

AUDIT REPORT  
MAYES COUNTY RURAL WATER DISTRICT NO. 7  
FOR THE YEAR ENDED DECEMBER 31, 2018

AUDITED BY  
ALAN CHAPMAN  
CERTIFIED PUBLIC ACCOUNTANT  
104 S. Muskogee Ave.  
TAHLEQUAH, OKLAHOMA

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**INDEPENDENT AUDITOR'S REPORT**

Board of Directors

Mayes County Rural Water District No. 7

**Report on the Financial Statements**

I have audited the accompanying financial statements of the business type activities of Mayes County Rural Water District No. 7 (the District), as of and for the year ended December 31, 2018, which collectively comprise the District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinions.

***Opinions***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Mayes County Rural Water District No. 7. as of December 31, 2018 and the respective changes in its financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### **Other Matters**

The District has not presented the Management's Discussion and Analysis that governmental accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements, is required by the Governmental Accounting Standards (GASB), who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated May 6, 2019, on my consideration of Mayes County Rural Water District No. 7's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting or on compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mayes County Rural Water District No. 7 internal control over financial reporting and compliance.

May 6, 2019

A handwritten signature in black ink that reads "Alan Chapman". The signature is written in a cursive, flowing style.

Alan Chapman, CPA

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
STATEMENT OF NET POSITION  
DECEMBER 31, 2018**

**ASSETS**

CASH IN BANK	\$ 69,857
CERTIFICATES OF DEPOSIT	198,307
ACCOUNTS RECEIVABLE	14,590
PREPAID INSURANCE	<u>1,100</u>
TOTAL CURRENT ASSETS	282,755
CAPITAL ASSETS, NET	<u>464,526</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 748,381</u></b>

**LIABILITIES AND NET POSITION**

**LIABILITIES**

ACCOUNT PAYABLE	<u>\$ 33,837</u>
<b>TOTAL LIABILITIES</b>	33,837

**NET POSITION**

MEMBER INVESTMENT	37,127
DONATED CAPITAL NET OF RELATED DEBT	680,121
RESTRICTED FOR DEBT RESERVE	68,566
NET ASSETS: UNRESTRICTED	<u>(71,271)</u>
<b>TOTAL NET POSITION</b>	<u>714,544</u>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$ 748,381</u></b>

The accompanying notes and auditors report are an integral part of these financial statements.

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET POSITION  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**OPERATING REVENUES**

WATER SALES	\$ 159,505
PENALTIES	<u>4,830</u>
<b>TOTAL OPERATING REVENUES</b>	<b><u>164,335</u></b>

**OPERATING EXPENSES**

ACCOUNTING AND BILLING	7,102
CONTRACT LABOR	26,510
AUDIT FEES	2,050
ARBITRAGE REBATE SERVICE	-
BAD DEBTS	2,370
BANK CHARGES	706
POSTAGE/SHIPPING	1,175
OFFICE SUPPLIES	66
BONDS/HEALTH INSURANCE/COMP	1,424
DUES, SUBSCRIPTIONS, AND FEES	
TELEPHONE EXPENSE	349
WATER PURCHASED	136,243
WATER TESTING FEES	3,288
DEQ REGULATORY FEES	439
REPAIRS AND MAINTENANCE	4,125
FIELD SUPPLIES	21,937
UTILITIES	4,446
DEPRECIATION EXPENSE	26,823
OTHER MISCELLANEOUS EXPENSE	<u>1,529</u>
<b>TOTAL OPERATING EXPENSES</b>	<b><u>240,582</u></b>

**OPERATING INCOME / LOSS** (76,247)

**NON-OPERATING REVENUES (EXPENSES)**

INTEREST INCOME	2,477
MEMBERSHIP AND CONNECTION FEES	3,000
METER INSTALLATION EXPENSE	<u>(500)</u>
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b><u>4,977</u></b>

**CHANGE IN NET POSITION** (71,271)

Beginning net position 785,815

Ending net position **\$ 714,544**

The accompanying notes and auditors report are an integral part of these financial statements.

**MAYES COUNTY RURAL WATER DISTRICT NO. 7**  
**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED**  
**DECEMBER 31, 2018**

**CASH FLOW FROM OPERATING ACTIVITIES**

CASH INFLOWS:

PAYMENTS RECEIVED FROM CUSTOMERS \$ 165,066

CASH OUTFLOWS:

PAYMENTS TO SUPPLIERS FOR GOODS & SERVICES (189,286)

NET CASH USED BY OPERATING ACTIVITIES (24,220)

**CASH FLOWS FROM INVESTING ACTIVITIES**

INTEREST REVENUE 2,477

CAPITAL ASSETS PURCHASED (42,442)

MEMBERSHIP SALES 2,500

NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES (37,465)

**CASH FLOWS FROM FINANCING ACTIVITIES**

NET CASH PROVIDED BY (USED) FOR FINANCING ACTIVITIES -

**NET INCREASE (DECREASE) IN CASH** (61,685)

CASH AND CASH EQUIVALENTS, AT BEGINNING OF PERIOD 329,849

CASH AND CASH EQUIVALENTS, AT END OF PERIOD \$ 268,164

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES:**

OPERATING INCOME (LOSS) (76,247)

DEPRECIATION 26,823

(INCREASE) DECREASE IN ACCOUNTS RECEIVABLE 731

(INCREASE) DECREASE IN PREPAID EXPENSES (353)

INCREASE (DECREASE) IN PAYABLES 24,826

NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES \$ (24,220)

The accompanying notes and auditors report are an integral part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**



**MAYES COUNTY RURAL WATER DISTRICT NO. 7**  
**P.O. BOX 190**  
**HULBERT, OK 74441**

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Mayes County Rural Water District No. 7 was organized on March 7, 1983. The water district was formed as a nonprofit governmental organization by the Board of Commissioner of Mayes County, Oklahoma. The District is exempt from federal and state income tax. Its purpose is to provide for the use of and benefit of its members, a water treatment and distribution system, operations and maintenance.

The membership consists of approximately 223 users, each entitled to one vote. The board of Directors consists of 5 members serving 3-year terms. The vacant Board seats are elected at the annual meeting, and following, the Board of Directors meet and elect a chairman, Vice-chairman, and secretary-treasurer.

The more significant of the government's accounting policies are describe below.

**A. Reporting Entity**

The District complies with GASB Statement No 14, "The Financial Reporting Entity." This statement establishes standards for defining and reporting on the financial reporting entity. It defines component units as legally separate organizations for which the elected officials of the primary government are financially accountable and together organizations for which the nature and significance of their relationship with primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The District considered all potential component units in determining what organizations should be included in the financial statements. Based on these criteria, there are no component units to include in the District's financial statements.

**B. Measurement Focus and Basis of Accounting and Basis of Presentation- Fund Accounting**

The District's fund is enterprise fund. Enterprise funds are proprietary funds used to account for business-like activities provided to the general public. These activities are finance primarily by user charges and the measurements of financial activity focuses on net income measurement similar to the private sector.

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
P.O. BOX 190  
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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Measurement Focus and Basis of Accounting and Basis of Presentation- Fund Accounting (Continued)**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP) promulgated in the United States of America. The accounting and financial reporting treatment is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation are included on the statement of net assets. The statement of activities presents increases (e.g. revenues) and decreases (e.g. expenses) in net total assets. Depreciation expense is provide for capital assets based upon estimated useful lives.

financial activity is accounted for on the flow of economic resources measurement focus using the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recoded at the time liabilities are incurred. In compliance with the Governmental Accounting Standards Board (GASB) Statement No. 34 "Basic Financial Statement- and Management's Discussion and Analysis-for State and Local Governments which requires the classification of net assets into three components- invested in capital assets, net of related debt, restricted; and unrestricted.

**C. Assets, Liabilities, and Net Assets**

**1. Deposits and investments**

Oklahoma statutes authorize the District to invest in certificates of deposit, repurchase agreements, passbooks, banker's acceptances, and other available bank investments provided that all deposits are fully covered by approved securities pledged to secure those funds. In addition, the District can invest in direct debt securities of the United States unless such investment is expressly prohibited by law.

All the bank deposits are held at financial institutions and are carried at cost. For purposes of statement of cash flows, the District considers cash and highly liquid investment with an initial maturity of three months or less to be cash equivalents.

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
P.O. BOX 190  
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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Assets, Liabilities, and Net Assets (Continued)**

*Custodial Credit Risk*

At December, 31, 2018 the District held deposits of approximately \$268,164 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the district or by its agent in the District's name.

*Investment Interest Rate*

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Investment Credit Risk*

The District has no Policy that limits its investment Choices other than the limitation of state law as follows:

- a. Direct obligations of U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is Pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or saving accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreement with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgment or bond or revenue anticipation notes of public trusts whose beneficiary is county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
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**1. SUMMARY OF SIGNIFICAN ACCOUNTING POLICIES (Continued)**

**C. Assets, Liabilities, and Net Assets (Continued)**

f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a-f).

The investments held at December 31, 2018 are as follows:

Type	Weighted Average Maturity (Months)	Credit Rating	Market Value	Cost
Investments Cert. Cert. of Deposit	3	NIA	<u>\$ 198,307</u>	<u>\$ 198,307</u>
Total Investments			<u>\$ 198,307</u>	<u>\$ 198,307</u>

*Concentration of Investment Credit Risk*

The District places no limit on the amount it may invest in any one issuer. The District has the following credit risk: 100% in Certificates of Deposit (\$198,307).

**2. Fair Value of Financial Instruments**

The District's financial statements include cash and investments. The District's estimates of fair values of its financial instruments recoded in the accompanying balance sheet. the carrying amount of these financial instruments approximates fair value because of the short maturity of these instrument.

**3. Estimates**

The Preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expense during the reporting period. Accordingly, actual results could differ from those estimates.

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
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**1. SUMMARY OF SIGNIFICAN ACCOUNTING POLICIES (Continued)**

**C. Assets, Liabilities, and Net Assets (Continued)**

**4. Inventory**

The District does not maintain an inventory of materials and supplies. These items are purchased when needed and expensed in that period.

**5. Accounts Receivable**

Accounts Receivable consist primarily of charges for water sales. Management has not establish a provision for uncollectable accounts. Such amount are written off the month in which management determines they are uncollectible.

**6. Restricted Assets**

The terms of the loan agreement with the Rural Development require that the Company maintain funds for the use of servicing debt in the amount of 125% of the total annual payment. The balance in the restricted cash account is sufficient to fulfill this requirement.

**7. Capital Assets**

The water storage and delivery system and furniture and equipment are recorded at cost. Donated Capital assets are Reported and estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized.

All reported assets are depreciated on the straight-line basis over their estimated useful lives ranging from five to fifty years.

Assets purchased with a value of \$500 or more that benefit more that one period will be depreciated.

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
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HULBERT, OK 74441**

**1. SUMMARY OF SIGNIFICAN ACCOUNTING POLICIES (Continued)**

**C. Assets, Liabilities, and Net Assets (Continued)**

**8. Equity Classifications**

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt- Consisted of capital assets including restricted capital assets, net of accumulated depreciation and reduce by the outstanding balances of any mortgages, notes, or other borrowings that are attributable to the acquisitions, construction, or improvement of those assets.
- b. Restricted net assets-Consists of net assets with constraints place on the use either by (1) external groups such as creditors, grantor, contributor, or laws or regulations of their governments; or (2) law through constitutional provisions or enabling legislation, or (3) elected restrictions by management concerning cash to be used for capital improvements.
- c. Unrestricted net assets- All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

**II. Detailed Notes Concerning the Funds**

**B. Accounts Receivable**

Following is an aged schedule of accounts receivable as of December 31, 2018:

<u>Current</u>	<u>1-30 Days</u>	<u>31-60 Days</u>	<u>Over 60 Days</u>	<u>Prepayments</u>	<u>Total</u>
13,782	2,213	515	158	(2,078)	14,590

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
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**II. Detailed Notes Concerning the Funds (Continued)**

**C. Changes in Capital Assets**

Capital assets activity for the year was as follows:

	12/31/2017 AMOUNT	ADDITIONS	DELETION	12/31/2018 AMOUNT
DISTRIBUTION SYSTEM	\$1,170,177	\$42,442		\$1,212,619
LAND	3,671			3,671
BUILDING	24,311			24,311
EQUIPMENT	2,209			2,209
TOTAL CAPITAL ASSETS	1,200,368	42,442		1,242,810
LESS: ACCUMULATED DEPRECIATION	751,460	26,823		778,283
NET BOOK VALUE	\$ 448,908	\$15,619		\$464,526

**MAYES COUNTY RURAL WATER DISTRICT NO. 7**  
**P.O. BOX 190**  
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**II. Detailed Notes Concerning the Funds (Continued)**

**D. Long-Term Debt**

The following is a summary of Mayes County Rural Water District No 7's long-term debt at December 31, 2018:

The Water District has no long term debt.

**II. Other Information**

**A. Risk Management**

The District is exposed to various risk of loss related to torts: theft of, damage to, and destruction of assets: errors and omissions: injuries to employees and natural disaster. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. There were no significant reductions in insurance coverage from the prior year. settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**B. Subsequent Events**

Management has evaluated subsequent events through May 6, 2019, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.



**GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF COMBINED FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Mayes County Rural Water District No. 7

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the Mayes County Rural Water District No. 7, as of and for the year ended December 31, 2018 and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued my report thereon dated May 6, 2019.

**Internal Control Over Financial Reporting**

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing my audit of the financial statements, I considered Mayes County Rural Water District No. 7 internal control over financial reporting in order to determine our auditing procedures that are appropriate for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Mayes County Rural Water District No. 7 internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

My consideration of internal control limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we did not identify a significant deficiency in the internal controls that we do not consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in

internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I consider this deficiency, described in the accompanying schedule of findings and responses, not to be a material weakness .

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Mayes County Rural Water District No. 7 financial statements are free of misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

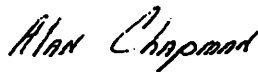
### **District's Response to Findings**

The Mayes County Rural Water District No. 7 response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Mayes County Rural Water District No. 7 response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purposes.

May 6, 2019



Alan Chapman, CPA

**MAYES COUNTY RURAL WATER DISTRICT NO. 7  
P.O. BOX 190  
HULBERT, OK 74441**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

*Criteria:* The District's management is responsible for internal controls over financial reporting. This include controls over the fair and complete presentation of the District's annual financial statements in accordance with GAAP. The preparation of financial statement in accordance with GAAP requires internal controls over both (1) recording, processing and summarizing accounting data ( i.e., maintaining books and records), and (2) reporting government-wide and fund financial statements, including the related footnotes (i.e., external financial reporting). Professional audit standards clearly indicate that the external financial statement auditor cannot take the responsibility for any part of managements control activities or be a component of the internal controls over financial reporting.

*Condition:* Management is responsible for the preparation and fair presentation of the financial statement in accordance with applicable financial reporting. Accordingly, the District's ability to prepare financial statements in accordance with (GAAP). The Size of the District's accounting and administrative staff preclude certain internal controls that would be preferred if the office staff were large enough to provide optimum segregation of duties. This situation dictates that the Board remain involved in the financial affairs of the organization to provide oversight and independent review functions..

*Responsible Official's Response:* The District concurs with the recommendation and will strive to expand their knowledge and understanding of the presentation and disclosure of the financial statements.