

**FINANCIAL STATEMENTS - REGULATORY BASIS  
AND REPORTS OF INDEPENDENT AUDITORS'**

**ROBIN HILL SCHOOL DISTRICT NO. C-16,  
Cleveland County, Oklahoma**

**JUNE 30, 2013**

**Audited by**

**WILSON, DOTSON & ASSOCIATES, P.L.L.C.  
SHAWNEE, OK**

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2013**

BOARD OF EDUCATION

President	JB Southerland
Vice-President	Cherish Smith
Clerk	Michael Walsh

MINUTES CLERK

Martha Porch

SCHOOL DISTRICT TREASURER

Deborah Hughes

SUPERINTENDENT OF SCHOOLS

James Martin

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

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JUNE 30, 2013**

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# **WILSON, DOTSON & ASSOCIATES, P.L.L.C.**

**Certified Public Accountants**

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

## **INDEPENDENT AUDITORS' REPORT**

The Honorable Board of Education  
Robin Hill School District Number C-16  
Norman, Cleveland County, Oklahoma

### **Report on the Financial Statements**

We have audited the accompanying combined fund type and account group financial statements of the Robin Hill School District Number C-16, Cleveland County, Oklahoma (District), as of and for the year ended June 30, 2013, and the related notes to the financial statements which collectively comprise the District's regulatory financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As described in Note 1, the financial statements are prepared by the District on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2013, or the changes in its financial position for the year then ended.

### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balance arising from regulatory basis transactions of each fund type and account group of the District as of June 30, 2013, and the revenues collected, expenditures paid and encumbered, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

### **Other Matters**

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District’s combined financial statements. The combining financial statements and the schedule of expenditures of federal awards listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements

The combining financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards* we have also issued our report dated March 17, 2014, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Wilson, Dotson & Associates*

Wilson, Dotson & Associates, PLLC

Shawnee, Oklahoma

March 17, 2014

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES - REGULATORY BASIS**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2013**

	<u>GOVERNMENTAL FUND TYPES</u>				<u>FIDUCIARY FUND TYPES</u>	<u>ACCOUNT GROUP</u>	<u>TOTALS (MEMORANDUM ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>AGENCY FUNDS</u>	<u>GENERAL LONG-TERM DEBT</u>	
<b><u>ASSETS</u></b>							
Cash	\$ 596,227	100,911	186,182	189,537	23,722	-	1,096,579
Amounts available in debt service	-	-	-	-	-	189,537	189,537
Amounts to be provided for retirement of general long-term debt	-	-	-	-	-	362,778	362,778
<b>Total Assets</b>	<b><u>\$ 596,227</u></b>	<b><u>100,911</u></b>	<b><u>186,182</u></b>	<b><u>189,537</u></b>	<b><u>23,722</u></b>	<b><u>552,315</u></b>	<b><u>1,648,894</u></b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>							
<b>Liabilities</b>							
Warrants payable	\$ 174,736	-	-	-	-	-	174,736
Encumbrances	9,328	1,000	2,215	-	-	-	12,543
Funds held for school organizations	-	-	-	-	22,579	-	22,579
<b>Long-term debt:</b>							
Bonds payable	-	-	-	-	-	525,000	525,000
Capital leases	-	-	-	-	-	234,740	234,740
<b>Total liabilities</b>	<b><u>184,064</u></b>	<b><u>1,000</u></b>	<b><u>2,215</u></b>	<b><u>-</u></b>	<b><u>22,579</u></b>	<b><u>759,740</u></b>	<b><u>969,598</u></b>
<b>Fund Balances</b>							
Restricted	-	99,911	183,967	189,537	1,143	-	474,558
Unassigned	412,163	-	-	-	-	-	412,163
<b>Total fund balances</b>	<b><u>412,163</u></b>	<b><u>99,911</u></b>	<b><u>183,967</u></b>	<b><u>189,537</u></b>	<b><u>1,143</u></b>	<b><u>-</u></b>	<b><u>886,721</u></b>
<b>Total Liabilities and Fund Balances</b>	<b><u>\$ 596,227</u></b>	<b><u>100,911</u></b>	<b><u>186,182</u></b>	<b><u>189,537</u></b>	<b><u>23,722</u></b>	<b><u>759,740</u></b>	<b><u>1,856,319</u></b>

The notes to the combined financial statements - regulatory basis are an integral part of this statement.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES  
AND CHANGES IN FUND BALANCES - REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2013**

	GOVERNMENTAL FUND TYPES				TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	DEBT SERVICE	
Revenues collected:					
Local sources	\$ 244,371	34,557	-	186,326	465,254
Intermediate sources	48,522	-	-	-	48,522
State sources	1,052,427	1,509	-	-	1,053,936
Federal sources	96,321	50,315	-	-	146,636
Non-revenue receipts	59,887	38,830	-	-	98,717
Total revenues collected	<u>1,501,528</u>	<u>125,211</u>	<u>-</u>	<u>186,326</u>	<u>1,813,065</u>
Expenditures:					
Instruction	982,125	-	-	-	982,125
Support services	449,603	1,000	-	-	450,603
Operation of non-instruction services	62,765	69,470	425,787	-	558,022
Facilities acquisition & construction services	-	3,000	-	-	3,000
Other outlays	200	20,000	-	161,600	181,800
Repayments	20	-	-	-	20
Total expenditures	<u>1,494,713</u>	<u>93,470</u>	<u>425,787</u>	<u>161,600</u>	<u>2,175,570</u>
Excess of revenues collected over (under) expenditures	6,815	31,741	(425,787)	24,726	(362,505)
Other financing sources (uses)					
Bond sales proceeds	-	-	350,000	-	350,000
Excess of revenues collected & other financing sources over (under) expenditures & other financing uses	6,815	31,741	(75,787)	24,726	(12,505)
Fund balances, beginning of year	<u>405,348</u>	<u>68,170</u>	<u>259,754</u>	<u>164,811</u>	<u>898,083</u>
Fund balances, end of year	<u>\$ 412,163</u>	<u>99,911</u>	<u>183,967</u>	<u>189,537</u>	<u>885,578</u>

The notes to the combined financial statements - regulatory basis are an integral part of this statement.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**BUDGET AND ACTUAL - REGULATORY BASIS - GOVERNMENTAL FUND TYPES**  
**FOR THE YEAR ENDED JUNE 30, 2013**

	<u>GENERAL FUND</u>			<u>SPECIAL REVENUE FUNDS</u>		
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>
Revenues collected:						
Local sources	\$ 212,559	212,559	244,371	30,506	30,506	34,557
Intermediate sources	42,525	42,525	48,522	-	-	-
State sources	912,537	927,848	1,052,427	1,384	1,384	1,509
Federal sources	97,455	97,455	96,321	42,628	42,628	50,315
Non-revenue receipts	-	-	59,887	29,239	29,239	38,830
Total revenues collected	<u>1,265,076</u>	<u>1,280,387</u>	<u>1,501,528</u>	<u>103,757</u>	<u>103,757</u>	<u>125,211</u>
Expenditures:						
Instruction	1,071,662	1,086,973	982,125	13,697	13,697	-
Support services	535,777	535,777	449,603	34,589	34,589	1,000
Operation of non-instruction services	62,765	62,765	62,765	65,027	65,027	69,470
Facilities acquisitions & construction services	-	-	-	31,614	31,614	3,000
Other outlays	200	200	200	27,000	27,000	20,000
Repayments	20	20	20	-	-	-
Total expenditures	<u>1,670,424</u>	<u>1,685,735</u>	<u>1,494,713</u>	<u>171,927</u>	<u>171,927</u>	<u>93,470</u>
Excess of revenues collected over (under) expenditures	(405,348)	(405,348)	6,815	(68,170)	(68,170)	31,741
Cash fund balances, beginning of year	<u>405,348</u>	<u>405,348</u>	<u>405,348</u>	<u>68,170</u>	<u>68,170</u>	<u>68,170</u>
Cash fund balances, end of year	<u>\$ -</u>	<u>-</u>	<u>412,163</u>	<u>-</u>	<u>-</u>	<u>99,911</u>

The notes to the combined financial statements - regulatory basis are an integral part of this statement.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - REGULATORY BASIS - GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>CAPITAL PROJECTS FUND</u>			<u>SINKING FUND</u>		
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>
Revenues collected:						
Local sources	\$ -	-	-	173,539	173,539	186,326
Intermediate sources	-	-	-	-	-	-
State sources	-	-	-	-	-	-
Federal sources	-	-	-	-	-	-
Non-revenue receipts	-	-	-	-	-	-
Total revenues collected	<u>-</u>	<u>-</u>	<u>-</u>	<u>173,539</u>	<u>173,539</u>	<u>186,326</u>
Expenditures:						
Instruction	-	-	-	-	-	-
Support services	-	-	-	-	-	-
Operation of non-instruction services	259,754	259,754	425,787	-	-	-
Other outlays	-	-	-	338,350	338,350	161,600
Total expenditures	<u>259,754</u>	<u>259,754</u>	<u>425,787</u>	<u>338,350</u>	<u>338,350</u>	<u>161,600</u>
Excess of revenues collected over (under) expenditures	(259,754)	(259,754)	(425,787)	(164,811)	(164,811)	24,726
Other financing sources (uses)						
Bond sales proceeds	-	-	350,000	-	-	-
Excess of revenues collected & other financing sources over (under) expenditures & other financing uses	(259,754)	(259,754)	(75,787)	(164,811)	(164,811)	24,726
Cash fund balances, beginning of year	<u>259,754</u>	<u>259,754</u>	<u>259,754</u>	<u>164,811</u>	<u>164,811</u>	<u>164,811</u>
Cash fund balances, end of year	<u>\$ -</u>	<u>-</u>	<u>183,967</u>	<u>-</u>	<u>-</u>	<u>189,537</u>

The notes to the combined financial statements - regulatory basis are an integral part of this statement.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the Robin Hill School District Number C-16, Norman, Cleveland County, Oklahoma (the "District") conform to the regulatory basis of accounting, which is an other comprehensive basis of accounting prescribed by the Oklahoma State Department of Education and conforms to the system of accounting authorized by the State of Oklahoma. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. The District's accounting policies are described in the following notes that are an integral part of the District's financial statements.

**A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education (Board) composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluation potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**B. Measurement Focus**

The accounts of the District are organized and operate on the basis of funds and account groups. A fund is an independent fiscal accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The account groups are reporting devices to account for certain assets and liabilities of the governmental funds not recorded directly in other funds.

The District has the following fund types and account groups:

**Governmental funds** are used to account for most of the District's general activities and general long-term debt account group, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental type funds are accounted for using the Regulatory (Statutory) basis of accounting. All revenues from all sources, including property taxes, entitlements, grants, and shared revenues are recognized when they are received rather than earned.

Expenditures are generally recognized when encumbered or reserved rather than at the time the related liability is incurred. Unmatured interest for debt service is recognized when due and certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. Fiduciary type funds are accounted for using the cash basis of accounting. These practices differ from generally accepted accounting principles.

Governmental funds include the following fund types:

General fund – is the general operating fund of the District. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. This is a budgeted fund, and any fund balances are considered as resources available for use. Major revenue sources include local property taxes and federal and state funding. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction, and debt service on bonds and other long-term debt. The General Fund also accounts for federal and state financed programs where restricted monies must be expended for specific programs. Project accounting is employed to maintain integrity for the various sources of these funds.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**B. Measurement Focus – cont'd**

Special Revenue funds – account for revenue sources that are restricted to expenditures for specific purposes (not including expendable trusts or major capital projects). The special revenue funds are composed of the District's Building Fund, Coop Fund and Child Nutrition Fund. These are budgeted funds and any fund balances are considered as resources available for use.

Building fund – consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

Child Nutrition fund – The Child Nutrition Fund consists of monies derived from local food sales and federal and state financial assistance. This fund is used to account for the various nutrition programs provided to students.

Debt Service fund – consists of the District's Sinking Fund and accounts for the accumulation of financial resources for servicing of general long-term debt (principal, interest and related costs). This is a budgeted fund. The primary revenue sources are local property taxes levied specifically for debt service.

Capital Project fund – consists of the District's Bond Fund and accounts for the proceeds of bond sales used exclusively for acquiring school sites, construction and equipping new school facilities, renovating existing facilities, and the acquisition of transportation equipment.

**Fiduciary funds** are used to account for assets held by the District in a trustee capacity or as an agent on behalf of others.

Agency fund – is custodial in nature and does not present results of operations or has a measurement focus. Agency funds are accounted for using the cash basis of accounting. This fund is the School Activities Fund used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. This is an unbudgeted fund. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds. These funds have no equity, assets are equal to liabilities, and do not include revenues and expenditures for general operation of the District.

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS  
June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**B. Measurement Focus – cont'd**

**Account Groups** are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets.

General Long-Term Debt Account Group – is used to account for the outstanding principal balances of all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal.

**C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis for State and Local Governments* with certain modifications. This format differs significantly from that required by GASB 34.

The financial statements are essentially prepared on the basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Inventories of school supplies are recorded as expenditures and not as assets.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded in the General Long-Term Debt Account Group and not in the financial statements.
- Compensated absences are recorded as an expenditure and liability when the obligation is paid.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned.

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS  
June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**D. Assets, Liabilities, Fund Balances, Revenue and Expenditures**

**1. Deposits and Investments**

State statutes govern the District's investment policy. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. Investments are stated at cost. The School District invests entirely in certificates of deposit, U. S. Treasury Securities, and participates in the Secured Investment Program of Oklahoma State School Boards Association, as authorized by Oklahoma Statutes Title 62, Section 348.

**2. Fair Value of Financial Instruments**

The District's financial instruments include cash and investments. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying balance sheet. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

**3. Estimates**

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**4. Interfund Transactions**

Interfund transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the fund that is reimbursed. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**D. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd**

**5. Inventories**

Inventories consist of minimal amounts of expendable supplies held for consumption. The value of consumable inventories at year-end is not material to the District's financial statements. The cost of inventories are recorded as expenditures when encumbered and purchased rather than when consumed.

**6. Fixed Assets**

The regulatory basis of accounting prescribed by the Oklahoma State Board of Education does not require the presentation of fixed assets. The District has not maintained a record of its fixed assets, and, accordingly, a statement of fixed assets required by generally accepted accounting principles prior to the issuance of GASB No. 34, is not included in the financial statements. Fixed assets purchased are recorded as expenditures in the various funds at the time of purchase.

**7. Compensated Absences**

The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. District policy allows certified employees to accumulate such days to a maximum number of days. None of the benefits are payable upon retirement or death. Accrued vacation and sick leave benefits are not reflected in the financial statements because such statements are prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

**8. Long-term Obligations**

The District reports long-term debt at face value in the general long-term debt account group. Certain other lease obligations not expected to be financed with current available financial resources are also reported in the general long-term debt account group.

**9. Fund Balance Classifications**

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e. fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and note receivables, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

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**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**D. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd**

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

Restricted Fund Balance – The fund balance should be reported as restricted when constraints placed on the use of resources are either:

- Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
- Imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – The fund balance should be reported as committed for amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned Fund Balance – The fund balance should be reported as assigned for amounts that are *intended* to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund*, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purposes in accordance with the provisions of the standard.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

**10. Property Taxes and Other Local Revenues**

The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the tax roll for submission to the County Treasurer. Property taxes are levied on November 1 and are due on receipt of the tax bill. The first half of taxes is due prior to January 1. The second half is due prior to April 1. If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the assessment. If not paid by the following

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
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**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**D. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd**

October 1, the property is offered for sale for the amount of the taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property. No provision has been made for uncollected taxes, as all taxes are deemed collectible. Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

**11. Intermediate Revenues**

Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

**12. State Revenues**

Revenues from state sources for current operations are primarily governed by state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts. After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only on the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

**13. Federal Revenues**

Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass through from another government, such as the state. Entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes. The majority of the federal

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
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**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**D. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd**

revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

**14. Non-Monetary Transactions**

The District receives commodities from the U. S. Department of Agriculture. The value of these commodities has been included in the Schedule of Expenditures of Federal Awards; however, they have not been reflected in the combined financial statements as either revenue or expense since they are not reported under the regulatory basis of accounting.

**15. Memorandum Only – Total Columns**

Total columns on the combined financial statements are captioned “memorandum only” because they do not represent consolidated financial information and are presented only to facilitate analysis. The columns do not present information that reflects financial position or results of operations in accordance with generally accepted accounting principles. Inter-fund eliminations have not been made in the aggregation of this data.

**16. Resource Use Policy**

It is the District’s policy for all funds that when an expenditure is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District’s policy when an expenditure is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the District considers committed amounts to be spent first followed by assigned amounts and lastly unassigned amounts.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
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**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgetary Information**

The District is required by state law to prepare an annual budget. Under current Oklahoma Statutes, a formal Estimate of Needs (Budget) is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories. The annual Estimate of Needs, when approved by the Board and subsequently filed with the County Clerk and approved by the County Excise Board becomes the legal budget. Supplemental appropriations, if required, were made during the year and are reflected on the budget vs. actual presentations shown as original budget and final budget.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund – is utilized in all Governmental Funds of the District. Purchase orders or contracts document encumbrances for goods or purchased services. Under Oklahoma law, unencumbered appropriations lapse at year-end.

**3. DETAILED NOTES CONCERNING THE FUNDS**

**A. Deposits and Investments**

*Custodial Credit Risk*

Exposure to custodial credit risk related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2013 the District held deposits of approximately \$1,096,579 at financial institutions. The District's cash deposits, including interest-bearing accounts, and investments are entirely covered by Federal Depository Insurance (FDIC) or direct obligations of the U.S. Government

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
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**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**3. DETAILED NOTES CONCERNING THE FUNDS – cont'd**

**A. Deposits and Investments – cont'd**

insured or collateralized with securities held by the District or by its agent in the District's name. Therefore, the District was not exposed to custodial credit risk as defined above.

*Investment Credit Risk*

The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. government, its agencies and instrumentalities to which the full faith and credit of the U.S. government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies.
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States government.
4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
6. Money market funds regulated by the SEC and in which investments consist of the investments of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The District had no investment credit risk as of June 30, 2013, as defined above.

*Investment Interest Rate Risk*

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
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**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**3. DETAILED NOTES CONCERNING THE FUNDS – cont'd**

**A. Deposits and Investments – cont'd**

maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District had no investment interest rate risk as defined above.

*Concentration of Investment Credit Risk*

Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District. Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2013, the District had no concentration of credit risk as defined above.

**B. Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue. Debt Service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund. Additionally, the District has entered into a lease purchase agreement for the purchase of copiers.

On August 1, 2010, the District issued building bonds in the amount of \$330,000 with interest rates of 2.00% to 4.00%. Bond maturities begin August 1, 2012 of \$155,00 with final maturity of \$175,000 due August 1, 2013.

On September 16, 2009, the District entered into a lease/purchase agreement, original issue \$63,705, initial payment of \$25,000 and monthly installments thereafter for a total of 36 payments.

On September 1, 2010, the District entered into a lease/purchase agreement, original issue \$2,383,250, initial payment of \$340,750 and installments every two years thereafter for a total of 6 payments. The District had only drawn down \$191,073 as of June 30, 2011.

On March 15, 2013, the District entered into a lease/purchase agreement for equipment. The lease/purchase due in annual principle and interest installments of \$11,833, interest rate of 3.25%, beginning March 15, 2013 with final payment due March 15, 2017.

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
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**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS  
June 30, 2013**

**3. DETAILED NOTES CONCERNING THE FUNDS – cont'd**

**B. Long-term Debt – cont'd**

Annual debt service requirements to maturity are as follows:

Year Ended June 30,	General Obligation Bonds & Capital Leases		Total Requirements
	Principal	Interest	
2014	\$ 376,464	7,155	383,619
2015	175,734	5,062	180,796
2016	196,087	3,059	199,146
2017	11,455	378	11,833
Total	<u>\$ 759,740</u>	<u>15,654</u>	<u>775,394</u>

Interest paid on general long-term debt during the current year totaled \$6,600.

**C. Changes in General Long-term Debt**

General long-term debt consists of bonds payable and a capital lease. The following is a summary of the changes in general long-term debt transactions of the District for the fiscal year:

	Balance July 1, 2012	Additions	Retirements	Balance June 30, 2013
Bonds	\$ 330,000	350,000	155,000	525,000
Leases	206,555	55,500	27,315	234,740
Total	<u>\$ 536,555</u>	<u>405,500</u>	<u>182,315</u>	<u>759,740</u>

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**4. OTHER INFORMATION**

**A. Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School participates in a risk pool for Worker's compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the School reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

**B. Contingent Liabilities**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**C. Non-Monetary Transactions**

The fair market value as determined by the Oklahoma Department of Human Services of the commodities received during the period under audit was \$4,026.

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS  
June 30, 2013**

**4. OTHER INFORMATION – cont'd**

**D. Employee Retirement System and Plan**

Description of Plan

The District participates in the state-administered Oklahoma Teachers' Retirement System, which is a cost sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the Board of Trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, OK 73152 or by calling 405-521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The District, the State of Oklahoma, and the participating employees make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.00% of covered compensation. Additionally, OTRS receives "federal matching contributions" for positions whose funding comes from federal sources or certain grants. The matching contribution rate was 8.00%. Contributions received by the System from the State of Oklahoma are from 5.00% of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District's employer contribution rate was 9.50%. The District is allowed by the Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members.

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS**  
**June 30, 2013**

**4. OTHER INFORMATION – cont'd**

**D. Employee Retirement System and Plan – cont'd**

Annual Pension Cost

The District's total contributions, including the state credit, for 2013, 2012 and 2011 were \$156,193, \$147,658 and \$131,894, respectively.

**E. Surety Bonds**

The treasurer is bonded by The Ohio Casualty Insurance Company, bond number 5065797 for the penal sum of \$100,000, term beginning December 3, 2012 and ending December 3, 2013. This is a renewal of a continuous bond.

The superintendent is bonded by The Ohio Insurance Company, bond number 5056592 for the penal sum of \$100,000, term beginning July 1, 2012 and ending July 1, 2013. This is a renewal of a continuous bond.

The deputy treasurer is bonded by The Ohio Insurance Company, bond number 565793 for the penal sum of \$100,000 and is for the term December 3, 2012 and ending December 3, 2013. This is a renewal of a continuous bond.

The District has OK PEHBP bond with Western Surety Company. The bond number is 60101615046, it covers activity fund and lunch custodians, payroll and encumbrance clerks, for the penal sum of \$100,000, term beginning July 1, 2012 and ending July 1, 2013. This is a renewal of a continuous bond.

**F. Subsequent Events**

Subsequent events have been evaluated through March 17, 2014, which is the date the financial statements were available to be issued.

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES -  
REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
JUNE 30, 2013**

	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash	<u>\$ 70,964</u>	<u>29,947</u>	<u>100,911</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Encumbrances payable	<u>\$ 1,000</u>	<u>-</u>	<u>1,000</u>
Total Liabilities	<u>1,000</u>	<u>-</u>	<u>1,000</u>
Fund Balances			
Restricted	<u>69,964</u>	<u>29,947</u>	<u>99,911</u>
Total Liabilities and Fund Balances	<u>\$ 70,964</u>	<u>29,947</u>	<u>100,911</u>

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN  
FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTAL</u>
Revenues collected:			
Local sources	\$ 34,399	158	34,557
State sources	-	1,509	1,509
Federal sources	-	50,315	50,315
Non-revenue receipts	<u>-</u>	<u>38,830</u>	<u>38,830</u>
Total revenues collected	<u>34,399</u>	<u>90,812</u>	<u>125,211</u>
Expenditures:			
Support services	1,000	-	1,000
Operation of non-instruction services	-	69,470	69,470
Facilities acquisition & construction services	3,000	-	3,000
Other outlays	<u>-</u>	<u>20,000</u>	<u>20,000</u>
Total expenditures	<u>4,000</u>	<u>89,470</u>	<u>93,470</u>
Excess of revenues collected over (under) expenditures	30,399	1,342	31,741
Fund balances, beginning of year	<u>39,565</u>	<u>28,605</u>	<u>68,170</u>
Fund balances, end of year	<u>\$ 69,964</u>	<u>29,947</u>	<u>99,911</u>

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>BUILDING FUND</u>			<u>CHILD NUTRITION FUND</u>			<u>TOTALS</u>		
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>
Revenues collected:									
Local sources	\$ 30,357	30,357	34,399	149	149	158	30,506	30,506	34,557
State sources	-	-	-	1,384	1,384	1,509	1,384	1,384	1,509
Federal sources	-	-	-	42,628	42,628	50,315	42,628	42,628	50,315
Non-revenue receipts	-	-	-	29,239	29,239	38,830	29,239	29,239	38,830
Total revenues collected	<u>30,357</u>	<u>30,357</u>	<u>34,399</u>	<u>73,400</u>	<u>73,400</u>	<u>90,812</u>	<u>103,757</u>	<u>103,757</u>	<u>125,211</u>
Expenditures:									
Instruction	3,719	3,719	-	9,978	9,978	-	13,697	13,697	-
Support services	34,589	34,589	1,000	-	-	-	34,589	34,589	1,000
Operation of non-instruction services	-	-	-	65,027	65,027	69,470	65,027	65,027	69,470
Facilities acquisition & construction services	31,614	31,614	3,000	-	-	-	31,614	31,614	3,000
Other outlays	-	-	-	27,000	27,000	20,000	27,000	27,000	20,000
Total expenditures	<u>69,922</u>	<u>69,922</u>	<u>4,000</u>	<u>102,005</u>	<u>102,005</u>	<u>89,470</u>	<u>171,927</u>	<u>171,927</u>	<u>93,470</u>
Excess of revenues collected over (under) expenditures	(39,565)	(39,565)	30,399	(28,605)	(28,605)	1,342	(68,170)	(68,170)	31,741
Fund balances, beginning of year	<u>39,565</u>	<u>39,565</u>	<u>39,565</u>	<u>28,605</u>	<u>28,605</u>	<u>28,605</u>	<u>68,170</u>	<u>68,170</u>	<u>68,170</u>
Fund balances, end of year	<u>\$ -</u>	<u>-</u>	<u>69,964</u>	<u>-</u>	<u>-</u>	<u>29,947</u>	<u>-</u>	<u>-</u>	<u>99,911</u>

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**COMBINING STATEMENT OF ASSETS AND LIABILITIES -  
REGULATORY BASIS - ALL FIDUCIARY FUND TYPES  
JUNE 30, 2013**

	<u>EXPENDABLE TRUST FUND</u>	<u>AGENCY FUND</u>	<u>ACTIVITY FUND</u>	<u>TOTAL</u>
	<u>FLOOD &amp; CASUALTY FUND</u>		<u>FUND</u>	
<u>ASSETS</u>				
Cash	\$ 1,143		22,579	23,722
<u>LIABILITIES AND FUND BALANCES</u>				
Liabilities				
Funds held for school organizations	-		22,579	22,579
Fund Balances				
Restricted	1,143		-	1,143
Total Liabilities and Fund Balances	\$ 1,143		22,579	23,722

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County, Oklahoma**

**COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -  
REGULATORY BASIS - AGENCY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013**

<u>ASSETS</u>	<u>BALANCE</u> 7-01-12	<u>ADDITIONS</u>	<u>ADJUST/ TRANSFERS</u>	<u>DEDUCTIONS</u>	<u>BALANCE</u> 6-30-13
Cash	\$ 21,275	119,256	-	117,952	22,579
<u>LIABILITIES</u>					
Funds held for school organizations:					
Athletics	\$ 2,558	2,432	-	2,120	2,870
Library	1,214	4,734	-	5,947	1
General Activities	12,555	17,181	-	17,350	12,386
K4A Class	598	616	-	459	755
K4B Class	474	599	-	747	326
K5A Class	164	173	-	335	2
K5B Class	17	85	-	69	33
First Grade	26	159	-	149	36
Second Grade	407	42	-	49	400
Third Grade	550	150	-	-	700
Fourth Grade	145	1,048	-	854	339
Fifth Grade	260	189	-	346	103
Sixth Grade	268	144	-	102	310
Seventh / Eight Grade	417	1,824	-	1,822	419
Yearbook	1,376	11,283	-	9,111	3,548
Petty Cash	-	588	-	588	-
General Fund Refund	-	939	-	939	-
Child Nutrition Fund	-	39,123	-	39,123	-
After School Care	-	37,468	-	37,468	-
OPOE	96	-	-	-	96
Staff Activity	47	154	-	198	3
1 B	103	225	-	176	152
	-	100	-	-	100
	-	-	-	-	-
<b>TOTAL LIABILITES</b>	<b>\$ 21,275</b>	<b>119,256</b>	<b>-</b>	<b>117,952</b>	<b>22,579</b>

**ROBIN HILL SCHOOL DISTRICT NO. C-16**  
**Cleveland County, Oklahoma**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Grantor's/ Pass Through Grantor's Number</u>	<u>Approved Amount</u>	<u>Balance at July 1, 2012</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance at June 30, 2013</u>
<b><u>U.S. Department of Education:</u></b>							
<b><u>Direct Programs:</u></b>							
Title VIII, Impact Aid	84.041		\$ -	-	272	-	-
Title VIIA Indian Education	84.060A	S060A131018	9,286	-	-	9,286	-
Title VIIA Indian Education 2011-12 - Note 1	84.060A		-	-	9,568	-	-
Sub Total			<u>9,286</u>	<u>-</u>	<u>9,840</u>	<u>9,286</u>	<u>-</u>
<b><u>Passed Through State Department of Education:</u></b>							
Title I	84.010		19,825	-	-	19,825	-
Title I 2011-12 - Note 1	84.010		-	-	18,391	-	-
Title II REAP	REAP		3,496	-	-	3,496	-
Title II REAP 2011-12 - Note 1	REAP		-	-	3,577	-	-
IDEA-B Flow Through	84.027		38,917	-	-	38,917	-
IDEA-B Flow Through 2011-12 - Note 1	84.027		-	-	40,293	-	-
IDEA-B Preschool	84.173		2,350	-	-	2,350	-
Title VI-Subpart 2 Rural & Low Income	84.358		23,581	-	-	23,581	-
Title VI-Subpart 2 Rural & Low Income 2011-12 - Note 1	84.358		-	-	24,220	-	-
Sub Total			<u>88,169</u>	<u>-</u>	<u>86,481</u>	<u>88,169</u>	<u>-</u>
<b><u>U.S. Department of Agriculture:</u></b>							
<b><u>Passed Through State Department of Human Services:</u></b>							
National School Lunch Program	10.555				39,877	39,877	
National School Lunch Program - commodities - Note 2	10.555				4,026	4,026	
School Breakfast Program	10.553				10,438	10,438	
Sub Total					<u>54,341</u>	<u>54,341</u>	
Total Expenditures of Federal Awards - Note 3			<u>\$ 97,455</u>	<u>-</u>	<u>150,662</u>	<u>151,796</u>	<u>-</u>

Note 1: This amount represents reimbursement for prior year expenditures which was not received until the current fiscal year.

Note 2: This amount represents federal non-cash assistance received in the form of commodities.

Note 3: Commodities received in the amount of \$4,026 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

# **WILSON, DOTSON & ASSOCIATES, P.L.L.C.**

**Certified Public Accountants**

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Robin Hill School District Number C-16  
Cleveland County, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements, regulatory basis, of the Robin Hill School District No. C-16, Cleveland County, Oklahoma ("District"), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's combined financial statements and have issued our report thereon dated March 17, 2014. The report on these financial statements was adverse because the District has elected to prepare its financial statements on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to the omission of the general fixed asset account group.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Wilson, Dotson & Associates, PLLC

Shawnee, Oklahoma  
March 17, 2014

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2013**

There were no material weaknesses or instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County**

**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2013**

There were no prior year findings or questioned costs.

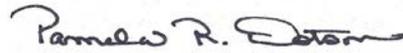
ROBIN HILL SCHOOL DISTRICT NO. C-16  
Cleveland County

SCHEDULE OF ACCOUNTANTS' PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT  
FOR THE YEAR ENDING JUNE 30, 2013

State of Oklahoma        )  
                                  )ss  
County of Pottawatomie )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountants' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Robin Hill Public School for the audit year 2012-13.

Wilson, Dotson & Associates, P.L.L.C.  
Auditing Firm



by \_\_\_\_\_  
Authorized Agent

Subscribed and sworn to before me this 17<sup>th</sup> day of March, 2014.



\_\_\_\_\_  
Notary Public (Commission #11002236)  
My Commission Expires March 10, 2015

