

**FINANCIAL STATEMENTS – REGULATORY BASIS  
AND REPORTS OF INDEPENDENT AUDITOR**

**PRAGUE INDEPENDENT SCHOOL DISTRICT NO. 1-103,  
LINCOLN COUNTY, OKLAHOMA**

**JUNE 30, 2012**

Audited by

**SANDERS, BLEDSOE & HEWETT  
CERTIFIED PUBLIC ACCOUNTANTS, LLP**

BROKEN ARROW, OK

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2012

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INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
JUNE 30, 2012

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JUNE 30, 2012

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# SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

## INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Prague School District No. I-103  
Prague, Oklahoma

We have audited the accompanying fund type and account group financial statements of Prague School District No. I-103 (the District), Lincoln County, Oklahoma, as listed in the table of contents as combined financial statements, as of and for the year ended June 30, 2012. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements – regulatory basis are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the combined financial statements – regulatory basis. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement – regulatory basis presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than generally accepted accounting principles. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States, although not reasonably determinable, are presumed to be material.

As also discussed in Note 1, the combined financial statements – regulatory basis referred to above do not include the general fixed assets account group. The amount that should be recorded in the general fixed assets account group is not known. If the general fixed assets account group had been included, the amount of the adjustments to the combined financial statements – regulatory basis is not known, but presumed to be material.

In our opinion, because the District's policy is to prepare its combined financial statements on the basis of accounting discussed in the third paragraph, and because of the omission of the general fixed assets account group as discussed in the fourth paragraph, the combined financial statements referred to in the first paragraph do not present fairly, the financial position of the District as of June 30, 2012, or the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States.

However, in our opinion, except for the omission of the general fixed assets account group as discussed in the fourth paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of the District as of June 30, 2012, and the revenues collected, expenditures paid/expenses, and cash flows of each fund type, where applicable, for the year then ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2012, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements within the combined financial statements. The combining fund statements and schedules and other schedules as listed in the table of contents under other supplementary information are presented for purposes of additional analysis. This other supplementary information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole on the regulatory basis of accounting described in Note 1.

Our audit was performed for the purpose of forming an opinion on the combined financial statements – regulatory basis of the District taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the combined financial statements – regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements – regulatory basis and, in our opinion, is fairly stated, in all material respects, in relation to the combined financial statements – regulatory basis taken as a whole.



Sanders, Bledsoe & Hewett  
Certified Public Accountants, LLP

December 5, 2012



# SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STANDARDS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Prague School District No. I-1003  
Prague, Oklahoma

We have audited the combined financial statements – regulatory basis of Prague School District (the District) No. I-103, Prague, Oklahoma, as of and for the year ended June 30, 2012, which, except for the omission of the general fixed assets account group, have been prepared on a basis prescribed by the Oklahoma State Department of Education and have issued our report thereon dated December 5, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

We noted certain immaterial matters that we reported to management of the District in a separate letter dated December 5, 2012.

This report is intended solely for the information and use of management and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Sanders, Bledsoe & Hewett". The signature is written in a cursive, flowing style.

Sanders, Bledsoe & Hewett  
Certified Public Accountants, LLP

December 5, 2012





**SANDERS, BLEDSOE & HEWETT**  
CERTIFIED PUBLIC ACCOUNTANTS, LLP

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO  
EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH OMB CIRCULAR A-133**

The Honorable Board of Education  
Prague School District No. I-103  
Prague, Oklahoma

Compliance

We have audited Prague School District (the District) No. I-103, Prague, Oklahoma's, compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2012. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District's complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

### Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the school board, management, the Oklahoma State Department of Education and the Federal Clearinghouse, and is not intended to be, and should not be, used by anyone other than these specified parties.



Sanders, Bledsoe & Hewett  
Certified Public Accountants, LLP

December 5, 2012

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
DISPOSITION OF PRIOR YEAR'S REPORTABLE CONDITIONS AND MATERIAL  
INSTANCES OF NON-COMPLIANCE  
JUNE 30, 2012

There were no prior year reportable conditions.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
SCHEDULE OF AUDIT RESULTS, FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2012

**Section 1** – Summary of Auditor’s Results:

1. A qualified opinion was issued on the financial statements with respect to the regulatory basis of accounting prescribed.
2. The audit disclosed no significant deficiencies in the internal controls over financial reporting.
3. The audit disclosed no instances of noncompliance which are material to the financial statements.
4. The audit disclosed no reportable conditions in the internal controls over major programs.
5. An unqualified opinion report was issued on the compliance of major programs.
6. The audit disclosed no audit findings that are required to be reported under OMB Circular A-133 § 510(a).
7. Programs determined to be major were the Child Nutrition Programs (10.553, 10.555, 10.559) which was clustered in determination, and the Title IV, Part A 21<sup>st</sup> Century (84.186), and Education JOBS (84.410), which were not clustered in determination.
8. The dollar threshold used to determine between Type A and Type B programs was \$300,000.
9. The auditee was determined not to be a low-risk auditee.

**Section 2** – Findings relating to the financial statements required to be reported in accordance with GAGAS:

NONE

**Section 3** – Findings and questioned costs for federal awards:

NONE

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -  
 ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
 JUNE 30, 2012

	GOVERNMENTAL FUND TYPES				FIDUCIARY	ACCOUNT	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	DEBT SERVICE	FUND TYPES TRUST AND AGENCY FUND	GROUP GENERAL LONG-TERM DEBT	
<u>ASSETS</u>							
Cash	\$ 1,597,353	295,271	11,000	530,952	199,296		2,633,872
Amounts available in debt service						31,993	31,993
Amount to be provided for retirement of long-term debt						3,768,412	3,768,412
<b>Total Assets</b>	<b>\$ 1,597,353</b>	<b>295,271</b>	<b>11,000</b>	<b>530,952</b>	<b>199,296</b>	<b>3,800,405</b>	<b>6,434,277</b>
<u>LIABILITIES AND FUND EQUITY</u>							
Liabilities:							
Warrants payable	\$ 183,556	14,423					197,979
Encumbrances	20,908	511					21,419
Funds held for school organizations					163,851		163,851
Unmatured obligations				498,959			498,959
Long-term debt:							
Bonds payable						985,000	985,000
Capital leases						2,815,405	2,815,405
<b>Total liabilities</b>	<b>204,464</b>	<b>14,934</b>	<b>0</b>	<b>0</b>	<b>163,851</b>	<b>3,800,405</b>	<b>4,682,613</b>
Fund Equity:							
Cash fund balances	1,392,889	280,337	11,000	31,993	35,445	0	1,751,664
<b>Total Liabilities and Fund Equity</b>	<b>\$ 1,597,353</b>	<b>295,271</b>	<b>11,000</b>	<b>31,993</b>	<b>199,296</b>	<b>3,800,405</b>	<b>6,434,277</b>

The notes to the combined financial statements are an integral part of this statement

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN CASH FUND BALANCES  
 - ALL GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	DEBT SERVICE	TRUST FUNDS	
Revenues Collected:						
Local sources	\$ 801,350	217,341		514,615		1,533,306
Intermediate sources	155,695					155,695
State sources	5,008,433	40,654		115		5,049,202
Federal sources	915,083	468,401				1,383,484
Interest earnings	706	21,594		337	436	23,073
Non-revenue receipts		32,274				32,274
Total revenues collected	<u>6,881,267</u>	<u>780,264</u>	<u>0</u>	<u>515,067</u>	<u>436</u>	<u>8,177,034</u>
Expenditures:						
Instruction	4,400,227	64,708				4,464,935
Support services	2,424,487	116,333	489,000			3,029,820
Operation of non-instructional services	37,985	439,146				477,131
Facilities acquisition & construction services	997					997
Other outlays:						
Debt service requirements				505,419		505,419
Reimbursement	100	27,030				27,130
Clearing account	52,546					52,546
Other uses	5,394				1,000	6,394
Repayments	66	167,560				167,626
Total expenditures	<u>6,921,802</u>	<u>814,777</u>	<u>489,000</u>	<u>505,419</u>	<u>1,000</u>	<u>8,731,998</u>
Excess of revenues collected over (under) expenditures before other financing sources (uses)	(40,535)	(34,513)	(489,000)	9,648	(564)	(554,964)
Other financing sources (uses):						
Adjustments to prior year encumbrances	1,460	1,212				2,672
Bond sale proceeds			500,000			500,000
Total other financing sources (uses)	<u>1,460</u>	<u>1,212</u>	<u>500,000</u>	<u>0</u>	<u>0</u>	<u>502,672</u>
Excess of revenues collected over (under) expenditures and other financing sources	(39,075)	(33,301)	11,000	9,648	(564)	(52,292)
Cash fund balances, beginning of year	<u>1,431,964</u>	<u>313,638</u>	<u>0</u>	<u>22,345</u>	<u>36,009</u>	<u>1,803,956</u>
Cash fund balances, end of year	<u>\$ 1,392,889</u>	<u>280,337</u>	<u>11,000</u>	<u>31,993</u>	<u>35,445</u>	<u>1,751,664</u>

The notes to the combined financial statements are an integral part of this statement

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

	GENERAL FUND		
	Original/Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues Collected:			
Local sources	\$ 680,001	801,350	121,349
Intermediate sources	123,289	155,695	32,406
State sources	4,903,516	5,008,433	104,917
Federal sources	812,521	915,083	102,562
Interest earnings		706	706
Total revenues collected	<u>6,519,327</u>	<u>6,881,267</u>	<u>361,940</u>
Expenditures:			
Instruction	7,948,658	4,400,227	3,548,431
Support services	2,633	2,424,487	(2,421,854)
Operation of non-instruction services		37,985	(37,985)
Facilities acquisition & construction services		997	(997)
Other outlays:			
Reimbursement		100	(100)
Clearing account		52,546	(52,546)
Other uses		5,394	(5,394)
Repayments		66	(66)
Total expenditures	<u>7,951,291</u>	<u>6,921,802</u>	<u>1,029,489</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(1,431,964)	(40,535)	1,391,429
Adjustments to prior year encumbrances	<u>0</u>	<u>1,460</u>	<u>1,460</u>
Excess of revenues collected over (under) expenditures	(1,431,964)	(39,075)	1,392,889
Cash fund balance, beginning of year	<u>1,431,964</u>	<u>1,431,964</u>	<u>0</u>
Cash fund balance, end of year	<u>\$ 0</u>	<u>1,392,889</u>	<u>1,392,889</u>

The notes to the combined financial statements are an integral part of this statement

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

	SPECIAL REVENUE FUNDS			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues Collected:				
Local sources	\$ 205,646	205,646	217,341	11,695
State sources	38,098	38,098	40,654	2,556
Federal sources	277,827	277,827	468,401	190,574
Interest earnings			21,594	21,594
Non-revenue receipts		195,968	32,274	(163,694)
Total revenues collected	<u>521,571</u>	<u>717,539</u>	<u>780,264</u>	<u>62,725</u>
Expenditures:				
Instruction	32,000	37,394	64,708	(27,314)
Support services	804,208	804,208	116,333	687,875
Operation of non-instructional services		190,574	439,146	(248,572)
Other outlays:				
Reimbursement			27,030	(27,030)
Repayments			167,560	(167,560)
Total expenditures	<u>836,208</u>	<u>1,032,176</u>	<u>814,777</u>	<u>217,399</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(314,637)	(314,637)	(34,513)	280,124
Adjustment to prior year encumbrances	<u>999</u>	<u>999</u>	<u>1,212</u>	<u>213</u>
Excess of revenue collected over (under) expenditures	(313,638)	(313,638)	(33,301)	280,337
Cash fund balances, beginning of year	<u>313,638</u>	<u>313,638</u>	<u>313,638</u>	<u>0</u>
Cash fund balances, end of year	<u>\$ 0</u>	<u>0</u>	<u>280,337</u>	<u>280,337</u>

The notes to the combined financial statements are an integral part of this statement



INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGET AND ACTUAL -  
 BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

	DEBT SERVICE FUND		
	Original/Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues Collected:			
Local sources	\$ 483,074	514,615	31,541
State sources		115	115
Interest earnings		337	337
Total revenues collected	483,074	515,067	31,993
Requirements:			
Bonds	485,000	485,000	
Coupons	20,419	20,419	
Total expenditures	505,419	505,419	0
Excess of revenues collected over (under) expenditures	(22,345)	9,648	31,993
Cash fund balance, beginning of year	22,345	22,345	0
Cash fund balance, end of year	0	31,993	31,993

The notes to the combined financial statements are an integral part of this statement

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The combined financial statements – regulatory basis of the Prague Public Schools Independent District No. I-103 (the “District”) have been prepared in conformity with another comprehensive basis of accounting required by Oklahoma Statutes. The more significant of the District’s accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body’s ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District’s reporting entity.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: Governmental, proprietary and fiduciary. Each category, in turn, is divided into separate “fund types.”

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund – The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Funds – Special revenue funds include the District’s building, co-op and child nutrition funds.

Building Fund – The building fund consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

B. Fund Accounting - cont'd

Co-op Fund – The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund – The debt service fund is the District’s sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Fund – The capital projects fund is the District’s bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. The terms “non-expendable” and “expendable” refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operation.

Expendable Trust Funds – Expendable trust funds include the gifts and endowments fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District maintained the gifts and endowments fund during the 2011-12 school year.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

B. Fund Accounting – cont'd

Gifts and Endowments Fund – The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund – The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund – The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

Insurance Recovery Fund – The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund – The agency fund is the school activities fund which is used to account for monies collected principally through the fundraising efforts of students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**Account Groups**

An account group is not a fund and consists of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group – This account group is established to account for all the long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgements and lease purchases) which are to be paid from funds provided in future years.

General Fixed Assets Account Group – This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

B. Fund Accounting – cont'd

**Memorandum Only - Total Column**

The total column on the combined financial statements – regulatory basis is captioned “memorandum only” to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reports in the combined financial statements – regulatory basis. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental and expendable trust funds are accounted for using the regulatory basis of accounting. Revenues are recognized when they are received rather than earned. Under the regulatory basis of accounting, expenditures are generally recognized when encumbered/reserved rather than at the time the related fund liability is incurred. These practices differ from generally accepted accounting principles. Significant differences are as follows:

The District does not maintain its accounts on the modified accrual basis of accounting under which revenues are recorded when susceptible to accrual, i.e., both measurable and available, and expenditures are recorded when the liability is incurred, if measurable.

Revenues and expenditures are reported by the budget year until all encumbrances have been paid and unexpended appropriations are closed to the current year fund balance.

The general, building and child nutrition funds record purchases of supplies as expenditures rather than as assets to be expensed when used.

Encumbrances are reported as liabilities. Under generally accepted accounting principles, open encumbrances for which goods or services have not been received are reported as reservations of fund balances, since the commitments will be honored through subsequent year's budget appropriations.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

C. Basis of Accounting – cont'd

The District has not maintained a record of general fixed assets and, accordingly, a statement of general fixed assets, as required by generally accepted accounting principles, is not included in the combined financial statements – regulatory basis.

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is not reported as an expenditure and a fund liability of the governmental fund that will pay it. In addition, the non-current portion of vested accumulated vacation is not recorded in the general long-term debt account group.

Capital leases are recorded as expenditures. Under generally accepted accounting principles, capital leases are normally capitalized as a fixed asset and recorded in the general long-term debt account group.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31, for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for all funds (with the exception of the trust and agency funds) that includes revenues and expenditures.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund – is utilized in all governmental funds of the District. Unencumbered appropriations lapse at the end of each fiscal year. While the Debt Service Fund is a governmental fund, a comparison of budget to actual schedule is presented in the financial statements, although the board can exercise no control of the revenue sources for this fund (except interest earnings), and no control over its expenditures.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

E. Assets, Liabilities and Fund Equity

Cash – Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

Investments – The District is allowed to invest in direct obligations of the United States government and agencies; certificates of deposit of savings and loan associations, banks and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the District. All investments are recorded at cost, which approximates market value

Inventories – The value of consumable inventories at June 30, 2012, is not material to the combined financial statements.

Fixed Assets and Property, Plant and Equipment – The General Fixed Asset Account Group is not presented.

Warrants Payable – Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances – Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting. While the regulatory basis that is used for the Debt Service Fund approximates full accrual accounting, the accruals recorded are reported to meet regulatory requirements, as opposed to the requirements of generally accepted accounting principles.

Unmatured Obligations – The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations – Funds held for school organizations represent the funds received or collected from students or other cocurricular and extracurricular activities conducted in the District, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.



INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

E. Assets, Liabilities and Fund Equity – cont'd

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Cash Fund Balance – Cash fund balance represents the funds not encumbered by purchase orders, legal contracts, outstanding warrants and unmatured obligations.

F. Revenue and Expenditures

Local Revenues – Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax rolls for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

If the first payment is not made in a timely manner, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1, of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the District and the state, and distributed to Districts in amounts that differ in proportion to those which are collected within such systems.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

F. Revenue and Expenditures – cont'd

State Revenues – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions from or additions to the revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues – Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a passthrough from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

Interest Earnings – Represent compensation for the use of financial sources over a period of time.

Non-Revenue Receipts – Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

F. Revenue and Expenditures – cont'd

Instruction Expenditures – Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving cocurricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

Support Services Expenditures – Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures – Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures – Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvements to sites.

Other Outlays Expenditures – A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest).

Other Uses Expenditures – This includes scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditures for self-funded employee benefit programs administered either by the District or a third party administrator.

Repayment Expenditures – Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

F. Revenue and Expenditures – cont'd

Interfund Transactions – Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during the 2011-12 fiscal year.

**2. CASH AND INVESTMENTS**

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States government and agencies; certificates of deposit of savings and loan associations, banks and trust companies; savings accounts or savings certificates of savings and loan associations, banks, and trust companies; and warrants, bonds or judgments of the District.

Cash – The District's bank balance of deposits, cash pools (sweep accounts) and high balance savings at June 30, 2012, was \$2,633,872. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require collateral for amounts in excess of federally insured amounts.

The District's policy requires collateral equal to 110% of the deposit amount for all deposits not covered by F.D.I.C. insurance. The bank balance was completely covered by federal depository insurance and by collateral held by the District's third party agent in the District's name.

Investments – At June 30, 2012, the District did not have any outstanding investments.

*Interest rate risk* – Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. Due to the required liquidity for those investments, these funds have no defined maturity dates. The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

**2. CASH AND INVESTMENTS – cont'd**

*Credit risk – Investments* – Credit risk is the risk that the issuer or other counterparty to and investment will not fulfill its obligations. Investments held by the District in investment pools (sweep accounts) are considered unclassified as to custodial credit risk because they are not evidenced by securities that exist in physical or book entry form.

**3. INTERFUND RECEIVABLES AND PAYABLES**

There were no interfund receivables or payables at June 30, 2012.

**4. GENERAL LONG-TERM DEBT**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

The District has entered into lease agreements as lessee for financing the acquisition of equipment, vehicles and software. The lease agreements qualify as capital leases for accounting purposes, since title transfers at the end of the lease terms. The leases contain clauses which give the District the ability to terminate the lease agreements at the end of each fiscal year. The equipment is collateral for the lease.

General long-term debt of the District consists of building bonds payable and capital leases. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012:

	Bonds Payable	Capital Leases	Total
Balance, July 1, 2011	\$ 730,000	3,148,316	3,878,316
Additions	500,000		500,000
Retirements	(245,000)	(332,911)	(577,911)
Balance, June 30, 2012	<u>\$ 985,000</u>	<u>2,815,405</u>	<u>3,800,405</u>

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

**4. GENERAL LONG-TERM DEBT – cont'd**

A brief description of the outstanding long-term debt at June 30, 2012, is set forth below:

	<u>Amount Outstanding</u>
<u>General Obligation Bonds:</u>	
Building Bonds, Series 2008, original issue \$735,000, interest rates of 3.00% to 3.15 %, due in annual installments of \$245,000, final payment due 2-01-13	\$ 245,000
Building Bonds, Series 2010, original issue \$240,000, Interest rates of 1.350%, due in one annual installment of \$240,000 due 7-1-12	240,000
Building Bonds, Series 2011, original issue \$500,000, Interest rates of .9%, due in one annual installment of \$500,000 due 7-1-13	500,000
<u>Capital Leases:</u>	
Lease purchase real property and facilities, with Lincoln County Educational Facilities Authority, dated 10-1-08, totaling \$2,495,000 @ 5.20%, due in annual principal and interest installments, final payment due 8-15-15	2,070,164
Lease purchase real property and facilities, with Lincoln County Educational Facilities Authority, dated 3-1-09, totaling \$955,000 @ 4.60%, due in annual principal and interest installments, final payment due 8-15-15	727,657
Lease purchase equipment (trailer), with Vision Bank, N.A., Prague, Oklahoma, dated 6-29-11, totaling \$29,000 @ 3.90%, due in annual principal and interest installments, final payment due 6-30-15	<u>17,584</u>
Total	<u>\$ 3,800,405</u>

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

**4. GENERAL LONG-TERM DEBT – cont’d**

The annual debt service requirements for the retirement of the building bonds and the capital leases, including the payment of principal and interest, are as follows:

Year Ending June 30,	Principal	Interest	Total
2013	854,516	152,528	1,007,044
2014	907,951	130,129	1,038,080
2015	453,315	105,265	558,580
2016	1,584,623	80,377	1,665,000
Total	<u>\$ 3,800,405</u>	<u>468,299</u>	<u>4,268,704</u>

Interest paid on general long-term debt incurred during the 2011-12 fiscal year totaled \$176,482.

**5. EMPLOYEE RETIREMENT SYSTEM**

Description of Plan

The District participates in the state-administered Oklahoma Teachers’ Retirement System, which is a cost sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the Board of Trustees of the Oklahoma Teachers’ Retirement System (the “System”). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers’ Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers’ Retirement System, P.O. Box 53624, Oklahoma City, OK 73152, or by calling 405-521-2387.

Basis of Accounting

The System’s financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**5. EMPLOYEE RETIREMENT SYSTEM – cont'd**

the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Contributions received by the System from the State of Oklahoma are used to offset required employer contributions by the local school district. For the 2011-12 fiscal year, the District's contributed 9.5% and the State of Oklahoma contributed the remaining amount during the year. The District is allowed by Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2012. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. Please visit [www.ok.gov/TRS](http://www.ok.gov/TRS) for all plan information.

Annual Pension Cost

The District's total contributions for 2012, 2011 and 2010 were \$645,224, \$620,028, and \$539,072, respectively.

**6. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.



INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**6. RISK MANAGEMENT – cont'd**

The District participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the District reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to it during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the school's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use its loss fund in three years, it is returned to the District with no interest. The District is also a member of the Oklahoma Public Schools Unemployment Compensation Program. In this program the District is required to contribute 1.6% of its taxable payroll for unemployment insurance. The funds for each District are kept separate and Districts can contribute more than 1.6% of their payroll if they elect to. The money contributed by each District earns interest and is fully insured. If the District has claims in excess of the amount in its account, it will be liable for the excess.

**7. CONTINGENCIES**

Federal Grants

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

Schedule of Expenditure of Federal Awards

The schedule shows the federal awards received and expended by the District during the 2010-11 fiscal year. The revised OMB Circular A-133 Audits of States, Local Governments and Non-Profit Organizations, established uniform audit requirements for nonfederal entities which expended more than \$500,000 in federal awards.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

**7. CONTINGENCIES – cont'd**

Litigation

School officials are not aware of any pending or threatened litigation, claims or assessments or unasserted claims or assessments against the District.

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -  
 ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 JUNE 30, 2012

	<u>BUILDING FUND</u>	<u>COOP FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>				
Cash	\$ 246,464	2,056	46,751	295,271
<u>LIABILITIES AND FUND EQUITY</u>				
Liabilities:				
Warrants payable	\$ 9,166	977	4,280	14,423
Encumbrances	395		116	511
Total Liabilities	<u>9,561</u>	<u>977</u>	<u>4,396</u>	<u>14,934</u>
Fund Equity:				
Cash fund balances	<u>236,903</u>	<u>1,079</u>	<u>42,355</u>	<u>280,337</u>
Total Liabilities and Fund Equity	<u>\$ 246,464</u>	<u>2,056</u>	<u>46,751</u>	<u>295,271</u>

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES  
 IN CASH FUND BALANCES - ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

	BUILDING FUND	COOP FUND	CHILD NUTRITION FUND	TOTAL
Revenues Collected:				
Local sources	\$ 108,605		108,736	217,341
State sources	24	33,426	7,204	40,654
Federal sources			468,401	468,401
Interest earnings	17,704		3,890	21,594
Non-revenue receipts		5,394	26,880	32,274
Total revenues collected	<u>126,333</u>	<u>38,820</u>	<u>615,111</u>	<u>780,264</u>
Expenditures:				
Instruction	39,901	24,807		64,708
Support services	104,398	11,935	439,146	555,479
Other outlays:				
Reimbursement			27,030	27,030
Repayments			167,560	167,560
Total expenditures	<u>144,299</u>	<u>36,742</u>	<u>633,736</u>	<u>814,777</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(17,966)	2,078	(18,625)	(34,513)
Adjustment to prior year encumbrances	<u>0</u>	<u>0</u>	<u>1,212</u>	<u>1,212</u>
Excess of revenues collected over (under) expenditures	(17,966)	2,078	(17,413)	(33,301)
Cash fund balances, beginning of year	<u>254,869</u>	<u>(999)</u>	<u>59,768</u>	<u>313,638</u>
Cash fund balances, end of year	<u>\$ 236,903</u>	<u>1,079</u>	<u>42,355</u>	<u>280,337</u>

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES  
 IN CASH FUND BALANCES - BUDGET AND ACTUAL COMPARISON  
 ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

	BUILDING FUND			CO-OP FUND			CHILD NUTRITION FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues Collected:									
Local sources	\$ 97,138	97,138	108,605				\$ 108,508	108,508	108,736
State sources			24	32,000	32,000	33,426	6,098	6,098	7,204
Federal sources							277,827	277,827	468,401
Interest earnings			17,704						3,890
Non-revenue receipts					5,394	5,394		190,574	26,880
Total revenues collected	<u>97,138</u>	<u>97,138</u>	<u>126,333</u>	<u>32,000</u>	<u>37,394</u>	<u>38,820</u>	<u>392,433</u>	<u>583,007</u>	<u>615,111</u>
Expenditures:									
Instruction			39,901	32,000	37,394	24,807			
Support services	352,007	352,007	104,398			11,935	452,201	452,201	
Operation of non-instructional services								190,574	439,146
Other outlays:									
Reimbursement									27,030
Repayments									167,560
Total expenditures	<u>352,007</u>	<u>352,007</u>	<u>144,299</u>	<u>32,000</u>	<u>37,394</u>	<u>36,742</u>	<u>452,201</u>	<u>642,775</u>	<u>633,736</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(254,869)	(254,869)	(17,966)	0	0	2,078	(59,768)	(59,768)	(18,625)
Adjustment to prior year encumbrances	<u>0</u>	<u>0</u>	<u>0</u>	<u>999</u>	<u>999</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,212</u>
Excess of revenues collected over (under) expenditures	(254,869)	(254,869)	(17,966)	999	999	2,078	(59,768)	(59,768)	(17,413)
Cash fund balances, beginning of year	<u>254,869</u>	<u>254,869</u>	<u>254,869</u>	<u>(999)</u>	<u>(999)</u>	<u>(999)</u>	<u>59,768</u>	<u>59,768</u>	<u>59,768</u>
Cash fund balances, end of year	<u>\$ 0</u>	<u>0</u>	<u>236,903</u>	<u>\$ 0</u>	<u>0</u>	<u>1,079</u>	<u>\$ 0</u>	<u>0</u>	<u>42,355</u>

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINING STATEMENT OF ASSETS, LIABILITIES -  
 ALL FIDUCIARY FUND TYPES - REGULATORY BASIS  
 JUNE 30, 2012

	EXPENDABLE TRUST FUND	AGENCY FUNDS	TOTAL
<u>ASSETS</u>	GIFTS AND ENDOWMENTS FUND	SCHOOL ACTIVITY FUNDS	
Cash	\$ 35,445	163,851	199,296
<u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Funds held for school organizations	\$ 0	163,851	163,851
Fund Equity:			
Cash fund balances	35,445	0	35,445
Total Liabilities and Fund Equity	\$ 35,445	163,851	199,296

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -  
 AGENCY FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

	<u>BALANCE</u> <u>7-01-11</u>	<u>ADDITIONS</u>	<u>NET</u> <u>TRANSFERS</u>	<u>DEDUCTIONS</u>	<u>BALANCE</u> <u>6-30-12</u>
<b>ASSETS</b>					
Cash	\$ 205,525	617,739	_____	659,413	163,851
<b>LIABILITIES</b>					
Funds held for school organizations:					
Athletics	\$ 21,985	184,846	_____	183,860	22,971
General fund	0	105	_____	0	105
Senior class	1,419	3,478	_____	4,074	823
Junior class	1,363	2,429	_____	3,444	348
FCCLA	60	3,769	_____	3,476	353
Vo-ag/ FFA	13,944	84,378	_____	79,670	18,652
Middle school	3,091	21,522	_____	24,154	459
21st Century	22	4,748	_____	3,610	1,160
Band	3,695	24,750	_____	21,585	6,860
Elementary	16,754	24,372	_____	30,534	10,592
High school vending	4,105	29,434	_____	29,264	4,275
Quarterback Club	4,153	36,141	_____	34,862	5,432
Pen and pencils	807	802	_____	24	1,585
Band boosters	19,693	28,276	_____	41,758	6,211
High school student council	1,310	15	_____	598	727
Key club	180	3,735	_____	3,215	700
National honor society	108	356	_____	85	379
Annual staff	10,501	20,837	_____	25,363	5,975
High school cheerleaders	4,443	16,947	_____	17,569	3,821
General fund refund	0	21,351	_____	21,351	0
4-H account	598	6,644	_____	5,997	1,245
Temporary insurance	0	1,326	_____	1,326	0
Art	1,769	1,896	_____	806	2,859
Interest account	0	2,211	_____	335	1,876
Petty cash	0	100	_____	100	0
Middle school cheerleaders	1,133	5,408	_____	6,153	388
FBLA	1,902	7,731	_____	7,575	2,058
Fair barn fund	384	0	_____	384	0
4-H/ FFA booster club	16,684	9,401	_____	11,104	14,981
Speech and drama	685	2,648	_____	2,010	1,323
Prague education boosters	27,629	19,549	_____	20,245	26,933
Middle school student council	3,507	0	_____	271	3,236
Special Olympics	413	140	_____	457	96
Alternative education	303	300	_____	300	303
Scholarships	5,077	32,000	_____	32,500	4,577
Track booster club	30,142	6,834	_____	25,618	11,358
Early childhood center	7,666	9,260	_____	15,736	1,190
Total Liabilities	<u>\$ 205,525</u>	<u>617,739</u>	<u>0</u>	<u>659,413</u>	<u>163,851</u>

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor / Pass Through Grantor / Program Title	Federal CFDA Number	Federal Grantor's/ Pass-through No.	Program or Award Amount	Balance at 7/1/11	Revenue Collected	Total Expenditures	Balance at 6/30/12
<u>U.S. Department of Education</u>							
<u>Direct Programs</u>							
Indian Education	84.060a	B060A080134	\$ 39,411		36,668	39,411	2,743
Sub Total			<u>39,411</u>	<u>0</u>	<u>36,668</u>	<u>39,411</u>	<u>2,743</u>
<u>Passed Through State Department of Education:</u>							
Title I	84.010		211,796		193,235	193,235	
Title I Note	84.010			5,000	5,000		
Title I ARRA Note	84.389			15,451	15,451		
<u>Special Education:</u>							
IDEA-B, Flow through	84.027		200,228		189,887	191,832	1,945
IDEA-B, Flow through ARRA	84.391						
IDEA-B, Preschool	84.173		3,931		3,252	3,252	
IDEA-B, Preschool Note	84.173			1,712	1,712		
IDEA-B, Preschool, ARRA	84.392						
Title II, Part A	84.367		26,002		20,354	20,583	229
Title II, Part A Note	84.367			951	951		
Title II, Part D	84.318		402		402	402	
Title II, Part D Note	84.318			581	581		
Title IV, Part A	84.186						
Title IV, Part A 2009-10 Note	84.186						
Title IV, Part B	84.358		22,396		22,396	22,396	
Title IV, Part B 2009-10 Note	84.358						
*Title IV, Part A 21st Century	84.186		242,983		170,504	212,618	42,114
Title IV, Part A 21st Century Note	84.186			51,034	51,034		
State Fiscal Stabilization Funds	84.394						
*Education JOBS Fund	84.410		186,652		186,652	186,652	
Sub Total			<u>894,390</u>	<u>74,729</u>	<u>861,411</u>	<u>830,970</u>	<u>44,288</u>
<u>U.S. Department of Agriculture</u>							
<u>Passed Through State Department of Education:</u>							
<u>*Child Nutrition Programs:</u>							
*School breakfast program	10.553				92,846	92,846	
*National school lunch program	10.555				374,922	374,922	
*Summer Food	10.559					1,749	
*Summer Food Note	10.559				633		
Sub Total					<u>468,401</u>	<u>469,517</u>	
<u>Passed Through Department of Human Service</u>							
<u>Non-cash assistance:</u>							
*Commodities - Note 1	10.555				17,203	17,203	
<u>Other Federal Assistance</u>							
Medicaid	93.778		17,005		17,005	17,005	
Sub Total			<u>17,005</u>	<u>0</u>	<u>17,005</u>	<u>17,005</u>	<u>0</u>
Total Federal Assistance			<u>\$ 950,806</u>	<u>74,729</u>	<u>1,400,688</u>	<u>1,374,106</u>	<u>47,031</u>

Note - This amount represents a reimbursement for prior year expenditures which was not received until the current fiscal year.  
 Note 1 - Commodities received by the District in the amount of \$17,203, were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount.

\* Major programs



INDEPENDENT SCHOOL DISTRICT NO. 1-103, LINCOLN COUNTY  
 STATEMENT OF STATUTORY, FIDELITY AND HONESTY BONDS  
 FOR THE YEAR ENDED JUNE 30, 2012

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
CNA Surety - Westen Surety Company	Treasurer	70995448	\$ 100,000	09/21/11 - 09/21/12
	Encumbrance Clerk	18005211	100,000	09/22/11 - 09/22/12
	Activity Fund	18005211	100,000	09/22/11 - 09/22/12
	Superintendent	18005211	100,000	09/22/11 - 09/22/12

INDEPENDENT SCHOOL DISTRICT NO. I-103, LINCOLN COUNTY  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE  
AFFIDAVIT  
JULY 1, 2011 TO JUNE 30, 2012

State of Oklahoma            )  
  ) ss  
County of Tulsa             )

The undersigned auditing firm of lawful ages, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Prague Public Schools for the audit year 2011-12.

Sanders, Bledsoe & Hewett,  
Certified Public Accountants, LLP  
Auditing Firm

By \_\_\_\_\_  
Authorized Agent

Subscribed and sworn to before me  
This 14<sup>th</sup> day of January, 2013

\_\_\_\_\_  
Notary Public (or Clerk or Judge)

My Commission Expires: 5/19/2016  
Commission No. 00008621