Rogers County Rural Water District No. 5 Claremore, Oklahoma

Financial Statements and Auditor's Reports

Year Ended May 31, 2015

Audited by

SANDERS, BLEDSOE & HEWETT CERTIFIED PUBLIC ACCOUNTANTS, LLP

BROKEN ARROW, OK

Rogers County Rural Water District No. 5 Claremore, Oklahoma Board of Directors May 31, 2015

BOARD OF DIRECTORS

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Vice-Chairman

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David Sykes

MANAGER

Steve Dunavant

BOOKKEEPER

Becky Shupe

Rogers County Rural Water District No. 5 Claremore, Oklahoma May 31, 2015

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INDEPENDENT AUDITOR'S REPORT

Board of Directors Rogers County Rural Water District No. 5 Claremore, Oklahoma

We have audited the accompanying financial statements of the business-type activities of the Rogers County Rural Water District No. 5 (the District), Claremore, Oklahoma, as of and for the year ended May 31, 2015, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the

reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the District as of May 31, 2015, and the respective changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 and 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 8, 2015 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting or on compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Sanders, Bledsoe & Hewett

Certified Public Accountants, LLP

RURAL WATER DISTRICT NO. 5, ROGERS COUNTY MANAGEMENT'S DISCUSSION AND ANALYSIS

MAY 31, 2015

Our discussion and analysis of the Rural Water District No. 5, Rogers County's financial performance provides an overview of the District's financial activities for the fiscal year ended May 31, 2015. Please read it in conjunction with the District's financial statements that begin on page 11.

FINANCIAL HIGHLIGHTS

- The District's total operating revenues exceeded total operating expenses by \$1,108,352. Overall, the District's cash and cash equivalents increased by \$488,499 in the current fiscal year.
- The District earned a total of \$11,023 in interest in 2014-15.
- Membership numbers increased in 2014-15, with total users reaching around 4,617 at year-end.

Using This Report

This report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the District's basis of accounting.

Basis of Accounting

The District has elected to present its financial statements in the accrual basis of accounting. According to the accrual basis, revenues are recorded when earned and expenses are recognized when incurred. This policy is in accordance with generally accepted accounting principles.

The Financial Statements

One of the most important questions asked about the District's finances is, "Is the District as a whole better off or worse off as a result of the year's activities?" The statement of Assets, Liabilities and Net Assets, the Statement of Revenues, Expenses and Changes in Net Assets, and the Statement of Cash Flows report information about the District and about its activities in a way that helps answer this question.

These three statements report the District's net assets and the changes in them. You can think of the District's net assets – the difference between assets and liabilities – as one way to measure the District's financial health or financial position. Over time, increases or decreases

in the District's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in water rates paid or charged and the condition of the District's water system, to assess the overall health of the District.

The District has only one type of fund or activity, which is defined as *Business-type activities*. This is considered a proprietary fund. This means the District charges a fee to customers to help it cover all or most of the cost of certain services it provides.

Fixed Assets

At May 31, 2015, the District had \$10,643,058 invested in fixed assets, net of depreciation, including land, buildings, the water system, vehicles and equipment. The District made some water system improvements and replacements in 2014-15 and purchase 2 trucks, increasing total fixed assets by \$193,804.

Long-Term Debt

The District is indebted to Oklahoma Water Resources Board on two notes obtained for extensive water system extensions, and one note from Rural Development. The outstanding principal balance owed on the notes decreased from \$5,857,417 to \$5,525,432 during the 2014-15 fiscal year.

Economic Factors and Next Year's Budget and Rates

DEQ/EPA has new regulations for all Rural Water Districts. There will be continuing substantial costs associated with these test requirements, along with an increase in chemical costs.

The District's operating budget for fiscal year 2015-16 will remain much like previous years budgets.

The District will continue to consider rate increases to allow for needed improvements to existing infrastructure and the replacement of fixed assets in the future.

Contacting the District's Management

This report is designed to provide our customers and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact the District Office at P.O. Box 1980, Claremore, OK 74018 or call (918) 266-4634.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Rogers County Rural Water District No. 5 Claremore, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the Rogers County Rural Water District No. 5 (the District), Claremore, Oklahoma, as of and for the year ended May 31, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated September 8, 2015.

Internal Control Over Financial Reporting

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting in order to determine our auditing procedures that are appropriate for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial

statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sanders, Bledsoe & Hewett

Certified Public Accountants, LLP

September 8, 2015

ROGERS COUNTY RURAL WATER DISTRICT NO. 5 DISPOSITION OF PRIOR YEAR AUDIT FINDINGS MAY 31, 2015

There were no prior year findings.

ROGERS COUNTY RURAL WATER DISTRICT NO. 5 SCHEDULE OF FINDINGS AND RESPONSES MAY 31, 2015

There were no audit findings in the current fiscal year.

ROGERS COUNTY RURAL WATER DISTRICT NO. 5 Statement of Net Assets May 31, 2015

ASSETS:

Current Assets:	
Cash and cash equivalents	\$ 2,942,307
Investments	990,961
Current portion of receivables	184,604
Prepaid assets	43,682_
Total current assets	4,161,554
Noncurrent Assets:	
Restricted cash-	
Debt service - OWRB	214,658
Investment reserve - Rural Development	240,982
Capital Assets-	
Land	170,611
Plant and water systems, net	10,389,808
Office equipment, net	13,355
Automobiles and equipment, net	69,284_
Total noncurrent assets	11,098,698
Other Assets:	
Loan costs, net of depreciation	22,295
Utility deposits	200
Total other assets	22,495
Total Assets	15,282,747
LIABILITIES:	
Current Liabilities:	
	25 603
Accounts payable Accrued liabilities	35,693
Current portion of long-term debt	6,853 310,976
Total current liabilities	353,522
Total Current habilities	
Noncurrent Liabilities:	
Long-term debt	5,214,456
Total Liabilities	5,567,978
NET ASSETS:	
Invested in capital assets, net of related debt	5,117,626
Restricted for debt service	455,640
Unrestricted assets	4,141,503
Total Net Assets	\$ 9,714,769

The accompanying notes to the financial statements are an integral part of this statement

ROGERS COUNTY RURAL WATER DISTRICT NO. 5 Statement of Activities For The Year Ended May 31, 2015

Operating Revenues:	
Water sales	\$ 2,313,286
Other income from operations	85,981
Total revenue from operations	 2,399,267
Operating Expenses:	
Salaries and taxes	326,754
Chemicals	286,739
Utilities	133,937
Contract labor	48,309
Repairs and maintenance	227,960
Water purchases	3,354
Office	3,849
Vehicle expense	18,330
Insurance	147,929
Professional fees	3,010
Equipment lease	12,931
Permits and licenses	7,696
Dues and suscriptions	2,886
Annuity	7,600
Director fees	2,400
Bank and trustee fees	41,746
Refunds	4,115
Miscellaneous	 11,370
Total expenses from operations	 1,290,915
Operating Income (Loss)	1,108,352
Non-Operating Revenues (Expenses):	
Interest income	11,023
Reimbursements from City of Claremore	90,000
City of Claremore Line Relocation	(90,000)
Benefit units	90,800
Interest paid on long-term debt	(138,926)
Depreciation expense	(382,574)
Amortiziation expense	 (2,321)
Total Non-Operating Revenues (Expenses)	 (421,998)
Change in Net Assets	686,354
Total Net Assets, beginning of period	 9,028,415
Total Net Assets, end of period	\$ 9,714,769

The accompanying notes to the financial statements are an integral part of this statement

ROGERS COUNTY RURAL WATER DISTRICT NO. 5 Statement of Cash Flows For the Year Ended May 31, 2015

Cash Flows from Operating Activities	Cash	h Flows	from	Operating	Activities:	
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Receipts from customers Payments to employees Payments to vendors	\$ 2,349,626 (327,518) (978,427)
Net Cash Provided by Operating Activities	 1,043,681
Cash Flows from Financing Activities:	
Sale (purchase) of fixed assets Benefit units Principal paid on long-term debt Interest paid on long-term debt	 (193,804) 125,122 (331,984) (136,145)
Net Cash Provided by (used in) Financing Activities	 (536,811)
Cash Flows from Investing Activities:	
Interest earned on investments	 11,023
Net Increase (Decrease) in Cash	517,893
Cash and cash equivalents, beginning of period	 3,871,018
Cash and cash equivalents, end of period	\$ 4,388,911

Reconciliation of operating income (loss) to net cash provided by operating activities:

Net Income (Loss)	\$ 686,354
Adjustments to reconcile net income to net cash	
provided (used) by operating activities:	
Depreciation and Amortization	384,895
Change in assets and liabilities:	
(Increase) decrease in accounts receivable	(16,444)
(Increase) decrease in prepaid insurance	(120)
Increase (decrease) in accounts payable	(9,944)
Increase (decrease) in accruals	(1,060)
Net cash provided by operating activities	\$ 1,043,681

The accompanying notes to the financial statements are an integral part of this **statement**.

Claremore, Oklahoma

Notes to the Financial Statements May 31, 2015

Note A – Significant Accounting Policies

Rogers County Rural Water District No. 5 (the "District") was created under the provisions of Title 82, Oklahoma Statutes, Sections 1324.1-1324.26 inclusive, for the purpose of providing water to the members of the District it serves. Membership in the water district consists of water users who have paid the required membership and connection fees. The District is exempt from federal and state income taxes.

Basis of Accounting

The accrual basis of accounting is followed for all accounts. Revenues are recorded when earned and accrued liabilities are recognized when incurred. This basis of accounting is in accordance with generally accepted accounting principles.

Subsequent Events

Management has evaluated subsequent events through September 8, 2015 which is the date the financial statements were available to be issued, and have determined that no additional information needs to be added to the financial statements.

Cash and equivalents

The District's cash accounts at May 31, 2015, are detailed as follows:

Cash on hand	\$	100
1st Bank, Claremore, Ok-		
Revenue account		301,120
Sweep account	•	1,005,452
Development account	•	1,390,990
Payroll account		263,937
Petty Cash account		2,276
Less: Outstanding checks		(21,566)
Total Cash	\$ 2	2,942,309
OWRB Debt Service:		
BancFirst-		
Trustee account	\$	214,658

Claremore, Oklahoma

Notes to the Financial Statements May 31, 2015

Note A – Significant Accounting Policies – cont'd

<u>Investments</u>

The District's investments are detailed as follows:

\$ 270,627
217,518
251,408
 251,408
\$ 990,961
\$ 240,982
\$

Collateral Pledged

Deposit Categories of Credit Risk

- (A) Insured by Federal Deposit Insurance
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name

(C) Uncollateralized

(c) chemus		Category			
	(A)	(B)	(C)	Bank Balance	Carrying Amount
Cash Investments	\$1,216,934 740,982	1,967,820 490,961		3,178,534 1,231,943	3,156,968 1,231,943
Total	\$1,957,916	2,458,781	0	4,410,477	4,388,911

Claremore, Oklahoma

Notes to the Financial Statements May 31, 2015

Note A – Significant Accounting Policies – cont'd

Accounts Receivable

Billings for accounts receivable at May 31, 2015 were \$184,604. No allowance for doubtful accounts was computed because the effect of bad debts on the financial statements is not considered material.

Prior Year Information

Prior year financial statement information is included in the other supplementary information section for comparative purposes only. No opinions are issued on these amounts, and are included as memorandum.

Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District carries commercial insurance, including workers compensation, for risk of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

Fixed Assets

Fixed assets are valued at cost, depreciation is computed by use of the straight-line method. The estimated useful lives of these assets are as follows:

Land	n/a
Office furniture & fixtures	5 years
Equipment & tools	5 years
Transportation equipment	5 years
Water & sewer system	40 years
Buildings	25 years
Computer equipment	3 years

Claremore, Oklahoma

Notes to the Financial Statements May 31, 2015

Note A – Significant Accounting Policies – cont'd

The fixed asset information for the District is shown below:

	5/31/2014 Amount	Additions	Deletions	5/31/2015 Amount
Plant and water sys.	\$ 16,376,937	136,772	-	16,513,709
Land	170,611	-	-	170,611
Vehicles and equip.	545,477	54,066	-	599,543
Furniture	144,184	2,966		147,150
Total Fixed Assets	17,237,209	193,804	-	17,431,013
Less: Accumulated Depreciation	(6,402,867)	(385,088)		(6,787,955)
Total	\$10,834,342	(191,284)	-	10,643,058

Note B – Long-Term Debt

Long-Term Debt consists of two notes to the Oklahoma Water Resources Board (OWRB) and one note to Rural Development.

The District has a promissory note in the amount of \$2,100,000 with the Oklahoma Water Resources Board (OWRB), dated 1996, for a period of 28 years. The District makes monthly deposits into the trust account at the Bank of New York. The trust account then makes the quarterly payments of principal and interest to the OWRB. The current interest rate on this note is 1.45%. The water system and future water revenues are used as security for this note.

The District has a promissory note in the amount of \$4,700,000 with the Oklahoma Water Resources Board (OWRB), dated 2007, for a period of 20 years. The District makes monthly deposits into the trust account at BancFirst. The trust account then makes the quarterly payments of principal and interest to the OWRB. The current interest rate on this note is 3.19%. The water system and future water revenues are used as security for this note.

Claremore, Oklahoma

Notes to the Financial Statements May 31, 2015

Note B - Notes Payable - cont'd

The District has a promissory note in the amount of \$1,000,000 with the Office or Rural Development, dated 2004, for a period of 40 years, at 4.125%. The monthly amount paid on this note is \$4,310. The water system and future water revenues are used as security for this note.

The District has a debt service of \$214,658 on deposit with BancFirst in a trustee account for use in retiring the OWRB note. For the Rural Development note, the District has a certificate of deposit at the Valley National Bank in Claremore, Oklahoma in the amount of \$240,982.

	May 31,	
	2015	2014
Oklahoma Water Resources Board note payable, issued for \$2,100,000, dated 2-29-96, at 1.45% interest, due in quarterly installments, until paid;	\$ 1,165,200	1,228,750
Oklahoma Water Resources Board note payable, issued for \$4,700,000, dated 9-27-07, at 3.19% interest, due in quarterly installments, until paid;	3,469,255	3,723,056
Rural Development note payable, issued for \$1,000,000, dated May 21, 2004, at 4.125%, due in monthly payments of \$4,310	890,977	905,611
Less: Current maturities of long-term debt	(310,976)	(296,450)
Total Long-Term Debt	\$ 5,214,456	5,560,967

The scheduled maturities for the next five (5) years, and in total thereafter, are detailed as follows:

2015-16 2016-17 2017-18 2018-19 2019-20 2020-25	\$ 310,976 327,200 343,904 361,741 380,160 2,061,882
2025-30 2030+	1,158,689 580,881
Total	\$ 5,525,433

ROGERS COUNTY RURAL WATER DISTRICT NO. 5 Balance Sheet May 31, 2015

	MAY	MAY 31,	
<u>ASSETS</u>	2015	(memo only) 2014	
		2014	
Current Assets:	\$ 2,942,307	2 452 000	
Cash and cash equivalents Investments	\$ 2,942,307 990,961	2,453,808 989,237	
Accounts receivable	184,604	168,160	
Prepaid insurance	43,682	43,562	
Total current assets	4,161,554	3,654,767	
Restricted Assets:			
Debt service - OWRB	214,658	188,115	
Investment - Rural Development	240,982	239,858	
Total restricted assets	455,640	427,973	
Fixed Assets:			
Land	170,611	170,611	
Water distribution system	16,513,708	16,376,936	
Office equipment	147,150	144,184	
Vehicles and equipment	599,543	545,477	
Total fixed assets	17,431,012	17,237,208	
Less: accumulated depreciation	(6,787,954)	(6,405,381)	
Total fixed assets (net)	10,643,058	10,831,827	
Other Assets:	000		
Utility deposits Loan costs (net of amortization)	200 22,295	200 24,615	
Total other assets	22,495	24,815	
Total Assets	\$ 15,282,747	14,939,382	
Tutal noocio	φ 13,202,741	14,737,302	
LIABILITIES AND FUND EQUITY			
Current Liabilities:			
Accounts payable	\$ 35,693	45,637	
Accrued interest on long-term debt	6,853	7,913	
Current maturities of long-term debt	310,976	296,450	
Total current liabilities	353,522	350,000	
Long-Term Debt, less current maturities:			
Notes payable	5,214,456	5,560,967	
Total Liabilities	5,567,978	5,910,967	
Fund Equity:			
Member capital	2,770,353	2,679,553	
Retained earnings	6,944,416	6,348,862	
Total fund equity	9,714,769	9,028,415	
Total Liabilities and Fund Equity	\$ 15,282,747	14,939,382	

ROGERS COUNTY RURAL WATER DISTRICT NO. 5 Statement of Revenue, Expenses and Changes in Retained Earnings For The Year Ended May 31, 2015

	2014-15	(memo only) 2013-14
Revenue from Operations: Water sales	¢ 2212.204	1 010 047
	\$ 2,313,286 41,545	1,910,847 54,800
Taps and reconnects Other income	44,436	39,454
Total revenue from operations	2,399,267	2,005,101
Total Teveride from operations	2,377,201	2,000,101
Expenses from Operations:		
Salaries and taxes	326,754	351,301
Plant supplies/ Chemicals	286,739	379,658
Utilities	133,937	129,103
Contract Labor	48,309	0
Repairs and maintenance	227,960	127,624
Water purchases	3,354	7,123
Office	3,849	1,243
Vehicle expense	18,330	24,406
Insurance	147,929	140,902
Professional fees	3,010	3,394
Equipment lease	12,931	11,686
Permits and licenses	7,696	6,171
Dues and subscriptions	2,886	3,581
Annuity	7,600	6,465
Director fees	2,400	2,400
Bank and trustee fees	41,746	21,800
Refunds	4,115	4,355
Miscellaneous	11,370	7,338
Total expenses from operations	1,290,915	1,228,550
Net Income (Loss) from Operations	1,108,352	776,551
Non-operating revenues (expenes):		
Interest earnings	11,023	9,453
Reimbursements from City of Claremore	90,000	0
City of Claremore Line Relocation	(90,000)	0
Interest paid on long-term debt	(138,926)	(181,462)
Depreciation expense	(382,574)	(371,327)
Amortiziation expense	(2,321)	(2,321)
Total non-operating revenues (expenses)	(512,798)	(545,657)
,	<u></u>	<u> </u>
Net Income (Loss)	595,554	230,894
Retained Earnings, beginning of period	6,348,862	6,117,968
Retained Earnings, end of period	\$ 6,944,416	6,348,862