

# Ronald C. Cottrell, CPA

City of Poteau Poteau, Oklahoma

We have complied the annual survey of city and town finances of the City of Poteau, Oklahoma, as of and for the year ended June 30, 2015, included in the accompanying prescribed form SA&I 2643. We have not audited or reviewed the annual survey of city and town finances referred to above and, accordingly, do not express an opinion or provide any assurance about whether the annual survey of city and town finances are in accordance with the basis of accounting prescribed by the Oklahoma State Auditor and Inspector.

Management is responsible for the preparation of the annual city and town finances in accordance with the applicable prescribed financial framework and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the annual survey of city and town finances.

Our responsibility is to conduct the compilation process in accordance with Statements for Accounting and Review Services issued by the American Institute of Certified Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements and supporting information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the annual survey of city and town finances.

The annual survey of city and town finances is presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per Title 11 of the Oklahoma Statutes, Section 17-105.1, which differ from generally accepted accounting principles. Accordingly, this prescribed form is not designed for those who are not informed about such differences.

This report is intended solely for the information and use of management of the City of Poteau and for filing with the State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.

Ronald C. Cottrell, CPA Kansas, Oklahoma

Rendel C. Cottrell, CPA

June 6, 2016

# DUE DATE: Six months after Fiscal-Year-End

IMPORTANT
This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11. SCARS 193.27 requires an accountant's compilation report to accompany this form.

This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending June 30 2015. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

When completed, please file electronically at www.sai.ok.gov.

OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA GARY JONES, AUDITOR AND INSPECTOR ANNUAL SURVEY OF CITY AND TOWN FINANCES

Name 111 Peters Street		
Address		
Poteau	OK	74953
City	State	ZIP Code

Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov

Part I

Items 1–3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses.

Item	Amount (Omit cents)	Item	Amount (Omit cents) TØ9 \$215,444	
Property taxes — General fund, building fund, and sinking fund	TØ1	e. Use tax		
<ol> <li>Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.</li> <li>a. General sales tax</li> </ol>	\$5,061,702	Occupation and business licensing and permits     a. Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc.	\$15,558	
b. Franchise fee or tax	\$394,832	b. Other licensing and permits	\$635	
c. Cigarette tax	\$60,224	4. Other — Specify	T99	
d. Hotel/Motel	\$133,277	Communication 911 tax	\$88,767	

## Part IA INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

Column (c) - Report only amounts received directly from the Federal

	Amount (Omit cents)				
Purpose for which received	From State	From other local governments (b)	From Federa Government (directly) (c)		
General support — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.  1. Alcoholic beverage tax	\$71,657	D3Ø	B3Ø		
2. Street and highways	\$15,985	\$63,502	B46		
3. Health or hospital	C42	D42	B42		
Grants received for water utilities	C91	D91	B91		
Grants received for waste water utilities	CSØ	D8Ø	BaØ		
Grants received for housing, economic, and community development	C5Ø	D5Ø	BSØ		
7. Airports	\$275,200	D89	\$217,876		
8. Mass transit rail and/or bus system	C94	D94	B94		
Grants received for transportation	C89	D89	B89		
ALL OTHER (From State – code C89; From Federal Government – Code B89) —     Include in the appropriate box, receipts from various payments such as —     a. Parks and recreation (BOR or HUD)	C89	D89	B89		
b. Public safety	\$185,237	D89	B89		
c. Job training	C89	D89	B89		
d. Library grants	C89	D89	B89		
Other - Specify e. Sr. Nutrition	\$60,571	D89	B89		
f.	C89	D89	B89		

## Part IB OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

 Utility sales revenue — Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government. Amount (Omit cents) parent government. \$1,025,089 a. Water supply system A92 b. Electric power system A93 c. Gas supply system A94 d. Transit

 Other sales and service revenue — Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclusive of amounts received from other governments. Amount (Omit cents) A8Ø \$830,527 a. Sewerage charges \$451,423 b. Refuse collection charges c. Hospital charges received on behalf of individual patients under the Medicare program or other insurance-type arrangements. Exclude Medicaid and amounts for hospital purposes received from other governments.

#### Part IB OTHER REVENUES — Other than tax and intergovernmental revenues — Continued Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions. Interest earnings — Interest received on all deposits and investment holdings of your government and its agencies excluding Amount (Omit cents) Amount (Omit cents) 2. Other sales and service revenue - Continued U2Ø d. Recreation charges (swimming, golf, auditoriums. \$29,473 \$62,164 earnings of any employee pension fund Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2. AØ1 Include rentals and gross sales of \$115 256 \$154,169 gas and oil. A6Ø U41 Royalties — Compensation or portion of proceed from extraction of natural resources such as oil. f. Parking facilities (parking lots, garages, parking meters) A5Ø 8. Fines and forfeitures - (City or town \$336,477 g. Municipal housing project rentals (gross) A89 \$103.094 9. Private donations h. Ambulance services Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, AØ3 \$79,473 above, except tax and intergovernmental revenues, include insurance adjustments, etc. DO NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any i. Miscellaneous commercial activities (cemeteries) \$864,950 j. Other (including miscellaneous fee collections) 3. Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on employee pension fund. a. Reimbursements \$101,403 \$76,387 b. Workers comp refunds \$93,944 \$18,919 c. Other miscellaneous Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments. U11 TOTAL miscellaneous other revenue Sum of items 10a-10c. \$3,704 \$196,709 Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III). at part III. Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page. - Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services. Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement Column (c) - Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc. EXPENDITURES BY PURPOSE AND TYPE CAPITAL OUTLAY Operations and PURPOSE Purchase of land Personal services maintenance Construction equipment, and structures (a) (b) (d) GOVERNMENTAL ADMINISTRATION Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology). \$269,889 \$76,021 2. Judicial and legal - All municipal court and court-related activities E25 F25 including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and \$139,290 \$23,082 parole (report in item 16). Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel. F29 \$395,282 \$220,869 HEALTH AND WELFARE \$104,477 \$66,716 4. Social services G36 5. Own hospitals - Construction and operation of hospitals by your E36 F36 government. Nursing homes are to be reported in item 7 Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III. 7. Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy E77 E77 F77 8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; hear regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in Item 6 payments under public welfare programs. E32 \$638,464 TRANSPORTATION E44 F44 G44 9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway dash in item 22a. highway debt in item 22e. \$383,820 \$511,411 \$134,535 Toll highways and facilities — Operation and maintenance of highways, roads, and bridges operated on fee or toll basis E45 E45 F45 G45 GØ1 \$72,540 \$152,903 \$384,452 11. Municipal airports G6Ø Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters) E6Ø G62 13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway

engineering and planning (report in item 9).

14. Fire - All costs incurred for firefighting and fire prevention,

\$442,022

\$51,499

G24

\$1,613,583

E24

\$270,898

\$100,777

F24

E24

	EXPENDITURES BY PURPOSE AND TYPE					
			CAPITAL OUTLAY			
PURPOSE	Personal services (a)	Operations and maintenance (b)	Construction (c)	Purchase of lan equipment, and structures (d)		
PUBLIC SAFETY — Continued	EØ4	EØ4	FØ4	G94		
<ol> <li>Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.</li> </ol>						
<ol> <li>Other corrections — Probation and parole activities – But exclude "lock-up" operations (report in item 15).</li> </ol>	EØ5	EØ5	Fø5	Gø5		
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	\$64,581	\$35,047	F66	\$41,944		
AMBULANCE  8. All expenditures for city operated or subsidized ambulance services	E32	E32	F32	G32		
CULTURE AND RECREATION  19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	\$392,066	\$462,704	F61	G61		
Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. Aid to other governmental libraries should be excluded and reported in part III.	\$50,504	\$76,130	F52	G52		
JTILITIES  1. Gross expenditure for utility systems operated by your government.  Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).	E91	E91	F91	G91		
a. Water supply system	\$252,070	\$781,918 E92	\$27,661	G92		
b. Electric power supply						
c. Gas supply system	E93	E93	F93	G93		
d. Transit system	E94	E94	F94	G94		
Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants	\$370,475	\$322,433	\$136.991	G8Ø		
Solid waste and landfill — The collection and disposal of garbage and landfill operations	\$141,229	\$461,004	F81	\$36,880 G81 \$29,500		
2. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.  a. Water supply system		T91				
b. Electric power supply	0.	193				
c. Gas supply system						
d. Transit system		194				
e. All interest not covered by items 19a through 19d		\$129,499				
3. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.  Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.			u .			
<ul> <li>a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.</li> </ul>	Esø	E5ø	F5Ø	G5Ø		
b. Economic development	E5Ø	\$226,941	\$101,772	G5Ø		
c. Civil defense	E89	\$3,175	F89	GB9 \$9,501		
	E#3	E#3	FØ3	GØ3		
d. Cemetery operations and maintenance	\$138,560 E#3	\$47,645 E83	F#3	\$72,901 Gø3		
e. Miscellaneous commercial activities  Other — Specify	E89	E89	F89	G89		
f.						
g						

Please detail all paym basis — e.g., for hosp	TAL EXPENDITURES nents made to other gov pital care, highways, sci lumn (b) of part II.) Ente	hool tuition, or supp	oort, etc. (Such amou	ints should be exclu	ded from expenditure	-		
ltem	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents)	Item		Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cents)		
1.			5.					
2.		3 33///0.00	6.					
3.			7.					
4.	AND FORCE ACCOUNT	N.T.	8.		Amount (O	mit contal		
	AND FORCE ACCOUnditure for salaries and		column (a) of part II.	as	Amount (O zøø \$3,170,424	mii cenis)		
Part V DEBT OUTSTANDIN. general city or town  1. Long-term debt — Bonds, more or of particular agencies. When an advance refunding ha reported as retired in the year of	tgages, etc., with an or	iginal term of more	than one year issued	d in the name of you	ir government			
			AMOUNT, BY	PURPOSE (Omit of	cents)			
	Outstanding at	DURING F	ISCAL YEAR		Outstanding total (a) plus (b) minus (c) (d)			
	beginning of fiscal year (a)	Issued (b)	Retired (c)					
a. Sewer debt	19U \$658,153	29U	39U \$142,942	49U \$515,211				
b. Water supply system debt	190	29U	39U	49U \$0				
c. Electric power system debt	190	29U	39U	49U \$0				
d. Gas supply system debt	190	29U	39U	49U \$0				
e. Transit	190	29U	39U	49U \$0				
f. Industrial revenue and pollution control debt		24T	34T	44T \$0				
g. All other purposes	\$7,285,210	\$332,256	\$1,726,320	\$5,891,146				
interest-bearing warrants, and of	Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations.					Amount (Omit cents)		
a. Amount outstanding at beginn	ning of fiscal year		2		64V			
	b. Amount outstanding at end of fiscal year  art VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR							
Report separately for investments in Federa all investments at carr housing and industrial	each of the three types il Government, Federal ying value. Include in the financing loans. Exclu- neld pursuant to an advi	of funds listed belo agency, State and the sinking fund total de accounts receiva	ow, the total amount local government, and any mortgages and able, value of real pro-	nd non-governmenta I notes receivable he operty, and all non-s	al securities. Report eld as offsets to security assets.			
	Type of fund					Amount at end of fiscal year (Omit cents)		
Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption					WØ1			
2. Bond funds — Unexpended pro	of long-term debt.  Bond funds — Unexpended proceeds from sale of G.O. and revenue bond issues held					W31		
pending disbursement					W61			
3. All other funds except employee	All other funds except employee retirement funds					\$7,686,944		
4. Retirement systems — Single	employer plans only							

emarks						
					100	
			21			
			€			
	TOTAL					
AUDITOR INFORMATION			With the second			
NOTE — This report will not be considered of statements included in certain prescribed for in AR Section 300 of the AICPA Professional	complete unless an accomp ms" is attached to the repoil	rt. The r	"accountants com nunicipality's audit	pilation report on financia or should follow the guide	l elines	
III AR Section 300 of the AICPA Professional	i Standards in preparing su	ich com	pliation report.			
uditor's firm name						
Ronald C. Cottrell, CPA						
address — Number and street				TELER	PHONE	
PO Box 79	4			Area Number		Extension
Dity	8	State	ZIP Code	code		
				1		
Kansas	1	ок	74347	(918) 597-5500		

#### COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreptly presented to empene the primary government or oversight unit and all blended and discreetly presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted Ordaniona Statutes, Security 17-103. To The Triegule that multiplantes include mioritation frames for all its day constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

#### SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2015 ANNUAL SURVEY OF CITY AND TOWN FINANCES

#### COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, include the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- · City water districts
- · Medical center authorities
- · Joint airport boards
- · Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- · Public trusts (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- · Utilities authorities
- · Zoning districts

#### Exclude internal/Service funds

#### Part I - TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or

#### 1. Property taxes (code TØ1)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

## 2. Local sales taxes

a. General sales tax (code TØ9)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other - Specify any sales tax not mentioned above.

## 3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and

b. Report only licenses and permits not included in 3a. (code T29)

## Part IA - INTERGOVERNMENTAL REVENUE

## General support

From State (code C3Ø) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility, or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- 7. Grants received for mass transit and/or bus systems (codes C94
- All other (From State —code C-89; From Federal Government code B89)

Include in the appropriate box, receipts from various payments such

- · Park and recreation (BOR or HUD)
- · Community development and urban renewal
- · Civic defense
- Water and sewer facilities
- · Manpower planning and utilization

## Part 1B - OTHER REVENUE

#### 3. Special assessment funds

#### Include

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- · Expenditure from improvements at part II. Report as capital outlay.
- · Interest paid on special assessment obligations at part II, item 19e.
- · Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part

## Part IV — SALARIES, WAGES, AND FORCE ACCOUNT

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by you government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

## Part V - DEBT OUTSTANDING, ISSUED, AND RETIRED

Also include industrial revenue or pollution control bonds, if issued by

**Hospitals** — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

#### Municipality Hospital

Carnegie .... Carnegie Tri-County Municipal Hospital Cleveland

Cleveland Area Hospital Mercy Hospital El Reno El Reno

Fairview

Fairview Regional Medical Center Authority Holdenville General Hospital Holdenville . . . Lindsay . . . . . Norman . . . . Lindsay Municipal Hospital Norman Regional Hospital Okeene Municipal Hospital Okeene Pauls Valley . . Pauls Valley General Hospital

Pawnee ... Pawnee Municipal Hospital Tahlequah ... Tahlequah City Hospital Watonga ... Watonga Municipal Hospital