

**FINANCIAL STATEMENTS - REGULATORY BASIS  
AND REPORTS OF INDEPENDENT AUDITOR**

**POTEAU SCHOOL DISTRICT NO. I-29,  
LEFLORE COUNTY, OKLAHOMA**

**JUNE 30, 2012**

**Audited by**

**JACK H. JENKINS  
CERTIFIED PUBLIC ACCOUNTANT  
A PROFESSIONAL CORPORATION  
TULSA, OK**

**INDEPENDENT SCHOOL DISTRICT NO. I-29  
LEFLORE COUNTY, OKLAHOMA  
JUNE 30, 2012**

**TABLE OF CONTENTS**

	<u>Page No.</u>
<b>Table of Contents</b>	1-2
<b>School District Officials</b>	3
<b>Independent Auditor's Report</b>	4-5
<b><u>COMBINED FINANCIAL STATEMENTS:</u></b>	
Combined Statement of Assets, Liabilities and Fund Equity - Regulatory Basis - All Fund Types and Account Groups	6
Combined Statement of Revenues, Expenditures, and Changes in Cash Fund Balances - Regulatory Basis - All Governmental Fund Types	7
Combined Statement of Revenues, Expenditures and Changes in Cash Fund Balance - Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types	8-10
Notes to Combined Financial Statements	11-26
<b><u>OTHER SUPPLEMENTARY INFORMATION:</u></b>	
<b><u>COMBINING FINANCIAL STATEMENTS:</u></b>	
Combining Statement of Assets, Liabilities and Fund Equity - - Regulatory Basis - All Special Revenue Funds	27
Combining Statement of Revenues, Expenditures, and Changes in Cash Fund Balances - Regulatory Basis - All Special Revenue Funds	28
Combining Statement of Revenues, Expenditures and Changes in Cash Fund Balance - Budget and Actual - Regulatory Basis - Budgeted Special Revenue Fund Types	29

**INDEPENDENT SCHOOL DISTRICT NO. I-29  
LEFLORE COUNTY, OKLAHOMA  
JUNE 30, 2012**

**TABLE OF CONTENTS**

	<u>Page No.</u>
<b><u>OTHER SUPPLEMENTARY INFORMATION:</u></b> – contd.	
Combining Statement of Revenues, Expenditures, and Changes in Cash Fund Balances – Regulatory Basis - All Capital Projects Funds	30
Combining Statement of Assets and Liabilities – Regulatory Basis - All Fiduciary Fund Types	31
Combining Statement of Changes in Assets and Liabilities - Regulatory Basis - All Agency Funds	32-33
Schedule of Expenditures of Federal Awards	34-36
Schedule of Surety Bonds	37
<b>Internal Control and Compliance Reports</b>	
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	38-39
Report on Compliance with Requirements that could have a Direct And Material Effect on each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	40-41
Schedule of Findings and Questioned Costs	42-43
Disposition of Prior Year's Schedule of Findings	44
Schedule of Accountant's Professional Liability Insurance Affidavit	45
Audit Acknowledgement	46

**INDEPENDENT SCHOOL DISTRICT NO. I-29  
LEFLORE COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2012**

**BOARD OF EDUCATION**

President	Jay Sommers
Vice-President	Crystal Walker
Clerk	Beth Buchanan
Member	Kenneth Corn
Member	Adrian Sconyers

**SUPERINTENDENT OF SCHOOLS**

Dr. Don Sjoberg

**MINUTES CLERK**

Cindy Vocque

**SCHOOL DISTRICT TREASURER**

Jeremy Quarry



**Jack H. Jenkins, CPA** *A Professional Corporation*

### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Poteau School District No. I-029  
Poteau, Oklahoma 74953-2602

I have audited the accompanying regulatory basis financial statements of Poteau School District No. I-029, Poteau, Oklahoma, as listed in the table of contents as of and for the year ended June 30, 2012. These financial statements are the responsibility of the District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed by the Oklahoma State Department of Education that demonstrates compliance with the cash basis and budget laws of Oklahoma, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The differences between the regulatory basis of accounting and accounting principles generally accepted in the United States of America are also described in Note 1.

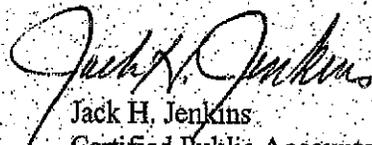
Also, as discussed in Note 1, the regulatory basis financial statements referred to above do not include the general fixed asset account group. The amount that should be recorded in the general fixed assets group is not known. If the general fixed assets account group had been included, the amount of the adjustments to the regulatory basis financial statements is not known.

In my opinion, because of the District's policy to prepare its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to above do not present fairly in all material respects, in conformity with accounting principles generally accepted in the United States of America, the financial position of Poteau School District No. I-029, Poteau, Oklahoma as of June 30, 2012, and the results of its operations for the year then ended.

However, in my opinion, except for the omission of the general fixed assets account group, which results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group, where applicable, of Poteau School District No. I-029, Poteau, Oklahoma, as of June 30, 2012, and the revenues collected and expenditures paid for the year then ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, I have also issued a report dated September 7, 2012, on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the regulatory basis financial statements that collectively comprise Poteau School District No. I-029's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Nonprofit Organizations*, and is not a required part of the combined financial statements. The combining fund statements and supporting schedules listed in the table of contents are presented for purposes of additional analysis. This other supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.



Jack H. Jenkins  
Certified Public Accountant, P.C.

September 7, 2012

**COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE**  
**COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -**  
**REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2012**

ASSETS	GOVERNMENTAL FUND TYPES			CAPITAL PROJECTS	FIDUCIARY FUND TYPES EXPENDABLE TRUST AND AGENCY FUND	ACCOUNT GROUP GENERAL LONG-TERM DEBT	TOTALS (Memorandum Only)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE				2012	2011
Cash	\$ 3,823,964	888,041	512,124	15,417	209,764		5,449,310	5,661,543
Investments	1,000,000					29,922	1,000,000	1,000,089
Amounts available in debt service								16,048
Amounts to be provided for retirement of general long-term debt								
Total Assets	4,823,964	888,041	512,124	15,417	209,764	3,285,319	9,764,551	10,669,947

**LIABILITIES AND FUND EQUITY**

Liabilities								
Warrants payable	2,040,822	78,246					2,119,068	1,926,022
Encumbrances	121,565	17,296					138,861	680,635
Funds held for school organizations					209,764		209,764	212,825
Unmatured obligations			482,202				482,202	477,464
Long-term debt:								
Bonds payable						2,275,000	2,275,000	2,785,000
Capital leases						1,040,241	1,040,241	1,223,315
Total liabilities	2,162,387	95,542	482,202	-	209,764	3,315,241	6,265,136	7,315,261
Fund Equity								
Cash fund balances	2,661,577	792,499	29,922	15,417			3,499,415	3,354,686
Total Liabilities and Fund Equity	\$ 4,823,964	888,041	512,124	15,417	209,764	3,315,241	9,764,551	10,669,947

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES**  
**REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES**  
**JUNE 30, 2012**

	GOVERNMENTAL FUND TYPES			CAPITAL PROJECTS	TOTALS	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE		2012	(Memorandum Only) 2011
<b>Revenues</b>						
Local sources	\$ 2,172,057	631,399	560,717		3,364,173	3,056,525
Intermediate sources	248,581				248,581	228,548
State sources	11,149,625	164,098			11,313,723	10,616,847
Federal sources	2,051,894	690,791			2,742,685	3,890,365
Non-revenue receipts	105,391	1,001			106,392	214,075
Total revenues	<u>15,727,546</u>	<u>1,487,289</u>	<u>560,717</u>	-	<u>17,775,554</u>	<u>18,006,360</u>
<b>Expenditures</b>						
Instruction	10,317,353	49,202			10,366,555	10,521,415
Support services	5,341,767	87,095			5,428,862	4,915,726
Operation of non-instructional services	413	1,063,290			1,063,703	996,005
Facilities, acquisition and const. services		128,677		126,822	255,499	2,297,865
Other outlays	43,270	668			43,938	180,255
Other uses			546,843		546,843	504,638
Debt service		329			47,046	21,140
Repayments	46,717					
Total expenditures	<u>15,749,520</u>	<u>1,323,261</u>	<u>546,843</u>	<u>126,822</u>	<u>17,746,446</u>	<u>19,437,481</u>
Revenues over (under) expenditures	(21,972)	164,028	13,874	(126,822)	29,108	(1,431,121)
<b>Other financing sources (uses)</b>						
Lapsed appropriations	13,955	84,221		15,417	113,593	28,217
Estopped warrants	2,028				2,028	27,812
Bond proceeds						1,280,000
Total other financing sources (uses)	<u>15,983</u>	<u>84,221</u>	-	<u>15,417</u>	<u>115,621</u>	<u>1,336,029</u>
Revenue and other sources over (under) expenditures and other uses	(5,989)	248,249	13,874	(111,405)	144,729	(95,092)
Cash fund balance, beginning of year	2,667,566	544,250	16,048	126,822	3,354,686	3,449,778
Cash fund balance, end of year	\$ 2,661,577	792,499	29,922	15,417	3,499,415	3,354,686

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 REGULATORY BASIS - BUDGETED GENERAL FUND  
 JUNE 30, 2012**

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
<b>Revenues</b>			
Local sources	\$ 1,913,414	1,913,414	2,172,057
Intermediate sources	208,583	208,583	248,581
State sources	10,389,076	10,389,076	11,149,625
Federal sources	1,789,170	1,789,170	2,051,894
Non-revenue receipts	20,000	20,000	105,391
Total revenues	<u>14,320,243</u>	<u>14,320,243</u>	<u>15,727,548</u>
<b>Expenditures</b>			
Instruction	10,951,932	10,951,932	10,317,353
Support services	5,841,388	5,841,388	5,341,767
Operation of non-instructional services	2,400	2,400	413
Other outlays	105,372	105,372	43,270
Repayments	86,717	86,717	46,717
Total expenditures	<u>16,987,809</u>	<u>16,987,809</u>	<u>15,749,520</u>
Revenues over (under) expenditures	(2,667,566)	(2,667,566)	(21,972)
<b>Other financing sources (uses)</b>			
Lapsed appropriations			13,955
Estopped warrants			2,028
Total other financing sources (uses)			<u>15,983</u>
Revenue and other sources over (under) expenditures and other uses	(2,667,566)	(2,667,566)	(5,989)
Cash fund balance, beginning of year	<u>2,667,566</u>	<u>2,667,566</u>	<u>2,667,566</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>2,661,577</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS  
 JUNE 30, 2012**

	SPECIAL REVENUE FUNDS		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
<b>Revenues</b>			
Local sources	\$ 534,006	534,006	631,399
State sources	145,617	160,925	164,098
Federal sources	632,581	632,581	690,791
Non-revenue receipts			1,001
Total revenues	<u>1,312,204</u>	<u>1,327,512</u>	<u>1,487,289</u>
<b>Expenditures</b>			
Instruction	43,202	43,202	43,202
Support services	84,331	99,639	87,095
Operation of non-instructional services	1,289,930	1,289,930	1,063,290
Facilities acquisitions and construction	437,894	437,894	128,677
Other outlays	768	768	668
Repayments	329	329	329
Non-categorical			
Total expenditures	<u>1,856,454</u>	<u>1,871,762</u>	<u>1,323,261</u>
Revenues over (under) expenditures	(544,250)	(544,250)	164,028
<b>Other financing sources (uses)</b>			
Lapsed appropriations			84,221
Total other financing sources (uses)			<u>84,221</u>
Revenue and other sources over (under) expenditures and other uses	(544,250)	(544,250)	248,249
Cash fund balance, beginning of year	<u>544,250</u>	<u>544,250</u>	<u>544,250</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>792,499</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 REGULATORY BASIS - DEBT SERVICE FUNDS  
 JUNE 30, 2012**

	DEBT SERVICE FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 530,795	530,795	560,717
Expenditures			
Other outlays			
Debt service	546,843	546,843	546,843
Revenues over (under) expenditures	(16,048)	(16,048)	13,874
Cash fund balance, beginning of year	16,048	16,048	16,048
Cash fund balance, end of year	\$ -	-	29,922

The notes to the combined financial statements are an integral part of this statement

**NOTES TO COMBINED FINANCIAL STATEMENTS -  
REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. I-29, LEFLORE COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**1. Summary of Significant Accounting Policies**

The basic financial statements of the Poteau Public Schools Independent District No. I-29 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

*A. Reporting Entity.*

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies- contd.**

*B. Fund Accounting*

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**General Fund** - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**Special Revenue Fund** - The special revenue funds are the District's building, co-op and child nutrition funds.

**Building Fund** - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

**INDEPENDENT SCHOOL DISTRICT NO. I-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies- contd.**

*B. Fund Accounting - contd.*

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Funds - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

**Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies- contd.**

*B. Fund Accounting - contd.*

funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds during the 2011-12 fiscal year.

Gifts Fund - The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund - The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

Insurance Recovery Fund - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Nonexpendable Trust Fund - Nonexpendable trust funds account for restricted resources where the District is under an obligation to maintain the trust principal. The nonexpendable trust fund for the District includes the Kathleen Delmas Scholarship Fund.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt.

**INDEPENDENT SCHOOL DISTRICT NO. I-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies-** contd.

B. *Fund Accounting* - contd.

service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

**Memorandum Only - Total Column**

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. *Basis of Accounting and Presentation*

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

**INDEPENDENT SCHOOL DISTRICT NO. I-29, LEFLORE COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies- contd.**

*C. Basis of Accounting and Presentation – contd.*

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

*D. Budgets and Budgetary Accounting*

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

*E. Assets, Liabilities and Fund Equity*

Cash - Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

Investments - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies-** contd.

*E. Assets, Liabilities and Fund Equity - contd.*

Inventories - The value of consumable inventories at June 30, 2012 is not material to the combined financial statements-regulatory basis.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Warrants Payable - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

Unmatured Obligations - The unmaturred obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Cash Fund Balance - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmaturred obligations.

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

**1. Summary of Significant Accounting Policies- contd.**

*F. Revenue and Expenditures*

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies- contd.**

*F. Revenue and Expenditures- contd.*

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there. The District also maintains a cooperative fund and the 21<sup>st</sup> Century Grant is apportioned there.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies- contd.**

*F. Revenue and Expenditures - contd.*

Support Services Expenditures - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction; community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third party administrator.

Repayment Expenditures - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no transfers in the current year.

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

2. **Deposits and Investments**

Custodial Credit Risk

At June 30, 2012, the District held deposits of approximately \$6,449,310 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

*Investment Interest Rate Risk*

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Investment Credit Risk*

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
 NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012**

**2. Deposits and Investments -- cont'd**

The investments held at June 30, 2012 are as follows:

Type	Weighted Average Maturity (Months)	Market Value	Cost
<b>Investments</b>			
Money Market		\$ 0	\$ 0
Municipal tax-supported money judgments		0	0
Certificate of Deposit	3	<u>1,000,000</u>	<u>1,000,000</u>
<b>Total investments</b>		<u>\$ 1,000,000</u>	<u>\$1,000,000</u>

*Concentration of Investment Credit Risk*

The District places no limit on the amount it may invest in any one issuer. The District has the following of credit risk: 0% in Money Market funds, 0% in Municipal tax-supported money judgments and 100% in CDs (\$1,000,000).

**3. General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of bonds payable and a capital lease. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

**3. General Long-term Debt -- contd.**

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012:

	Bonds Payable	Capital Leases	Totals
Balance, July 1, 2011	\$ 2,785,000	1,223,315	4,008,315
Additions			-
Retirements	510,000	183,074	693,074
Balance, June 30, 2012	<u>\$ 2,275,000</u>	<u>1,040,241</u>	<u>3,315,241</u>

A brief description of the outstanding long-term debt at June 30, 2012 is set forth below:

	<u>Amount outstanding</u>
<u>General Obligation Bonds</u>	
Combined Purpose Bonds, Series 2007, original issue \$1,045,000, interest rate of 3.60-3.95%, due in an initial installment of \$220,000 beginning on 7-01-09, annual installments thereafter of \$275,000, final payment due 7-01-12;	\$ 275,000
Building Bonds, Series 2010A, original issue \$955,000, interest rate of 1.30-2.10%, due in annual installments of \$235,000 beginning on 7-01-12, final installment of \$250,000 on 7-01-15;	720,000
Building Bonds, Series 2010B, original issue \$1,280,000, interest rate of 1.80-2.40%, due in annual installments of \$320,000 beginning on 7-01-13, final installment on 7-01-16;	1,280,000
<u>Capital Leases</u>	
Lease purchase for equipment and capital improvements, dated 12-19-2002, totaling \$1,000,000, interest rate of 1.65%, due in annual principal and interest installments of \$116,500, beginning 12-19-2003, final payment due 12-19-2012;	113,241

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

**3. General Long-term Debt – contd.**

Lease purchase for equipment and capital improvements,  
dated 8-24-10, totaling \$1,000,000, interest rate of 6.88%,  
due in semi-annual principal and interest installments,  
beginning 2-24-11, final payment due 8-24-20;

927,000

Totals

\$ 3,315,241

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

Year ending June 30	Principal	Interest	Total
2013	\$ 510,000	46,053	556,053
2014	555,000	36,990	591,990
2015	570,000	25,410	595,410
2016	320,000	14,400	334,400
2017	320,000	7,680	327,680
Total	<u>\$ 2,275,000</u>	<u>130,533</u>	<u>2,405,533</u>

There was \$32,105 interest paid on general long-term debt incurred during the current year.

The annual debt service requirements for capital lease principal, and interest are as follows:

Year ending June 30	Principal	Interest	Total
2013	\$ 191,241	64,353	255,594
2014	83,000	55,556	138,556
2015	89,000	49,639	138,639
2016	95,000	43,310	138,310
2017	102,000	36,533	138,533
Thereafter	480,000	68,800	548,800
Total	<u>\$ 1,040,241</u>	<u>318,191</u>	<u>1,358,432</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-29, LEFLORE COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012**

**4. Employee Retirement System**

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2011, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2011 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

**INDEPENDENT SCHOOL DISTRICT NO. I-29, LEFLORE COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**4. Employee Retirement System – contd.**

Annual Pension Cost

The District's portion of the total contributions for 2012, 2011 and 2010 were \$887,662, \$817,876, and \$810,688 respectively.

The employer contribution rates are established by the Oklahoma Legislature and are less than the annual required contribution, which is performed to determine the adequacy of such contribution rates.

**5. Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**6. Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

**7. Subsequent Events**

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**OTHER SUPPLEMENTARY INFORMATION – REGULATORY  
BASIS - COMBINING FINANCIAL STATEMENTS**

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE**  
**COMBINING STATEMENT OF ASSETS, LIABILITIES AND**  
**FUND EQUITY - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2012**

<u>ASSETS</u>	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>COOP FUND</u>	<u>TOTALS</u> (Memorandum Only)	
				<u>2012</u>	<u>2011</u>
Cash	\$ 445,928	441,343	770	888,041	774,602
Investments				-	5
Total assets	<u>445,928</u>	<u>441,343</u>	<u>770</u>	<u>888,041</u>	<u>774,607</u>
 <u>LIABILITIES AND FUND EQUITY</u>					
<b>Liabilities</b>					
Warrants payable	2,925	74,551	770	78,246	86,470
Encumbrances	7,033	10,263		17,296	143,887
Total liabilities	<u>9,958</u>	<u>84,814</u>	<u>770</u>	<u>95,542</u>	<u>230,357</u>
 <b>Fund Equity</b>					
Cash fund balances	<u>435,970</u>	<u>356,529</u>	<u>-</u>	<u>792,499</u>	<u>544,250</u>
Total Liabilities and Fund Equity	<u>\$ 445,928</u>	<u>441,343</u>	<u>770</u>	<u>888,041</u>	<u>774,607</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2012**

	BUILDING FUND	CHILD NUTRITION FUND	COOP FUND	TOTALS (Memorandum Only)	
				2012	2011
<b>Revenues</b>					
Local sources	\$ 300,837	330,562		631,399	561,184
State sources		94,157	69,941	164,098	168,985
Federal sources		690,791		690,791	665,875
Non-revenue receipts		1,001		1,001	107,467
Total revenues	<u>300,837</u>	<u>1,116,511</u>	<u>69,941</u>	<u>1,487,289</u>	<u>1,503,511</u>
<b>Expenditures</b>					
Instruction			43,202	43,202	45,650
Support services	60,358		26,739	87,095	92,764
Operation of non-instructional services		1,063,290		1,063,290	996,005
Facilities, acquisition and const. services	128,677			128,677	354,207
Other outlays		668		668	106,126
Other uses				-	437
Repayments		329		329	-
Total expenditures	<u>189,033</u>	<u>1,064,287</u>	<u>69,941</u>	<u>1,323,261</u>	<u>1,595,189</u>
Revenues over (under) expenditures	111,804	52,224	-	164,028	(91,678)
<b>Other financing sources (uses)</b>					
Lapsed appropriations	83,784	437		84,221	750
Total other financing sources (uses)	<u>83,784</u>	<u>437</u>	<u>-</u>	<u>84,221</u>	<u>750</u>
Revenue and other sources over (under) expenditures and other uses	195,588	52,661	-	248,249	(90,928)
Cash fund balance, beginning of year	<u>240,382</u>	<u>303,868</u>	<u>-</u>	<u>544,250</u>	<u>635,178</u>
Cash fund balance, end of year	<u>\$ 435,970</u>	<u>356,529</u>	<u>-</u>	<u>792,499</u>	<u>544,250</u>

INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 -REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS  
 JUNE 30, 2012

	BUILDING FUND		CHILD NUTRITION FUND		CO-OP FUND	
	ORIGINAL BUDGET	FINAL BUDGET	ORIGINAL BUDGET	FINAL BUDGET	ORIGINAL BUDGET	FINAL BUDGET
Revenues						
Local sources	\$ 270,412	270,412	\$ 263,594	263,594	54,633	69,941
State sources			90,984	90,984		
Federal sources			632,581	632,581		
Non-revenue receipts				1,001		
Total revenues	270,412	270,412	987,159	987,159	54,633	69,941
Expenditures						
Instruction					43,202	43,202
Support services	72,900	72,900			11,431	26,739
Operation of non-instructional services			1,289,930	1,289,930		
Facilities acquisitions and construction	437,894	437,894				
Other outlays			768	768		
Repayments			329	329		
Non-categorical						
Total expenditures	510,794	510,794	1,291,027	1,291,027	54,633	69,941
Revenues over (under) expenditures	(240,382)	(240,382)	(303,868)	(303,868)		
Other financing sources (uses)						
Lapsed appropriations						437
Total other financing sources (uses)						437
Revenue and other sources over (under) expenditures and other uses						52,661
Cash fund balance, beginning of year	240,382	240,382	303,868	303,868		
Cash fund balance, end of year	\$ -	435,970	\$ -	356,529	\$ -	

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN CASH FUND BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS**  
**JUNE 30, 2012**

	2010A BUILDING BOND FUND	2010B BUILDING BOND FUND	TOTALS (Memorandum Only)	
			2012	2011
Revenue				
Local sources			-	4,644
Expenditures				
Support Services			-	15,050
Facilities, acquisition & const. services	76,707	50,115	126,822	1,943,658
Total expenditures	<u>76,707</u>	<u>50,115</u>	<u>126,822</u>	<u>1,958,708</u>
Revenues over (under) expenditures	(76,707)	(50,115)	(126,822)	(1,954,064)
Other financing sources (uses)				
Operating transfers in (out)			-	-
Lapsed appropriations		15,417	15,417	13,522
Bond sales proceeds			-	1,280,000
Total other financing sources (uses)	<u>-</u>	<u>15,417</u>	<u>15,417</u>	<u>1,293,522</u>
Revenue and other sources over (under) expenditures and other uses	(76,707)	(34,698)	(111,405)	(660,542)
Cash fund balance, beginning of year	76,707	50,115	126,822	787,364
Cash fund balance, end of year	<u>\$ -</u>	<u>15,417</u>	<u>15,417</u>	<u>126,822</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND  
 FUND EQUITY - REGULATORY BASIS - ALL FIDUCIARY FUND TYPES  
 JUNE 30, 2012**

	<u>AGENCY FUNDS</u>	
	<u>ACTIVITY FUNDS</u>	
	<u>2012</u>	<u>2011</u>
<u>ASSETS</u>		
Cash	\$ 209,764	212,825
	<u>                    </u>	<u>                    </u>
<u>LIABILITIES AND FUND EQUITY</u>		
Liabilities		
Funds held for school organizations	\$ 209,764	212,825
	<u>                    </u>	<u>                    </u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE**  
**COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**REGULATORY BASIS - ALL AGENCY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

<u>Activities</u>	<u>Balance</u> <u>July 1, 2011</u>	<u>Additions</u>	<u>Net</u> <u>Transfers</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2012</u>
General Activity	\$ 17,984	18,460		12,614	23,830
PPS Library	173	-		158	15
UES General Activity	10,624	16,045		17,388	9,281
UES Special Olympics	-	1,190		-	1,190
PKMS General Activity	10,828	12,195		18,292	4,731
PKMS Athletic	19,111	35,320		33,625	20,806
PKMS Academic Bowl	1,526	753		938	1,341
PKMS Band	2,254	2,694		2,770	2,178
PKMS Cheerleading	3,759	2,255		2,219	3,795
PKMS Concession	1	10,141		10,141	1
PKMS FCCLA	1,432	2,216		2,347	1,301
PKMS Library	2,788	82		139	2,731
PKMS Math Counts	371	173		(1)	545
PKMS NJHS	1,819	1,647		861	2,605
PKMS Picture Book	-	7,063		6,420	643
PKMS Science Book	2,437	921		2,045	1,313
PKMS Student Council	2,744	856		575	3,025
PKMS Tech Ed	1,196	767		1,017	946
PKMS Art	2,530	444		(1)	2,975
PKMS Reading Club	3,345	2,588		2,084	3,849
PKMS Vocal	1,024	548		414	1,158
PHS Art	506	805		303	1,008
PHS Athletic	12,135	97,456		107,093	2,498
PHS Band	547	4,247		3,476	1,318
PHS Junior Class	1,091	6,698		6,203	1,586
PHS Senior Class	24	2,317		1,680	661
PHS Varsity Cheerleading	3,921	5,797		4,443	5,275
PHS 9th Grade Cheerleading	2,455	2,383		1,914	2,924
PHS FFA	1,629	46,828		43,894	4,563
PHS FCCLA	1,467	2,981		2,374	2,074
PHS Library	1,589	1,362		820	2,131
PHS Mat Maids	2,431	759		627	2,563
PHS Honor Society	501	816		534	783
PHS General Activity	27,049	12,467		17,012	22,504
PHS Publications	6,193	13,353		12,245	7,301
PHS Student Council	\$ 3,699	3,516		2,446	4,769

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE**  
**COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**REGULATORY BASIS - ALL AGENCY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

<u>Activities</u>	<u>Balance</u> <u>July 1, 2011</u>	<u>Additions</u>	<u>Net</u> <u>Transfers</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2012</u>
PHS Thespians	\$ 10,713	4,666		3,495	11,884
PHS Vocal/Concession	13,862	16,781		26,907	3,736
PHS Jackets	1,264	14,602		14,729	1,137
PHS Photography	182	173		179	176
PHS Chip in Club	-	5,116		3,716	1,400
PHS Academic Bowl	-	200		-	200
PHS Dance Team	4,515	9,861		7,386	6,990
Banquet/Admin	22	4,538		2,573	1,987
Drug Education/Admin	-	550		500	50
Holding/Admin	-	17,473		17,473	-
Lost Books/Admin	-	2,224		2,224	-
Miscellaneous/Admin	9,952	1,318		2,951	8,319
Flower Fund	3,074	1,575		1,033	3,616
Native American Club	536	173		438	271
Athletic Director	2,848	-		507	2,341
FACES Community	13,382	3,030		30	16,382
Leflore County School	1,292	1,050		1,284	1,058
<b>TOTAL ASSETS - AGENCY FUNDS</b>	<u>212,825</u>	<u>401,473</u>	<u>-</u>	<u>404,534</u>	<u>209,764</u>

**LIABILITIES AND FUND EQUITY**

Funds held for school organizations	<u>\$ 212,825</u>	<u>401,473</u>	<u>-</u>	<u>404,534</u>	<u>209,764</u>
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**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2012**

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2011	Revenue Collected	Total Expenditures	Ending Balance 6/30/2012
<u>U.S. Department of Education</u>							
<u>Direct Programs:</u>							
Title VII-Part A, Indian Education	84.060		\$ 132,240	(7,539)	130,861	132,206	(1,345)
Title VII-Part A, Indian Education 2010-11 - Note 1	84.060			(7,539)	7,539		
Subtotal			132,240	(7,539)	138,400	132,206	(1,345)
<u>Passed Through State Department of Education:</u>							
* Title I-Part A, Improving Basic Programs	84.010		513,473	(14,271)	468,665	499,540	(30,875)
* Title I-Part A, Improving Basic Programs 2010-11 - Note 1	84.010				14,271		
* Title II-Part A (Transferability)	84.010		50,702		50,702	50,702	
* Title I-Part C, Migrant Incentive	84.011		49,256	(8,103)	42,147	42,147	
* Title I-Part C, Migrant Incentive 2010-11 - Note 1	84.011				8,103		
Title II-Part A, Teacher & Principal Training	84.367		70,867	(62,379)	41,191	46,540	(5,349)
Title II-Part A 2010-11 - Note 1	84.367			(127)	62,379		
Title II-Part D, Enh. Ed. Thru Tech 2010-11 - Note 1	84.318		10,959	(10,200)	127	3,636	(3,636)
Title III-Part A English Language Acquisition	84.365				10,200		
Title III-Part A English Language Acquisition 2010-11 - Note 1	84.365				469,194	469,449	(255)
Special Education, Flowthrough, P.L. 105-17	84.027		486,834	(8,644)	8,644		
Special Education, Flowthrough 2010-11 - Note 1	84.027				16,976	22,172	(5,196)
Special Education, Early Intervening	84.027		25,714	(8,735)	8,735		
Special Education, Early Intervening 2010-11 - Note 1	84.027					4,994	(4,994)
Special Education, Discretionary	84.027		5,000	(2,998)	2,998		
Special Education, Discretionary 2010-11 - Note 1	84.027					356	
ARRA Special Education, Flowthrough, P.L. 105-17	84.391		356	(7,936)	356		
ARRA Special Education, Flowthrough 2010-11 - Note 1	84.391				7,936		
Special Education, Preschool, Ages 3-5, P.L. 105-17	84.173		22,872		19,680	19,680	
ARRA Special Education, Preschool, Ages 3-5	84.392		107	(5,833)	107	107	
ARRA Special Education, Preschool 2010-11 - Note 1	84.392				5,833		
* Title IV-Part B, 21st Century	84.287		166,870	(66,353)	113,622	146,199	(32,577)
Title IV-Part B, 21st Century 2010-11 - Note 1	84.287				66,353		
Adult Basic Education	84.002		144,550	(24,519)	60,604	108,753	(48,149)
Adult Basic Education 2010-11 - Note 1	84.002				24,519		
Adult Basic Education - Corrections/Institutions	84.002		5,041		5,041	5,041	
Education Jobs Fund	84.410		16,759		16,759	16,759	
Subtotal			\$ 1,569,360	(220,098)	1,525,142	1,436,075	(131,031)

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2012**

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2011	Revenue Collected	Total Expenditures	Ending Balance 6/30/2012
<u>Department of Health and Human Services</u>							
Drug Free Community	93-276		\$ 171,305	(40,923)	91,830	131,028	(39,198)
Drug Free Community 2010-11 - Note 1	93-276		171,305	(40,923)	40,923	131,028	(39,198)
Subtotal					132,753		
<u>Passed Through State Department of Career and Technology Education:</u>							
Carl Perkins Grant	84-048		33,391	(26,015)	33,391	33,391	
Carl Perkins Grant 2010-11 - Note 1	84-048				26,015		(3,779)
Rehabilitation Services	84-126				58,814	62,593	(3,779)
Subtotal			\$ 33,391	(26,015)	118,220	95,984	(3,779)
<u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Education:</u>							
* Child Nutrition Cluster:							
Non-Cash Assistance (Commodities):							
National School Lunch Program	10.555				41,757	41,757	
Non-Cash Assistance Subtotal					41,757	41,757	
Cash Assistance:							
National School Lunch Program	10.555				470,327	470,327	
School Breakfast Program	10.553				199,173	199,173	
Summer Food Program	10.559				17,260	17,260	(17,260)
Summer Food Program 2010-11 - Note 1	10.559			(21,291)	21,291		
Cash Assistance Subtotal				(21,291)	690,791	686,760	(17,260)
Total For Program (Cluster)				(21,291)	732,548	728,517	(17,260)

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2012**

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/ Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2011	Revenue Collected	Total Expenditures	Ending Balance 6/30/2012
<u>Other Federal Assistance:</u>							
Johnson O'Malley	15.130		\$ 31,915	(7,065)	26,817	31,764	(4,947)
Johnson O'Malley 2010-11 - Note 1	15.130			(8,129)	7,065		
JOBS (TANF) 2010-11 - Note 1	93.558				8,129		
Medicaid	93.778				93,933	93,933	
Flood Control	12.112				1,435	1,435	
Subtotal			<u>31,915</u>	<u>(15,194)</u>	<u>137,379</u>	<u>127,132</u>	<u>(4,947)</u>
Total Federal Assistance			<u>\$ 1,938,211</u>	<u>(331,060)</u>	<u>2,784,442</u>	<u>2,650,942</u>	<u>(197,560)</u>

\* Major federal programs

Note 1 - These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2 - Commodities received by the District in the amount of \$41,757 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - This schedule was prepared on a regulatory basis of accounting consistent with the preparation of the combined financial statements.

**INDEPENDENT SCHOOL DISTRICT I-29, LEFLORE COUNTY  
 SCHEDULE OF SURETY BONDS  
 FOR THE YEAR ENDED JUNE 30, 2012**

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
Western Surety Company	Treasurer	61084518	\$500,000	7/1/11-7/1/12
	Assistant Treasurer	61084518	\$500,000	7/1/11-7/1/12
	Superintendent	61084518	\$100,000	7/1/11-7/1/12
	Minutes Clerk	61084518	\$25,000	7/1/11-7/1/12
	Encumbrance Clerk	61084518	\$25,000	7/1/11-7/1/12
	Activity Fund Custodian	61084518	\$25,000	7/1/11-7/1/12



**Jack H. Jenkins, CPA** *A Professional Corporation*

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS - REGULATORY BASIS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Poteau School District No. I-029  
Poteau, Oklahoma 74953-2602

I have audited the regulatory basis financial statements of Poteau School District No. I-029, Poteau, Oklahoma, as of and for the year ended June 30, 2012, and have issued my report thereon dated September 7, 2012. The audit opinion was adverse to generally accepted accounting principles because the District prepares its financial statements on a basis of accounting prescribed by the Oklahoma State Department of Education that complies with the cash and budget laws of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles and qualified as to the preparation of financial statements prepared on that basis. I conducted my audit in accordance with generally accepted auditing standards accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the combined financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

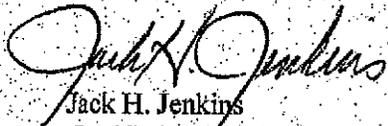
My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. There can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed one (1) instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Questioned Costs. I also reported this matter to the District's management in a separate letter dated September 7, 2012.

The District's response to the finding identified in my audit is described in the letter following the Schedule of Findings. I did not audit the District's response and, accordingly, I express no opinion on it.

This report is intended solely for the information of the school board, management, Oklahoma State Auditor and Inspector's Office and the Oklahoma State Department of Education, and is not intended to be and should not be used by anyone other than these specified parties.



Jack H. Jenkins  
Certified Public Accountant, P.C.

September 7, 2012



**Jack H. Jenkins, CPA** *A Professional Corporation*

**REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT  
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

The Honorable Board of Education  
Poteau School District No. I-029  
Poteau, Oklahoma 74953-2602

**Compliance**

I have audited the compliance of Poteau School District No. I-029, Poteau, Oklahoma, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2012. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. My responsibility is to express an opinion on the District's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the District's compliance with those requirements.

In my opinion, Poteau School District No. I-029, Poteau, Oklahoma complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2012. The results of my auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

**Internal Control Over Compliance**

The management of Poteau School District No. I-029, Poteau, Oklahoma is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my

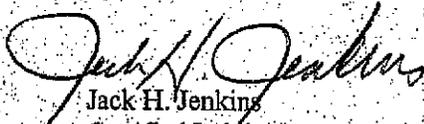
audit, I considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended solely for the information of the board of education and management, all applicable federal and state agencies, and those other Governments from which federal financial assistance was received and is not intended to be, and should not be, used by anyone other than these specified parties.

  
Jack H. Jenkins  
Certified Public Accountant, P.C.

September 7, 2012

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**JULY 1, 2011 TO JUNE 30, 2012**

**Summary of Auditor's Results**

1. The auditor's report expresses an adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Schedule of Findings and Questioned Costs. However, an immaterial finding was reported as finding 2012-01.
3. No instances of noncompliance material to the financial statements of the District were reported during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133"
5. An unqualified opinion report was issued on the compliance of major federal award programs.
6. The audit disclosed no audit findings and questioned costs, which are required to be reported under OMB Circular A-133 § 510(a).
7. The programs tested as major federal programs were: Title I programs and Child Nutrition programs, which were each clustered in the determination, and the 21<sup>st</sup> Century Grant.
8. The dollar threshold used to determine between Type A and Type B programs was \$300,000.
9. The District did not qualify to be a low-risk auditee.

**INDEPENDENT SCHOOL DISTRICT NO. I-29, LEFLORE COUNTY**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**JULY 1, 2011 TO JUNE 30, 2012**

**Findings – Financial Statement Audit**

2012-01 – Activity Fund Deposits

Condition: We observed receipts for the activity fund were not always deposited in a timely manner.

Criteria: Receipts should be deposited on a daily basis once the accumulated balance equals or exceeds one hundred dollars (\$100.00) or at least once a week regardless of how much is on hand.

Effect: Cash or checks relating to receipts that are not deposited timely could get lost or stolen.

Recommendation: The Activity Fund custodian should deposit receipts for cash and checks on a daily basis unless the daily total does not exceed one hundred dollars (\$100.00), but at least once a week regardless as required by the State Department of Education.

**Findings and Questioned Costs – Major Federal Award Programs Audit**

None

**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS  
JULY 1, 2011 TO JUNE 30, 2012**

There were no material prior year audit findings.

INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2011 TO JUNE 30, 2012

State of Oklahoma )  
County of Tulsa )

The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Poteau School District for the audit year 2011-12.

Jack H. Jenkins, CPA, P.C.

AUDITING FIRM

BY Jack H. Jenkins  
AUTHORIZED AGENT

Subscribed and sworn to before me on this  
7<sup>th</sup> day of, September, 2012

Michael Kemper  
NOTARY PUBLIC



**INDEPENDENT SCHOOL DISTRICT NO. 1-29, LEFLORE COUNTY  
AUDIT ACKNOWLEDGEMENT  
JULY 1, 2011 TO JUNE 30, 2012**

The annual independent audit for Poteau School District was presented to the Board of Education in an Open Board Meeting as indicated below, by Jack H. Jenkins, CPA, P.C.

The School Board acknowledges that as the governing body of the district, responsible for the districts financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the Oklahoma State Department of Education within 30 days from it's presentation, as stated in 70 O.S. § 22-108:

"The local board of education shall forward a copy of the audit report to the State Board of Education within thirty (30) days after receipt of said audit."

Don Spadey  
Superintendent of Schools

9/10/2012  
Date of Board Meeting

[Signature]  
Board of Education President

Barry Buchanan  
Board of Education Clerk

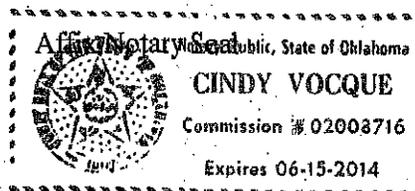
Cristall Walker  
Board of Education Vice President

[Signature]  
Board of Education Member

[Signature]  
Board of Education Member

Subscribed and sworn to before me on this 10<sup>th</sup> day of Sept., 2012.  
My commission expires on 15<sup>th</sup> day of June, 2014.

Lindy Vocque  
Notary Public





**Jack H. Jenkins, CPA** *A Professional Corporation*

September 7, 2012

Poteau Public Schools  
Attn: Dr. Don Sjoberg  
100 Mockingbird Lane  
Poteau, OK 74953-2602

Dear Dr. Sjoberg:

Listed below is an audit exception and recommendation from the final audit work we performed for you. Please review it carefully along with the copy of your audit report. We will mail out a copy of the audit report to the State Department of Education and the Oklahoma State Auditor and Inspector's Office within 30 days after the presentation of your audit. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following contains the exception relayed to management that are immaterial instances of noncompliance with laws and regulations and which are included in the audit report. These comments requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

12-01 Untimely Deposits

Condition: During the testing of the activity fund receipts for the month of February, we found one was deposited four (4) months and 13 days late, one was three (3) weeks late, three (3) were a few days late and two receipts did not have a date.

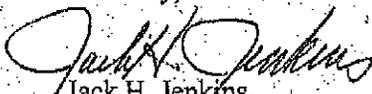
Criteria: Cash collections over \$100 are required to be deposited within 24 hours and within one week for amounts under \$100 as referenced in the OCAS manual.

Effect: Large amounts of cash on hand increase the risk of loss due to theft.

Recommendation: That cash collections exceeding \$100 be deposited within 24 hours and cash collections up to \$100 be deposited within one week at the District's financial institution.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

  
Jack H. Jenkins  
Certified Public Accountant, P.C.

# Poteau Public Schools

*Dr. Don Sjoberg*  
Superintendent

*Mr. Hank Harris*  
Assistant Superintendent

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## Poteau Public School District LeFlore County

### 2011-2012 Audit Findings Corrective Action Plan

#### **Finding: 12-01: Untimely Deposits**

**Contact Person:** Don Sjoberg, Superintendent  
Jeremy Quarry, Director of Finance

**Steps Implemented:** A meeting will be held with each site activity fund clerk, district activity fund custodian, and principals regarding deposit procedures. All receipts and deposits will follow statutory requirements (70 O.S. Supp 2001, Section 5-129).

100 Mockingbird Lane, Poteau OK, 74953

Phone 918-647-7700 • Fax 918-647-9357 • [www.poteau.k12.ok.us](http://www.poteau.k12.ok.us)