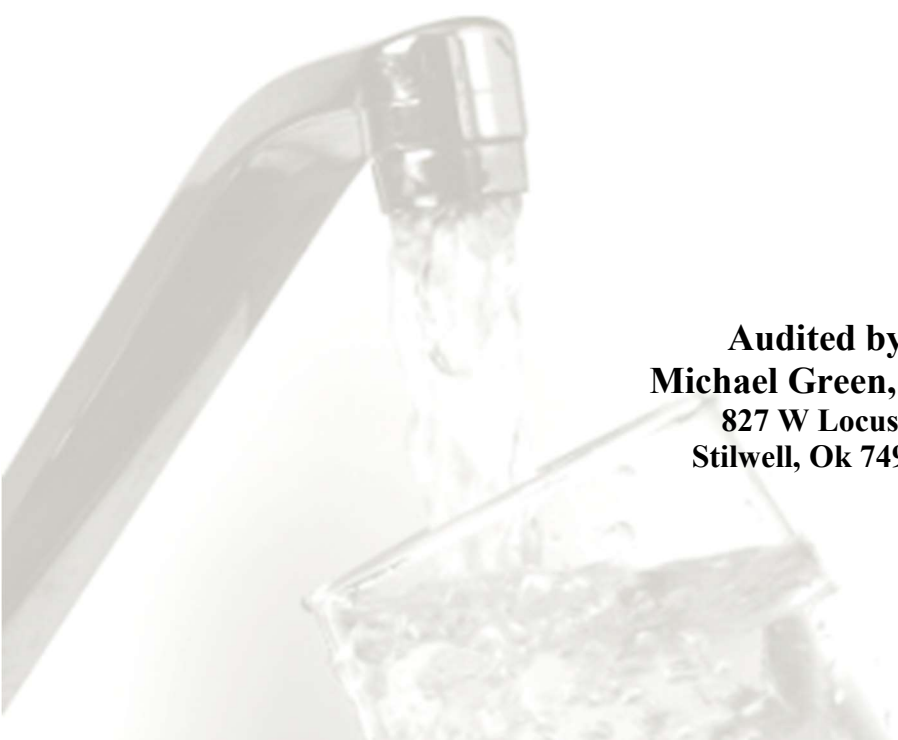


# **RURAL WATER, SEWER, AND SOLID WASTE MANAGEMENT DISTRICT NO. 3**

**Osage County, Oklahoma**

## **Annual Financial Statements & Independent Auditor's Report**

**December 31, 2023**



**Audited by  
Michael Green, CPA  
827 W Locust  
Stilwell, Ok 74960**

RURAL WATER, SEWER, AND SOLID WASTE MANAGEMENT  
DISTRICT NO 3, OSAGE COUNTY, OKLAHOMA  
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**MICHAEL W. GREEN**  
***Certified Public Accountant***  
827 W. Locust Street  
STILWELL, OK. 74960  
(918) 696-6298

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Rural Water, Sewer, and Solid Waste Management  
District No. 3  
Osage County, Oklahoma

**Report on the Audit of the Financial Statements**

***Opinions***

I have audited the accompanying modified cash basis financial statements of Rural Water, Sewer, and Solid Waste Management District No. 3, Osage County, Oklahoma (the District), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the District, as of December 31, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting.

***Basis for Opinions***

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of the District and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

**Emphasis of Matter—Basis of Accounting**

I draw attention to Note 1.B. of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. My opinions are not modified with respect to this matter.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated May 30, 2024, on my consideration of the District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering District's internal control over financial reporting and compliance.

Regards,



Michael W. Green, CPA  
Stilwell, Oklahoma  
May 30, 2024

**RURAL WATER, SEWER, AND SOLID WASTE MANAGEMENT  
DISTRICT NO 3, OSAGE COUNTY, OKLAHOMA  
STATEMENT OF NET POSITION - MODIFIED CASH BASIS - PROPRIETARY FUND  
December 31, 2023**

	Enterprise Fund
<b>Assets</b>	
Current assets	
Cash and cash equivalents	\$ 411,709
Certificate of deposits	82,628
Restricted cash	43,836
Utility deposit	190
Total current assets	<u>538,363</u>
Noncurrent assets	
Capital assets:	
Land	9,723
Infrastructure and equipment	1,981,825
Less accumulated depreciation	<u>(1,254,814)</u>
Total capital assets	<u>736,734</u>
Total assets	<u><u>\$ 1,275,097</u></u>
<b>Liabilities</b>	
Current Liabilities:	
Deposits	\$ 1,000
Current portion of note payable	<u>22,039</u>
Total current liabilities	<u>23,039</u>
Long-term Liabilities:	
Notes Payable	<u>423,905</u>
Total long-term liabilities	<u>423,905</u>
Total liabilities	<u>446,944</u>
<b>Net position</b>	
Invested in capital assets	290,790
Restricted for debt service	43,836
Unrestricted	<u>493,527</u>
Total net position	<u><u>\$ 828,153</u></u>

The accompanying notes and auditor's reports are an integral part of these financial statements.

**RURAL WATER, SEWER, AND SOLID WASTE MANAGEMENT  
DISTRICT NO 3, OSAGE COUNTY, OKLAHOMA  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES  
IN NET POSITION - MODIFIED CASH BASIS - PROPRIETARY FUNDS  
YEAR ENDED DECEMBER 31, 2023**

	Enterprise Fund
<b>Operating revenue</b>	
Charges for services:	
Water	\$ 345,760
Other Revenue	3,548
Total operating revenue	<u>349,308</u>
 Operating expenses:	
Water cost	96,548
Electricity	7,099
Telephone	3,951
Repairs and maintenance	43,812
Insurance	2,804
Professional fees	68,205
Office supplies and postage	2,688
Water testing and fees	5,215
Software fees	998
Other expenses	3,089
Depreciation	42,657
Total operating expenses	<u>277,066</u>
 Net operating income	72,242
 Nonoperating revenue (expense)	
Interest expense	(22,868)
Interest income	2,248
Total nonoperating revenue (expense)	<u>(20,620)</u>
 Change in net position	51,622
 Net position, Beginning of year	785,406
Prior period adjustment	(8,875)
Net position, Beginning of year- restated	<u>776,531</u>
.	
Net position, end of year	<u><u>\$ 828,153</u></u>

The accompanying notes and auditor's reports are an integral part of these financial statements.

**RURAL WATER, SEWER, AND SOLID WASTE MANAGEMENT  
DISTRICT NO 3, OSAGE COUNTY, OKLAHOMA  
STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS - PROPRIETARY FUNDS  
YEAR ENDED DECEMBER 31, 2023**

	Enterprise Fund
<b>Cash flows from operating activities</b>	
Receipts from customers	\$ 349,308
Payments to suppliers	(234,409)
Net cash provided (used) by operating activities	<u>114,899</u>
 <b>Cash flows from capital and related financing activities</b>	
Purchase of capital assets	(626)
PPAje ? capital assets	
Principal paid on capital debt	(20,966)
Interest paid on capital debt	(22,868)
Net cash provided (used) by financing activities	<u>(44,460)</u>
 <b>Cash flows from investing activities</b>	
Increase in certificate of deposits	(82,628)
Interest income	2,248
Net cash provided (used) by investing activities	<u>(80,380)</u>
 Net increase (decrease) in cash and cash equivalents	(9,941)
Cash balance beginning of year	<u>465,486</u>
Cash balance end of year	<u><u>\$ 455,545</u></u>
 <b>Reconciliation of operating income (loss) to net cash provided (used) by operating activities</b>	
Operating income (loss)	\$ 72,242
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Cash flows reported in other categories:	
Depreciation and amortization expense	42,657
Net cash provided by operating activities	<u><u>\$ 114,899</u></u>

The accompanying notes and auditor's reports are an integral part of these financial statements.

RURAL WATER, SEWER, AND SOLID WASTE  
MANAGEMENT DISTRICT NO. 3  
OSAGE COUNTY, OKLAHOMA  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2023

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

1.A Nature of Organization

The Rural Water, Sewer, and Solid Waste Management District No. 3, Osage County, Oklahoma was organized on May 20, 1974, under Title 82, Section 1324.1 as amended, of the laws of the State of Oklahoma. The purpose of the District is to provide water services to the owners and occupants of property located within the District, and others as authorized by law.

The District is a governed entity administered by a Board of Directors that act as the authoritative and legislative body of the entity. The Board is comprised of elected board members.

1.B Basis of Accounting

The District is classified as an Enterprise Fund. The cost of providing water services to the public are financed mainly through user charges. The financial statements of the District have been prepared using the modified cash basis of accounting. This basis recognizes assets, liabilities, net assets/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid and accrued expenses and liabilities) are not recorded in these financial statements.

1.C Cash and Cash Equivalents

The District considers all checking and savings accounts and deposits with a maturity of three months or less to be cash equivalents.

1.D Cash and Deposits

Cash and deposits are maintained in financial institutions which provide coverage to depositors through the Federal Deposit Insurance Corporation. The State of Oklahoma allows government entities to invest in the following: direct obligations of the United State Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district direct debt.



### 1.E Capital Assets

Property, plant and equipment are stated at their historical cost. Depreciation is recorded using the straight-line method over the useful life of the asset.

The range of estimated useful life of property by type of asset is as follows:

Furniture and Equipment	5-7
Buildings	20
Water System Improvements	20-40

### 1.F Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Authority or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net position is displayed in three components:

- a. *Net Investment in capital assets* – consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.
- b. *Restricted net position* – consists of net assets with constraints placed on the use either by an external group such as creditors, grantors, contributors, or laws and regulation of other governments, or by law through constitutional provisions or enabling legislation.
- c. *Unrestricted net position* – all other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available.

### 1.G Use of Estimates

The preparation of financial statements in conformity with modified cash basis of accounting which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period (such as estimated useful lives in determining depreciation expense). Accordingly, actual results could differ from those estimates.

### 1.H Prior Period Adjustment

For the year ended December 31, 2023, a prior period adjustment entry was made to correct the work in progress balance.

## NOTE 2 – PROPERTY AND EQUIPMENT:

The following table shows the additions and deletions to each category of fixed assets:

	Balance Restated December 31, 2022	Additions	Deletions	Balance December 31, 2023
<i>Business-type activities:</i>				
Capital assets not being depreciated:				
Land	\$ 9,723	\$ -	\$ -	\$ 9,723
Total Non Depreciated Assets	9,723	-	-	9,723
Other capital assets:				
Computer & Software	4,880	626	-	5,506
Water System & Improvements	1,976,319	-	-	1,976,319
Total other capital assets at historical cost	1,981,199	626	-	1,981,825
Less accumulated depreciation for:	(1,212,157)	(42,657)	-	(1,254,814)
Total Business-type activities capital assets, net	\$ 778,765	\$ (42,031)	\$ -	\$ 736,734

## NOTE 3 – GENERAL LONG-TERM DEBT:

The District entered into a note agreement with USDA Rural Development to borrow up to \$750,000 to construct a pipeline. The terms are 40 years with monthly payments of \$3,653 and an interest rate of 5%.

### DEBT SERVICE REQUIREMENTS TO MATURITY

Type of Debt	Balance 12/31/2022	Additions	Reductions	Balance 12/31/2023	Amount Due Within One Year
Business Type Activities:					
USDA	\$ 466,910	\$ -	\$ (20,966)	\$ 445,944	\$ 22,039
Total Business Type Activities:	\$ 466,910	\$ -	\$ (20,966)	\$ 445,944	\$ 22,039

The annual debt service requirements for long-term debt principal and interest are as follows:

Year Ended December 31,	Principal	Interest	Total
2024	\$ 22,039	\$ 21,797	\$ 43,836
2025	23,167	20,669	43,836
2026	24,352	19,484	43,836
2027	25,598	18,238	43,836
2028	26,908	16,928	43,836
2029-2033	156,651	62,529	219,180
2034-2038	167,229	18,694	185,923
Totals	\$ 445,944	\$ 178,339	\$ 624,283

**NOTE 4 – RISK MANAGEMENT:**

The District is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District manages this risk through the purchase of commercial insurance policies. Claims are recognized when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered.

**NOTE 5 – COMMITMENTS AND CONTINGENCIES:**

As of December 31, 2023, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

**NOTE 6 – BUDGETS:**

The District is not legally required to adopt a budget.

**NOTE 7 – FAIR VALUE OF FINANCIAL INSTRUMENTS:**

The definition of fair value for financial reporting, establishes a framework for measuring fair value, and requires additional disclosure about the use of fair value measurements in an effort to make the measurement of fair value more consistent and comparable.

**Level 1:** Quoted prices in active markets for identical securities.

**Level 2:** Other significant observable inputs (including quoted prices for similar securities, interest rates, prepayment spread and credit risk).

**Level 3:** Significant unobservable inputs (including the District's own assumptions in determining the fair value of investments).

The District's financial instruments include cash and cash equivalents, certificates of deposit, accounts receivable, accounts payable and notes payable. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying value of its financial instruments recorded in the accompanying statement of net position. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

**NOTE 8 – EVALUATION OF SUBSEQUENT EVENTS:**

The District has evaluated subsequent events through May 30, 2024 the date which the financial statements were available to be issued.

**MICHAEL W. GREEN**

***Certified Public Accountant***

827 W. Locust Street  
Stilwell, Oklahoma 74960  
(918) 696-6298

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors  
Rural Water, Sewer and Solid Waste Management  
District No. 3  
Osage County, Oklahoma

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the modified cash basis financial statements of Rural Water, Sewer and Solid Waste Management District No. 3, Osage County, Oklahoma (the District), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise District's basic financial statements, and have issued my report thereon dated May 30, 2024. My report included an emphasis of matter paragraph related to the District's use of a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

**Report on Internal Control over Financial Reporting**

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I consider the deficiency described in the accompanying schedule of findings and responses as item (2023-01) to be significant deficiencies.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do

not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

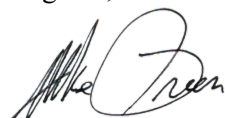
#### **District's Response to Findings**

The District's, response to the findings identified in my audit is described in the accompanying schedule of findings and responses. The District's, response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Regards,

A handwritten signature in black ink, appearing to read "Mike Green", is positioned above the printed name.

Michael Green, CPA  
Stilwell, Oklahoma  
May 30, 2024

# **Rural Water, Sewer, and Solid Waste Management**

## **District No. 3**

### **Osage County, Oklahoma**

Schedule of Findings and Responses

Year Ended December 31, 2023

#### **2023-01 – Internal Controls over Financial Reporting**

**Criteria:** The segregation of duties and responsibilities between different individuals for custody of assets, record keeping for those assets, and reconciliation of those asset accounts is an important control activity needed to adequately protect the District's assets and ensure accurate financial reporting.

**Condition:** Presently a limited number of individuals has responsibility for all functions of the financial statement reporting. These individuals have oversight responsibilities for billing and adjustments; posting of payments payment to subsidiary accounts receivable ledgers and reconciles the monthly bank statements. In addition, only limited oversight is provided over this individual in the conduct of their daily functions. This is a repeat finding.

**Cause:** The District's limited size and staffing resources have made it difficult for management to provide sufficient staffing to fully segregate incompatible duties in a cost-effective manner.

**Effect or Potential Effect:** Without sufficient segregation of duties, the risk significantly increases that errors and fraud related to the membership and other billing and collection activities, including misappropriation of assets, could occur and not be detected within a timely basis.

**Recommendation:** Management and the board should consider a formal evaluation of their risks associated with this lack of duties segregation over assets. In response to the identified risks, consideration should be given to identifying and implementing compensating duties to act as controls that could help mitigate the risks associated with lack of segregation of duties, such as management performing review procedures for the reconciliation of accounts.

**Responsible Official's Response:** The District concurs with the recommendation and will strive to implement procedures and compensating duties to help mitigate the risks associated with the lack of segregation of duties.