# City of Madill

Financial Statements Year-End June 30, 2010



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#### **City of Madill** List of Elected and Appointed Officials June 30, 2010

### Elected Officials

Mayor Vice Mayor Council Member Council Member Council Member Kevin Eppler Curt Clement Dale Wren Leesa Stanley Chris Souza

#### Appointed Officials

City Manager City Clerk / Treasurer Robert Watts Carol Painter



#### INDEPENDENT AUDITOR'S REPORT

Members of the City Council City of Madill, Oklahoma

We have audited the accompanying financial statements of the governmental activities, the businesstype activities, each major fund, and the aggregate remaining fund information of City of Madill, Oklahoma, as of and for the year ended June 30, 2010, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on those financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note I(B), the City of Madill prepares its financial statements on the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial positions- modified cash basis of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Madill, Oklahoma, as of June 30, 2010 and the respective changes in financial position – modified cash basis, thereof for the year then ended in conformity with the basis of accounting described in Note I(B).

In accordance with *Government Auditing Standards*, we have issued our report dated March 2, 2012, on our consideration of City of Madill's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Madill, Oklahoma's, basic financial statements. The accompanying supplementary information as listed in the table of contents are presented for the purposes of additional analysis and are not a required part of the basic financial statements. The budget to actual and combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and schedule of funding progress have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Kahhal Renderson Johnson, PLLC

Ardmore, Oklahoma March 2, 2012

**BASIC FINANCIAL STATEMENTS** 

#### City of Madill Government-Wide Statement of Assets, Liabilities and Net Assets – Modified Cash Basis June 30, 2010

	Primary Government						
	Governmental			siness-Type			
		Activities		Activities		Total	
ASSETS							
Current Assets							
Cash and Cash Equivalent	\$	962,888	\$	57,659	\$	1,020,547	
Restricted Cash and Cash Equivalent		20,710		122,842		143,552	
Total Current Assets	\$	983,598	\$	180,501	\$	1,164,099	
Noncurrent Assets							
Capital Assets							
Land, Land Improvements							
and Construction in Progress	\$	93,136	\$	676,140	\$	769,276	
Other Capital Assets, Net of Depreciation		4,251,191		3,194,889		7,446,080	
Restricted Cash		-		242,344		242,344	
Total Noncurrent Assets	\$	4,344,327	\$	4,113,373	\$	8,457,700	
Total Assets	\$	5,327,925	\$	4,293,874	\$	9,621,799	
LIABILITIES AND EQUITY							
Current Liabilities							
Employee Payroll Taxes Withheld	\$	1,890	\$	5,889	\$	7,779	
Bonds Pending Court		1,105		-		1,105	
Refundable Meter Deposits		-		114,148		114,148	
Capital Lease Obligations - Current		101,262		-		101,262	
Notes Payable - Current		-		193,261		193,261	
Total Current Liabilities	\$	104,257	\$	313,298	\$	417,555	
Noncurrent Liabilities							
Capital Lease Obligation	\$	156,236	\$	-	\$	156,236	
Notes Payable		-		1,299,144		1,299,144	
Total Noncurrent Liabilities	\$	156,236	\$	1,299,144	\$	1,455,380	
Total Liabilities	\$	260,493	\$	1,612,442	\$	1,872,935	
Net Assets							
Invested in Capital Assets	\$	4,086,829	\$	2,378,624	\$	6,465,453	
Restricted		-		•		-	
Airport		3		-		3	
Debt Service and Capital Projects		695,846		-		695,846	
Cemetery		2,179		-		2,179	
Unrestricted		282,575		302,808		585,383	
Total Net Assets	\$	5,067,432	\$	2,681,432	\$	7,748,864	
			_		_	. /	

### City of Madill Government-Wide Statement of Revenues, Expenses and Changes in Net Assets – Modified Cash Basis For the Year Ended June 30, 2010

			Program Revenues Operating	Capital		Net (Expense) Changes in Primary G	n Net Assets
	F	Charges for	Grants and	Grants and	Governmental	Business-Type	<b>T</b> . 1
Functions/Programs	Expenses	Services	Contributions	Contributions	Activities	Activities	Total
Primary Government							
Governmental Activities							
General Government	\$ 943,245	\$ 126,020	\$ -	\$ -	\$ (817,225)	\$ -	\$ (817,225)
Highways and Streets	454,946	-	· _	-	(454,946)	-	(454,946)
Public Safety	1,104,188	163,678	45,227	-	(895,283)	-	(895,283)
Culture and Recreation	275,209	-	11,941	364,608	101,340	-	101,340
Cemetery / Parks	229,545	-	-	-	(229,545)	-	(229,545)
Interest	7,042	-	-	-	(7,042)	-	(7,042)
Total Governmental Activities	\$ 3,014,175	\$ 289,698	\$ 57,168	\$ 364,608	\$ (2,302,701)	\$ -	\$ (2,302,701)
Business-Type Activities							
General Government	\$ 318,908	\$ 119,606	\$ -	\$ -	\$ -	\$ (199,302)	\$ (199,302)
Water	495,519	563,200	-	-	-	67,681	67,681
Sewer	211,800	202,550	-	-	-	(9,250)	(9,250)
Garbage	294,463	311,598	-	-	-	17,135	17,135
Depreciation Expense	226,756	-	-	-	-	(226,756)	(226,756)
Interest Expense	75,829	-	-	-	-	(75,829)	(75,829)
Total Business Type Activities	\$ 1,623,275	\$ 1,196,954	\$ -	\$ -	\$ -	\$ (426,321)	\$ (426,321)
Total Primary Government	\$ 4,637,450	\$ 1,486,652	\$ 57,168	\$ 364,608	\$ (2,302,701)	\$ (426,321)	\$ (2,729,022)
General Revenues							
Taxes					\$ 2,445,854	\$ -	\$ 2,445,854
Interest					9,699	3,745	13,444
Rent					84,160	-	84,160
Miscellaneous					179,710	20,849	200,559
Transfers					(348,578)	348,578	
Total General Revenues and Transfers					\$ 2,370,845	\$ 373,172	\$ 2,744,017
Change in Net Assets					\$ 68,144	\$ (53,149)	\$ 14,995
Net Assets - Beginning					4,999,288	2,734,581	7,733,869
Net Assets - Ending					\$ 5,067,432	\$ 2,681,432	\$ 7,748,864

#### City of Madill Statement of Assets, Liabilities and Net Assets – Modified Cash Basis Governmental Funds June 30, 2010

	General			One Cent Sales	Other Governmental	<b>T</b> - 1
	Fund	Fund Airport		Tax	Funds	Total
Assets						
Cash	\$ 207,32		3	\$ 695,846	\$ 59,718	\$ 962,888
Restricted Cash	20,71	.0	-			20,710
Total Assets	\$ 228,03	<u>\$1</u>	3	\$ 695,846	\$ 59,718	\$ 983,598
Liabilities						
Employee Payroll Taxes Withheld	\$ 1,89	91 \$	-	\$ -	\$ -	\$ 1,891
Bonds Pending Court	1,10	)5	-	-	-	1,105
Total Liabilities	2,99	96	-	-		2,996
Fund Balances						
Unreserved	225,03	35	3	695,846	59,718	980,602
Total Fund Balances	225,03	35	3	695,846	59,718	980,602
Total Liabilities and Fund Balances	\$ 228,03	<u>\$1\$</u>	3	\$ 695,846	\$ 59,718	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the fund.	4,344,327
Long term liabilities are not due and payable in the current period and, therefore, are not reported in the funds	(257,497)
Net assets of governmental activities.	\$ 5,067,432

#### City of Madill Statement of Revenues, Expenditures and Changes in Net Assets – Modified Cash Basis – Governmental Funds For the Year Ended June 30, 2010

		General Fund	_	Airport	C	One Cent Sales Tax	Go	Other vernmental Funds	<u>.</u>	Total
REVENUE										
Taxes	\$	1,748,125	\$	-	\$	697,728	\$	-	\$	2,445,853
Charges for Services		97,423		-		-		1,913		99,336
Interest		3,981		-		5,652		66		9,699
Rents		34,160		-		-		50,000		84,160
License and Permits		26,684		-		-		-		26,684
Fines		187,615		-		-		-		187,615
Intergovernmental		26,741		-		-		-		26,741
Grants		8,509		364,608		-		-		373,117
Miscellaneous		166,177		-		-		13,574		179,751
Total Revenue	\$	2,299,415	\$	364,608	\$	703,380	\$	65,553	\$	3,432,956
EXPENDITURES										
Current										
General Government	\$	760,103	\$	-	\$	116,916	\$	575	\$	877,594
Highways and Streets		188,351		-		212,273		-		400,624
Public Safety		1,010,163		-		-		-		1,010,163
Cemetery / Parks		150,809		-		-		-		150,809
Culture and Recreation		216,761		-		-		22,602		239,363
Capital Outlay										
General Government		-		-		22,016		4,025		26,041
Cemetery / Parks		-		-		-		20,450		20,450
Culture and Recreation		-		384,124		-		-		384,124
Public Safety		-		· -		-		98,586		98,586
Highways and Streets		-		-		103,354		-		103,354
Debt Service										
Principal		-		-		23,311		69,298		92,609
Interest		_		_		2,687		4,355		7,042
Total Expenditures	\$	2,326,187	\$	384,124	\$	480,557	\$	219,891	\$	3,410,759
Excess (Deficiency) of Revenues	¢	(26.772)	¢	(10.516)	¢	222 022	¢	(154229)	¢	22 107
Over (Under) Expenditures	\$	(26,772)	\$	(19,516)	\$	222,823	\$	(154,338)	\$	22,197
Other Financing Sources										
Capital Lease Financing	\$	-	\$	-	\$	108,986	\$	98,586	\$	207,572
Transfers In		52,487		15,150		-		91,982		159,619
Transfers Out		(107,132)		(1,591)		(392,473)		(7,000)		(508,196)
Total Other Financing Sources	\$	(54,645)	\$	13,559		(283,487)	\$	183,568	\$	(141,005)
Net Change in Fund Balances	\$	(81,417)	\$	(5,957)	\$	(60,664)	\$	29,230	\$	(118,808)
Fund Balances - Beginning		306,452		5,960		756,510		30,488		1,099,410
Fund Balances - Ending	\$	225,035	\$	3	\$	695,846	\$	59,718	\$	980,602

#### City of Madill

#### Reconciliation of the Statement of Revenues, Expenditures and Changes in Net Assets – Modified Cash Basis – Governmental Funds to the Statement of Revenue, Expenses and Changes in Net Assets – Modified Cash Basis For the Year Ended June 30, 2010

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ (118,808)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.	301,914
The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance cost, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	(114,961)
Change in net assets of governmental activities.	\$ 68,145

#### City of Madill Statement of Assets, Liabilities, Net Assets – Modified Cash Basis – Proprietary Fund June 30, 2010

	Madill Public Works Authority	
ASSETS		
Current Assets		
Cash and Cash Equivalent	\$ 57,659	
Restricted Cash and Cash Equivalent	122,842	
Total Current Assets	\$ 180,501	
Noncurrent Assets		
Restricted Cash	\$ 242,344	
Capital Assets		
Land	676,140	
Other Capital Assets, Net of Depreciation	3,194,889	
Total Noncurrent Assets	\$ 4,113,373	
Total Assets	\$ 4,293,874	
LIABILITIES AND EQUITY		
Current Liabilities		
Employee Payroll Taxes Withheld	\$ 5,889	
Refundable Meter Deposits	114,148	
Notes Payable - Current	193,261	
Total Current Liabilities	\$ 313,298	
Noncurrent Liabilities		
Notes Payable	 1,299,144	
Total Liabilities	\$ 1,612,442	
Net Assets		
Invested in Capital Assets, Net of Related Debt	\$ 2,378,624	
Restricted for Debt Service (nonexpendable)	242,344	
Unrestricted	60,464	
Total Net Assets	\$ 2,681,432	

### City of Madill Statement of Revenue, Expenses and Changes in Net Assets – Modified Cash Basis – Proprietary Fund For the Year Ended June 30, 2010

Operating Revenues: Water \$ Sewer Garbage	563,200 202,550 311,598 119,606 20,851
Sewer	202,550 311,598 119,606
	311,598 119,606
Garbage	119,606
•	,
Administration Fee	20.851
Miscellaneous	
Total Operating Revenue \$	1,217,805
Operating Expenses:	
Sanitation Services \$	294,463
General Services	134,597
Trustees	38,993
General Manager	42,804
Utilities Clerk	102,516
Water Treatment	250,384
Water Distribution	245,135
Wastewater	211,800
Depreciation	226,756
Total Operating Expenses \$	1,547,448
Operating Income (Loss) \$	(329,643)
Nonoperating Revenues (Expenses):	
Transfers \$	348,578
Interest Income	3,745
Interest Expense	(75,829)
Total Nonoperating Revenues (Expenses) \$	276,494
Net Change in Net Assets \$	(53,149)
Total Net Assets - Beginning	2,734,581
Total Net Assets - Ending\$	2,681,432

## City of Madill Statement of Cash Flows – Modified Cash Basis – Proprietary Fund For the Year Ended June 30, 2010

CASH FLOWS FROM OPERATING ACTIVITIES		Madill blic Works Authority
Receipts from Customers	\$	1,218,556
Payments to Employees for Services	ψ	(589,492)
Payments to Vendors for Goods and Services		(731,197)
Net Cash Used by Operating Activities	\$	(102,133)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Interfund Transfers from Other Funds	\$ \$	40,835
Net Cash Used by Noncapital Financing Activities	\$	40,835
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Interfund Transfer for Capital Debt	\$	260,856
Principal Paid on Capital Debt	Ψ	(185,027)
Interest Paid on Capital Debt		(75,829)
Net Cash Used by Capital Financing Activities	\$	-
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest Income	\$	3,745
Net Cash Provided by Investing Activities	\$	3,745
Net Decrease in Cash and Cash Equivalents	\$	(57,553)
Cash and Cash Equivalents, Beginning of Year		243,195
Cash and Cash Equivalents, End of Year	\$	185,642
Reconciliation of Operating Income to Net Cash		
Provided by Operating Activities		
Operating Loss	\$	(329,643)
Adjustments to Reconcile Operating Income to	Ψ	(32),013)
Net Cash Provided by Operating Activities		
Depreciation		226,756
Increase in Payroll Liabilities Withheld		1,152
Increase in Refundable Meter Deposits		(398)
Total Adjustments		227,510
Net Cash Used by Operating Activities	\$	(102,133)

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. The Reporting Entity

The City of Madill, Oklahoma, (the City) is a charter city operating under a Council-Manager form of government authorized by the charter and Title 11 of the Oklahoma statutes. The governing body of the City is the City Council comprised of five elected members. The appointed City Manager is the administrative head of the City.

The accompanying financial statements present the City of Madill and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations. Each discretely presented component unit is reported in a separate column in the government-wide financial statements (see note below for description) to emphasize that it is legally separate from the government. There were no discretely presented component units.

#### Blended Component Unit

The Madill Public Works Authority was created January 1, 1971, for the use and benefit of the beneficiary, City of Madill, to furnish, construct, administer and finance any public works facilities or improvements for public purposes under the laws of the State of Oklahoma. The City Council of the City of Madill acts as the Board of Trustees of the Madill Public Works Authority. The rates for user charges and bond issuance authorizations are approved by the government council and the legal liability for the general obligation portion of the Authority's debt remains with the government. The Authority is reported as an enterprise fund.

#### **B.** Government-wide and fund financial statements

#### Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **B.** Government-wide and fund financial statements (continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

The government-wide financial statements of the City are prepared on a modified cash basis of accounting. Under this basis, cash receipts are recognized as revenue at the date of receipt and cash payments are recognized as expenditures at date of payment with the following modifications:

- Capital assets are recorded as assets when purchased and related depreciation is recorded.
- Long-term debt is recorded when incurred.
- Employee withholding taxes that have not been deposited with the IRS but relate to compensation paid are recorded as liabilities.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

As a general rule the effect of interfund activity has been eliminated from the governmentwide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

#### Fund Financial Statements

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in each fund-type financial statements.

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **B.** Government-wide and fund financial statements (continued)

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. The modified cash basis of accounting is used. However, the governmental funds focus on a current financial resources measurement thus capital assets and debt is not recorded.

The City reports the following major government funds:

<u>General Fund</u> - is the Government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

<u>One Cent Sales Tax Fund</u> - is a special revenue fund which accounts for dedicated sales tax to be used for repayment of debt by the Madill Public Works Authority, and water, sewer and street improvements. Sales tax is deposited in the One Cent Sales Tax Fund and transferred to the Madill Public Works Authority for payment of debt.

<u>Airport Fund</u> - is a special revenue fund which accounts for the receipts and expenditures of ownership, control and operation of an airport facility.

Nonmajor Governmental Funds are the FSB, Cemetery, Capital Projects and Grant Funds.

The City reports the Madill Public Works Authority (MPWA) as a major proprietary fund. MPWA accounts for the activities related to the provision of water and sewer services to businesses and residents. It operates the water and sewer treatment plants, water distribution system, sewer collections systems and pump stations.

Proprietary funds are accounted for using the modified cash basis of accounting modified as follows:

- Capital assets are recorded as assets when purchased and related depreciation is recorded.
- Long-term debt is recorded when incurred.
- Employee withholding taxes that have not been deposited with the IRS but relate to compensation paid are recorded as liabilities.

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

#### **B.** Government-wide and fund financial statements (continued)

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

#### C. Assets, liabilities, and net assets or equity

#### 1. Deposits and investments

For purposes of the statement of cash flows, the City considers short-term investments with original maturities of three months or less from the date of acquisition to be cash equivalents

Oklahoma Statutes authorize the City to invest in direct obligations of the United States Government, its agencies or instrumentalities; collateralized or insured certificates of deposits of financial institutions located in the state of Oklahoma or fully-insured certificates of deposits of financial institutions located outside the state; savings accounts, and county, municipal or school district general obligation debt.

The City does not have a specific policy limiting the concentration amount that may be invested with one issuer. The City has no formal policy on managing credit risk.

Public trusts created under Oklahoma Statutes Title 60 are not subject to the above investment limitations and are primarily governed by any restrictions in their trust or note indenture.

#### 2. Interfund transactions

Interfund receivables and payables arise from interfund transactions and are recorded in the period transacted. Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and to move unrestricted revenue collected to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

#### C. Assets, liabilities, and net assets or equity (continued)

#### 3. Restricted assets

Certain proceeds of the Authority's notes payable, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net assets because they are maintained in separate bank accounts and their use is limited by applicable loan covenants. The GECC and RECD debt service reserve accounts are used to report resources set aside to make up potential futures deficiencies, or to meet unexpected contingencies or to fund asset renewals and replacements. Customer utility deposits and reserves held with the Oklahoma Municipal Assurance Group are reported as restricted cash.

#### 4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial individual cost of more than \$2,500 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Buildings	50
Infrastructure	25
System infrastructure	30
Vehicles	5
Machinery and equipment	10

#### 5. Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

# II. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

# **A.** Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets

The governmental fund balance sheet includes a reconciliation of the \$4,086,830 difference between *fund balance - total governmental funds* and *net assets - governmental activities* as reported in the government-wide statement of net assets.

One element of that reconciliation explains that "long-term liabilities are not due and payable in the current period and therefore are not reported in the funds."

Capital leases	\$(257,497)
----------------	-------------

Another element of that reconciliation is capital assets used in governmental activities that are not financial resources.

Capital assets, not being depreciated	\$ 93,136
Capital assets, being depreciated	12,414,860
Less Accumulated Depreciation	(8,163,668)
	\$ 4,344,328

# **B.** Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities.

The government fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation of the \$186,953 difference between *net changes in fund balances* - *total governmental funds* and *changes in net assets of governmental activities* as reported in the government-wide statement of activities.

One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital Outlay	\$ 767,642
Depreciation Expense	(465,728)
	\$ 301,914

# II. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

# **B.** Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities. (continued)

Another element of that reconciliation explains that "repayment of principal of long-term debt consumes the current financial resources of governmental funds."

Capital lease proceeds	\$ 207,572
Capital lease prinicpal payments	(92,611)
	\$ 114,961

#### III. BUDGETARY INFORMATION

The city manager submits an annual budget to the City Council in accordance with the City Charter and the Oklahoma Municipal Budget Act. In June the City Council adopts annual fiscal year appropriated budgets for all city funds.

The appropriated budget is prepared by fund, department and categories (personnel services, materials and supplies, other services and charges, capital outlay, debt services and transfers). Transfers of appropriations between departments within a fund require the approval of the City Manager. Transfers of appropriations between funds and supplements to the budget require City Council approval. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level.

#### IV. DEPOSITS

Deposit Custodial Credit Risk: Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The City follows state statues regarding custodial credit risk which requires collateral for all deposits in excess of Federal Deposit Insurance. At June 30, 2010, the bank balance was \$1,416,841. All deposits were insured and collateralized.

#### V. CAPITAL ASSETS

# Capital asset activity for the year ended June 30, 2010 was as follows: **Primary Government**

•	Beginning			Ending
	Balance	Increases	Decreases	Balance
Government Activities:				
Capital assets, not being depreciated				
Land	\$ 92,596	\$ 540	\$ -	\$ 93,136
Total capital assets, not being depreciated	92,596	540		93,136
Capital assets, being depreciated				
Land Improvements	792,666	404,274	-	1,196,940
Buildings	4,451,213	-	-	4,451,213
Furniture and Fixtures	30,000	3,047	-	33,047
Vehicles	1,115,774	144,530	-	1,260,304
Machinery and Equipment	1,558,784	215,252		1,774,036
Infrastructure	3,699,320	-	-	3,699,320
Total capital assets, being depreciated	11,647,757	767,103	-	12,414,860
Less Accumulated Depreciation	7,697,940	465,728		8,163,668
Total capital assets, being depreciated, net	3,949,817	301,375		4,251,192
Governmental activities capital assets, net	4,042,413	301,915		4,344,328
	Beginning Balance	Increases	Decreases	Ending Balance
Business-type Activities:				
Capital assets, not being depreciated				
Land	\$ 676,140	\$ -	\$ -	\$ 676,140
Total capital assets, not being depreciated	676,140	- -	- -	676,140
Capital assets, being depreciated				
Buildings	56,800	-	-	56,800
Vehicles	310,464	39,886	-	350,350
Machinery and Equipment	466,232	-	-	466,232
Water System	9,238,749	23,499	-	9,262,248
Sewer System	5,083,644		-	5,083,644
Total capital assets, being depreciated	15,155,889	63,385		15,219,274
Less Accumulated Depreciation	11,797,630	226,756		12,024,386
Total capital assets, being depreciated, net	3,358,259	(163,371)		3,194,888
Business activities capital assets, net	4,034,399	(163,371)		3,871,028
Total Primary Government	\$ 8,076,812	\$ 138,544	<del>\$</del> -	\$ 8,215,356

#### V. CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs of the primary government as follows:

Government activities:	
General government	\$ 91,791
Public safety	94,865
Culture and recreation	45,569
Highways and streets	159,633
Cemetery/Parks	 73,870
Total depreciation expense - governmental activities	\$ 465,728
Business-type activities	
Water	\$ 131,186
Sewer	 95,569
Total depreciation expense - business-type activities	\$ 226,755

#### VI. INTERFUND TRANSFERS

Interfund transfers as of June 30 consisted of the following:

			Transfer From							
		Cor	eral Fund	One	Cent Sales	٨	imont	All Oth		Total
Т	General Fund	\$	-	\$	<u>Tax</u> 50,896	\$	<u>irport</u> 1,591	<u>All Out</u> \$	-	\$ 52,487
r a	One Cent Sales Tax		-		-		-		-	-
n s f	Airport		15,150		-		-		-	15,150
e	Madill Public Works Authority				341,577		-	7,00	00	348,577
т	All Others		91,982				-		-	91,982
0	Total	\$	107,132	\$	392,473	\$	1,591	\$ 7,00	00	\$ 508,196

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them.

#### VII. LONG-TERM LIABILITIES

A summary of long-term liability activity for the year ended June 30, 2010, is as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Primary Government					
Governmental Activities					
Capital Lease Obligations	\$ 142,536	\$ 207,572	\$ 92,610	\$ 257,498	\$ 101,262
Business-Type Activities					
Notes Payable	1,665,779	11,653	185,027	1,492,405	193,261
	\$ 1,808,315	\$ 219,225	\$ 277,637	\$ 1,749,903	\$ 294,523

#### Business-type activities long-term liabilities at June 30, 2010, consisted of the following:

				Original	Outstanding
		Interest	Annual	Issue	at June 30,
Type of Indebtedness(purpose)	Maturity	Rates	Installments	Amount	2010
General Electric Capital Corporation Note (GECC) (financed costs of water system construction, operation and maintenance)	February, 2020	5.00%	\$ 11,293	\$ 2,300,000	\$ 1,026,199
Rural Economic and Community Development Notes (financed costs of sewage treatment plant construction)	December, 2014	4.50%	10,445	1,650,000	454,553
Landmark Bank (financed costs of construction of standpipe)	September, 2021	variable	3,699	600,000	11,653

As of June 30, 2010, annual debt service requirements of the business-type activities to maturity are as follows:

Year Ending				
June 30	P	rinicipal		Interest
2011	\$	193,261	\$	66,948
2012		214,244		58,440
2013		212,373		47,836
2014		181,700		37,968
2015		123,452		30,818
2016-2020		567,375		91,669
	\$	1,492,405	\$	333,679
			_	

As of the date of this report, the City had drawn an additional \$576,630 on the Landmark note.

#### VIII. LONG-TERM LIABILITIES (continued)

The RECD Notes Payable are secured by the fixed assets and the service revenues of the MPWA. The MPWA receives a special one cent sales tax approved for the purpose of assisting the MPWA in meeting principal, interest, and debt service requirements on its authorized indebtedness. Payments are serviced from the One-Cent sales tax fund.

The MPWA at all times will maintain schedules of rates and charges for services rendered through the mortgage property which will be sufficient at all times to provide for the payment of the operation and maintenance thereof and the installment payments on the notes.

#### Governmental Activities Capital Lease Obligations

The City has entered into lease agreements as lessee for financing the acquisition of certain equipment. The lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. The lease contains a cancellation clause which gives the City the ability to terminate the lease agreement at the end of each fiscal year.

The assets under capital lease are as follows;

Machinery and equipment	\$	178,304	
Vehicles		268,991	
less accumulated depreciation	(114,796)		
	\$	332,499	

The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30 are as follows:

	Year Ending	
	June 30	
_	2011	\$ 111,422
	2012	82,944
	2013	49,719
	2014	20,177
	2015	 13,269
Present value of future minimum l	lease payments	\$ 277,531
less: Interest		 (20,033)
Net Minimum lease payments		\$ 257,498
Current portion		 (101,262)
Long-term portion		\$ 156,236

#### IX. RESTRICTED ASSETS

The GECC and RECD notes payable require the MPWA to establish and maintain the following reserves which are fully not funded at June 30, 2010.

Debt service reserve requirements	
GECC Note	\$ 135,600
RECD Notes	125,340
	260,940
Restricted funds held	(242,344)
Reserve shortage	\$ (18,596)

Restricted cash as of June 30, 2010 is as follows:

Funds restricted for debt service reserves	
GECC Note	\$ 136,000
RECD Notes	106,344
	\$ 242,344
Funds restricted for other purposes	
Meter deposits	\$ 122,842

#### X. PENSION PLANS

#### Municipal Retirement Plan

The City of Madill and its employees participate in the Oklahoma Municipal Retirement Fund. All regular full-time employees, except those covered under another retirement system are eligible. Employees are vested at 7 years.

The OMRF issues a publicly available financial report that includes financial statements and the required supplementary information that can be obtained by requesting a copy at City Hall.

<u>Funding Policy</u>: The contribution requirements of City of Madill and Madill Public Works Authority and employees are established and may be amended by the OMRF board. Employees are required to contribute 4.50 percent of their annual covered salary after tax.

City of Madill and Madill Public Works Authority are required to contribute at an actuarially determined rate; the rate at June 30, 2010 is 8.27 percent of covered payroll.

#### X. PENSION PLANS (continued)

<u>Annual Pension Cost</u>: For 2009-10, City of Madill and Madill Municipal Authority's annual pension cost of \$40,845 and \$37,001, respectively, were equal to the required contributions. The required contribution was determined as part of the January 1, 2010 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (I) 7.5 percent investment rate of return, (II) projected salary increases due to inflation of 3 percent, compounded annually, and (III) projected salary increases due to age/seniority, compounded annually. Asset valuation method was actuarial method.

The funded status of the plan as of January 1, 2010, the most recent valuation date, is as follows:

		Actuarial				
		Accrued				UAAL as a
		Liability	Unfunded			Percentage
	Actuarial	(AAL)	AAL	Funded	Covered	of Covered
Actuarial	Value of	Entry Age	(UAAL)	Ratio	Payroll	Payroll
Valuation Date	Assets (a)	(b)	(b-a)	(a/b)	(c)	(b-a)/c
1/1/2010	1,575,025	2,139,739	564,714	73.61%	917,294	61.56%

The schedule of funding progress presented as required supplementary information immediately following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the AAL for benefits.

Trend Information:

		(	City	M	MPWA				
Year						Net			
Ending	Contributio	Cost				Pension			
June 30	n Rate	(APC)	Contributed	Cost (APC)	Contributed	Obligation			
2010	8.27%	\$ 40,845	100%	\$ 37,001	100%	-			
2009	8.27%	30,981	100%	\$ 28,551	100%	-			
2008	6.34%	27,622	100%	24,558	100%	-			

#### Policemen's Retirement Plan

Police department employees in Oklahoma participate in a state administered pension program established under legislative authority, Oklahoma Police Pension and Retirement System, which is a cost-sharing multiple-employer public employee retirement system (PERS). Under this program, contributions are made by each of three parties - the City, the

#### X. PENSION PLANS (continued)

State of Oklahoma, and the participating employees. The City has no responsibility or authority for the operation and administration of the pension program nor has it any related liability, except for the current contribution requirements. A participant with twenty years of service may retire with a normal retirement allowance. The normal retirement allowance paid monthly for life and then to beneficiaries equals 2.5% of the average compensation of the highest 30 consecutive months of the last 60 months of contributory service multiplied by the number of years of credited service up to the maximum of 30 years.

The contribution rates for the City and its employees are established by Statute. The City is required to contribute 13% for the year ended June 30, 2010. Participating members are required to contribute 8%.

The Oklahoma State Legislature has the authority to grant percentage increases or special one-time payments to persons receiving benefits from the System and is required by statute to make appropriations as necessary to insure benefit payments are made.

Year					
Ending	Covered	Pension		Employee	On-Behalf
June 30	Payroll	Cost	City Share	Share	Payments
2010	\$ 382,238	\$ 80,270	\$ 49,691	\$ 30,579	33,637
2009	378,638	79,514	49,223	30,291	42,407
2008	338,374	71,010	43,959	27,051	39,928

Trend Information:

**x** 7

Additional information can be obtained by writing Oklahoma Police Pension and Retirement Board, 1001 N.W. 63rd, Suite 305, Oklahoma City, OK 73116.

#### Firefighters' Retirement Plan

Fire department employees in Oklahoma participate in a state administered pension program established under legislative authority, Oklahoma Firefighters' Pension Fund, which is a cost-sharing multiple-employer public employee retirement system (PERS). Under this program, contributions are made by each of three parties - the City, the State of Oklahoma, and the participating employees. The City has no responsibility or authority for the operation and administration of the pension program nor has it any related liability, except for the current contribution requirements.

#### X. PENSION PLANS (continued)

A participant with twenty years of service may retire with a normal retirement allowance. The normal retirement allowance paid monthly for life and then to beneficiaries equal to 2.5% of the average compensation of the highest 30 months of the last 60 months of contributory service multiplied by the number of years of credited service up to the maximum of 30 years. The contribution rates for the City and its employees are established by Statute. The City is required to contribute 13% per the year June 30, 2010. Participating members are required to contribute 8%.

The Oklahoma State Legislature has the authority to grant percentage increases or special one-time payments to persons receiving benefits from the System and is required by statute to make appropriations as necessary to insure benefit payments are made.

Trend Information:

Year							
Ending	Covered	Pension		Employee	On-Behalf		
June 30	Payroll	Cost	City Share	Share	Payments		
2010	\$ 193,969	\$ 40,733	\$ 25,216	\$ 15,518	\$ 42,285		
2009	187,217	39,316	24,348	14,977	41,000		
2008	176,511	37,067	22,946	14,121	54,718		

Additional information can be obtained by writing Oklahoma Firefighters Pension and Retirement Board, 4545 N. Lincoln Blvd., Suite 165, Oklahoma City, OK 73105.

#### XI. CONTRACTUAL OBLIGATIONS

#### S.O.R.D.

The City has entered into a contract with Southern Oklahoma Regional Disposal (S.O.R.D.) to provide solid waste collection and disposal services for the community. Charges for such services are billed and collected through the MPWA. The MPWA then makes payments to S.O.R.D. according to amounts actually collected on a monthly basis, less a 6% servicing fee retained by the City. The board of S.O.R.D. is made up of government officials from the S.O.R.D. service area. The Madill City Manager serves as the president of the S.O.R.D. board.

#### XI. CONTRACTUAL OBLIGATIONS

#### Cemetery

The City has entered into a purchase contract for the acquisition of certain land for the use of the City's cemetery. Under this contract, the City is required to submit one-tenth (10%) of all proceeds derived from the sale of grave lots within the area of the land purchased to the original land owners. For the year ended June 30, 2010, 10% of these lot sales totaled \$1,913.

#### XII. CONTINGENCIES

#### Federal Programs

The City participates in a number of federally assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The final acceptance of the audits of these programs including the year ended June 30, 2010, has not been given. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. However, the City expects such amounts, if any, to be immaterial.

#### XIII. RISK MANAGEMENT

The City is exposed to various risks of loss (torts, theft of, damage to, or destruction of assets, business interruptions, errors and omissions, job-related illnesses or injuries to employees, and acts of God) and has established a risk management strategy that attempts to minimize losses and the carrying cost of insurance. There have been no significant reductions in insurance coverage from the prior year and settlements have not exceeded coverage in the past three years.

**General Liability, Physical Property and Automobile Liability/Physical Damage** - general liability, physical property and automobile liability/physical damage are insured through the Oklahoma Municipal Assurance Group (OMAG) risk entity pool. Deductibles range from \$0 to \$5,000. Risk of loss retained is limited to the excess of insurance liability coverage limits set by OMAG.

**Workers' Compensation** - Workers' compensation is insured through CompSource Oklahoma. Risk of loss retained is limited to the excess of insurance liability coverage limits set by CompSource Oklahoma.

#### XIV. FUTURE ACCOUNTING PRONOUNCEMENTS

In March 2009, the Governmental Accounting Standards Board (GASB) approved Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (Statement). Certain of the significant changes in the Statement will require the following:

Fund balances for each of the City's governmental funds (General Fund, FSB, One-Cent Sales Tax, Airport, Grants, Cemetery, and Capital Project) will be displayed in the following classifications depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

• *Nonspendable fund balance*—amounts that cannot be spent because they are either not in a spendable form (such as inventories and prepaid amounts) or are legally or contractually required to be maintained intact.

• *Restricted fund balance*—amounts that can be spent only for specific purposes because of constraints imposed by external providers (such as grantors, bondholders, and higher levels of government), or imposed by constitutional provisions or enabling legislation.

• *Committed fund balance*—amounts that can be spent only for specific purposes determined by a formal action of the government's highest level of decision-making authority.

- Assigned fund balance—amounts the government intends to use for specific purposes that do not meet the criteria to be classified as restricted or committed.
- *Unassigned fund balance*—amounts that are available for any purpose; these amounts can be reported only in the City's General Fund.

The Statement also establishes several new presentation and disclosure requirements, including requirements related to stabilization arrangements (i.e., "rainy day" amounts).

In addition, the Statement clarifies the definitions of the various types of governmental funds. Interpretations of certain terms within the new definition of special revenue funds may affect which activities the City can report in special revenue funds.

The provisions of GASB No. 54 must be implemented by the City no later than the fiscal year beginning July 1, 2010. Implementation will require the City to restate existing fund balances for the governmental funds.

# SUPPLEMENTARY INFORMATION

# City of Madill, Oklahoma Supplemental Schedule Oklahoma Municipal Retirement Fund Schedule of Funding Progress (unaudited) June 30, 2010

		Actuarial				
		Accrued				UAAL as a
		Liability	Unfunded			Percentage of
Actuarial	Actuarial	(AAL)	AAL	Funded	Covered	Covered
Valuation	Value of	Entry Age	(UAAL)	Ratio	Payroll	Payroll
Date	Assets (a)	(b)	(b-a)	(a/b)	(c)	(b-a)/c
1/1/2001	1,149,960	982,876	(167,084)	117.00%	541,514	(30.85%)
1/1/2002	1,168,250	1,061,264	(106,986)	110.08%	587,795	(18.20%)
1/1/2003	1,085,497	1,123,141	37,644	96.65%	653,870	5.76%
1/1/2004	1,142,198	1,203,567	61,369	94.90%	670,182	9.16%
1/1/2005	1,221,885	1,271,079	49,194	96.13%	646,787	7.61%
1/1/2006	1,298,151	1,288,564	(9,587)	100.74%	657,067	(1.46%)
1/1/2007	1,384,752	1,438,172	53,420	96.29%	743,491	7.19%
1/1/2008	1,489,675	1,768,509	278,834	84.23%	790,476	35.27%
1/1/2009	1,478,139	1,942,065	463,926	76.11%	858,178	54.06%
1/1/2010	1,575,025	2,139,739	564,714	73.61%	917,294	61.56%

#### City of Madill, Oklahoma Supplemental Schedule Statement of Revenues, Expenditures and Changes in Fund Balance – Modified Cash Basis Budget to Actual General Fund For the Year Ended June 30, 2010

	Budgeted Amounts					Actual	Variance With Final		
		Original	AIIIO	Final		Amounts		Budget	
REVENUE					_				
Taxes	\$	2,017,700	\$	2,017,700	\$	1,748,125	\$	(269,575)	
Charges for Services		119,500		121,500		131,583		10,083	
Fines		182,500		182,500		187,615		5,115	
License and Permits		11,000		11,000		26,684		15,684	
Interest		21,031		21,031		3,981		(17,050)	
Intergovernmental		31,300		31,300		35,250		3,950	
Miscellaneous		114,140		190,123		166,177		(23,946)	
Total Revenue	\$	2,497,171	\$	2,575,154	\$	2,299,415	\$	(275,739)	
EXPENDITURES									
Current									
General Government	\$	721,973	\$	789,808	\$	760,103	\$	29,705	
Highways and Streets		205,389		205,389		188,351		17,038	
Public Safety		1,141,655		1,141,655		1,010,163		131,492	
Culture and Recreation		234,444		246,144		216,761		29,383	
Park & Cemetery		158,675		158,675		150,809		7,866	
Total Expenditures	\$	2,462,136	\$	2,541,671	\$	2,326,187	\$	215,484	
Excess (Deficiency) of Revenues									
Over Expenditures	\$	35,035	\$	33,483	\$	(26,772)	\$	(60,255)	
						<u> </u>		<u> </u>	
Other Financing Sources (Uses)									
Transfers In	\$	75,000	\$	76,852	\$	52,487	\$	(24,365)	
Transfers Out		(111,580)		(111,580)		(107,132)		4,448	
Total Other Financing Sources (Uses)	\$	(36,580)	\$	(34,728)	\$	(54,645)	\$	(19,917)	
Net Change in Fund Balances	\$	(1,545)	\$	(1,245)	\$	(81,417)	\$	(80,172)	
Fund Balance - Beginning		1,545		1,545		306,455		304,910	
Fund Balance - Ending	\$	-	\$	300	\$	225,038	\$	224,738	

#### City of Madill, Oklahoma Supplemental Schedule Statement of Revenues, Expenditures and Changes in Fund Balance – Modified Cash Basis Budget to Actual One Cent Sales Tax Fund For the Year Ended June 30, 2010

	Budgeted Amounts Original Final				 Actual Amounts	Variance With Final Budget		
REVENUE								
Taxes	\$	825,000	\$	825,000	\$ 697,728	\$	(127,272)	
Interest Income		12,000		12,000	5,652		(6,348)	
Total Revenue	\$	837,000	\$	837,000	\$ 703,380	\$	(133,620)	
EXPENDITURES								
Capital Outlay								
General Government	\$	301,700	\$	301,700	\$ 138,932		162,768	
Highways and Streets		318,522		318,522	315,627		2,895	
Debt Service								
Principal		23,311		23,311	23,311		-	
Interest		5,000		5,000	2,687		2,313	
Total Expenditures	\$	648,533	\$	648,533	\$ 480,557	\$	167,976	
Excess (Deficiency) Of Revenues								
Over (Under) Expenditures	\$	188,467	\$	188,467	\$ 222,823	\$	34,356	
Other Financing Sources (Uses)								
Transfers	\$	(285,856)	\$	(285,856)	\$ (283,487)	\$	2,369	
Total Other Financing Sources (Uses)	\$	(285,856)	\$	(285,856)	\$ (283,487)	\$	2,369	
Net Change in Fund Balance	\$	(97,389)	\$	(97,389)	\$ (60,664)	\$	36,725	
Fund Balance - Beginning		97,389		97,389	 756,510		659,121	
Fund Balance - Ending	\$	-	\$	-	\$ 695,846	\$	695,846	

#### City of Madill, Oklahoma Supplemental Schedule Statement of Revenues, Expenditures and Changes in Fund Balance – Modified Cash Basis Budget to Actual Airport Fund For the Year Ended June 30, 2010

	Budgeted Amounts					Actual		Variance With Final	
	(	Original		Final	A	Amounts		Budget	
REVENUE									
Grant Revenue	\$	451,143	\$	451,143	\$	364,608	\$	(86,535)	
Total Revenue	\$	451,143	\$	451,143	\$	364,608	\$	(86,535)	
EXPENDITURES									
Capital Outlay									
Airport	\$	451,143	\$	451,143	\$	384,124	\$	67,019	
Total Expenditures	\$	451,143	\$	451,143	\$	384,124	\$	67,019	
Excess (Deficiency) Of Revenues									
Over (Under) Expenditures	\$	-	\$	-	\$	(19,516)	\$	(153,554)	
Other Financing Sources (Uses)									
Transfers	\$	-	\$	-	\$	13,559	\$	13,559	
Total Other Financing Sources (Uses)	\$	-	\$	-	\$	13,559	\$	13,559	
Net Change in Fund Balance	\$	-	\$	-	\$	(5,957)	\$	(19,516)	
Fund Balance - Beginning		-		-		5,960		5,960	
Fund Balance - Ending	\$	-	\$	-	\$	3	\$	(13,556)	

#### City of Madill, Oklahoma Supplemental Schedule Combining Statement of Assets, Liabilities and Net Assets – Modified Cash Basis Nonmajor Governmental Special Revenue Funds June 30, 2010

	Cemetery	FSB	Projects Grant		Total
Assets					
Cash	\$ 2,179	\$ 56,115	\$6	\$ 1,418	\$ 59,718
Total Assets	2,179	56,115	6	1,418	59,718
Liabilities					
Fund Balances					
Unreserved	\$ 2,179	\$ 56,115	\$6	\$ 1,418	\$ 59,718
Total Fund Balances	\$ 2,179	\$ 56,115	\$6	\$ 1,418	\$ 59,718
Total Liabilities and Fund Balances	\$ 2,179	\$ 56,115	\$6	\$ 1,418	\$ 59,718

# City of Madill, Oklahoma

Supplemental Schedule

# Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Modified Cash

Basis

# Nonmajor Governmental Special Revenue Funds For the Year Ended June 30, 2010

REVENUE S 1.913 S - S - S - S 1.913   Interest 1 65 - - 66   Rental Income - 50,000 - 50,000 - 50,000   Miscellaneous - - 5,890 \$7,684 13,574 13,574   Total Revenue 1.914 \$50,065 \$5,890 \$7,7684 \$65,553   EXPENDITURES Current - - \$2,027 \$2,575 - \$2,291   Capital Outlay 2,291 - - - \$2,291 - - \$2,291   Capital Outlay 2,291 - - - \$2,291 - - \$2,291   Capital Outlay 2,291 - - - \$2,291 - - \$2,291   Capital Outlay 2,291 - - 4,025 - \$4,025   Cemetery / Parks 540 - 17,619 - 18,159   Public Safety - - 98,586		Ce	emetery		FSB		Capital Projects	(	Grants		Total
Interest 1 65 - - 66   Rental Income - 50,000 - 50,000 - 50,000   Miscellaneous - - 5,890 \$ 7,684 \$ 13,574   Total Revenue 1,914 \$ \$ \$ 5,890 \$ 7,684 \$ 65,553   EXPENDITURES Current General Government \$ - \$ \$ 575 \$ 575   Culture and Recreation - 20,027 2,575 - 22,021 - - 2,291   Capital Outlay 2,291 - - - 2,291 - - 2,291   Cametery Parks 540 - 17,619 - 18,159 - 18,159   Public Safety - - 69,298 - 69,298 - 69,298   Interest - - - 4,355 - 4,355 - 4,355   Total Expenditures 2,831 \$ 20,027 \$ 196,458		¢	1.012	¢		¢		¢		¢	1.012
Rental Income - 50,000 - 50,000   Miscellaneous - - 5,890 7,684 13,574   Total Revenue 1,914 \$ 50,065 \$ 5,890 \$ 7,684 \$ 65,553   EXPENDITURES   Current General Government \$ - \$ - \$ 575 5 755   Culture and Recreation - 20,027 2,575 - 22,602   Miscellaneous 2,291 - - - 2,291   Capital Outlay General Government - - 4,025 - 4,025   Cemetard Government - - - 4,025 - 4,025   Cemetard Government - - - 98,586 - 98,586   Debt Service - - - 98,586 - 98,586   Debt Service - - - 69,298 - 69,298   Interest - - - 4,355 - 4,355   Total Expenditures (917) \$ 30,038 \$ (190,568)		φ		φ	- 65	φ	-	φ	-	φ	,
Miscellaneous - - 5,890 7,684 13,574   Total Revenue 1,914 \$ 50,065 \$ 5,890 \$ 7,684 \$ 65,553   EXPENDITURES Current General Government \$ - \$ - \$ 5,890 \$ 7,684 \$ 5,553   Current General Government \$ - \$ - \$ 5,75 \$ 575 \$ 22,602   Miscellaneous 2,291 - - 2,201 - 2,291   Capital Outlay General Government - - 4,025 - 4,025   Cemetery / Parks 5400 - 17,619 - 18,159   Public Safety - 98,586 - 98,586 - 98,586   Debt Service - - 69,298 - 69,298 - 4,355   Total Expenditures 2,831 \$ 20,027 \$ 196,458 \$ 575 \$ 219,891   Excess (Deficiency) of Revenues - - - 69,298 - 4,355   Over (Under) Expenditures (917) \$ 30,038 \$ (190,568) \$ 7,109 <td< td=""><td></td><td></td><td>1</td><td></td><td></td><td></td><td>-</td><td></td><td>-</td><td></td><td></td></td<>			1				-		-		
Total Revenue   1,914   \$ 50,065   \$ 5,890   \$ 7,684   \$ 65,553     EXPENDITURES   Current   General Government   \$ -   \$ -   \$ 575   \$ 575     Cutrer and Recreation   -   20,027   2,575   -   22,602     Miscellaneous   2,291   -   -   2,291     Capital Outlay   -   -   4,025   -   4,025     Cemetery / Parks   540   -   17,619   -   18,159     Public Safety   -   -   98,586   -   98,586     Debt Service   -   -   69,298   -   69,298     Interest   -   -   69,298   -   69,298     Interest   -   -   69,298   -   4,355     Total Expenditures   (917)   \$ 30,038   \$ (190,568)   \$ 7,109   \$ (154,338)     Other Financing Sources   -   -   -   (7,000)   (7,000)   183,568     Transfers Nut   -   <			_		50,000		5 800		7 684		,
EXPENDITURES     Current   \$			1 01/	\$	50.065	¢	,	\$		¢	
Current § - § - § - § - § 575 § 575   Culture and Recreation - 20,027 2,575 - 22,602   Miscellaneous 2,291 - - - 2,291   Capital Outlay - - - 2,291   General Government - - 4,025 - 4,025   Cemetery / Parks 540 - 17,619 - 18,159   Public Safety - - 98,586 - 98,586   Debt Service - - 98,586 - 98,586   Principal - - - 69,298 - 69,298   Interest - - 4,355 - 4,355 - 4,355   Total Expenditures (917) \$ 30,038 \$ (190,568) \$ 7,109 \$ (154,338)   Other Financing Sources - - 91,982 - \$ 91,982   Transfers In -<	Total Revenue		1,914	φ	50,005	φ	5,890	φ	7,084	φ	05,555
General Government\$.\$.\$.\$.\$.\$.\$575\$575Culture and Recreation20,0272,57522,602Miscellaneous2,2912,291Capital Outlay2,291Capital Outlay<	EXPENDITURES										
Culture and Recreation - 20,027 2,575 - 22,602   Miscellaneous 2,291 - - - 2,291   Capital Outlay General Government - - 4,025 - 4,025   Cemetery / Parks 540 - 17,619 - 18,159   Public Safety - - 98,586 - 98,586   Debt Service - - 69,298 - 69,298   Interest - - 4,355 - 4,355   Total Expenditures 2,831 \$ 20,027 \$ 196,458 \$ - 4,355   Sources - - - 4,355 - 4,355 \$ 219,891   Excess (Deficiency) of Revenues - - - 4,355 \$ 219,891   Other Financing Sources - - \$ 98,586 \$ \$ 91,982   Transfers In - - - - - (7,000) (7,000)   Total Other Financing Sources	Current										
Miscellaneous2,2912,291Capital Outlay4,025-4,025General Government4,025-4,025Cemetery / Parks540-17,619-18,159Public Safety98,586-98,586Debt Service69,298-69,298Principal4,355-4,355Total Expenditures2,831\$20,027\$196,458\$575\$219,891Excess (Deficiency) of Revenues Over (Under) Expenditures(917)\$30,038\$(190,568)\$7,109\$(154,338)Other Financing Sources Capital Lease Financing-\$\$\$98,586\$-\$98,586Transfers In Total Other Financing Sources(7,000)(7,000)(7,000)Total Other Financing Sources91,982-91,982Total Other Financing Sources190,568(7,000)183,568Net Change in Fund Balances(917)\$30,038\$-\$109\$29,230Fund Balances - Beginning3,09626,07761,30930,488	General Government	\$	-	\$	-	\$	-	\$	575	\$	575
Capital Outlay - - 4,025 - 4,025   General Government - - 4,025 - 4,025   Cemetery / Parks 540 - 17,619 - 18,159   Public Safety - - 98,586 - 98,586   Debt Service - - 69,298 - 69,298   Principal - - 4,355 - 4,355   Total Expenditures 2,831 \$ 20,027 \$ 196,458 \$ 7,109 \$ 219,891   Excess (Deficiency) of Revenues (917) \$ 30,038 \$ (190,568) \$ 7,109 \$ (154,338)   Other Financing Sources - - 91,982 - 91,982 91,982   Transfers In - - - (7,000) (7,000) (7,000)   Total Other Financing Sources - - - (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$	Culture and Recreation		-		20,027		2,575		-		22,602
General Government4,025-4,025Cemetery / Parks540-17,619-18,159Public Safety98,586-98,586Debt Service69,298-69,298Principal69,298-69,298Interest4,355-4,355Total Expenditures2,831\$20,027\$196,458\$575\$219,891Excess (Deficiency) of Revenues Over (Under) Expenditures(917)\$30,038\$(190,568)\$7,109\$(154,338)Other Financing Sources Capital Lease Financing-\$-\$98,586\$-\$98,586Transfers In91,982-91,982-91,982-91,982Transfers Out(7,000)(7,000)183,568Net Change in Fund Balances(917)\$30,038\$-\$109\$29,230Fund Balances - Beginning3,09626,07761,30930,488	Miscellaneous		2,291		-		-		-		2,291
Cemetery / Parks $540$ - $17,619$ - $18,159$ Public Safety98,586-98,586Debt Service $69,298$ - $69,298$ Interest $4,355$ - $4,355$ Total Expenditures $2,831$ \$ $20,027$ \$ $196,458$ \$ $575$ \$ $219,891$ Excess (Deficiency) of Revenues $0ver$ (Under) Expenditures $(917)$ \$ $30,038$ \$ $(190,568)$ \$ $7,109$ \$ $(154,338)$ Other Financing Sources\$ $98,586$ \$-\$ $98,586$ Transfers In91,982- $91,982$ - $91,982$ Transfers Out $(7,000)$ $(7,000)$ Total Other Financing Sources $190,568$ $(7,000)$ $183,568$ Net Change in Fund Balances $(917)$ \$ $30,038$ \$-\$ $109$ \$ $29,230$ Fund Balances - Beginning $3,096$ $26,077$ $6$ $1,309$ $30,488$	Capital Outlay										
Public Safety98,586-98,586Debt ServicePrincipal69,298-69,298Interest $4,355$ - $4,355$ Total Expenditures $2,831$ \$ $20,027$ \$196,458\$ $575$ \$219,891Excess (Deficiency) of Revenues Over (Under) Expenditures(917)\$ $30,038$ \$(190,568)\$ $7,109$ \$(154,338)Other Financing Sources Capital Lease Financing-\$-\$98,586\$-\$98,586Transfers In Transfers Out Total Other Financing Sources(7,000)(7,000)(7,000)(7,000)Total Other Financing Sources190,568(7,000)183,568Net Change in Fund Balances(917)\$ $30,038$ \$-\$109\$29,230Fund Balances - Beginning $3,096$ $26,077$ $6$ $1,309$ $30,488$	General Government		-		-		4,025		-		4,025
Debt Service Principal - - 69,298 - 69,298   Interest - - 4,355 - 4,355   Total Expenditures 2,831 \$ 20,027 \$ 196,458 \$ 575 \$ 219,891   Excess (Deficiency) of Revenues Over (Under) Expenditures (917) \$ 30,038 \$ (190,568) \$ 7,109 \$ (154,338)   Other Financing Sources - \$ 98,586 \$ - \$ 98,586   Transfers In - - 91,982 - 91,982 91,982   Transfers Out - - - (7,000) (7,000)   Total Other Financing Sources - - - 91,982 - 91,982   Transfers Out - - - (7,000) (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488	Cemetery / Parks		540		-		17,619		-		18,159
Principal - - 69,298 - 69,298   Interest - - 4,355 - 4,355   Total Expenditures $2,831$ \$ $20,027$ \$ $196,458$ \$ $575$ \$ $219,891$ Excess (Deficiency) of Revenues Over (Under) Expenditures (917) \$ $30,038$ \$ (190,568) \$ $7,109$ \$ (154,338)   Other Financing Sources (917) \$ $30,038$ \$ (190,568) \$ $7,109$ \$ (154,338)   Other Financing Sources - \$ 98,586 - \$ 98,586   Transfers In - - 91,982 - 91,982 91,982   Transfers Out - - - (7,000) (7,000) 183,568   Net Change in Fund Balances (917) \$ $30,038$ \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488	Public Safety		-		-		98,586		-		98,586
Interest4,355-4,355Total Expenditures $2,831$ \$ $20,027$ \$ $196,458$ \$ $575$ \$ $219,891$ Excess (Deficiency) of Revenues Over (Under) Expenditures(917)\$ $30,038$ \$(190,568)\$ $7,109$ \$(154,338)Other Financing Sources Capital Lease Financing Transfers In Transfers Out Total Other Financing Sources-\$98,586\$-\$98,586Transfers Out Total Other Financing Sources $(7,000)$ $(7,000)$ $(7,000)$ $(7,000)$ Total Other Financing Sources190,568 $(7,000)$ $(7,000)$ $183,568$ Net Change in Fund Balances(917)\$ $30,038$ \$-\$109\$ $29,230$ Fund Balances - Beginning $3,096$ $26,077$ $6$ $1,309$ $30,488$	Debt Service										
Total Expenditures $2,831$ $\$$ $20,027$ $\$$ $196,458$ $\$$ $575$ $\$$ $219,891$ Excess (Deficiency) of Revenues Over (Under) Expenditures $(917)$ $\$$ $30,038$ $\$$ $(190,568)$ $\$$ $7,109$ $\$$ $(154,338)$ Other Financing Sources Capital Lease Financing- $\$$ - $\$$ $98,586$ $\$$ - $\$$ $98,586$ Transfers In Transfers Out $$91,982$ - $$91,982$ - $$91,982$ Transfers Out Total Other Financing Sources $$190,568$ $(7,000)$ $(7,000)$ Net Change in Fund Balances $(917)$ $\$$ $30,038$ $\$$ - $\$$ $109$ $\$$ $29,230$ Fund Balances - Beginning $3,096$ $26,077$ $6$ $1,309$ $30,488$	Principal		-		-		69,298		-		69,298
Excess (Deficiency) of Revenues Over (Under) Expenditures (917) \$ 30,038 \$ (190,568) \$ 7,109 \$ (154,338)   Other Financing Sources - \$ 98,586 - \$ 98,586   Capital Lease Financing - \$ 98,586 - \$ 98,586   Transfers In - - 91,982 - 91,982   Transfers Out - - (7,000) (7,000)   Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488	Interest		-		-		4,355		-		4,355
Over (Under) Expenditures (917) \$ 30,038 \$ (190,568) \$ 7,109 \$ (154,338)   Other Financing Sources Capital Lease Financing - \$ 98,586 \$ - \$ 98,586   Transfers In - - \$ 91,982 - \$ 91,982   Transfers Out - - - (7,000) (7,000)   Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488	Total Expenditures		2,831	\$	20,027	\$	196,458	\$	575	\$	219,891
Over (Under) Expenditures (917) \$ 30,038 \$ (190,568) \$ 7,109 \$ (154,338)   Other Financing Sources Capital Lease Financing - \$ 98,586 \$ - \$ 98,586   Transfers In - - \$ 91,982 - \$ 91,982   Transfers Out - - - (7,000) (7,000)   Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488	Excess (Deficiency) of Revenues										
Capital Lease Financing - \$ - \$ 98,586 \$ - \$ 98,586   Transfers In - - 91,982 - 91,982 - 91,982   Transfers Out - - - (7,000) (7,000) (7,000)   Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488			(917)	\$	30,038	\$	(190,568)	\$	7,109	\$	(154,338)
Capital Lease Financing - \$ - \$ 98,586 \$ - \$ 98,586   Transfers In - - 91,982 - 91,982 - 91,982   Transfers Out - - - (7,000) (7,000) (7,000)   Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488	Other Financing Sources										
Transfers In - - 91,982 - 91,982   Transfers Out - - - (7,000) (7,000)   Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488				¢		¢	09 596	¢		¢	00 506
Transfers Out - - (7,000) (7,000)   Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488			-	Ф	-	ф	,	Ф	-	Ф	,
Total Other Financing Sources - - 190,568 (7,000) 183,568   Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488			-		-		91,982		-		,
Net Change in Fund Balances (917) \$ 30,038 \$ - \$ 109 \$ 29,230   Fund Balances - Beginning 3,096 26,077 6 1,309 30,488					-		100 568				
Fund Balances - Beginning   3,096   26,077   6   1,309   30,488	Total Other Financing Sources						190,308		(7,000)		165,506
	Net Change in Fund Balances		(917)	\$	30,038	\$	-	\$	109	\$	29,230
	Fund Balances - Beginning		3,096		26,077		6		1,309		30,488
		\$		\$	56,115	\$	6	\$		\$	



#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

City Council City of Madill Madill, Oklahoma 73446

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of City of Madill, Oklahoma as of and for the year ended June 30, 2010, and have issued our report thereon dated March 2, 2012. Our report was modified because the City prepared its financials on the modified cash basis of accounting. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered City of Madill's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Madill's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Madill's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

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A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider deficiencies 2010-2, 2010-3 and 2010-5 described in the accompanying schedule of findings and responses to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider deficiency 2010-1 and 2010-4 described in the accompanying schedule of findings and responses to be significant deficiencies.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Madill's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings and responses as item 2010-1 and 2010-4.

City of Madill's response to findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the City's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the City Council, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rahhal Renderson Johnson, PLLC

Ardmore, Oklahoma March 2, 2012

#### City of Madill Schedule of Findings and Responses June 30, 2010

#### Purchasing

2010-1 Condition – Expenditures did not meet purchasing requirements of City ordinance.

*Criteria* – Ordinance No. 693 covers purchases of goods and services. Purchases over \$200 require requisitions that should be prepared and signed before the purchase is made.

Context - (1) 2 of 25 invoices examined had purchase orders dated after the invoice date. (2)5 of 25 purchase orders did not have written approval (3) 10 of 25 invoices examined did not signature evidencing receipt.

*Effect* – Purchases occurred without meeting the requirements of the purchasing ordinance..

*Cause* –Many purchases are approved individually by council but the purchase order is not created until after the purchase has occurred.

*Recommendation* – The City should strengthen internal controls surrounding disbursements to ensure all purchases are properly approved before the purchase occurs and all required documentation is obtained.

*Management Response* – Management will begin a more comprehensive review of the expenditure process to stress with department heads the process to be followed to be in compliance with the ordinance.

#### **Debt Reserves**

2010-2 Condition – Loan #7 has a reserve requirement of \$18,996. The debt reserve accounts maintained are insufficient in the amount of \$18,596.

*Criteria* – Rural Economic and Community Development notes contain covenants requiring debt reserve accounts.

*Effect* – Non compliance with debt covenant.

Cause - City was not aware of this reserve requirement

**Recommendation** – The City should strengthen internal controls surrounding debt outstanding and covenants to insure that covenants are met.

*Management Response* – Management was unaware of these requirements and will correct the situation immediately.

#### City of Madill Schedule of Findings and Responses June 30, 2010

## Capitalization Policy

2010-3 Condition – Capital assets were not properly captured.

*Criteria* – The entity should have a capitalization and useful lives policy for accounting for acquisition and recording of capital assets. Capital asset depreciation charges should be calculated and the listing reconciled to the financial records.

*Effect* – Material adjustments were necessary to properly record capital asset additions and depreciation.

*Cause* – The City has followed an informal policy for capturing capital asset additions.

**Recommendation** – A capitalization threshold amount should be set along with a definition for expenditures that should be capitalized versus those that should be expensed based on estimated useful life of the item acquired. A system should be developed for maintaining a capital asset listing to use for computing capital asset depreciation charges. The listing should be reviewed on a regular basis to determine completeness and that assets listed are still in use.

*Management Response* – Processes will be developed to capture this information within the normal course of operations.

### Court

2010-4 Condition – Court fines have not been deposited timely and the court docket was incomplete and not signed by the judged.

*Criteria* – All tickets written should be included on the court docket. All dockets should be signed by the judge. When tickets are paid, all money received should be deposited daily.

*Effect* – 2 of 25 ticket tested were not found on court docket, 1 of 25 dockets tested were not signed by judge, and 1 of 25 days receipts were not deposited by the following business day.

*Cause* – The failure to include tickets on the docket is due to an error in court date assigned by the officer who issues the ticket. If the error is not identified by the clerk when entered into the system, the ticket Is not included on the docket. The failure to make the deposit timely was an oversight.

*Recommendation* – We recommend that the docket reports be printed differently so that all tickets issued are included. Ensure that all dockets are signed by the judge and that all funds collected are deposited by the following business day.

City of Madill Schedule of Findings and Responses June 30, 2010

*Management Response* – Reports are now being generated that will include all tickets issued during the month. Daily receipts listings are being reconciled and deposited within one business day.

#### Financial Reporting

**2010-5** Condition – Material adjustments were necessary to prepare the financial statements. In addition, the City does not have a financial reporting system in place to ensure that the trial balances used in the year-end financial statement preparation process is final, contains all valid journal entries, and that all relevant information is disclosed in the appropriate accounting period and in accordance with the basis of accounting used to prepare the financial statements.

*Criteria* - Effective internal control over financial reporting includes the identification and analysis of the risk of material misstatements in the financial statements. Management is responsible for designing a system to manage the risks even if the preparation is transferred to a service provider. An individual with sufficient awareness of or experience in accounting principles and disclosure requirements should be designated to oversee the preparation of the year-end financial statements.

*Effect* – Material adjustments were necessary.

*Cause* –The internal control structure of the City focuses primarily on daily operations. The staff does reconcile the monthly financial information needed to provide accurate reports on a budgetary basis. The City does not currently have a control system in place to determine that the trial balances used in the financial statement preparation process at year-end are final when prepared on the modified cash basis or to determine appropriate financial statement disclosures.

**Recommendation** – The City needs to evaluate the cost of engaging a third party or designating and training an employee with sufficient awareness of or experience in accounting principles related to municipalities to ensure that all journal entries are recorded and that supporting financial records agree with the general ledger for all accounts as needed at year-end to report on the modified cash basis. In addition, this person would be responsible for determining year-end financial disclosures are adequate..

*Management Response* – We plan to engage an outside CPA to assist with financial reporting when necessary. We will continue to focus on ways that we can perform more of the financial reporting duties at year-end.