

**Sardis Lake Water Authority
Clayton, Oklahoma**

Financial Statements and
Reports of Independent Auditor

June 30, 2012

Audited by

**SANDERS, BLEDSOE & HEWETT
CERTIFIED PUBLIC ACCOUNTANTS, LLP**

Broken Arrow, Oklahoma

Sardis Lake Water Authority
Clayton, Oklahoma

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June 30, 2012

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SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

Independent Auditor's Report

Board of Directors
Sardis Lake Water Authority
Clayton, Oklahoma

We have audited the accompanying financial statements of the business-type activities of the Sardis Lake Water Authority (the District), Clayton, Oklahoma, as of and for the year ended June 30, 2012, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the District as of June 30, 2012, and the respective changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The accompanying financial statements have been prepared assuming that the District will continue as a going concern. As discussed in Note 7 to the financial statements, the Authority is not able to meet loan obligations, which has put it in default with the loan requirements and which raises substantial doubt about its ability to continue as a going concern. The Board's plans regarding those matters are described in Note 7. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

The District has not presented the Management Discussion and Analysis report required by the Governmental Accounting Standards Board that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 8, 2012, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

A handwritten signature in black ink that reads "Sanders, Bledsoe & Hewett". The script is cursive and fluid, with the ampersand being particularly stylized.

Sanders, Bledsoe & Hewett
Certified Public Accountants, LLP

August 8, 2012

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Statement of Net Assets
June 30, 2012**

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 27,968
Accounts Receivable	34,893
Prepaid insurance	15,999
Total Current Assets	<u>78,860</u>

Noncurrent Assets

Capital Assets

Land	19,500
Vehicles	14,427
Office Equipment	757
Water System & Equipment	9,726,442
Less: Accumulated Depreciation	<u>(2,082,464)</u>
Total Noncurrent Assets	<u>7,678,662</u>

Other Assets

Note Issuance Costs	111,711
Less: Accumulated Amortization (.025 per year)	<u>(26,688)</u>
Total Other Assets	<u>85,023</u>

Total Assets	<u><u>\$ 7,842,545</u></u>
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LIABILITIES

Current Liabilities:

Accounts Payable	\$ 6,578
Accrued Interest Payable	624,997
Note Payable - Shamrock Bank	36,493
Note Payable - USDA	2,534,836
Total Current Liabilities	<u>3,202,904</u>

NET ASSETS

Invested in Capital Assets, Net of Related Debt	<u>4,639,641</u>
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Calculation of invested in capital assets

Net book value	7,837,667
Current and noncurrent debt	<u>(3,198,026)</u>
Invested in capital assets, net of related debt	<u><u>\$ 4,639,641</u></u>

The accompanying notes to the financial statements are an integral part of this statement

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Statement of Revenues, Expenses, and Changed in Net Assets
For the Year Ended June 30, 2012**

Operating Revenues:

Water Sales	\$ 360,399
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Operating Expenses:

Personnel and payroll taxes	82,720
Chemicals, utilities and telephone	70,201
Fuel and vehicles	5,912
Insurance	21,140
Plant supplies	2,187
Contract labor	44,737
Licenses	9,529
Testing and late fees	949
Maintenance and repairs	66,734
Office and postage	9,642
Professional fees	2,675
Bad debts written off	41,550
Service charges	168
Depreciation	244,028
Amortization	2,793
Total Operating Expenses	<u>604,965</u>

Operating Income (Loss)	(244,566)
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Nonoperating Revenues (Expenses):

Interest Income	22
Interest Expense	<u>(43,494)</u>
Total Nonoperating Revenues (Expenses)	<u>(43,472)</u>

Change in Net Assets	(288,038)
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Prior period adjustment - accrued interest	46,183
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Total net assets, July 1, 2011	<u>4,881,496</u>
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Total net assets, June 30, 2012	<u><u>\$ 4,639,641</u></u>
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The accompanying notes are an integral part of this statement

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Statement of Cash Flows
For the Year Ended June 30, 2012**

Cash Flows from Operating Activities:

Cash received from water sales	\$ 360,399
Cash paid to employees	(82,720)
Cash payments to suppliers for goods and services	<u>(163,378)</u>
Net cash used by operating activities	<u>114,301</u>

Cash Flows from Capital and Related Financing Activities:

Interest payments on debt	<u>(114,068)</u>
Net cash provided by capital and related financing activities	<u>(114,068)</u>

Cash Flows from Investing Activities:

Investment income	<u>22</u>
Net cash provided by investing activities	<u>22</u>

Net change in cash 255

Cash and cash equivalents, beginning of period 27,713

Cash and cash equivalents, end of period 27,968

**Reconciliation of operating income to net cash
used by operating activities:**

Change in net assets from operating income	(244,566)
Noncash and nonoperating items included in change in net assets:	
Prior period adjustment	116,757
Depreciation and amortization	246,821
Changes in assets and liabilities:	
(Increase) decrease in accounts receivable	(3,381)
(Increase) decrease in prepaid insurance	457
Increase (decrease) in accounts payable	(2,348)
Increase (decrease) in accrued interest payable	(2,601)
Increase (decrease) in accrued payroll	<u>3,162</u>
Net cash provided by operating activities	<u><u>\$ 114,301</u></u>

The accompanying notes to the financial statements are an integral part of this statement

**SARDIS LAKE WATER AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2012**

Note 1 – Summary of Significant Accounting Policies:

1-A. *Reporting Entity*

The Sardis Lake Water Authority is an Oklahoma public trust and was formed pursuant to a Declaration of Trust dated June 21, 1989, as amended by the Amendment to Declaration of Trust dated January 28, 1993, under the provisions of Title 60, Oklahoma Statutes 2001, 176 et seq., for the benefit of Pushmataha County, Oklahoma, and the instrument creating such Authority has been heretofore filed with the County Clerk of Pushmataha County, Oklahoma, and the Secretary of State of the State of Oklahoma; in addition, notice of filing such instrument with the Secretary of State has been given to the Office of the State Auditor and Inspector, as required by law.

The purpose of this Trust is to institute, furnish, provide and supply to the inhabitants, owners and occupants of property and to industrial, commercial and mercantile establishments and enterprises, located in Pushmataha, Latimer, LeFlore and Pittsburg counties, any or all improvements, services and physical facilities, except gas and electric utilities, for the safeguarding of public health, the protection of persons and property and the conservation and implementation of public welfare, of such kinds and characters that the same may be an authorized or proper function of the Beneficiary of this Trust, or any component thereof, or by law made subject to the supervision of its governing body or of its officers, which said improvements, services and physical facilities may be supplementary or wholly extraneous to any such improvement, service or physical facility that presently is, or hereafter may be furnished, provided or supplied by or under the supervision of the Beneficiary or any component thereof.

The financial statements of the Sardis Lake Water Authority have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

The accounting policies of The Authority conform to Generally accepted Accounting Principles (GAAP) as applicable to governmental units. The Proprietary fund applies Financial Accounting Standards Board (FASB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict Governmental Accounting Standards Board (GASB) pronouncements, in which case, GASB prevails.

**SARDIS LAKE WATER AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2012**

Note 1 – Summary of Significant Accounting Policies (cont'd):

1-A. *Reporting Entity* (cont'd)

In evaluating how to define the Sardis Lake Water Authority, for financial reporting purposes, management has considered if it is a component unity of a primary government.

The Board of Trustees of this Trust shall at all times consist of not less than five (5) members, nor more than fifteen (15). The Board of Directors of Rural Water District No. 1, Pushmataha County, Oklahoma, shall recommend two (2) individuals who serve on said Board to serve as Trustees on this trust. The Board of Directors of Rural Water District No. 5, Pushmataha County, Oklahoma, shall recommend two (2) individuals who serve on said Board to serve as Trustees on this Trust. The Board of Directors of Rural Water District No. 2, Latimer County, Oklahoma, shall recommend two (2) individuals who serve on said Board to serve as Trustees on this Trust. The Board of Trustees of the Clayton Public Works Authority shall recommend two (2) individuals who serve on said Board to serve as Trustees on this Trust. An individual recommended to serve as Trustee on this Trust may not represent more than one of the above-mentioned organizations at the same time. Each Trustee shall serve a four-year term. The Board of County Commissioners of the Beneficiary may, at any time, upon a majority vote of said Board, remove any Trustee from office, without cause, the objective of this provision being to insure at all times the control of this Trust by said Board of County Commissioners of said Beneficiary.

1-B. *Basis of Accounting:*

The Authority uses the accrual basis of accounting. Under the accrual method of accounting, revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Interest and other expenses paid during construction are capitalized to the extent they exceed interest earnings.

1-C. *Estimates:*

Management uses estimates and assumptions in preparing financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were assumed in preparing the financial statements.

**SARDIS LAKE WATER AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2012**

Note 1 – Summary of Significant Accounting Policies (cont'd):

1-D. *Cash and Cash Equivalents:*

The Authority considers cash and cash equivalents in proprietary funds to be cash on hand and demand deposits.

1-E. *Receivables*

Accounts Receivable consist of the utilities billed that have not been collected at June 30, 2012.

1-F. *Inventory of Supplies*

Inventory of supplies is not reported on the financial statements of the Authority. The amount of inventory on hand is not material to the financial statements.

1-G. *Departure from GAAP*

The Authority has elected to omit the Management Discussion & Analysis, which is required supplementary information necessary to supplement the financial statements as determined by accounting principles generally accepted in the United States. The Management Discussion & Analysis is not required to be part of the financial statements and as such, does not affect our opinion on the financial statements presented.

1-H. *Capital Assets*

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Water System	40 to 50
Office Equipment	3 to 10
Equipment	5 to 50
Vehicles	3 to 5

**SARDIS LAKE WATER AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2012**

Note 1 – Summary of Significant Accounting Policies (cont'd):

I-J. Retained Earnings

Unreserved retained earnings represent the net assets available for future operations or distribution. Reserved retained earnings represent the net assets that have been legally identified for specific purpose.

Note 2 – Cash and cash Equivalents:

2-A. Cash Deposits

As of June 30, 2012, the carrying amount of The Authority's bank balance was \$27,993 and the respective bank balances totaled \$35,804. Of the bank total, all was insured through the Federal Depository Insurance Corporation (FDIC).

The table presented below is designed to disclose the level of custody credit risk assumed by The Authority based upon how its deposits were insured at June 30, 2012.

Category – 1 Insured by FDIC or collateralized with securities held by the Authority or by its agent in its name

Category – 2 Uninsured but collateralized with securities held by the pledging financial institution's trust department or agent in the Authority's name

Category – 3 Uninsured and uncollateralized

Types of Deposit	Bank Balance	Carrying Balance	1	2	3	Market Value
Demand Deposits						
Shamrock Bank	\$ 30,553	22,742	22,742	-	-	22,742
Shamrock Bank	5,251	5,251	5,251	-	-	5,251
Total	\$ 35,804	27,993	27,993	-	-	27,993

**SARDIS LAKE WATER AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2012**

Note 3 – Change in Debt:

At June 30, 2012, debt is as follows:

**Rural Development
Loan # 91-03**

Date of Note – 02/15/2002
Term – 40 years
Current Principal Amount - \$1,391,957
Interest Rate (Fixed) – 4.5%
Payment - \$6,395

Loan # 91.01

Date of Note – 03/25/1992
Term – 40 years
Current Principal Amount - \$1,142,879
Interest Rate (Fixed) – 4.5%
Payment - \$5,251

Shamrock Bank, N.A.

Loan # 4013985

Date of Note – 07/28/2003
Term – 11/1/2006
Current Principal Amount - \$36,493
Interest Rate (Fixed) – 5.00%
Payment – accrued interest due monthly beginning December 01, 2005, a final payment of outstanding principal plus all accrued interest due payable on November 01, 2012.

Summary of Note Balances:

Note Balances at June 30, 2011	\$2,572,863
Issued	-
Retired	(1,534)
Note Balance at June 30, 2012	<u>\$2,571,329</u>

**SARDIS LAKE WATER AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2012**

Note 3 – Change in Debt (cont'd):

The Authority is currently in default on both Rural Development notes and has not established a reserve account as required by the loan agreement. The reserve requirement payment is 10% of the monthly payment which totals \$1,164.60 per month.

The Authority has received maturity date extensions on its note payable to Shamrock Bank, N.A. The Authority did not receive approval from Rural Development to make the promissory note and has been notified by Rural Development that the indebtedness is unsecured and cannot be enforced.

Note 4 – Changes in Fixed Assets:

6/30/2010	Additions	Retirements	6/30/2011
\$ 19,500	-	-	19,500
14,427	-	-	14,427
757	-	-	757
2,336,237	-	-	2,336,237
6,728,079	-	-	6,728,079
662,126	-	-	662,126
<u>9,761,126</u>	<u>-</u>	<u>-</u>	<u>9,761,126</u>
 (1,838,436)	 (244,028)	 -	 (2,082,464)
<u>\$ 7,922,690</u>	<u>(244,028)</u>	<u>-</u>	<u>7,678,662</u>

Note 5 – Insurance:

The Authority's facilities are insured under a blanket property and general liability insurance policy. The Authority also has insurance coverage on its vehicles.

Note 6 – Contingent Liabilities/Litigation:

The Sardis Lake Water Authority is party to various legal proceedings which normally occur in governmental operations. These legal proceedings are not likely to have a material adverse impact on the financial statements of the Authority.

**SARDIS LAKE WATER AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2012**

Note 7 – Going Concern:

Statements on Auditing Standards (SAS) No. 59 states the auditor's responsibility in all audits is to evaluate whether conditions or events identified during the audit indicate there could be substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time, not to exceed one year beyond the date of the financial statements being audited. The Authority is able to maintain daily operations, but cannot meet its loan obligations to Rural Development in the amount of \$11,646 per month, which has put the Authority in default. The Board is analyzing every opportunity to increase revenues to put the Authority in a position to cover the loan requirements with Rural Development's assistance.



SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors
Sardis Lake Water Authority
Clayton, Oklahoma

We have audited the financial statements of Sardis Lake Water Authority (District), Clayton, Oklahoma, as of and for the year ended June 30, 2012, as listed in the table of contents and have issued our report thereon dated August 8, 2012. Our report was modified due to the omission of the Management, Discussion and Analysis report required by the Governmental Accounting Standards Board and the uncertainty about the Authority's ability to continue as a going concern as required by SAS No. 59. We conducted our audit in accordance with auditing standards generally accepted in the United States, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Sardis Lake Water Authority, Clayton, Oklahoma's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 12-01 through 12-02.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are considered to be material weaknesses. However, of the reportable conditions described above, we consider item 12-02 to be a material weakness. We also noted other matters involving the internal control over financial reporting that we have reported to management of Sardis Lake Water Authority in a separate letter dated August 8, 2012.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standard* which are described in the accompanying schedule of findings and questioned costs as items 12-02 through 12-05. We also noted certain additional matters that we have reported to the management of Sardis Lake Water Authority, in a separate letter dated August 8, 2012.

This report is intended solely for the information and use of management and federal awarding agencies, and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Sanders, Bledsoe & Hewett". The signature is written in a cursive, flowing style.

Sanders, Bledsoe & Hewett
Certified Public Accountants, LLP

August 8, 2012

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Schedule of Findings and Questioned Costs
June 30, 2012**

B. Findings – Financial Statements Audit

Reportable Conditions

12-01 Benefit Unit Reconciliation

Criteria: 82 O.S. 2001 § 1324.2 of Oklahoma Statutes defines Benefit Unit as “a legal right to one service connection to the district’s facilities and to participate in the affairs of the district.” Benefit unit records should be reconciled on a monthly basis to ensure detail records balance to control totals and to ensure all revenue is recorded and credited to the correct customer.

This is a repeat finding.

Condition: Benefit unit records are not completely reconciled on a monthly basis to ensure all connections have legal right to connect and participate in the Authority’s affairs. The Authority’s records are not sufficient to accurately credit all users with benefit units paid.

Cause: The Authority’s financial records are insufficient to accurately account for all benefit units sold. The Authority has no formal policies or procedures established for reconciling the amount of benefit units sold.

Effect: Without such reconciliations, the Authority is exposed to a higher risk of material errors or fraud occurring in the sale of benefit units; i.e. the actual number of legal connections to the system is not known.

Recommendation: Using computer generated monthly reports, daily deposit records and benefit unit contracts, the Authority staff should reconcile beginning and ending benefit units on a monthly basis.

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Schedule of Findings and Questioned Costs
June 30, 2012**

B. Findings – Financial Statements Audit (cont'd)

Reportable Conditions (cont'd)

12-02 Segregation of Duties

Criteria: Segregation of duties over custody, bookkeeping and reconciliation is important to have adequate control over financial assets. Receiving reports are not attached to invoices. This is a repeat finding.

Condition: Due to its limited size, the Authority employs one individual who is responsible for certain duties that are incompatible with the objectives of effective internal control.

Cause: The Authority's limited size and resources result in the inability to provide sufficient staffing to fully segregate incompatible duties.

Effect: Without proper segregation of duties, the risk that errors, fraud or illegal acts could occur and not be detected within a timely basis increases.

Recommendation: Efficient segregation of duties is difficult in a small environment; however, this segregation of duties is an important one to seriously consider. The risk of errors or irregularities is somewhat mitigated by having an independent individual reconcile bank statements monthly. We recommend the Authority assess the feasibility of segregating the cash collection duties from those posting and adjusting customer accounts and posting to the accounting ledgers to the extent reasonably possible.

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Schedule of Findings and Questioned Costs
June 30, 2012**

B. Findings – Financial Statements Audit (cont'd)

Compliance

12-03 Reserve Requirements

Criteria: The Authority's Loan Resolution Security Agreements, approved by Board Resolution on February 14, 2002, states in Section 4(d) that "From the remaining funds in the General Account, after transfers and payments required in (b)(1) or (b)(2) and (c), there shall be set aside in an account(s) designated as the Reserve Account(s) the sum of 10% of monthly installment every month for the life of the loan unless prohibited by Federal or state law." This is a repeat finding.

Condition: The Authority has not made any deposits into a reserve account, as required.

Cause: The Authority's limited resources make it difficult to make the required deposits.

Effect: The Authority is in default under the provisions of the Loan Resolution Security Agreements. The condition of default gives the Government the option, with or without notice, to: "(a) declare the entire amount unpaid under the note and any indebtedness to the Government hereby secured immediately due and payable, (b) for the account of Borrower incur and pay reasonable expenses for repair or maintenance of and take possession of, operate, or rent the property, (c) upon application by it and production of this instrument, without other evidence and without notice of hearing of said application, have a receiver appointed for the property, with the usual powers of receivers in like cases, (d) foreclose this instrument as provided herein or by law and (e) enforce any and all other rights and remedies provided herein or by present or future laws."

Recommendation: The Authority should continue to closely work with governmental agencies to establish policies and procedures to remedy the default situation.

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Schedule of Findings and Questioned Costs
June 30, 2012**

B. Findings – Financial Statements Audit (cont'd)

Compliance (cont'd)

12-04 Grant Agreement

Criteria: The Authority's Water and Waste System Grant Agreement, RUS Bulletin 1780-12, dated March 6, 2002, states in Section L, Paragraph 3(a) that the Authority's property management standards for nonexpendable personal property shall include "(a) Property records which accurately provide for: a description of the property; manufacturer's serial number or other identification number; acquisition date and cost; source of the property percentage (at the end of the budget year) of Federal participation in the cost of the project for which the property was acquired; location, use and condition of the property and the date the information was reported; and ultimate disposition data including sales price...(b) A physical inventory of property shall be taken and the results reconciled with the property records at least once every two years to verify the existence, current utilization, and continued need for the property." This is a repeat finding.

Condition: The Authority does not maintain property records as required by the grant agreement nor does it have policies and procedures in place for taking bi-annual inventories of property.

Cause: The Authority does not have policies and procedures in place to insure compliance with the grant agreement requirements.

Effect: The Authority is not complying with the provisions of the grant agreement, which could, at the Grantor's discretion, constitute default under the agreement. *Recommendation:* The Authority should develop policies and procedures to insure that it is in compliance with all provisions of the grant agreement.

**Sardis Lake Water Authority
Clayton, Oklahoma**

**Schedule of Findings and Questioned Costs
June 30, 2012**

C. Findings – Financial Statements Audit (cont'd)

Compliance (cont'd)

12-05 Bank Loan

Criteria: The Authority's Loan Resolution Security Agreements, approved by Board Resolution on February 14, 2002, states in Section 4(h) that the Authority "will not borrow any money from any source or enter into any contract or agreement or incur any other liabilities in connection with making extension or improvements to the Facility, exclusive of normal maintenance, without obtaining the prior written consent of the Government." This is a repeat finding.

Condition: The Authority did not obtain prior authorization for a promissory note with Shamrock Bank dated July 28, 2003.

Cause: The Authority was not aware of this requirement.

Effect: The Authority is not complying with the provisions of the Loan Resolution Security Agreements, which could, at the Grantor's discretion, constitute default under the agreement.

Recommendation: The Authority should develop policies and procedures to insure that it is compliance with all provisions of the Loan Resolution Security Agreements.

SARDIS LAKE WATER AUTHORITY
Clayton, Oklahoma
Sardis Lake Water Authority

Post Office Box 430
Clayton, OK 74536-0430

Telephone 918-569-4685
Fax 918-569-4685

Corrective Action Plan
June 30, 2012

USDA Rural Development
Gaylene Riley
RR 4 Box 1118
Atoka, OK 74525-9803

Sardis Lake Water Authority, Clayton, Oklahoma, respectfully submits the following corrective action plan for the year ended June 30, 2012.

Independent Public Accounting Firm:

Sanders, Bledsoe and Hewett, CPAs, LLP
P. O. Box 1310
Broken Arrow, OK 74013-1310

Audit Period: July 1, 2011 to June 30, 2012

The Findings from the June 30, 2012, Schedule of Findings and Questioned Costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule. Section A of the schedule, Summary of Audit Results, does not include findings and is not addressed.

B. Findings – Financial Statements Audit

Reportable Conditions

12-01 Benefit Unit Reconciliation

Sardis Lake Water Authority has started keeping records of all new benefit units that have been paid since June 30, 2012. These records are kept in customer files and in a database on the computer.

**Sardis Lake Water Authority
Clayton, Oklahoma**

Corrective Action Plan
June 30, 2012 (cont'd)

12-02. Segregation of Duties

Sardis Lake Water Authority is working on the problem as funds are available.
We are delegating some duties to board members for better segregation.

Compliance

12-03 Reserve Requirements

Sardis Lake Water Authority will correct this item as funds become available.

12-04 Grant Agreement

Sardis Lake Water Authority is developing policies and procedures to be in compliance with the grant agreement and continues to work closely with the grantor to resolve the problem.

12-05 Bank Loan

Sardis Lake Water Authority is working with Rural Development and the local bank to re-amortize its current debt to correct this situation and will not take any further action without the approval of Rural Development.