department of Education | | | 23,272.00 | (1,236.48) | 25,304.48 | 14,334.94 | 9,733.06 |
| Passed Through State Department of Education | | | | | | | |
| 2013-2014 Programs | | | | | | | |
| Title I | 84.010 | 511 | 0.00 | (7,025.72) | 7,025.72 | 0.00 | 0.00 |
| IDEA-B Preschool | 84.173 | 641 | 0.00 | 1,792.18 | 0.00 | 0.00 | 1,792.18 |
| 2014-2015 Programs | | | | | | | |
| Title I | 84.010 | 511 | 28,255.41 | 0.00 | 26,302.74 | 26,302.74 | 0.00 |
| Title II - Part A | 84.367 | 541 | 1,691.28 | 0.00 | 1,691.28 | 1,691.28 | 0.00 |
| Title II - Part A, Reap | 84.367 | 586 | 10,009.38 | 0.00 | 7,971.33 | 7,971.33 | 0.00 |
| IDEA-B Flow Through | 84.027 | 621 | 60,191.25 | 0.00 | 60,191.25 | 60,191.25 | 0.00 |
| IDEA-B Preschool | 84.173 | 641 | 1,851.20 | 0.00 | 1,851.20 | 1,851.20 | 0.00 |
| Total State Department of Education | | | 101,998.52 | (5,233.54) | 105,033.52 | 98,007.80 | 1,792.18 |
| Total U.S. and State Department of Education | | | 125,270.52 | (6,470.02) | 130,338.00 | 112,342.74 | 11,525.24 |
| U.S. Department of Agriculture: | | | | | | | |
| Passed Through State Dept. of Education: | | | | | | | |
| Food Service Programs - Lunch | 10.555 | 763 | 37,639.00 | 0.00 | 37,639.00 | 37,244.56 | 394.44 |
| Commodities | 10.555 | N/A | 20,131.89 | 0.00 | 20,131.89 | 20,131.89 | 0.00 |
| Total USDA | | | 57,770.89 | 0.00 | 57,770.89 | 57,376.45 | 394.44 |
| TOTAL FEDERAL ASSISTANCE | | | \$ 183,041.41 | \$ (6,470.02) | \$ 188,108.89 | \$ 169,719.19 | \$ 11,919.68 |

Note - The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. Nonmonetary assistance in the form of commodities is reported in the schedule at the fair market value of the commodities received and disbursed.

REPORTS ON INTERNAL CONTROL AND ON COMPLIANCE

OF

**OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA**



BRITTON, KUYKENDALL, & MILLER
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL
RICK D. MILLER

204 E. FRANKLIN - P.O. BOX 507
WEATHERFORD, OK 73096
580-772-3596
FAX 580-772-3085

BRANCH OFFICE:
106 N. COLLEGE - P.O. BOX 266
CORDELL, OK 73632
580-832-5313
FAX 580-832-5314

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
*GOVERNMENT AUDITING STANDARDS***

The Honorable Board of Education
Okarche Independent School District No. 105
Okarche, Kingfisher County, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the fund type and account group financial statements of Okarche Independent School District No. 105, Oklahoma, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise Okarche Independent School District No. 105, Oklahoma's basic financial statements, and have issued our report thereon dated January 5, 2016. As stated in our report, the financial statements were prepared in compliance with the cash basis as prescribed by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. In our report, our opinion was qualified because the omission of the General Fixed Assets Account Group results in an incomplete presentation.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Okarche Independent School District No. 105, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Okarche Independent School District No. 105, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* in the United States of America.

However, we noted certain matters that we have reported to the Board of Education and administrative employees of Okarche Independent School District No. 105, Oklahoma, in a separate statement of audit comments included with this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Britton, Kuykendall & Miller

BRITTON, KUYKENDALL AND MILLER
Certified Public Accountants

Weatherford, Oklahoma
January 5, 2016

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
AUDIT COMMENTS
JUNE 30, 2015

CURRENT YEAR

- 15-1 During our audit of the federal programs, we noted an instance where the District coded revenue for Carl Perkins in the Oklahoma Cost Accounting System to a federal project and source code that should not have been coded as federal because the District is not the LEA. Also, the District should have coded expenditures for a prior year disallowed claim in IDEA-B Preschool in the current fiscal year but neglected to do so causing the money to have to be repaid to the state department. The District should put controls in place to ensure that revenues and expenses are coded correctly in OCAS.
- 15-2 During our audit of the federal programs, we noted an instance in the Small Rural School Achievement Program where revenues in the amount of \$9,733.06 were drawn down prior to the expenditure. The expenditures occurred over the next several months of the following fiscal year. The District should put controls in place to monitor all federal claims filed and revenues drawn down to ensure that expenditures are paid timely according to law.
- 15-3 During our audit, we noted instances where the District had not issued 1099's to each person or business (excluding corporations) to whom at least \$600 was paid for rents or services in the course of business as required by the Internal Revenue Service. Also, there were instances that the 1099's that were reported to the IRS contained missing information and were not reported accurately. In addition, W-9's were not present to ensure the type of entity classification to determine if a 1099 should be issued. The District should monitor all payments and have all required tax forms and prepare 1099's as required by law.
- 15-4 During our audit of the Activity Fund, we noted instances that money being received by several of the Activity Fund Sponsors was not being forwarded to the Activity Fund Custodian on a timely basis and in some instances receipts were not dated to make an accurate determination. Sponsors should turn in their money daily so that, per 70 O.S. 5-129, the Activity Fund Custodian can determine if money is required to be deposited daily.
- 15-5 During our audit of the Activity Fund, we noted instances where individual receipts should have been present but were not. Fundraisers, etc. should have individual receipts written to students turning in monies. Gates, raffles, carnivals, etc. should have a cash count sheet signed by two individuals to account for all monies received. When applicable, tickets with beginning and ending numbers should be noted on the cash count sheet and retained. Documentation such as cash register printouts or other supporting documentation should be attached where applicable.

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
AUDIT COMMENTS
JUNE 30, 2015

CURRENT YEAR, CONTINUED

- 15-6 During our audit of the Activity Fund, we noted that the Petty Cash Account had a balance of \$322.65 at the end of the fiscal year. Per Title 70 Section 5-129 of the Oklahoma Statutes, state law requires the remaining balance in the Petty Cash Account shall be transferred to the General Fund on or before June 30th of each fiscal year. It also states the Petty Cash Account shall not exceed \$200.00. The District should ensure that the petty cash balance has been transferred prior to the end of the fiscal year.
- 15-7 During our audit of the Activity Fund, we noted instances where amounts were paid without having sufficient documentation for the expenditure. Payments were made with no invoice present. In one instance no supporting documentation could be found. No payments should be made to vendors until all supporting documentation is obtained, which should include the original itemized invoice.

PRIOR YEAR

- 14-1 During our audit of the federal programs, we noted an instance where the District recorded revenue and expenses in the Oklahoma Cost Accounting System for a federal project that should not have been coded as federal. Also, there was one instance where an amount was recorded to an incorrect federal source of revenue code. The District should put controls in place to ensure that revenues and expenditures are coded correctly.
- 14-2 During our audit of the federal programs, we noted an instance in the Small Rural School Achievement Program where expenditures previously reimbursed in the amount of \$796.00 were claimed and paid for reimbursement twice. The District should put controls in place to monitor all federal claims filed to ensure there are no duplicate expenditures included on the claim for federal payment.
- 14-3 During our audit of the payroll records, we noted instances where the District had not issued 1099's to a person or business (excluding corporations) to whom at least \$600 was paid for rents or services in the course of business as required by the Internal Revenue Service. The District should monitor all payments and prepare 1099's as required by law.
- 14-4 During our audit of the Activity Fund, we noted instances that money being receipted by several of the Activity Fund Sponsors was not being forwarded to the Activity Fund Custodian on a timely basis. Sponsors should turn in their money daily so that, per 70 O.S. 5-129, the Activity Fund Custodian can determine if money is required to be deposited daily.

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
AUDIT COMMENTS
JUNE 30, 2015

PRIOR YEAR, CONTINUED

- 14-5 During our audit of the Activity Fund, we noted instances where individual receipts should have been present but were not. Fundraisers, etc. should have individual receipts written to students turning in monies. Gates, raffles, carnivals, etc. should have a cash count sheet signed by two individuals to account for all monies received. When applicable, tickets with beginning and ending numbers should be noted on the cash count sheet and retained. Documentation such as cash register printouts or other supporting documentation should be attached where applicable.
- 14-6 During our audit of the Activity Fund, we noted that the Petty Cash Account had a balance of \$322.65 at the end of the fiscal year. Per Title 70 Section 5-129 of the Oklahoma Statutes, state law requires the remaining balance in the Petty Cash Account shall be transferred to the General Fund on or before June 30th of each fiscal year. It also states the Petty Cash Account shall not exceed \$200.00.

There were instances of reoccurrence during the current fiscal year of the prior year audit comments.

Okarche Public School

P.O. Box 276 / 632 W. Oklahoma Ave.
Okarche, OK 73762
Phone: (405) 263-7300 • Fax: (405) 263-7515
www.okarche.k12.ok.us



Rob Friesen Superintendent / High School Principal
David Vallerand, Elementary Principal

OKARCHE PUBLIC SCHOOLS RESPONSE TO AUDIT COMMENTS

January 8th, 2016

15-1 Money was coded to Carl Perkins for expenditure reporting to Kingfisher and was not changed back to 000 to correct the entry. We will use a local code in the future to ensure there will be no mistake in posting.

Money was supposed to be coded to IDEA-B to correct a prior year claim. This coding was not done so money is being returned to SDE as instructed by Auditor.

15-2 We misunderstood when this money could be claimed and claimed it in the current fiscal year (2015) when it was spent in the following year (2016). We now understand that these dollars must be claimed after the expenditure takes place. All claims will be accompanied by an expenditure summary.

15-3 W9's were not on file for some companies, therefore information on the 1099's was incorrect or incomplete. Communication has been made with each company to ensure W9's are in place and 1099's are 100% accurate.

15-4 Sponsors have been given a new set of instructions on receipting and turning in activity fund money. Guidelines must be met by turning in ANY money the sponsor has received on a daily basis.

15-5 Along with 15-4, new instructions have been given out on receipt of money and how to handle this process. Sponsors have been given receipt books that include triplicate forms that must match the cash count sheet and the receipt given back by the activity fund custodian.

15-6 The amount in excess of \$200.00 will be transferred to the General Fund promptly, with the remainder being transferred prior to the end of the fiscal year.

15-7 No invoices will be paid until an "ok to pay" has been signed and returned by the person ordering the good or service, accompanied by all required documentation. This will be done only after a thorough inventory has been completed to ensure all goods or services were received. In addition, all invoices are now accompanied by an accounting purchase order.

Signature: _____



Date: _____

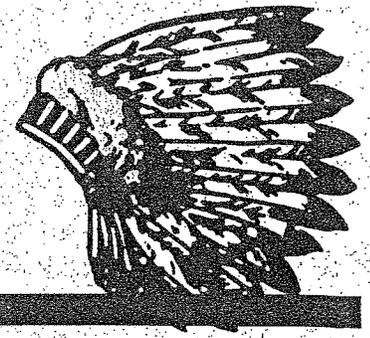
1-8-16

Rob Friesen, Superintendent

Okarche Public Schools

Okarche Public School

P.O. Box 276 / 632 W. Oklahoma Ave.
Okarche, OK 73762
Phone: (405) 263-7300 • Fax: (405) 263-7515
www.okarche.k12.ok.us



Rob Friesen Superindendent / High School Principal
David Vallerand, Elementary Principal

OKARCHE PUBLIC SCHOOLS RESPONSE TO AUDIT COMMENTS

January 9, 2015

14-1 We will ensure that all revenues are checked against allocation notices and federal claims each month for accuracy. We will also continue to use the OCAS manual for all coding purposes.

14-2 We have notified the SDE of this error and will make a payment in the amount of \$796.00 in FY 2015, coded to Small Rural School Achievement Program that will not be claimed.

14-3 We will closely monitor all payments and totals paid to individuals to ensure that all entities receiving \$600.00 or more will be sent a 1099.

14-4 We have visited with activity sponsors and they know to receipt all money the day it is received. Sponsors will be given further instruction and periodic reminders on keeping with this process.

14-5 Sponsors have been instructed to receipt each student for all monies turned in to the sponsor. This will be done each time the student turns in money to the sponsor. Cash count sheets will be used in instances where simple receipts are not able to be written.

14-6 The petty cash balance has been noted and the account balance will be transferred to the general fund at the June board meeting.

Signature: Rob Friesen

Date: 1-9-15

Rob Friesen, Superintendent

Okarche Public Schools

OKARCHE INDEPENDENT SCHOOL DISTRICT NO. 105
KINGFISHER COUNTY, OKLAHOMA
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL
LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2014 THROUGH JUNE 30, 2015

State of Oklahoma)
) ss
County of Custer)

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountants' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Okarche Independent School District No. 105, Oklahoma, for the audit year 2014-2015.

Britton, Kuykendall & Miller

BRITTON, KUYKENDALL & MILLER
Certified Public Accountants

By *Rich Miller*

Subscribed and sworn to before me this *5th* day of *January*, 2016.

Patty Klein
NOTARY PUBLIC

