

**FINANCIAL STATEMENTS - REGULATORY BASIS
AND REPORTS OF INDEPENDENT AUDITOR**

**QUINTON SCHOOL DISTRICT NO. 1-17,
PITTSBURG COUNTY, OKLAHOMA**

JUNE 30, 2013

Audited by

**JACK H. JENKINS
CERTIFIED PUBLIC ACCOUNTANT
A PROFESSIONAL CORPORATION
TULSA, OK**

**INDEPENDENT SCHOOL DISTRICT NO. I-17
PITTSBURG COUNTY, OKLAHOMA
JUNE 30, 2013**

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**INDEPENDENT SCHOOL DISTRICT NO. I-17
PITTSBURG COUNTY, OKLAHOMA
JUNE 30, 2013**

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**INDEPENDENT SCHOOL DISTRICT NO. I-17
PITTSBURG COUNTY, OKLAHOMA
SCHOOL DISTRICT OFFICIALS
JUNE 30, 2013**

BOARD OF EDUCATION

President	Bart Howell
Vice-President	Lou Ann Knell
Clerk	J.R. Needham
Member	Thomas Reasnor
Member	vacancy

SUPERINTENDENT OF SCHOOLS

Don Cox

**MINUTES CLERK &
SCHOOL DISTRICT TREASURER**

Barbara Eakle



Jack H. Jenkins, CPA *A Professional Corporation*

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Quinton School District No. I-017
Quinton, Oklahoma 74561-0670

I have audited the accompanying regulatory basis financial statements of Quinton School District No. I-017, Quinton, Oklahoma, as listed in the table of contents as of and for the year ended June 30, 2013. These financial statements are the responsibility of the District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed by the Oklahoma State Department of Education that demonstrates compliance with the cash basis and budget laws of Oklahoma, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The differences between the regulatory basis of accounting and accounting principles generally accepted in the United States of America are also described in Note 1.

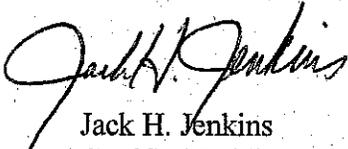
Also, as discussed in Note 1, the regulatory basis financial statements referred to above do not include the general fixed asset account group. The amount that should be recorded in the general fixed assets group is not known. If the general fixed assets account group had been included, the amount of the adjustments to the regulatory basis financial statements is not known.

In my opinion, because of the District's policy to prepare its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to above do not present fairly in all material respects, in conformity with accounting principles generally accepted in the United States of America, the financial position of Quinton School District No. I-017, Quinton, Oklahoma as of June 30, 2013, and the results of its operations for the year then ended.

However, in my opinion, except for the omission of the general fixed assets account group, which results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group, where applicable, of Quinton School District No. I-017, Quinton, Oklahoma, as of June 30, 2013, and the revenues collected and expenditures paid for the year then ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, I have also issued a report dated March 5, 2014, on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the regulatory basis financial statements that collectively comprise Quinton School District No. I-017's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Nonprofit Organizations*, and is not a required part of the combined financial statements. The combining fund statements and supporting schedules listed in the table of contents are presented for purposes of additional analysis. This other supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.



Jack H. Jenkins
Certified Public Accountant, P.C.

March 5, 2014

COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

**INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -
REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2013**

ASSETS	GOVERNMENTAL FUND TYPES		CAPITAL PROJECTS	FIDUCIARY FUND TYPES EXPENDABLE TRUST AND AGENCY FUND	ACCOUNT GROUP GENERAL LONG-TERM DEBT	TOTALS (Memorandum Only)	
	GENERAL	SPECIAL REVENUE				DEBT SERVICE	2013
Cash	\$ 346,777	61,109	416,985	59,322		1,154,899	1,466,564
Investments	80,143					80,143	80,143
Amounts available in debt service					13,626	13,626	9,844
Amounts to be provided for retirement of general long-term debt							
Total Assets	<u>426,920</u>	<u>61,109</u>	<u>416,985</u>	<u>59,322</u>	<u>2,289,637</u>	<u>3,538,305</u>	<u>1,989,576</u>
							<u>3,546,127</u>

LIABILITIES AND FUND EQUITY

Liabilities							
Warrants payable	295,000		12,294			307,294	492,072
Encumbrances	24,358	26,143				50,501	27,763
Funds held for school organizations				59,322		59,322	58,851
Unmatured obligations							103,080
Long-term debt:							
Bonds payable					1,125,000	1,125,000	820,000
Capital leases					1,178,263	1,178,263	1,179,420
Total liabilities	<u>319,358</u>	<u>26,143</u>	<u>12,294</u>	<u>59,322</u>	<u>2,303,263</u>	<u>2,977,460</u>	<u>2,681,186</u>
Fund Equity							
Cash fund balances	107,562	34,966	404,691			560,845	864,941
Total Liabilities and Fund Equity	<u>\$ 426,920</u>	<u>61,109</u>	<u>416,985</u>	<u>59,322</u>	<u>2,303,263</u>	<u>3,538,305</u>	<u>3,546,127</u>

The notes to the combined financial statements are an integral part of this statement

INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES
 REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES
 JUNE 30, 2013

	GOVERNMENTAL FUND TYPES			TOTALS	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	(Memorandum Only) 2012
Revenues					
Local sources	\$ 601,087	82,848	265,892	949,827	840,842
Intermediate sources	123,172			123,172	121,790
State sources	2,735,634			2,735,634	2,910,889
Federal sources	726,896			726,896	1,193,349
Total revenues	<u>4,186,789</u>	<u>82,848</u>	<u>265,892</u>	<u>4,535,529</u>	<u>5,066,870</u>
Expenditures					
Instruction	2,671,632			2,671,632	2,493,997
Support services	1,723,897	88,674		193,701	1,911,959
Operation of non-instructional services	301,389			5,886	361,056
Facilities, acquisition and const. services					-
Other outlays					38,952
Other uses					3,411
Debt service			262,110	262,110	236,178
Total expenditures	<u>4,696,918</u>	<u>88,674</u>	<u>262,110</u>	<u>199,587</u>	<u>5,045,553</u>
Revenues over (under) expenditures	(510,129)	(5,826)	3,782	(199,587)	21,317
Other financing sources (uses)					
Lapsed appropriations	15,723			15,723	(44,815)
Estopped warrants	2,056	19		2,075	6,617
Bank charges	(134)			(134)	(1,230)
Bond proceeds				390,000	375,000
Total other financing sources (uses)	<u>17,645</u>	<u>19</u>	<u>-</u>	<u>407,664</u>	<u>335,572</u>
Revenue and other sources over (under) expenditures and other uses	(492,484)	(5,807)	3,782	190,413	356,889
Cash fund balance, beginning of year	600,046	40,773	9,844	214,278	508,052
Cash fund balance, end of year	<u>\$ 107,562</u>	<u>34,966</u>	<u>13,626</u>	<u>404,691</u>	<u>864,941</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - BUDGETED GENERAL FUND
 JUNE 30, 2013**

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 458,428	458,428	601,087
Intermediate sources	110,794	110,794	123,172
State sources	2,768,906	2,816,505	2,735,634
Federal sources	277,414	900,015	726,896
Total revenues	<u>3,615,542</u>	<u>4,285,742</u>	<u>4,186,789</u>
Expenditures			
Instruction	198,253	198,253	2,671,632
Support services	4,017,335	4,687,535	1,723,897
Operation of non-instructional services			301,389
Total expenditures	<u>4,215,588</u>	<u>4,885,788</u>	<u>4,696,918</u>
Revenues over (under) expenditures	(600,046)	(600,046)	(510,129)
Other financing sources (uses)			
Lapsed appropriations			15,723
Estopped warrants			2,056
Bank charges			(134)
Total other financing sources (uses)			<u>17,645</u>
Revenue and other sources over (under) expenditures and other uses	(600,046)	(600,046)	(492,484)
Cash fund balance, beginning of year	<u>600,046</u>	<u>600,046</u>	<u>600,046</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>107,562</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS
 JUNE 30, 2013**

	SPECIAL REVENUE FUNDS		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 65,446	65,446	82,848
Expenditures			
Support services	106,219	106,219	88,674
Revenues over (under) expenditures	(40,773)	(40,773)	(5,826)
Other financing sources (uses)			
Estopped warrants			19
Revenue and other sources over (under) expenditures and other uses	(40,773)	(40,773)	(5,807)
Cash fund balance, beginning of year	40,773	40,773	40,773
Cash fund balance, end of year	\$ -	-	34,966

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - DEBT SERVICE FUNDS
 JUNE 30, 2013**

	DEBT SERVICE FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 250,566	250,566	265,892
Expenditures			
Other outlays			
Debt service	260,410	260,410	262,110
Revenues over (under) expenditures	(9,844)	(9,844)	3,782
Cash fund balance, beginning of year	9,844	9,844	9,844
Cash fund balance, end of year	\$ -	-	13,626

The notes to the combined financial statements are an integral part of this statement

**NOTES TO COMBINED FINANCIAL STATEMENTS -
REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. Summary of Significant Accounting Policies

The basic financial statements of the Quinton Public Schools Independent District No. I-17 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. **Summary of Significant Accounting Policies- contd.**

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's building, co-op and child nutrition funds.

Building Fund - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting - contd.

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students. The District did not maintain this fund during the 2012-13 fiscal year.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Funds - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency

**INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting - contd.

funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds in the 2012-13 fiscal year.

Gifts Fund - The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund - The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

Insurance Recovery Fund - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. **Summary of Significant Accounting Policies- contd.**

B. *Fund Accounting* - contd.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

Memorandum Only - Total Column

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. *Basis of Accounting and Presentation*

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. **Summary of Significant Accounting Policies- contd.**

C. Basis of Accounting and Presentation – contd.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities and Fund Equity

Cash - Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

Investments - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Equity – contd.

Inventories - The value of consumable inventories at June 30, 2013 is not material to the combined financial statements-regulatory basis.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Warrants Payable - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

Unmatured Obligations - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Cash Fund Balance - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owned. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

**INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. **Summary of Significant Accounting Policies-** contd.

F. Revenue and Expenditures- contd.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

All of the federal revenues received by the District are apportioned to the general fund in the current fiscal year.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence.

Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

1. **Summary of Significant Accounting Policies- contd.**

F. Revenue and Expenditures - contd.

Support Services Expenditures - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third party administrator.

Repayment Expenditures - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers made during the 2012-13 fiscal year.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

2. Deposits and Investments

Custodial Credit Risk

At June 30, 2013, the District held deposits of approximately \$1,235,042 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

2. Deposits and Investments – cont'd

The investments held at June 30, 2013 are as follows:

Type	Weighted Average Maturity (Months)	Market Value	Cost
Investments			
Money Market		\$ 0	0
Municipal tax-supported money judgments		0	0
Certificate of Deposit		<u>80,143</u>	<u>80,143</u>
Total investments		<u>\$ 80,143</u>	<u>80,143</u>

Concentration of Investment Credit Risk

The District places no limit on the amount it may invest in any one issuer. The District has the following of credit risk: 0% in Money Market funds, 0% in Municipal tax-supported money judgments and 100% in CDs (\$80,143).

3. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of building bonds payable and one (1) capital lease. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

**INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

3. **General Long-term Debt – contd.**

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2013:

	Bonds Payable	Capital Leases	Totals
Balance, July 1, 2012	\$ 820,000	1,179,420	1,999,420
Additions	390,000	-	390,000
Retirements	85,000	1,157	86,157
Balance, June 30, 2013	<u>\$ 1,125,000</u>	<u>1,178,263</u>	<u>2,303,263</u>

A brief description of the outstanding long-term debt at June 30, 2013 is set forth below:

	<u>Amount outstanding</u>
<u>General Obligation Bonds</u>	
Building Bonds, Series 2010, original issue \$445,000, interest rate of 1.55-2.8%, due in annual installments of \$120,000 beginning 7-1-12, final payment due 7-1-15;	\$ 360,000
Building Bonds, Series 2011, original issue \$375,000, Interest rate of 1-1.25%, due in annual installments of \$125,000 beginning 7-1-13, final payment due 7-1-15;	375,000
Building Bonds, Series 2012, original issue \$115,000, Interest rate of 1.50-4.25%, due in annual installments of \$30,000 beginning 7-1-14, final payment due 7-1-17;	115,000
Building Bonds, Series 2013, original issue \$275,000, Interest rate of .80-.95%, due in annual installments of \$70,000 beginning 4-1-15, final payment due 4-1-18;	275,000

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

3. General Long-term Debt – contd

Capital Leases

Lease agreement with Standard Capital Finance, dated 12-17-10, totaling \$1,297,635, due in variable annual principal and interest installments beginning 8-15-11 with a final payment due 8-15-21;

1,178,263

Totals

\$ 2,303,263

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

Year ending June 30	Principal	Interest	Total
2014	\$ 245,000	19,765	264,765
2015	335,000	16,757	351,757
2016	345,000	6,103	351,103
2017	100,000	2,090	102,090
2018	100,000	930	100,930
Total	<u>\$ 1,125,000</u>	<u>45,645</u>	<u>1,170,645</u>

There was \$21,410 interest paid on general long-term debt incurred during the current year.

The annual debt service requirements for capital lease principal, and interest are as follows:

Year ending June 30	Principal	Interest	Total
2014		41,250	41,250
2015	\$ 281,671	68,329	350,000
2016	43,308	41,692	85,000
2017	52,822	39,678	92,500
2018	50,279	37,221	87,500
Thereafter	750,183	84,817	835,000
Total	<u>\$ 1,178,263</u>	<u>312,987</u>	<u>1,491,250</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

4. Employee Retirement System

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2013**

4. Employee Retirement System – contd.

Annual Pension Cost

The District's portion of the total contributions for 2013, 2012 and 2011 were \$283,304, \$153,848, and \$229,444 respectively.

5. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

7. Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**OTHER SUPPLEMENTARY INFORMATION – REGULATORY
BASIS - COMBINING FINANCIAL STATEMENTS**

INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
COMBINING STATEMENT OF ASSETS, LIABILITIES AND
FUND EQUITY - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS
JUNE 30, 2013

	2010 BUILDING BOND FUND	2012 BUILDING BOND FUND	2013 BUILDING BOND FUND	TOTALS (Memorandum Only) 2013 2012
Cash	\$ 79,283	62,702	275,000	416,985 214,278

ASSETS

LIABILITIES AND FUND EQUITY

Liabilities				
Warrants payable		12,294		12,294
Fund equity				
Cash fund balances	79,283	50,408	275,000	404,691 214,278
Total Liabilities and Fund Equity	\$ 79,283	62,702	275,000	416,985 214,278

INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN CASH FUND BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS
JUNE 30, 2013

	2010	2011	2012	2013	TOTALS
	BUILDING	BUILDING	BUILDING	BUILDING	(Memorandum Only)
	BOND FUND	BOND FUND	BOND FUND	BOND FUND	2013
					2012
Expenditures					
Support Services	\$ 64,132	64,977	64,592		193,701
Facilities, acquisition & const. services	5,886				5,886
Total expenditures	70,018	64,977	64,592		199,587
Revenues over (under) expenditures	(70,018)	(64,977)	(64,592)	-	(199,587)
Other financing sources (uses)					
Bank charges					-
Lapsed appropriations					(1,175)
Estopped warrants					158
Bond sales proceeds			115,000	275,000	5,329
Total other financing sources (uses)			115,000	275,000	390,000
Revenue and other sources over (under) expenditures and other uses	(70,018)	(64,977)	50,408	275,000	190,413
Cash fund balance, beginning of year	149,301	64,977	-	-	214,278
Cash fund balance, end of year	\$ 79,283	-	50,408	275,000	404,691
					214,278

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND
 FUND EQUITY - REGULATORY BASIS - ALL FIDUCIARY FUND TYPES
 JUNE 30, 2013**

	AGENCY FUNDS	
	ACTIVITY FUNDS	
	2013	2012
<u>ASSETS</u>		
Cash	\$ 59,322	58,851
	59,322	58,851
<u>LIABILITIES AND FUND EQUITY</u>		
Liabilities		
Funds held for school organizations	\$ 59,322	58,851
	59,322	58,851

**INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
REGULATORY BASIS - ALL AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2013**

<u>Activities</u>	Balance <u>July 1, 2012</u>	<u>Additions</u>	Net <u>Transfers</u>	<u>Deletions</u>	Balance <u>June 30, 2013</u>
Athletics	\$ 1,348	82,477		76,900	6,925
Band	2,315	6,403		6,838	1,880
Cheerleaders-High School	3,185	6,036		7,851	1,370
Cheerleaders-Junior High	1,307	4,447		4,059	1,695
Elementary	3,560	12,843		15,015	1,388
FCCLA	511	3,581		3,492	600
FFA	5,344	27,736		28,840	4,240
Elementary GT	800	4,564		5,267	97
Interest	1,271	1,113		-	2,384
Library	5,093	11,662		9,889	6,866
Petty Cash	-	200		86	114
Stock Show	2,855	7,289		8,130	2,014
Student Council	451	500		1	950
Vending-High School	8,524	23,056		22,981	8,599
Yearbook	6,510	23,410		24,493	5,427
Speech-Drama	627	3,215		2,832	1,010
Art	787	26		-	813
Lock-in	640	-		-	640
Quiz Bowl	162	30		41	151
FCA	817	21		-	838
Class of 2013	9,869	2,525		12,394	-
Class of 2014	373	6,431		1,188	5,616
Administration	2,193	12,922		14,354	761
Headstart	-	-		-	-
New York Trip	6	-		-	6
Class of 2015	90	6,269		1,697	4,662
Class of 2016	213	63		-	276
TOTAL ASSETS - AGENCY FUNDS	<u>58,851</u>	<u>246,819</u>	<u>-</u>	<u>246,348</u>	<u>59,322</u>

LIABILITIES AND FUND EQUITY

Funds held for school organizations	<u>\$ 58,851</u>	<u>246,819</u>	<u>-</u>	<u>246,348</u>	<u>59,322</u>
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**INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2013**

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2012	Revenue Collected	Total Expenditures	Ending Balance 6/30/2013
<u>U.S. Department of Education</u>							
<u>Direct Programs:</u>							
Title VIII Impact Aid - 2013	84.041	S041B134161	\$ 97,401		97,401	97,401	
Title VIII Impact Aid - 2011	84.041	S041B114161	5,317		5,317	5,317	
Title VIII Impact Aid - 2010	84.041	S041B104161	2,522		2,522	2,522	
Title VIII Impact Aid - 2008	84.041	S041B084161	3,077		3,077	3,077	
Title VII-Part A, Indian Education	84.060	S060A120104	41,400		41,400	41,400	
Rural School Achievement Program	84.358A	S358A122791	39,417		39,417	39,417	
Subtotal			<u>189,134</u>	-	<u>189,134</u>	<u>189,134</u>	-
<u>Passed Through State Department of Education:</u>							
Title I-Part A, Improving Basic Programs	84.010		219,121			212,121	(212,121)
Title II-Part A, REAP Flex	84.367		22,250			22,250	(22,250)
* Special Education, Flowthrough, P.L. 105-17	84.027		178,147		167,766	167,766	
* Special Education, Preschool, Ages 3-5, P.L. 105-17	84.173		4,009		4,009	4,009	
Title X-Part C, Homeless Education	84.196		31,177		23,808	23,808	
Subtotal			<u>\$ 454,704</u>	-	<u>195,583</u>	<u>429,954</u>	<u>(234,371)</u>
<u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Education:</u>							
* Child Nutrition Cluster:							
Non-Cash Assistance (Commodities):							
National School Lunch Program	10.555				14,538	14,538	
Non-Cash Assistance Subtotal					<u>14,538</u>	<u>14,538</u>	
Cash Assistance:							
National School Lunch Program	10.555				189,356	189,356	
School Breakfast Program	10.553				118,433	118,433	
Summer Food Program	10.559					2,464	(2,464)
Summer Food Program 2011-12 - Note 1	10.559			(3,348)	3,348		
Cash Assistance Subtotal				<u>(3,348)</u>	<u>311,137</u>	<u>310,253</u>	<u>(2,464)</u>
Total For Program (Cluster)				<u>(3,348)</u>	<u>325,675</u>	<u>324,791</u>	<u>(2,464)</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-17, PITTSBURG COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2013**

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Grantor's/Pass-through Grantor's Number</u>	<u>Program or Award Amount</u>	<u>Beginning Balance 7/01/2012</u>	<u>Revenue Collected</u>	<u>Total Expenditures</u>	<u>Ending Balance 6/30/2013</u>
<u>Other Federal Assistance:</u>							
Johnson O'Malley	15.130		\$ 13,325	(13,358)	13,358	11,657	(11,657)
Johnson O'Malley 2011-12 - Note 1	15.130				715	715	
Flood Control	12.112		16,969		16,969	16,969	
OJT	84.126		31,009	(13,358)	31,042	29,341	(11,657)
Subtotal							
Total Federal Assistance			\$ 674,847	(16,706)	741,434	973,220	(248,492)

* Major federal programs

Note 1 - These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2 - Commodities received by the District in the amount of \$14,538 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - This schedule was prepared on a regulatory basis of accounting consistent with the preparation of the combined financial statements.

**INDEPENDENT SCHOOL DISTRICT I-17, PITTSBURG COUNTY
 SCHEDULE OF SURETY BONDS
 FOR THE YEAR ENDED JUNE 30, 2013**

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
RLI Surety	Encumbrance Clerk	DRS1076044	\$100,000	7/01/12-7/01/13
	Minutes Clerk	DRS1076097	\$5,000	12/12/12-12/12/13
	Activity Fund	DRS1076044	\$100,000	7/01/12-7/01/13
	Activity Fund	LSM0164090	\$100,000	12/01/12-12/01/13
	Superintendent	LSM0164089	\$100,000	12/1/12-12/1/13
EMC Insurance Companies	Treasurer	S356911	\$100,000	12/12/12-12/12/13



Jack H. Jenkins, CPA *A Professional Corporation*

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER
FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL
STATEMENTS – REGULATORY BASIS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education
Quinton School District No. I-017
Quinton, Oklahoma 74561-0670

I have audited the regulatory basis financial statements of Quinton School District No. I-017, Quinton, Oklahoma, as of and for the year ended June 30, 2013, and have issued my report thereon dated March 5, 2014. The audit opinion was adverse to generally accepted accounting principles because the District prepares its financial statements on a basis of accounting prescribed by the Oklahoma State Department of Education that complies with the cash and budget laws of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles and qualified as to the preparation of financial statements prepared on that basis. I conducted my audit in accordance with generally accepted auditing standards accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the combined financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

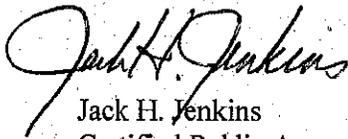
My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. There can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed two (2) instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs. I also reported these matters to the District's management in a separate letter dated March 5, 2014.

The District's response to the findings identified in my audit is described in the letter following the Schedule of Findings. I did not audit the District's response and, accordingly, I express no opinion on it.

This report is intended solely for the information of the school board, management, Oklahoma State Auditor and Inspector's Office and the Oklahoma State Department of Education, and is not intended to be and should not be used by anyone other than these specified parties.



Jack H. Jenkins
Certified Public Accountant, P.C.

March 5, 2014



Jack H. Jenkins, CPA *A Professional Corporation*

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR
PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE
WITH OMB CIRCULAR A-133**

The Honorable Board of Education
Quinton School District No. I-017
Quinton, Oklahoma 74561-0670

Compliance

I have audited the compliance of Quinton School District No. I-017, Quinton, Oklahoma, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2013. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. My responsibility is to express an opinion on the District's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the District's compliance with those requirements.

In my opinion, Quinton School District No. I-017, Quinton, Oklahoma complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2013. The results of my auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

Internal Control Over Compliance

The management of Quinton School District No. I-017, Quinton, Oklahoma is responsible for establishing and maintaining effective internal control over compliance with requirements of laws,

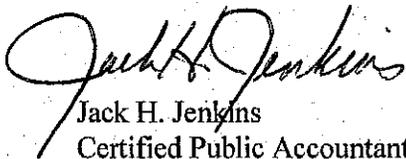
regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended solely for the information of the board of education and management, all applicable federal and state agencies, and those other Governments from which federal financial assistance was received and is not intended to be, and should not be, used by anyone other than these specified parties.



Jack H. Jenkins
Certified Public Accountant, P.C.

March 5, 2014

INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JULY 1, 2012 TO JUNE 30, 2013

Summary of Auditor's Results

1. The auditor's report expresses an adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Schedule of Findings and Questioned Costs.
3. No instances of noncompliance material to the financial statements of the District were reported during the audit, however, two (2) immaterial instances of noncompliance were referred to and are listed on page 39.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133"
5. An unqualified opinion report was issued on the compliance of major federal award programs.
6. The audit disclosed no audit findings and questioned costs, which are required to be reported under OMB Circular A-133 § 510(a).
7. The programs tested as major federal programs were: Special Education programs and Child Nutrition programs, which were each clustered in the determination.
8. The dollar threshold used to determine between Type A and Type B programs was \$300,000.
9. The District did not qualify to be a low-risk auditee.

INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JULY 1, 2012 TO JUNE 30, 2013

Findings – Financial Statement Audit

13-01 – Appropriations Exceeded

Condition: The general fund encumbered funds out of the 2010-11 and 2012-13 fiscal year in excess of the reserve encumbrances communicated to the budget preparer prior to preparation of the 2011-12 and 2013-14 Estimate of Needs reports.

Criteria: Warrants should only be issued from previous year funds with purchase orders reserved at June 30th.

Effect: The District exceeded appropriations in the 2010-11 fiscal year by \$418.92 due to not having reserves available from which to expend. The District OCAS report shows total encumbrances for the 2012-13 General Fund exceeded the Estimate of Needs by \$5,666.90 and the Bond Funds exceeded the Estimate of Needs by \$374,105.00.

Recommendation: Management should review its unpaid obligations at the end of each fiscal year and issue encumbrances or purchase orders to set aside those funds for pending orders. Further, I recommend a list of those reserves be presented to the preparer of the Estimate of Needs and that any changes to that list be communicated prior to issuance.

13-02 – Payroll

Condition: There were unexplained differences between many contracts and actual payroll amounts.

Criteria: The teacher and administrative pay for the fiscal year should agree to the employee contracts with any differences documented in the payroll file.

Effect: The District could pay an amount that is not approved by the Board of Education and on the personnel report submitted to the State Department of Education.

Recommendation: Prepare reconciliation between the payroll authorization report and the contract at the end of the year to ensure that the employees are being paid according to their contract with any differences documented.

Findings and Questioned Costs – Major Federal Award Programs Audit

None

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS
JULY 1, 2012 TO JUNE 30, 2013**

12-01 – Outstanding Warrants

Condition: The outstanding warrants list at June 30, 2012 included a substantial amount of outstanding payments to the Teacher's Retirement System. The School has contacted Teacher's Retirement and arranged payments to their offices. The previously mentioned payments have all been shown as cleared from the fiscal years ending June 30, 2011 and 2012.

**INDEPENDENT SCHOOL DISTRICT NO. I-17, PITTSBURG COUNTY
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL
LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2012 TO JUNE 30, 2013**

State of Oklahoma)
County of Tulsa)

The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Quinton School District for the audit year 2012-13.

Jack H. Jenkins, CPA, P.C.

AUDITING FIRM

BY *Jack H. Jenkins*
AUTHORIZED AGENT

Subscribed and sworn to before me on this
6th day of, March, 2014

Michael Kemper
NOTARY PUBLIC

 **MICHAEL KEMPER**
Notary Public
State of Oklahoma
Commission #09009187 Expires 11/05/17



Jack H. Jenkins, CPA *A Professional Corporation*

March 5, 2014

Quinton Public Schools
Attn: Mr. Don Cox
PO Box 670
Quinton, OK 74561-0670

Dear Mr. Cox:

Listed below are the audit exceptions and recommendations from the final audit work we performed for you. Please review them carefully along with the copy of your audit report. We will mail out a copy of the audit report to the State Department of Education, Oklahoma State Auditor and Inspector's Office and the Federal Clearinghouse within 30 days after the presentation of your audit. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following section contains exceptions relayed to management that are immaterial instances of noncompliance with laws and regulations and which are included in the audit report. These comments requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

13-01 – Appropriations Exceeded

Condition: The general fund encumbered funds out of the 2010-11 and 2012-13 fiscal year in excess of the reserve encumbrances communicated to the budget preparer prior to preparation of the 2011-12 and 2013-14 Estimate of Needs reports.

Criteria: Warrants should only be issued from previous year funds with purchase orders reserved at June 30th.

Effect: The District exceeded appropriations in the 2010-11 fiscal year by \$418.92 due to not having reserves available from which to expend. The District OCAS report shows total encumbrances for the 2012-13 General Fund exceeded the Estimate of Needs by \$5,666.90 and the Bond Funds exceeded the Estimate of Needs by \$374,105.00.

Recommendation: Management should review its unpaid obligations at the end of each fiscal year and issue encumbrances or purchase orders to set aside those funds for pending orders. Further, I recommend a list of those reserves be presented to the preparer of the Estimate of Needs and that any changes to that list be communicated prior to issuance.

13-02 – Payroll

Condition: There were unexplained differences between many contracts and actual payroll amounts.

Criteria: The teacher and administrative pay for the fiscal year should agree to the employee contracts with any differences documented in the payroll file.

Effect: The District could pay an amount that is not approved by the Board of Education and on the personnel report submitted to the State Department of Education.

Recommendation: Prepare reconciliation between the payroll authorization report and the contract at the end of the year to ensure that the employees are being paid according to their contract with any differences documented.

The following section contains an audit exception and recommendation relayed to management that is a certain matter which was not included, but was referred to, in the audit report. This comment also requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

Federal Program Expenditures

I observed that the District had a coding discrepancy in the following program between what was submitted to OCAS and what was shown on the SEFA:

	Project	OCAS	SEFA	Ind. Cost	Diff.
OJT	456	\$ 19,762.81	16,968.63	-	(2,794.18) *1
Federal Summer Food	766	3,347.60	2,463.68	-	(883.92) *1
Flood Control	770	-	715.10	-	715.10 *2
Gear Up	774	5,123.16	-	-	(5,123.16) *3
Stabilization	782	27,863.35	-	-	(27,863.35) *3

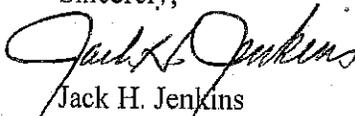
*1-Excess coded, but not reimbursed by program.

*2-Expended but not coded to project.

*3-Coding carried over from previous year, did not participate in program.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,



Jack H. Jenkins

Certified Public Accountant, P.C.

Quinton High School



Office of the Superintendent

Quinton Public Schools
210 N. J Street
P.O. Box 670
Quinton, OK 74561

Don Cox
Superintendent
Facsimile: (918) 469-2310
Telephone: (918) 469-3100

March 14, 2014

Oklahoma State Department of Education
Re: Plan of Action for All Audit Findings

Two findings were identified in our 2012-2013 audit by Jake H. Jenkins, CPA.

- **I. General Fund encumbered funds out of the 2010-11 and 2012-13 fiscal years in excess of the reserve encumbrances communicated to the budget prior to preparation of the 2011-2012 and 2013-14 Estimate of Needs reports.**
- **Action Plan:** Management will review unpaid obligations during and at the end of each fiscal year and issue purchase orders or encumbrances to set aside funds for orders. Also, a reserves list will be prepared and presented to the preparer of the Estimate of needs prior to its issuance.
- **II. Unexplained differences between many contracts and actual payroll amounts.**
- **Action Plan:** Management will reconcile payroll with contract at the end of the year to ensure that employees are being paid according to their contract.

The contract differences are due to Teachers/Staff driving buses or working gates/clocks. These duties are not considered Extra Duty or Base Contracts and are paid on an as needed bases approved by Administration and Local School Board.

Sincerely,

Don Cox, Superintendent