

OKLAHOMA CLEAN WATER STATE REVOLVING FUND LOAN ACCOUNT ADMINISTRATIVE FUND

ANNUAL FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011
AND INDEPENDENT AUDITOR'S REPORTS

OKLAHOMA WATER RESOURCES BOARD OKLAHOMA CLEAN WATER STATE REVOLVING FUND LOAN ACCOUNT ADMINISTRATIVE FUND

ANNUAL FINANCIAL REPORT

As of and for the Years Ended June 30, 2012 and 2011

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MANAGEMENT'S DISCUSSION AND ANALYSIS

OKLAHOMA WATER RESOURCES BOARD OKLAHOMA CLEAN WATER STATE REVOLVING FUND LOAN ACCOUNT

ANNUAL FINANCIAL REPORT

ADMINISTRATIVE FUND

As of and for the Years Ended June 30, 2012 and 2011

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Oklahoma Clean Water State Revolving Fund Loan Account Administrative Fund's (the "Fund") financial performance provides an overview of the Fund's financial activities for the fiscal year ended June 30, 2011. Please read it in conjunction with the Fund's financial statements, which begin on page 10. The Oklahoma Water Resources Board (the "Board") administers the Fund in conjunction with the Oklahoma Clean Water State Revolving Fund Loan Account Program (the "Program").

Financial Highlights

- The Fund's net assets increased 15.9% from FY 2011 to FY 2012. Ending net assets increased from \$1,320,610 to \$1,529,916 from 2011 to 2012.
- The Fund's net assets increased 35.2%. Ending net assets increased from \$976,697 to \$1,320,610 from 2010 to 2011.

Using This Annual Report

This annual report is presented in a format that substantially meets the presentation requirements of the Governmental Accounting Standards Board (GASB) in accordance with generally accepted accounting principles. The Fund is accounted for and presented similar to a special-purpose government engaged solely in business-type activities.

The financial statements for the Fund are presented after the Management's Discussion and Analysis in this annual report and then followed by the footnotes in this order:

- Management's Discussion and Analysis that provides useful analysis that facilitates a better understanding of the Fund's financial condition and changes therein.
- Basic Financial Statements
 - Statements of Net Assets
 - o Statements of Revenues, Expenses and Changes in Net Assets
 - Statements of Cash Flows
- Footnotes that elaborate on the accounting principles used in the preparation of the financial statements and further explain financial statement elements.

A Financial Analysis of the Fund

One of the most frequently asked questions about the Fund's finances is, "Has the overall financial condition improved, declined or remained steady over the past year?" The Statement of Net Assets and the Statement of Revenues, Expenses, and Changes in Net Assets report information about the Fund as a whole and about its activities in a way that helps answer this question. The following tables present a condensed comparative presentation of net assets and changes therein.

(Unaudited. See accompanying auditor's report.)

As of and for the Years Ended June 30, 2012 and 2011

Oklahoma Water Resources Board CWSRF Loan Account Administrative Fund Net Assets

Business-TypeActivities

Activities					
		June 30			
<u>2012</u>		<u>2011</u>		<u>2010</u>	
\$ 1,785,736	\$	1,282,719	\$	1,069,638	
 57,345		68,109		5,964	
1,843,081		1,350,828		1,075,602	
 313,165		30,218		98,905	
313,165		30,218		98,905	
57,345		68,109		5,964	
1,472,571		1,252,501		970,733	
\$ 1,529,916	\$	1,320,610	\$	976,697	
	\$ 1,785,736 57,345 1,843,081 313,165 313,165 57,345 1,472,571	2012 \$ 1,785,736	2012 2011 \$ 1,785,736 \$ 1,282,719 57,345 68,109 1,843,081 1,350,828 313,165 30,218 313,165 30,218 57,345 68,109 1,472,571 1,252,501	June 30 2012 2011 \$ 1,785,736 \$ 1,282,719 \$ 57,345 68,109 1,843,081 1,350,828 313,165 30,218 313,165 30,218 57,345 68,109 1,472,571 1,252,501	

Significant variances between 2011 and 2012 related to current assets due to an increase in administrative income. Increase in capital assets is due to the addition of software and an automobile purchased in FY 2011 and a printer purchased in FY 2012.

As of and for the Years Ended June 30, 2012 and 2011

Oklahoma Water Resources Board CWSRF Loan Account Administrative Fund Revenues, Expenses, and Changes in Net Assets

Business-Type Activities

		Activities	
	Ye	ears Ended June 30),
	2012	<u>2011</u>	<u>2010</u>
Revenues			
Operating revenues	\$ 1,844,514	\$1,407,688	\$ 1,153,510
Non-operating revenues	16,510	12,297	16,904
Total revenues	1,861,024	1,419,985	1,170,414
Expenses			
Personnel expense	994,906	651,867	695,130
Indirect cost expense	416,470	310,389	175,646
Other administrative expenses	177,308	91,636	143,682
Depreciation expense	12,764	9,364	12,032
Total expenses	1,601,448	1,063,256	1,026,490
Net Income (loss) before transfers	259,576	356,729	143,924
Transfers to other programs	(50,270)	(12,816)	(29,407)
Increase (decrease) in net assets	209,306	343,913	114,517
Total net assets - beginning	1,320,610	976,697	862,180
Total net assets - ending	\$ 1,529,916	\$1,320,610	\$ 976,697

Operating revenue and indirect costs both increased due to the ARRA funds received and the increase in loan activity of the program.

Capital Assets

At the end of June 30, 2012, the Fund had \$57,345 invested in capital assets, net of depreciation, including computer software and an automobile. This represents a net decrease of \$10,764 over the prior year.

(Unaudited. See accompanying auditor's report.)

As of and for the Years Ended June 30, 2012 and 2011

Oklahoma Water Resources Board CWSRF Loan Account Administrative Fund Capital Assets

(Net of accumulated depreciation)

Bus	sin	l	es	S	-	Ту	pe

		Activities		
	Year	s Ended June 30),	
	2012	<u>2011</u>	<u>2010</u>	
Software	\$ 48,477	\$ 57,290	\$ -	
Printer	2,000	-	-	
Automobile	 6,868	10,819	5,964	
Totals	\$ 57,345	\$ 68,109	\$ 5,964	

Increase in capital assets is due to the addition of software and an automobile purchased in FY 2011.

See Note 3 to the financial statements for more detailed information on the Fund's capital assets and changes therein.

Economic Factors and Next Year's Outlook

The Oklahoma Clean Water State Revolving Fund has been extremely popular with communities that borrow from the program. The Program's financing strategy of providing long-term loans at 60% of market rate has been consistent since program start up in 1990. No additional staff is planned at this time, therefore Fund expenses should be fairly consistent with the amount expended in FY 2012.

Contacting the Fund's Financial Management

This financial report is designed to provide the Board's accountability of the Fund. If you have questions about this report or need additional financial information, contact the Financial Assistance Division of the Oklahoma Water Resources Board at 3800 N. Classen Blvd, Oklahoma City, OK 73118.

(Unaudited. See accompanying auditor's report.)

BASIC FINANCIAL STATEMENTS

Statements of Net Assets – June 30, 2012 and 2011

	<u>2012</u>	<u>2011</u>
ASSETS:		
Current Assets:		
Cash and cash equivalents	\$1,195,581	\$491,309
Administrative fee receivable	584,272	481,997
Interest receivable	2,164	1,074
Due from CWSRF	3,719	308,339
Total current assets	1,785,736	1,282,719
Noncurrent Assets:		
Depreciable capital assets, net	57,345	68,109
Total noncurrent assets	57,345	68,109
Total assets	1,843,081	1,350,828
LIABILITIES:		
Current Liabilities:		
Due to Oklahoma Water Resources Board	313,165	30,218
Total current liabilities	313,165	30,218
NET ASSETS:		
Invested in capital assets, net of related debt	57,345	68,109
Unrestricted	1,472,571	1,252,501
Total net assets	\$1,529,916	\$1,320,610

See accompanying notes to the basic financial statements.

As of and for the Years Ended June 30, 2012 and 2011

Statements of Revenues, Expenses, and Changes in Net Assets – Years Ended June 30, 2012 and 2011

	<u>2012</u>	<u>2011</u>
OPERATING REVENUES:		
Administrative fee income	\$ 1,841,514	\$ 1,400,438
Application fee income	3,000	7,250
Total operating revenues	1,844,514	1,407,688
OPERATING EXPENSES:		
Personnel expense	994,906	651,867
Indirect cost expense	416,470	310,389
Other administrative expenses	177,308	91,636
Depreciation expense	12,764	9,364
Total operating expenses	1,601,448	1,063,256
OPERATING INCOME	243,066	344,432
NON-OPERATING REVENUES:		
Interest income	16,510	11,995
Other income		 302
Total non-operating revenues	 16,510	12,297
Net income before transfers	259,576	356,729
Transfers to Oklahoma Clean Water State Revolving Loan Account Program	(50,270)	(12,816)
Change in net assets	209,306	343,913
Total net assets - beginning	1,320,610	976,697
Total net assets - ending	\$1,529,916	\$1,320,610

See accompanying notes to the basic financial statements.

As of and for the Years Ended June 30, 2012 and 2011

Statements of Cash Flows – Years Ended June 30, 2012 and 2011

CASH ELOWIC EDOM ODED ATINIC ACTIVITYES		<u>2011</u>		<u>2011</u>
CASH FLOWS FROM OPERATING ACTIVITIES Administrative fee income	\$	1,739,239	\$	982,254
	Ф	3,000	Ф	7,250
Application fee income		,		· · · · · · · · · · · · · · · · · · ·
Payments to employees		(994,906)		(651,867)
Payments to other suppliers		(6,211)		(470,712)
Other income				302
Net Cash Provided by (Used in) Operating Activities		741,122		(132,773)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Transfers to Oklahoma Clean Water State Revolving Loan Account Program		(50,270)		(12,816)
Net Cash Provided by (Used in) Noncapital Financing Activities		(50,270)		(12,816)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Purchase of capital assets		(2,000)		(71,509)
Net Cash Provided by (Used in) Capital and Related Financing Activities		(2,000)		(71,509)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest income		15,420		12.781
interest income		13,420		12,761
Net Cash Provided by Investing Activities		15,420		12,781
Net Increase (Decrease) in Cash and Cash Equivalents		704,272		(204,317)
Balances - beginning of the year		491,309		695,626
Balances - end of the year	\$	1,195,581	\$	491,309
Reconciliation of operating income to net cash provided				
by operating activities:				
Operating income	\$	243,066	\$	344,432
Adjustments to reconcile operating income to net cash provided by				
(used in) operating activities:				
Depreciation		12,764		9,364
Other income		-		302
Change in assets and liabilities: Decrease (Increase) in administration fee receivable		(102,275)		(109,845)
Decrease (Increase) in administration fee receivable Decrease (Increase) in due to CWSRF		304,620		(308,339)
Increase (Decrease) in accounts payable		-		(68,687)
Increase (Decrease) in Due to DW Admin fund		282,947		-
Increase (Decrease) in Due to OWRB		<u> </u>		
Net Cash Provided by (Used in) Operating Activities	\$	741,122	\$	(132,773)
	<u> </u>	1,122	Ψ	(102,110)

See accompanying notes to the basic financial statements.

OKLAHOMA WATER RESOURCES BOARD OKLAHOMA CLEAN WATER STATE REVOLVING FUND LOAN ACCOUNT ADMINISTRATIVE FUND

ANNUAL FINANCIAL REPORT

As of and for the Years Ended June 30, 2012 and 2011

Footnotes to the Basic Financial Statements:

1. Summary of Significant Accounting Policies

Reporting Entity

The Oklahoma Water Resources Board/Oklahoma Wastewater Facility Construction Revolving Loan Account Program (the "Program") was created pursuant to the 1987 Amendments (P.L. 100-4) to the "Clean Water Act" (P.L. 92-500) to provide a perpetual fund for financing the construction of wastewater treatment facilities for municipalities and other public entities. The Program funds loans with Federal grants, State matching funds, principal repayments, bond proceeds, and interest received on loans and invested cash balances. State matching funds are provided through State appropriations or through the issuance of notes payable.

The Oklahoma Water Resources Board/Oklahoma Wastewater Facility Construction Revolving Loan Account (the "Program"), Title 82 Oklahoma Statutes, Sections 1085.51 et seq. was created pursuant to the 1987 Amendments (P.L. 100-4) to the Federal Clean Water Act (P.L. 92-500) set apart from all other Oklahoma Water Resources Board accounts and programs to be permanent and perpetual; not subject to fiscal year limitations. Title 82, Section 1085.64 created the Oklahoma Water Resources Board/Oklahoma Wastewater Facility Construction Revolving Loan Administrative Fund (the "Fund") for the purpose of administering the Program, transferring monies into the Program and for other purposes authorized by the Federal Clean Water Act. The Fund consists of revenues primarily from loan administrative fees, Fund investment earnings and loan processing and application processing fees.

Administrative fees are assessed on loans made from the Program. Fees are assessed to each participating borrower at the rate of one-half of one percent (0.5%) per annum of the amount of each borrower's loan balance outstanding, and loan application fees.

The significant accounting principles and practices followed by the Fund are presented below:

Basis of Accounting and Measurement Focus

The Fund is accounted for and presented similar to a special-purpose government engaged solely in business type activities.

The Fund uses the accrual basis of accounting whereby expenses are recognized when the liability is incurred and revenues are recognized when earned.

The Fund uses the economic resources measurement focus where all assets, liabilities, net assets, revenues, expenses and transfers relating to the Program and net income and capital maintenance are measured.

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board ("GASB"). Under the guidelines of GASB Statement 20, the Fund has elected not to apply

As of and for the Years Ended June 30, 2012 and 2011

1. Summary of Significant Accounting Policies (cont'd)

Financial Accounting Standards Board Statements and Interpretations issued after November 30, 1989.

Cash and Cash Equivalents

The Fund considers all highly liquid debt instruments purchased with an original maturity of three months or less and money market funds to be cash equivalents.

Capital Assets

Capital assets are stated at cost, less accumulated depreciation. Depreciation is charged to operating expense and is computed using the straight-line method. The useful life of software and printers has been estimated at 7 years. The useful life of automobiles has been estimated at 6 years. Maintenance and repairs are charged to operations when incurred and improvements are capitalized. The Fund's policy is to capitalize purchases in excess of \$5,000. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the respective accounts and the resulting gain or loss is reflected in operations.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Due To/From Other Funds

The \$30,218 Due to OWRB at June 30, 2011 represents an OWRB drawdown that was incorrectly deposited into the Clean Water State Revolving Fund Loan Account Administrative fund. The amount was repaid in fiscal year 2012. During the fiscal year 2011, the Clean Water State Revolving Fund Loan Account Program received administrative fee deposits totaling \$308,339 that, due to an administrative error, were not transferred to the Clean Water State Revolving Fund Loan Account Administrative Fund during the year. The amount was paid over in fiscal year 2012.

The \$228,440 Due to OWRB at June 30, 2012 represents an OWRB drawdown that was incorrectly deposited into the Clean Water State Revolving Fund Loan Account Administrative fund. The amount will be repaid in fiscal year 2013.

At June 30, 2012 the fund owed the State of Oklahoma for indirect cost of \$84,725 that were incurred but not paid. These fees will be paid in fiscal year 2013.

As of and for the Years Ended June 30, 2012 and 2011

2. Cash Deposits and Investment Risk

Cash of \$1,195,581 and \$491,309 at June 30, 2012 and 2011 respectively, was on deposit in the State Treasurer's office's internal investment pool – *OK Invest*.

Investment Interest Rate Risk – the Fund does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk and Custodial Credit Risk – the Fund has no investment policy that limits its investment choices other than the limitation of state law imposed on the State Treasurer as follows:

- a. U.S. Treasury Bills, Notes and Bonds and U.S. Government Agency Securities with certain ratings and maturity limitations.
- b. Collateralized or insured certificates of deposit and other evidences of deposit issued by a bank, savings bank, savings and loan association or credit union located in the state.
- c. With certain ratings and maturity limitations, negotiable certificates of deposit, bankers acceptances and commercial paper.
- d. Obligations of state and local governments, including obligations of Oklahoma state public trusts, with certain ratings and maturity limitations.
- e. Collateralized repurchase agreements tri-party repurchase agreements.
- f. Money market mutual funds and short term bond funds regulated by the SEC and in which investments consist of obligations of the U.S. Government and its agencies and instrumentalities and repurchase agreements collateralized by obligations of the U.S. Government and its agencies and instrumentalities.

The state treasurer has determined that current holdings in *OK Invest* should be limited to obligations of the United States government, its agencies and instrumentalities, tri-party repurchase agreements collateralized at 102% with the collateral held by a third party in the name of the Oklahoma State Treasurer and money market mutual funds which either directly or indirectly invest in U.S. Treasury and/or Agency securities and repurchase agreements related to such securities. *OK Invest* is not rated by a national rating agency. The overall weighted average maturity of *OK Invest* is less than 2 years. *OK Invest* is not insured or guaranteed by the State of Oklahoma, the Federal Deposit Insurance Corporation or any other government agency.

Concentration of Investment Credit Risk – the Fund places no limit on the amount it may invest in any one issuer. Limits are indirectly imposed through the Fund's participation in *OK Invest*. The Fund has the following concentration of credit risk: 100% or \$1,195,581 is invested in *OK Invest*.

As of and for the Years Ended June 30, 2012 and 2011

3. Capital Assets

A summary of equipment activity follows:

	Beginning Balance July 1, 2010	Additions	Deletions	Ending Balance June 30, 2011
Other capital assets:				
Computer software	\$ 56,400	61,697	-	\$ 118,097
Automobile	19,875	9,812		29,687
Total other capital assets,				
historical cost	76,275	71,509	-	147,784
Less: accumulated depreciation for:				
Computer software	56,400	4,407	-	60,807
Automobile	13,911	4,957		18,868
Total accumulated depreciation	70,311	9,364	-	79,675
•				
Other capital assets, net	\$ 5,964	62,145		\$ 68,109
	Beginning Balance July 1, 2011	Additions	Deletions	Ending Balance June 30, 2012
Other capital assets:	Balance	Additions	Deletions	Balance
Other capital assets: Computer software	Balance	Additions 61,697	Deletions	Balance
•	Balance July 1, 2011		Deletions -	Balance June 30, 2012
Computer software	Balance July 1, 2011	61,697	Deletions	Balance June 30, 2012 \$ 118,097
Computer software Printer Automobile	Balance July 1, 2011 \$ 56,400	61,697 2,000	Deletions	Balance June 30, 2012 \$ 118,097 2,000
Computer software Printer	Balance July 1, 2011 \$ 56,400	61,697 2,000	Deletions	Balance June 30, 2012 \$ 118,097 2,000
Computer software Printer Automobile Total other capital assets,	Balance July 1, 2011 \$ 56,400 19,875	61,697 2,000 9,812	Deletions	Balance June 30, 2012 \$ 118,097
Computer software Printer Automobile Total other capital assets, historical cost Less: accumulated depreciation for:	Balance July 1, 2011 \$ 56,400 19,875 76,275	61,697 2,000 9,812	Deletions	Balance June 30, 2012 \$ 118,097
Computer software Printer Automobile Total other capital assets, historical cost Less: accumulated depreciation for: Computer software	Balance July 1, 2011 \$ 56,400 19,875 76,275	61,697 2,000 9,812	Deletions	Balance June 30, 2012 \$ 118,097
Computer software Printer Automobile Total other capital assets, historical cost Less: accumulated depreciation for: Computer software Printer	Balance July 1, 2011 \$ 56,400 19,875 76,275	61,697 2,000 9,812 73,509	Deletions	Balance June 30, 2012 \$ 118,097
Computer software Printer Automobile Total other capital assets, historical cost Less: accumulated depreciation for: Computer software	Balance July 1, 2011 \$ 56,400 19,875 76,275	61,697 2,000 9,812 73,509	Deletions	Balance June 30, 2012 \$ 118,097

4. Indirect Costs

Indirect costs represent recoverable personnel costs charged to the Program by the Fund in connection with administering and accounting for activities of the Program. The amount allocated to the Program is based on a percentage of the Fund personnel costs as established in an indirect cost allocation plan. The indirect cost rate for the year ended June 30, 2012 and 2011 was 75.76% and 83.59%.

INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE