

FORM SA&I 2643 (7/1/23)				2023	
DUE DATE: Six months after Fiscal Year-End		<div>OFFICE OF THE STATE AUDITOR AND INSPECTOR</div> <div>STATE OF OKLAHOMA</div> <div>CINDY BYRD, AUDITOR AND INSPECTOR</div> <div>ANNUAL SURVEY OF CITY AND TOWN FINANCES</div> <div>CITY OF SAPULPA</div> <div>CITY CLERK</div> <div>PO BOX 1130</div> <div>SAPULPA, OK 74067</div>			
<div>IMPORTANT</div> <p>This report is to be completed by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11.</p> <p>This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending June 30, 2023. See <i>supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this document</i>.</p> <p>This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.</p> <p>When completed, please file electronically at www.sai.ok.gov.</p>					
RETURN TO	Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov				
Part I	TAX REVENUES				
Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines or any other sources that are not taxes or licenses.					
Item		Amount (Omit cents)	Item		Amount (Omit cents)
1. Property taxes — General fund, building fund, and sinking fund		T01 4,756,543	e. Use tax		T09 1,870,001
2. Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below. a. General sales tax		T09 17,889,928	3. Occupation and business licensing and permits a. 'Enter here licenses and inspection charges on occupations and businesses - for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc.		T28 0
b. Franchise fee or tax		T15 864,026	b. Other licensing and permits		T29 424,966
c. Cigarette Tax		C30 121,341	4. Other — Specify		T99
d. Hotel/Motel		T19 259,770	E-911		331,701
Part IA	INTERGOVERNMENTAL REVENUE				
Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.			Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State. Column (c) — Report only amounts received directly from the Federal Government.		
Purpose for which received		Amount (Omit cents)			
		From State (a)	From other local governments (b)	From Federal Government (directly) (c)	
General support —Total amts rec'd (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.		C30	D30	B30	
1. Alcoholic beverage tax		220,082	0	0	
2. Street and highways		C46 206,262	D46 0	B46 253	
3. Health or Hospital		C42 0	D42 0	B42 0	
4. Grants received for water utilities		C91 0	D91 0	B91 0	
5. Grants received for waste water utilities		C80 0	D80 0	B80 0	
6. Grants received for housing, economic, & community development		C50 0	D50 0	B50 244,850	
7. Airports		C89 0	D89 0	B01 0	
8. Mass transit rail and/or bus system		C94 0	D94 0	B94 0	
9. Grants received for transportation		C89 0	D89 0	B89 0	
10. ALL OTHER (From State - code C89; From Fed. Gov't. - Code B89) — Include in the appropriate box, receipts from various payments such as — a. Parks and recreation (BOR or HUD)		C89 0	D89 0	B89 997	
b. Public Safety		C89 20,000	D89 0	B89 27,398	
c. Job training		C89 0	D89 0	B89 0	
d. Library grants		C89 12,585	D89 0	B89 0	
Other - Specify		C89	D89	B89	
e. On Behalf Payments Made By State		1,449,271		0	
f. Payment in Lieu of Taxes		C89	D89 264,556	B89 0	
Part IB	OTHER REVENUES — Other than tax and intergovernmental revenues				
Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.					
1. Utility sales revenue — Gross receipts of any water, electric, gas or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.		Amount (Omit cents)	2. Other sales and service revenue - Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclusive of amounts received from other governments.		Amount (Omit cents)
a. Water supply system		A91 4,974,306	a. Sewerage charges		A80 7,077,263
b. Electric power system		A92 0	b. Refuse collection charges		A81 1,275,509
c. Gas supply system		A93 0	c. Hospital charges received on behalf of individual patients under the Medicare program or other insurance-type arrangements.		A36
d. Transit		A94 0	Exclude Medicaid and amounts for hospital purposes received from other governments.		0

<div>Part IB</div> <div>OTHER REVENUES — Other than tax and intergovernmental revenues — Continued</div> <div>Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.</div>					
<div>2. Other sales and service revenue — Continued</div> <div>d. Recreation charges (swimming, golf, auditoriums etc.</div>		<div>Amount (Omit cents)</div> <div>A61</div> <div>529,899</div>		<div>5. Interest earnings-Interest received on all deposits & investment holdings of your government and its agencies excluding earnings of any employee pension fund.</div> <div>U20</div> <div>305,515</div>	
<div>e. Airports — Include rentals and gross sales of gas and oil.</div>		<div>A01</div> <div>0</div>		<div>6. Rents-Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2.</div> <div>U40</div> <div>118,133</div>	
<div>f. Parking facilities (parking lots, garages, parking meters)</div>		<div>A60</div> <div>0</div>		<div>7. Royalties-Compensation or portion of proceed from extraction of natural resources-such as oil</div> <div>U41</div> <div>0</div>	
<div>g. Municipal housing project rentals (gross)</div>		<div>A50</div> <div>0</div>		<div>8. Fines & forfeitures (City or Town share of)</div> <div>U30</div> <div>292,321</div>	
<div>h. Ambulance services</div>		<div>A89</div> <div>0</div>		<div>9. Private donations</div> <div>U50</div> <div>100,111</div>	
<div>i. Miscellaneous commercial activities (cemeteries)</div>		<div>A03</div> <div>0</div>		<div>10. Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, Include insurance adjustments, etc. DO NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund.</div> <div>a. MISC.</div> <div>584,361</div> <div>b. Cemetery</div> <div>133,650</div> <div>c.</div> <div>0</div> <div>Total misc other revenue</div> <div>U99</div> <div>718,011</div> <div>Sum of items 10a-10c →</div>	
<div>3. Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on page 1.</div>		<div>U01</div> <div>0</div>			
<div>4. Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments.</div>		<div>U11</div> <div>0</div>			
<div>Part II</div> <div>DIRECT EXPENDITURES BY PURPOSE AND TYPE</div> <div>Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III. Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page. Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement coverage, etc. Exclude: (1) capital outlay (report in columns (c) & (d)); and (2) amounts paid to other governments (report in part III).</div> <div>Column (b) — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.</div> <div>Column (c) — Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc.</div>					
PURPOSE		EXPENDITURES BY PURPOSE AND TYPE			
		Personal Services	Operations & Maintenance	CAPITAL OUTLAY	
		(a)	(b)	Construction	Purchase of land, equip. & structures
				(c)	(d)
GOVERNMENTAL ADMINISTRATION		E23	E23	F23	G23
<div>1. Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing and information technology).</div>		741,839	217,806	0	0
<div>2. Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).</div>		E25	E25	F25	G25
		277,382	78,317	0	24,591
<div>3. Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.</div>		E29	E29	F29	G29
		984,163	504,114	0	36,012
HEALTH AND WELFARE		E79	E79	F79	G79
<div>4. Social services</div>		0	0	0	0
<div>5. Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.</div>		E36	E36	F36	G36
		0	0	0	0
<div>6. Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.</div>					
		0	0	0	0
<div>7. Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.</div>		E77	E77	F77	G77
		0	0	0	0
<div>8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.</div>		E32	E32	F32	G32
		0	0	0	0
TRANSPORTATION		E44	E44	F44	G44
<div>9. Highways — Construction and maintenance of municipal streets, sidewalks and bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.</div>		538,795	450,212	0	1,529,313
<div>10. Toll highways and facilities — Operation and maintenance of highways, roads and bridges operated on fee or toll basis</div>		E45	E45	F45	G45
		0	0	0	0
<div>11. Municipal airports</div>		E01	E01	F01	G01
		0	0	0	0
<div>12. Parking facilities — Municipal garages, parking lots, etc. and all purchase and maintenance of meters (including on-street meters).</div>		E60	E60	F60	G60
		128,000	11,741	0	0
PUBLIC SAFETY		E62	E62	F62	G62
<div>13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).</div>		5,432,262	772,749	0	574,535
<div>14. Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.</div>		E24	E24	F24	G24
		6,552,134	400,284	0	180,254

PART II DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued				
PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal Services	Operations & Maintenance	CAPITAL OUTLAY	
			Construction	Purchase of land, equip. & structures
	(a)	(b)	(c)	(d)
PUBLIC SAFETY — Continued	E04	E04	F04	G04
15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.	0	0	0	0
16. Other corrections — Probation and parole activities - But exclude "lock up" operations (report in item 15).	0	0	0	0
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	0	0	0	0
AMBULANCE	E32	E32	F32	G32
18. All expenditures for city operated or subsidized ambulance services.	0	0	0	0
CULTURE AND RECREATION	E61	E61	F61	G61
19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	1,202,213	682,362	0	1,100,824
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. <i>Aid to other governmental libraries should be excluded and reported in part III.</i>	314,062	112,373	0	49,469
UTILITIES				
21. Gross expenditures for utility systems operated by your government. <i>Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).</i>	E91	E91	F91	G91
a. Water supply system	1,310,543	2,362,358	0	209,922
b. Electric power system	0	0	0	0
c. Industrial pretreatment	60,000	14,122	0	0
d. Utility collections	242,174	242,741	0	15,895
e. Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm systems and sewage disposal plants	772,063	3,024,772	0	46,899
f. Solid waste and landfill — The collection and disposal of garbage and landfill operations	849,113	56,021	0	0
INTEREST ON DEBT				
22. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.				
a. Water supply system	0	24,706	0	0
b. Electric power system	0	0	0	0
c. Gas supply system	0	0	0	0
d. Transit system	0	0	0	0
e. All interest not covered by items 19a through 19d	0	3,699,425	0	0
ALL OTHER EXPENDITURES				
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments. <i>Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.</i>				
a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.	E50	E50	F50	G50
	270,597	91,617	0	0
b. Economic development	E89	E89	F89	G89
	0	0	0	0
c. Civil defense	E89	E89	F89	G89
	0	0	0	0
d. Cemetery operations and maintenance	E03	E03	F03	G03
	438,685	72,950	0	106,921
e. Miscellaneous commercial activities	E03	E03	F03	G03
	0	0	0	0
Other — <i>Specify</i>	E89	E89	F89	G89
f. General Gov't.	118,128	1,206,100	0	9,687,682
g. Warehouse	0	0	0	0
h. Urban Development	0	0	0	0

Part IIIINTERGOVERNMENTAL EXPENDITURES					
Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis — e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments during the fiscal year.					
Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)	Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)
1.		0	5.		0
2.		0	6.		0
3.		0	7.		0
4.		0	8.		0
Part IVSALARIES, WAGES, AND FORCE ACCOUNT				Amount (Omit cents)	
Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects.				Z00 11,602,854	
Part VDEBT OUTSTANDING, ISSUED, AND RETIRED — Report special obligations of all agencies of your government as well as general city or town debt.					
1. Long term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies.					
When an advance refunding has resulted in a legal or an in-substance defeasance, the debt may be considered extinguished, reported as retired in the year of defeasance and should not be reported herein in subsequent years.					
		AMOUNT, BY PURPOSE (Omit cents)			
		Outstanding at beginning of fiscal year (a)	DURING FISCAL YEAR		Outstanding total (a) plus (b) minus (c) (d)
			Issued (b)	Retired 100000 (c)	
a. Sewer debt		19U 57,471,970	29U 0	39U 2,403,256	49U 55,068,713
b. Water supply system debt		13,952,186	29U 0	39U 598,870	49U 13,353,316
c. Electric power system debt		0	29U 0	39U 0	49U 0
d. Gas supply system debt		0	29U 0	39U 0	49U 0
e. Transit		3,870,000	29U 0	39U 505,000	49U 3,365,000
f. Industrial revenue and pollution control debt		0	24T 0	34T 0	44T 0
g. All other purposes		26,326,001	29U 6,300,000	39U 2,104,370	49U 30,521,632
2. Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations.					Amount (Omit cents)
a. Amount outstanding at beginning of fiscal year					61V 0
b. Amount outstanding at end of fiscal year					64V 0
Part VICASH AND INVESTMENTS HELD AT END OF FISCAL YEAR					
Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein.					
Type of fund				Amount at end of fiscal year (Omit cents)	
1. Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt.				W01 2,117,535	
2. Bond funds — Unexpended proceeds from sale of G.O. and revenue bond issues held pending disbursement.				W31 12,097,186	
3. All other funds except employee retirement funds.				W61 23,362,932	
4. Retirement systems — Single employer plans only				0	

Remarks

Part VII AUDITOR INFORMATION

Auditor's firm name

Arledge & Associates, P.C.

Address — Number and street

309 North Bryant

City

Edmond

State

OK

ZIP Code

73034

TELEPHONE

Area
Code

405

Number

348-0615

Extension

Name of contact person/Email

COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presently component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES
2021 ANNUAL SURVEY OF CITY AND TOWN FINANCES

COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- City water districts
- Medical center authorities
- Joint airport boards
- Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- Public trust (Title 60, Section 176 of the Oklahoma Statutes)
- Separate road districts
- Sewer districts
- Utilities authorities
- Zoning districts

Exclude Internal/Service funds

Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses.

1. Property taxes (code T01)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

2. Local sales taxes

a. General salex tax (code T09)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above.

3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

Part IA — INTERGOVERNMENTAL REVENUE

1. General support

From State (code C30) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

7. Grants received for mass transit and/or bus systems (codes C94 to B94)

9. All other (From State — code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- Community development and urban renewal
- Civic defense
- Water and sewer facilities
- Manpower planning and utilization

Part IB — OTHER REVENUE

3. Special assessment funds

Include —

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations as part II, Item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

Part IV — SALARIES, WAGES, AND FORCE ACCT.

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

Part V — DEBT OUTSTANDING, ISSUED & RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.