REPORT OF AUDIT

TOWN OF RENFROW

GRANT COUNTY – OKLAHOMA

JULY 1, 2014 TO JUNE 30, 2015

TOWN OF RENFROW
GRANT COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

OFFICERS

Frank Ender	MAYOR/CHAIRMAN
Becky Braden	MEMBER/TRUSTEE
Debbie Massey	MEMBER/TRUSTEE
Patricia Ender	CLERK/TREASURER

AUDIT BY

PATRICK W. CARROLL
CERTIFIED PUBLIC ACCOUNTANT

CERTIFICATE #4081

TOWN OF RENFROW
GRANT COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

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Chas. W. Carroll, P.A.

Independence Tower – Suite 406
302 N. Independence

Enid, Oklahoma 73701
Phone 580-234-5468
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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Board of Trustees
Town of Renfrow
Grant County, Oklahoma

I have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Renfrow, Grant County, Oklahoma, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's basis financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1D; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions
In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position-modified cash basis of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town, as of June 30, 2015, and the respective changes in financial position-modified cash basis, thereof for the year then ended in accordance with the basis of accounting as described in Note 1D.

Other Matters

Required Supplementary Information
My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The budgetary comparison information and combining schedules information on page 15, which is the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, I do not express an opinion or provide any assurance on it.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards
In accordance with Government Auditing Standards, I have also issued a report dated December 29, 2015 on my consideration of the Town's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Town's internal control over financial reporting and compliance.

Basis of Accounting
I draw attention to Note 1D of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. My opinion is not modified with respect to that matter.

Sincerely,

Chas W. Carroll P.A.

Chas. W. Carroll, P.A.
December 29, 2015

TOWN OF RENFROW
GRANT COUNTY - OKLAHOMA
STATEMENT OF NET POSITION
MODIFIED CASH BASIS
AS OF JUNE 30, 2015

	PRIMARY GOVERNMENT
	GOVERNMENTAL ACTIVITIES
ASSETS:	
Current Assets-	
Pooled Cash and Cash Equivalents	$89,602.93
Investments	0.00
TOTAL ASSETS	$89,602.93
LIABILITIES:	
Current Liabilities-	
Warrants & Checks Outstanding	$0.00
Encumbrances	0.00
Total Current Liabilities	0.00
NET POSITION:	
Nonspendable	0.00
Restricted	0.00
Committed	0.00
Assigned	0.00
Unassigned	89,602.93
Total Net Position	89,602.93
TOTAL LIABILITIES AND NET POSITION	$89,602.93

See Accompanying Notes to Basic Financial Statements.

TOWN OF RENFROW
GRANT COUNTY - OKLAHOMA
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS
FOR THE YEAR ENDED JUNE 30, 2015

		PROGRAM REVENUES			NET (EXPENSE) REVENUES AND CHANGES IN NET POSITION PRIMARY GOVERNMENT		
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	NET (EXPENSE) REVENUE
PRIMARY GOVERNMENT							
Governmental Activities:							
General Government	$11,061.08	$0.00	$0.00	$0.00	($11,061.08)	$0.00	($11,061.08)
Public Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Culture and Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Street Maintenance	3,772.28	0.00	0.00	0.00	(3,772.28)	0.00	(3,772.28)
TOTAL GOVERNMENT ACTIVITIES	14,833.36	0.00	0.00	0.00	(14,833.36)	0.00	(14,833.36)
BUSINESS-TYPE ACTIVITIES:							
Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUSINESS-TYPE ACTIVITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PRIMARY GOVERNMENT	$14,833.36	$0.00	$0.00	$0.00	(14,833.36)	0.00	(14,833.36)
General Revenues:							
Taxes:							
Sales/Use/MVT/Bev/Tabacco					27,608.47	0.00	27,608.47
Franchise					910.83	0.00	910.83
Unrestricted Investment Income					97.72	0.00	97.72
Services					0.00	0.00	0.00
Other					794.70	0.00	794.70
Total General Revenues					29,411.72	0.00	29,411.72
Change In Net Position					14,578.36	0.00	14,578.36
Net Position - Beginning					75,024.57	0.00	75,024.57
Net Position - Eniding					$89,602.93	$0.00	$89,602.93

See Accompanying Notes to Basic Financial Statements.

TOWN OF RENFROW
GRANT COUNTY - OKLAHOMA
BALANCE SHEET - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2015

	GOVERNMENTAL FUNDS
	GENERAL FUND
ASSETS:	
Cash and Cash Equivalents	$89,602.93
Investments	0.00
TOTAL ASSETS	$89,602.93
LIABILITIES AND FUND BALANCES:	
Liabilities-	
Accounts Payable	$0.00
Total Liabilities	0.00
Fund Balances-	
Restricted	0.00
Committed	0.00
Assigned	0.00
Unassigned	89,602.93
Total Fund Balances	89,602.93
TOTAL LIABILITIES AND FUND BALANCES	$89,602.93

TOTAL NET ASSETS	$89,602.93
Amounts reported for governmental activities in the statement of net assets are different because:	
None	0.00
Net Assets of Governmental Activities	$89,602.93

See Accompanying Notes to Basic Financial Statements.

TOWN OF RENFROW
GRANT COUNTY - OKLAHOMA
STATEMENT OF REVENUES, EXPENDITIRES AND
CHANGES IN FUND BALANCE - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2015

	GOVERNMENTAL FUNDS
	GENERAL FUND
REVENUE:	
Service Collections	$0.00
Taxes	28,519.30
Interest Earned	97.72
Other Revenue	794.70
Intergovernmental	
TOTAL	29,411.72
EXPENDITURES:	
Personal Service	3,850.00
Maintenance & Operation	9,631.91
Capital Projects	1,259.96
Debt Service	0.00
Other	91.49
TOTAL	14,833.36
Excess of Revenues Over/ <Under> Expenditures	14,578.36
Operating Transfers	0.00
Excess of Revenues Over/ <Under> All Uses	14,578.36
Balance at 7/01/14	75,024.57
Balance at 6/30/15	$89,602.93

See Accompanying Notes to Basic Financial Statements.

NOTES TO FINANCIAL STATEMENTS

1. Significant Accounting Policies

As discussed in Note 1 D, these financial statements, for the Town of Renfrow,Grant County, Oklahoma are presented on a modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) established by the Governmental Accounting Standards Board (GASB). These modified cash-basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP, in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting.

A. Reporting Entity

The municipality is a corporate body for public purposes created under Title II of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The general operating authority for the municipality is the Oklahoma Municipal Code contained in Title II, Oklahoma Statutes. The governing body of the municipality is the Board of Trustees composed of elected members. The mayor is the executive officer of the municipality.

The Town's financial reporting entity includes two separate legal entities reported as the primary government.

The Town of Renfrow - that operates the public safety, streets, health and welfare, culture and recreation, and administrative activities.

Government-Wide Financial Statements:

The statement of net position and activities are reported on a modified cash basis of accounting. The modified cash basis of accounting is based on the recording of cash and cash equivalents and changes therein, and only recognizes revenues, expenses, assets and liabilities resulting from cash transactions adjusted only for certain modifications stated below that have substantial support in generally accepted accounting principles (GAAP). These modifications include adjustments for the following balances arising from cash transactions:

- cash-based interfund receivables and payables
- other cash-based receivables/payables
- utility deposit liabilities

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected, and accrued revenue and receivables) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

In addition, due to the use of this modified cash basis of accounting, capital asset and long-term debt transactions are excluded from reporting within the financial statements. Capital assets are expensed when purchased and long-term debts are reported as cash receipts when issued and received.

B. Fund Accounting

The Town uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain town functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Funds are classified into two categories; governmental and proprietary. Each category, in turn, is divided into separate "fund types".

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

Fund Description

The following funds are utilized by the Town of Renfrow, Oklahoma.

Governmental Fund Types

General Fund

Governmental funds

The General Fund accounts for all financial transactions not accounted for in any other fund. The revenues include taxes, fees, licenses and permits, fines and forfeits, etc. Expenditures are for personal services, maintenance and operations and capital outlay. The primary revenue source is use tax collections.

Fund Balance and Net Position Classifications

Fund Statements

Governmental Funds

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the Town is bound to honor constraints on specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Non-spendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.

- Restricted: This classification includes amount for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The Town has classified Street and Alley revenue as being restricted because the use is restricted by State Statute. Debt service resources are to be used for future servicing of the general obligation bonds and are restricted through debt covenants. Capital project revenue from bond proceeds is restricted by State Statute and is legally segregated for funding of voter approved uses.

Fund Statements (continued)

- Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Trustees. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.
- Assigned: This classification includes amounts that are constrained by the Town's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or through the Board delegating this responsibility through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund. The Town has assigned interest earnings to the funds where earned for the purposes defined by the fund.
- Unassigned: This classification includes the residual fund balance for the General Fund. The Unassigned classification also includes negative residual fund balance of any other government fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The Town would typically use Restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first to defer the use of these other classified funds.

Government-Wide Statements

Net Position:

Net position is displayed in two components:
a. Restricted net position - Consists of net position with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
b. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

It is the Town's policy to first use restricted net position prior to the use of unrestricted net position when an expense is incurred for purposes for which both restricted and unrestricted net position elements are available.

C. Internal and Interfund Balances and Transfers

The Town's policy is to eliminate interfund transfers and balances in the statement of activities and net position to avoid the grossing up of balances. Only the residual balances transferred between governmental and business-type activities are reported as internal transfers and internal balances then offset in the total column in the government-wide statements. Internal transfers and balances between funds are not eliminated in the fund financial statements.

D. Basis of Presentation

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements, made, regardless of the measurement focus made.

All governmental and fiduciary funds are accounted for using a modified cash basis of accounting. Revenues, except for certain grant revenues, are recognized when they are received rather than earned. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for federal, state, and other grant resources, revenue is recognized when the grant expenditure is made. Under this modified cash basis of accounting, expenditures are generally recognized when encumbered/reserved rather that at the time the related fund liability is incurred.

Basis of Presentation (continued)

The Town of Renfrow, Oklahoma utilizes an appropriated budget system of accounting. This system has an approved budget appropriation for its General Fund. All expenditures are recorded against the appropriation on a ledger by classification.

E. Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

F. Budgets and Budgetary Accounting

The Town is required by state law to prepare an annual budget. The Town must submit a budget by August 22 of each year according to Oklahoma Statutes, Title 68, Section 3002. The budget amount for the Town is the appropriated balance approved by the County Excise Board. The budget, as set by the governing board, constitutes the maximum funds that may be spent during the fiscal year by any department of the local government required to appropriate funds. The budget includes revenues which are collected by the Town or transfers into a specific fund from another fund. The Town's budget does not include an ad valorem tax levy.

A budget is legally adopted by the Board of Trustees for the General Fund.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting - under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund - is utilized in all governmental funds of the Town.

The unencumbered balance of current fiscal year appropriations and the unexpended reserve appropriations of the previous fiscal year are lapsed and become a part of the beginning fund balance for the succeeding fiscal year.

G. Assets, Liabilities and Fund Equity

Cash, Cash Equivalents and Investments

All monies which are not invested in Certificate of Deposits are maintained in NOW Checking Accounts or Savings Accounts.

Safeguard of Deposits and Investments

State statutes require that all deposits in financial institutions be fully collateralized by U.S. Government obligations or obligations of Oklahoma and its agencies that have a market value of not less than the principal amount of the deposits. The Town Treasurer is responsible for maintaining adequate coverage of all funds on deposit through security pledges approved by the Treasurer of the State of Oklahoma.

Deposit Categories of Credit Risk

(A) Insured by Federal Deposit Insurance
(B) Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name.
(C) Uncollateralized.

	Category			
	(A)	(B)	(C)	Bank Balance
Cash and cash equivalents	$250,000.00	$ 89,602.93	$ 0.00	$339,602.93
Investments	0.00	0.00	0.00	0.00
Total	$250,000.00	$ 89,602.93	$ 0.00	$339,602.93

Fixed Assets and Property, Plant and Equipment

Property and equipment purchases are recorded as capital outlays in the accompanying statements of revenues, expenditures and changes in fund balances. The Town does not maintain complete financial records of capital assets purchased which would include depreciation schedules.

Property Tax

The Town's property tax is levied each October 1, on the assessed value listed as of January 1, of the same year for all real and personal property located in the Town, except certain exempt property. Assessed values are established by the Oklahoma Tax Commission and the State Equalization Board. A revaluation of all property is required once every five (5) years.

The Town does not have a millage levy for the General Fund for the 2014-15 period.

Compensated Absences

The Town does not have a policy which would allow vacation leave or sick pay benefits to accrue to employees past the current year. Therefore, no liability is recorded in the accompanying financial statements for compensated absences.

Operating Leases

The Town had no operating leases during the current fiscal year; therefore, no liability is recorded in the accompanying financial statements.

2. Risk Management

Liability Protection Plan

The Town's Commercial Liability Insurance agreements cover claims against municipalities for all government functions, utilities, and services. These include bodily injury, property damage, wrongful acts, personal injury, and related torts under the State tort claims law and federal civil rights laws.

All public officials, employees, services, and municipal functions are covered unless they are specifically listed.

The titles to all assets acquired by the Plan are vested in the Group. In the event of termination of the Group, such property shall belong to the then members of the Group in equal shares. Each participating Town pays all cost, premiums, or other fees attributable to its respective participation in the Plan, and is responsible for its obligation under any contract entered into with the Plan.

Reserves for claim losses include provisions for reported claims on a case basis and an estimate of claims incurred but not reported limited by aggregate and individual loss levels as specified by the Plan's reinsurance contracts. These credits, if any, represent contingent liabilities of the Plan if the reinsurer was unable to meet its obligations under the reinsurance agreement.

The Plan's insurance agreements are reinsured for excess losses based upon the contract year. The significant components of each reinsurance contract can be obtained from the Plan's annual financial report.

Surety Bonds

The Town maintains a Surety Bond for Patricia Ender, Clerk/Treasurer, with Western Surety Company, in the amount of $3,000.00. The bond number is 68639350, dated May 20, 2014 to May 20, 2015 and is renewed annually.

3. Consumers and Service Rates

The Town does not provide utility services.

4. Employee Retirement Plans

The Town of Renfrow does not participate in any employee Retirement Plans by the Oklahoma Firefighters Pension and Retirement System (OFPRS).

5. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

6. Subsequent Events

Management has evaluated subsequent events through December 29, 2015, which is the date the financial statements were available to be issued.

TOWN OF RENFROW
GRANT COUNTY - OKLAHOMA
STATEMENT OF REVENUES, EXPENDITURES AND FUND
BALANCES - BUDGET AND ACTUAL - MODIFIED CASH BASIS
GENERAL FUND ONLY
FOR THE FISCAL YEAR ENDING JUNE 30, 2015

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE <UNFAVORABLE>
REVENUES:				
Taxes	$36,800.00	$36,800.00	$28,519.30	($8,280.70)
Interest	0.00	0.00	97.72	97.72
Rentals/Royalties/Other	0.00	0.00	794.70	794.70
Intergovernmental	0.00	0.00	0.00	0.00
TOTAL	36,800.00	36,800.00	29,411.72	(7,388.28)
EXPENDITURES:				
Personal Services	12,500.00	12,500.00	3,850.00	8,650.00
Maintenance & Operation	49,324.57	49,324.57	9,631.91	39,692.66
Capital Outlay	50,000.00	50,000.00	1,259.96	48,740.04
Bank Fees	0.00	0.00	91.49	(91.49)
TOTAL	111,824.57	111,824.57	14,833.36	96,991.21
Excess of Revenues Over/ <Under> Expenditures	(75,024.57)	(75,024.57)	14,578.36	89,602.93
Operating Transfers	0.00	0.00	0.00	0.00
Excess of Revenue Over/ <Under> All Uses	(75,024.57)	(75,024.57)	14,578.36	89,602.93
Balance at 7/01/14	75,024.57	75,024.57	75,024.57	0.00
Balance at 6/30/15	$0.00	$0.00	$89,602.93	89,602.93

Notes to Required Supplemental Information-Budgetary Comparison Schedule

Budgetary Accounting

The Town prepares its budget for the General Fund on the modified cash basis of accounting described in Note 1 to Financial Statements. This basis is consistent with the basis of accounting used in presenting the General Fund in the financial statements. The Town utilizes an appropriated budgetary system and all unexpended appropriations lapse at year end.

Chas. W. Carroll, P.A.

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302 N. Independence

Enid, Oklahoma 73701
Phone 580-234-5468
Fax 580-234-5425

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Board of Trustees
Town of Renfrow
Grant County, Oklahoma

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements-modified cash basis of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Renfrow, Grant County, Oklahoma, as of and for the year ended June 30, 2015, and the related notes to financial statements, which collectively comprise the Town's basic financial statements-modified cash basis and have issued my report thereon dated December 29, 2015. As described in Note 1D, the Town has elected to report on a modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Town's internal control over financial reporting (internal control) as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion of the effectiveness of the Town's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified. I did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings that I consider to be significant deficiencies. Those deficiencies are listed as items15-01, and 15-02.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an internal part of an audit performed in accordance with Government Auditing Standards in considering the Town's internal compliance. Accordingly, this communication is not suitable for any purpose.

Sincerely,

Chas. W. Carroll, P.A.

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December 29, 2015

TOWN OF RENFROW
GRANT COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

DISPOSITION OF PRIOR YEAR FINDINGS
JUNE 30, 2015

14-01 Lack of Segregation of Duties

The finding that inherent limitations resulting from a small number of employees performing functions, which would normally be divided among a larger number of employees, prevented a proper segregation of accounting functions which is necessary in order to assure adequate internal accounting controls continued in the current fiscal year.

TOWN OF RENFROW
GRANT COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

SCHEDULE OF AUDIT FINDINGS
JUNE 30, 2015

15-01 Lack of Segregation of Duties

Criteria: Segregation of duties over asset custody, transaction authorization, bookkeeping and reconciliation is an important element of effective internal control over government assets and resources.

Condition: Due to its limited population, the Town employs one individual who is responsible for certain duties that are incompatible with the objectives of effective internal control.

Cause: The Town's limited population and resources result in the inability to provide sufficient staffing to fully segregate incompatible duties.

Effect: Without proper segregation of duties, the risk increases that errors, fraud or illegal acts could occur and not be detected within a timely basis. For example, employees with access to cash and access to the accounting records could misappropriate cash and conceal the misappropriation through improper accounting entries or adjustment.

Recommendation and Benefit: Efficient segregation of duties is difficult in a small environment; however, this segregation of duties is an important one to seriously consider. We recommend the Town assess the feasibility of segregating the cash collection duties from those of posting and adjusting customer accounts and posting to the accounting ledgers, to the extent reasonably possible. The Town may want to consider the use of volunteer assistance on a monthly basis for the reconciliation duties to segregate those activities from asset custody and bookkeeping. Such duties segregation will significantly reduce the risk of undetected errors, fraud or illegal acts.

15-02 Purchasing Procedures

Criteria: State law (62 O.S. sec's 310.1-310.4) prescribe basic elements of the purchase order system such as authorized agents, encumbering the amount of purchase before issuing, tracking appropriations and expenditures and submission of adequate invoices.

Condition: In many instances encumbrances of purchase orders were not made prior to issuing them to insure unencumbered balances in the designated appropriations.

Cause: In some instances the Town's current purchasing policies and procedures, including encumbrance control, were not properly followed by employees and personnel.

Effect: Without a fulltime encumbrance clerk at the Town office, Town personnel have ordered or purchased items and submitted purchase orders at a later date.

Recommendation: Town officials should instruct and emphasize to all personnel the purchasing policies and procedures required on the state and local level. Compliance with purchasing procedures is important to internal control and limiting risk of legal action and potential liability.

TOWN OF RENFROW
RENFROW PUBLIC WORKS AUTHORITY
GRANT COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

SCHEDULE OF OTHER MATTERS
JUNE 30, 2015

Specific Administrative Controls

Internal Control

No other matters were noted or brought to my attention for the 2014-2015 fiscal year.

TOWN OF RENFROW
RENFROW PUBLIC WORKS AUTHORITY
GRANT COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

SCHEDULE OF OTHER MATTERS – PRIOR YEAR
JUNE 30, 2015

No material exceptions were noted or brought to my attention for the 2014-15 fiscal year.