



ARCHAMBO & MUEGGENBORG, PC
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANTS COMPILATION REPORT

City Council
City of Ponca City
Ponca City, Oklahoma

We have compiled the accompanying Annual Survey of City and Town Finances (SAI Form 2643) based upon the audited financial statements for the year ended June 30, 2013 as required by Oklahoma Statutes, Section 17-105.1 of Title 11. Our compilation was limited to presenting, in the form prescribed by the State Auditor and Inspector of Oklahoma, information that is the representation of management. We have not audited or reviewed the accompanying annual survey and, accordingly, do not express an opinion or provide any assurance about whether the annual survey is in accordance with the requirements of the State of Oklahoma.

Management is responsible for the preparation and fair presentation of the annual survey in accordance with the requirement of the State of Oklahoma and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the annual survey.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of the annual survey without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the annual survey.

The compilation is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This annual survey is intended solely for the information and use of the City, the office of the State Auditor, the Oklahoma Municipal League, public interest groups, state and federal agencies, and universities, and is not intended to be and should not be used by anyone other than these specified parties.

Archambo & Mueggenborg, PC
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Certified Public Accountants

December 9, 2013

Mark W. Archambo, CPA, CFP™ • Deborah E. Mueggenborg, CPA
302 SE Osage, Bartlesville, OK 74003 • p: 918-336-0008 • f: 918-336-7608

DUE DATE: Six months after Fiscal-Year End

FORM SA&I 2643
(1-18-2012)

2013

IMPORTANT

This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11. SSARS 19 ¶ 3.27 requires an accountant's compilation report to accompany this form.

This report details the funds available to the municipality and the use of municipality (public trusts, etc.) for the fiscal year ending June 30, 2013. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 6 of this document.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

When completed, please file electronically at www.sai.ok.gov.

RETURN TO
Office of the Auditor and Inspector
State of Oklahoma
at www.sai.ok.gov.

OFFICE OF THE STATE AUDITOR AND INSPECTOR
STATE OF OKLAHOMA
GARY JONES, AUDITOR AND INSPECTOR
ANNUAL SURVEY OF CITY AND TOWN FINANCES

CITY OF PONCA CITY

CITY CLERK

P. O. BOX 1450

PONCA CITY, OKLAHOMA 74601

Part I TAX REVENUES

Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines or any other sources that are not taxes or licenses.

Item	Amount (Omit cents)	Item	Amount (Omit cents)
1. Property taxes — General fund, building fund and sinking fund	591,827	d. Use tax	1,093,169
2. Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.	13,026,413	3. Occupation and business licensing and permits Enter here licenses and inspection charges on occupations and businesses— for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses; and liquor licenses; business licenses; etc.	
a. General sales tax			
b. Franchise fee or tax	614,711		125,591
c. Cigarette tax	384,279		
d. Hotel/Motel	788,703	4. Other — Specify 911 Fees	168,304

Part IA INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

Column (c) — Report only amounts received directly from the Federal Government.

Purpose for which received	Amount (Omit cents)		
	From State (a)	From other local governments (b)	From Federal Government (directly) (c)
General support —Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.			
1. Alcoholic beverage tax	103,840	0	0
2. Street and highways	223,556	0	0
3. Health or Hospital	0	0	0
4. Grants received for water utilities	0	0	0
5. Grants received for waste water utilities	77,103	0	0
6. Grants received for housing, economic, & community development	75,499	0	110,834
7. Airports	0	0	0
8. Mass transit rail and/or bus system	0	0	0
9. Grants received for transportation	0	0	0
10. ALL OTHER (From State - code C89; From Fed. Govt. - Code B89) — <i>Include in the appropriate box, receipts from various payments such as —</i>			
a. Parks and recreation (BOR or HUD)	417,322	0	0
b. Public Safety	350,903	0	57,142
c. Job training	0	0	0
d. Library grants	0	0	0
e. Other - Specify	0	0	0
f.	0	0	0

Part IB OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

Amount (Omit cents)	Amount (Omit cents)
1. Utility sales revenue — Gross receipts of any water, electric, gas or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	
a. Water supply system	7,479,718
b. Electric power system	36,824,411
c. Gas supply system	0
d. Transit	0
2. Other sales and service revenue - Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclude of amounts received from other governments.	
a. Sewerage charges	5,846,791
b. Refuse collection charges	4,801,346
c. Hospital charges received on behalf of individual patients under the Medicare program or other insurance-type arrangements. Exclude Medicaid and amounts for hospital purposes received from other governments	

See Accountant's Compilation Report

Part IB OTHER REVENUES — Other than tax and intergovernmental revenues — Continued

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

2. Other sales and service revenue-Continued	Amount (Omit cents)	5. Interest earnings — Interest received on all deposits and investment holdings of your government and its agencies excluding earnings of any employee pension fund.	Amount (Omit cents)
d. Recreation charges (swimming, golf, auditoriums etc.	A61 538,317	U20	318,824
e. Airports — Include rentals and gross sales of gas and oil	A01 1,029,394	U40	251,924
f. Parking facilities (parking lots, garages, parking meters)	A60	U41	
g. Municipal housing project rentals (gross)	A50 0		630,879
h. Ambulance services	A89 1,130,272		1,073,071
i. Miscellaneous commercial activities (cemeteries)	A03 5,236,769		
j. Other (including miscellaneous fee collections)	A88 386,937		
3. Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on page 1.	U01		
4. Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments.	U11 53,073	U99	427,201
Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE			427,201
Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.			

coverage, etc. **Exclude: (1)** capital outlay (report in columns (c.) & (d)); and **(2)** amounts paid to other governments (report in part III).

Column (b) — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.

Column (c.) — Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.
Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement

PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal Services (a)	Operations & Maintenance (b)	Construction (c)	Purchase of land, equip. & structures (d)
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23
1. Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).	E25 389,017	E25 36,331	F25 0	G25 94,178
2. Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).	E29 430,395	E29 48,994	F29 0	G29 0
3. Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.	E79 1,270,733	E79 652,197	F79 0	G79 63,027
4. Social services	E36 0	E36 0	F36 0	G36 0
5. Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.	E38	E38	F38	G38
6. Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.	E77 0	E77 0	F77 0	G77 0
7. Welfare institutions - Construction and operation of nursing homes and welfare in- by your government for veterans and needy persons.	E32	E32	F32	G32
8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.	E44	E44	F44	G44
TRANSPORTATION				
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning, expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.	E45 1,658,377	E45 575,945	F45 3,897,232	G45 148,318
10. Toll highways and facilities - Operation and maintenance of highways, roads, and bridges operated on fee or toll basis	E01 307,112	E01 739,989	F01 0	G01 83,236
11. Municipal airports	E60 0	E60 0	F60 0	G60 0
12. Parking facilities — Municipal garages, parking lots, etc. and all purchase and maintenance of meters (including on-street meters).	E62	E62	F62	G62
PUBLIC SAFETY				
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).	E24 5,362,577	E24 595,362	F24 0	G24 766,128
14. Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	E24 4,506,132	E24 183,417	F24 0	G24 374,111

PART II DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued

PURPOSE	EXPENDITURES BY PURPOSE AND TYPE				
	Personal Services (a)	Operations & Maintenance (b)	Construction (c.)	CAPITAL OUTLAY	
				Purchase of land, equip. & structures (d)	
PUBLIC SAFETY — Continued					
15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.	E04	E04	E04	E04	E04
16. Other corrections — Probation and parole activities - But exclude "lockup" operations (report in item 16).	E05	E05	F05	G05	G05
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66	E66	F66	G66	G66
AMBULANCE					
18. All expenditures for city operated or subsidized ambulance services	E32	E32	F32	G32	G32
CULTURE AND RECREATION	E61	E61	F61	G61	G61
19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	E52	E52	F52	G52	G52
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. <i>Aid to other governmental libraries should be excluded and reported in part III.</i>					
UTILITIES					
21. Gross expenditure for utility systems operated by your government. Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).					
a. Water supply system	E91	E91	F91	G91	G91
b. Electric power system	E92	E92	F92	G92	G92
c. Gas supply system	E93	E93	F93	G93	G93
d. Transit	E94	E94	F94	G94	G94
e. Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm systems and sewage disposal plants	E80	E80	F80	G80	G80
f. Solid waste and landfill — The collection and disposal of garbage and landfill operations	E81	E81	F81	G81	G81
INTEREST ON DEBT					
22. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.					
a. Water supply system	I91	I91			
b. Electric power system	I92	I92			
c. Gas supply system	I93	I93			
d. Transit	I94	I94			
e. All interest not covered by items 19a through 19d	I99	I99			
ALL OTHER EXPENDITURES					
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgements and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.					
Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.					
a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.	E50	E50	F50	G50	G50
b. Economic development	E89	E89	F89	G89	G89
c. Civil defense	E89	E89	F89	G89	G89
d. Cemetery operations and maintenance	E89	E89	F89	G89	G89
e. Miscellaneous commercial activities - Garage	E89	E89	F89	G89	G89
f. E-911					
g. Judgement					
h. Insurance Imprest					
Other — Specify					
Grand Totals					

Part III INTERGOVERNMENTAL EXPENDITURES

Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis — e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments during the fiscal year.

Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)	Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)
1. None		0			0
2.		0			0
3.		0			0
4.		0			0

Part IV SALARIES, WAGES, AND FORCE ACCOUNT

Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects.

Z00	Amount (Omit cents)	17,602,771
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Part V DEBT OUTSTANDING, ISSUED, AND RETIRED — Report special obligations of all agencies of your government as well as general city or town debt.

1. Long term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. Include revenue and nonguaranteed special assessment bonds payable solely from pledged earnings or special assessments on property owners (column (e)). Report also general obligations and any debt backed by pledged resources but guaranteed by your government if these sources are insufficient (column (f)). When an advance refunding has resulted in a legal or an in-substance defeasance, the debt may be considered extinguished, reported as retired in the year of defeasance and should not be reported herein in subsequent years.

	AMOUNT, BY PURPOSE (Omit cents)					
	Outstanding at beginning of fiscal year (a)	DURING FISCAL YEAR		Outstanding total (a) plus (b) minus (d) (d)	DETAIL OF LONG-TERM DEBT OUTSTANDING	
		Issued (b)	Retired (c)		Revenue and nonguaranteed bonds (e)	Guaranteed bonds (f)
a. Sewer debt	19X 8,219,260	29X 399,776	39X 2,869,634	44X 5,749,402	41X 0	
b. Water supply system debt	19A 8,074,862	29A	39A 683,837	44A 7,391,025	41A 0	
c. Electric power system debt	19B 87,500	29B 0	39B 25,000	44B 62,500	41B 0	
d. Gas supply system debt	19C 0	29C 0	39C 0	44C 0	41C 0	
e. Transit	19D 0	29D 0	39D 0	44D 0	41D 0	
f. Industrial revenue and pollution control debt	19T 0	24T 0	34T 0	44T 0	41T 0	
g. All other purposes	19X 44,414,858	29X 208,837	39X 3,908,156	44X 40,715,539	41X 0	

2. Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations.

a. Amount outstanding at beginning of fiscal year	61V	Amount (Omit cents)	0
b. Amount outstanding at end of fiscal year	64V		0

Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein.

Type of fund	Amount at end of fiscal year (Omit cents)
1. Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt.	W01 11,939,324
2. Bond funds — Unexpected proceeds from sale of G.O. and revenue bond issues held pending disbursement.	W31 0
3. All other funds except employee retirement funds.	W61 39,837,685

4. Retirement systems — Single employer plans only

See Accountant's Compilation Report

Part VII AUDITOR INFORMATION

NOTE — This report will not be considered complete unless an accompanying "accountants compilation report on financial statements included in certain prescribed forms" is attached to the report. The municipality's auditor should follow the guidelines in AR Section 300 of the AICPA Professional Standards in preparing such compilation report.

Auditor's firm name

Archambo & Mueggenborg, PC

Address — *Number and street*

302 South Osage Avenue

City

Bartlesville

Name of contact person

Debbie Mueggenborg

TELEPHONE

Area Code

Number

State

ZIP Code

Extension

918

336-0008

OK

74003

336-0008

COVERAGE OF THIS REPORT

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2013 ANNUAL SURVEY OF CITY AND TOWN FINANCES

COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, include the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- City water districts
- Medical center authorities
- Joint airport boards
- Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- Public trust (Title 60, Section 176 of the Oklahoma Statutes)
- Separate road districts
- Sewer districts
- Utilities authorities
- Zoning districts

Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses.

1. Property taxes (code T01)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

2. Local sales taxes

- a. General sales tax (code T09)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

- b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

- d. Other — Specify any sales tax *not mentioned above*.

3. Licenses, permits, and other taxes

- a. Occupation and business licensing, permits (code T28)

Enter here licenses and inspection charges on occupation and business.

- b. Report only licenses and permits not included in 3a. (code T29)

Part IA — INTERGOVERNMENTAL REVENUE

1. General support

From State (code C30) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

Page 6

See Accountant's Compilation Report

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7. Grants received for mass transit and/or bus systems (codes C94 to B94)

8. All other (From State — code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- Community development and urban renewal
- Civic defense
- Wate and sewer facilities
- Manpower planning and utilization

Part IB — OTHER REVENUE

3. Special assessment funds Include —

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations as part II, item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

Part IV — SALARIES, WAGES, AND FORCE ACCT.

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

Part V — DEBT OUTSTANDING, ISSUED & RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

Hospitals — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

Municipality

Anadarko
Bethany
Carnegie
Cleveland
Clinton
El Reno
Fairfax
Fairview
Healdton
Holdenville
Lindsay
Mangum
Norman
Okeene
Pauls Valley
Pawnee
Sayre
Seminole
Tahlequah
Watonga

Hospital

Anadarko Municipal Hospital
Bethany General Hospital
Carnegie Tri-County Municipal Hospital
Cleveland Area Hospital
Clinton Regional Hospital
Park View Hospital
Fairfax Municipal Hospital
Fairview Hospital
Healdton Municipal Hospital
Holdenville General Hospital
Lindsay Municipal Hospital
Mangum City Hospital
Norman Municipal Hospital
Okeene Municipal Hospital
Pauls Valley General Hospital
Pawnee Municipal Hospital
Sayre Memorial Hospital
Seminole Municipal Hospital
Tahlequah City Hospital
Watonga Municipal Hospital