# ALAN CHAPMAN

401 South Water • Tahlequah, Oklahoma 74464 • (918) 456-9991 • Fax (918) 456-9242 • chap@intellex.com

#### **MANAGEMENT RECOMMENDATION LETTER**

The Honorable Board of Education Shady Grove School District No. C026 Hulbert, Oklahoma

I would like to take this opportunity to extend my sincere appreciation to the staff of Shady Grove School for allowing my interruption of their busy work schedules while conducting the audit field work.

In planning and performing my audit of the financial statements of Shady Grove School for the year ended June 30, 2015, I considered the organization's internal control structure to plan my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control structure.

However, during my audit, I noted certain matters that are presented for your consideration. I will review the status of these comments during the next audit engagement. My comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control structure or other operating efficiencies. I will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. My comments are summarized as follows.

#### Activity Fund

During the audit I noticed that the Activity Fund accounting was still being done on a spreadsheet. I recommend that the Activity Fund Accounting be done though a computerized program like MAS.

#### **Organizational Structure**

The size of the Organization's accounting and administrative staff precludes certain internal controls that would be preferred if the office staff were large enough to provide optimum segregation of duties. This situation dictates that the Board of Directors remain involved in the financial affairs of the organization to provide oversight and independent review functions.

I wish to thank the staff for their support and assistance during my audit.

This report is intended solely for the information and use of the Board of Directors, management, and others within the organization.

January 27, 2016

Alar Chapman

Alan Chapman, CPA

#### **AUDIT REPORT**

# SHADY GROVE SCHOOL DISTRICT NO. CO26

## HULBERT, CHEROKEE COUNTY, OKLAHOMA

JULY 1, 2014 THROUGH JUNE 30, 2015

## AUDITED BY

# ALAN CHAPMAN

## **CERTIFIED PUBLIC ACCOUNTANT**

## 401 S. Water Street

TAHLEQUAH, OKLAHOMA

#### SHADY GROVE SCHOOL DISTRICT CO26 CHEROKEE COUNTY, OKLAHOMA JUNE 30, 2015

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ALAN CHAPMAN

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#### **INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education Shady Grove School District CO26 Hulbert, Cherokee County, Oklahoma

I have audited the accompanying combined financial statements - regulatory basis - of Shady Grove School District No. CO26, Cherokee County, Oklahoma as listed in the table of contents, as combined financial statements, as of and for the year ended June 30, 2015.

# Management's Responsibility for the Financial Statements

Management if responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the requirements of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain evidence about the amounts and disclosures The procedures selected depend on the auditor's judgement, in the financial statements. including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse and qualified opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, these combined financial statements are prepared on a regulatory basis of accounting conforming with the accounting practices prescribed by the Oklahoma Department of Education and budget laws of the State of Oklahoma which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effect on the financial statement resulting from the use of their regulatory basis of accounting and presentation as compared to accounting principles generally accepted in the United States of America and presentation as compared to accounting principles generally accepted in the United States of America although not reasonably determined, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In my opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles paragraphs, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Shady Grove School District No. CO26, Cherokee County, Oklahoma, as of June 30, 2015, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

#### **Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which should be included in order to conform with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

However, in my opinion, except for the effects of the omission of the general fixed assets account group, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances - regulatory basis of the Shady Grove School District C026, Cherokee County, Oklahoma, as of January 27, 2016, and the revenues collected and expenditures paid and encumbered, of each fund type, for the year then ended, in accordance with the regulatory basis of accounting described in Note 1.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my reported dated January 27, 2016, on my consideration of the Shady Grove School District No. CO26, Cherokee County, Oklahoma's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*, and should be considered in assessing the results of my audit.

#### **Other Matters**

My audit was conducted for the purpose of forming an opinion on the fund type and account group with the combined financial statements. The combining fund statements and schedules and other schedules as listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the Leach School District CO26.

Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used in accordance with auditing standards generally accepted in the United States of America. In my opinion, the other supplementary information is fairly stated in all material respects in relation to the combined financial statements taken as a whole on the regulatory basis of accounting described in Note 1.

January 27, 2016

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Alan Chapman, CPA

## **COMBINED FINANCIAL STATEMENTS**

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#### SHADY GROVE SCHOOL DISTRICT NO. CO26 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 2015

	Governmenta	al Fund Types	Fiduciary Fund Types	Account Group	Total (Memorandum Only
	Control	Special	Trust and	General Long-	Note 1)
	General	Revenue	Agency	Term Debt	2015
ASSETS		• • • • • • • •			
Cash and Investments	\$ 180,996.04	\$ 157,443.49	\$ 8,528.75	\$-	\$ 346,968.28
Amount to be Provided for Capitalized					
Lease Agreements		-	-		<u> </u>
Total Assets	<u>\$ 180,996.04</u>	<u>\$ 157,443.49</u>	\$ 8,528.75	<u>s</u>	\$ 346,968.28
LIABILITIES AND FUND BALANCES					
Liabilities:					
Warrants Payable	\$ 24,954.95	s -	\$-	\$-	£ 04.054.05
Encumbrances	5 24,754.75	ъ -		<b>.</b> -	\$ 24,954.95
Due to Others	-	-	8,528.75	-	- 8,528.75
Capitalized Lease Obligations Payable	-	-	-	-	-
Total Liabilities	24,954.95		8,528.75		33,483.70
A Oral Endomnios			6,520.75	<b>-</b>	
Fund Balances:					
Undesignated	155,497.51	157,443.49	-	-	312,941.00
Total Fund Balances	155,497.51	157,443.49	<u> </u>		312,941.00
Total Liabilities and Fund Balances	<u>\$ 180,452.46</u>	<u>\$ 157,443.49</u>	<u>\$ 8,528.75</u>	<u>\$</u>	<u>\$ 346,424.70</u>

#### SHADY GROVE SCHOOL DISTRICT NO. CO26 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID, AND CHANGES IN FUND BALANCES - REGULATORY BASIS ALL GOVERNMENTAL FUND TYPES JUNE 30, 2015

	Governmenta	I Fund Types	Total (Memorandum Only
	General	Special Revenue	Note 1) 2015
<u>REVENUES:</u>			
Local Sources	\$ 42,793.78	\$ 508.53	\$ 43,302.31
Intermediate Sources	108,713.52	13,175.21	121,888.73
State Sources	1,004,001.55	-	1,004,001.55
Federal Sources	285,217.25	77,794.75	363,012.00
Total Revenues Collected	1,440,726.10	91,478.49	1,532,204.59
EXPENDITURES:			
Instruction	911,386.34	-	911,386.34
Support Services	489,672.86	2,514.72	492,187.58
Non-Instructional Services	135,509.64	-	135,509.64
Capital Outlay	-	-	-
Other Outlays		-	
Total Expenditures	1,536,568.84	2,514.72	1,539,083.56
Excess of Revenues Over (Under) Expenditures	(95,842.74)	88,963.77	(6,878.97)
Adjustments to Prior Year Encumbrances	4,408.63	<u> </u>	4,408.63
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(91,434.11)	88,963.77	(2,470.34)
Beginning Fund Balances	246,931.62	68,479.72	315,411.34
Ending Fund Balances	<u>\$ 155,497.51</u>	<u>\$ 157,443.49</u>	\$ 312,941.00

#### SHADY GROVE SCHOOL DISTRICT NO. CO26 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS BUDGETED GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED JUNE 30, 2015

				S	pecial Revenue Fund	ls
		General Fund			(Building Only)	
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>REVENUES COLLECTED:</b>	<b>•</b> •• ••• ••	a		<b>^</b>	¢.	c coo co
Local sources	\$ 12,598.86	\$ 12,598.86	\$ 42,793.78	\$ -	\$ -	\$ 508.53
Intermediate sources	100,218.48	100,218.48	108,713.52	12,414.94	12,414.94	13,175.21
State sources	975,942.90	975,942.90	1,004,001.55	-	-	-
Federal sources	128,885.10	128,885.10	285,217.25		<u> </u>	77,794.75
Total revenues collected	1,217,645.34	1,217,645.34	1,440,726.10	12,414.94	12,414.94	91,478.49
EXPENDITURES PAID:						
Instruction	817,576.96	817,576.96	911,386.34	-	-	-
Support services	507,000.00	507,000.00	489,672.86	80,894.66	80,894.66	2,514.72
Non-instructional services	140,000.00	140,000.00	135,509.64	-	-	-
Capital outlays	•	-	-	-	-	-
Other outlays	-	-	-	-	-	-
Total expenditures paid	1,464,576.96	1,464,576.96	1,536,568.84	80,894.66	80,894.66	2,514.72
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(246,931.62)	(246,931.62)	(95,842.74)	(68,479.72)	(68,479.72)	88,963.77
	;					
Adjustments to prior year encumbrances		<u> </u>	4,408.63	<u> </u>		
Excess (deficiency) of revenues and other resources over expenditures and other						
financing sources (uses)	(246,931.62)	(246,931.62)	(91,434.11)	(68,479.72)	(68,479.72)	88,963.77
Fund balance, beginning of year	246,931.62	246,931.62	246,931.62	68,479.72	68,479.72	68,479.72
Fund balance, end of year	\$ -	\$-	\$ 155,497.51	\$ -	\$-	\$ 157,443.49
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## **NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS**

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#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Shady Grove School District No. CO26 (the "District") have been prepared on a regulatory basis of accounting which is another comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. The accounting policies are prescribed by the Oklahoma Department of Education, and conform to the system of accounting authorized by the State of Oklahoma. The following is a summary of the more significant accounting policies.

#### A. REPORTING ENTITY

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes, and accordingly, is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education, and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting standards Board (GASB). The basic--but not the only--criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility included, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operation, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

The Board of School Trustees (Board), an elected three member group constituting an on going entity, is the level of government which has governance responsibilities over all activities related to

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### A. REPORTING ENTITY (continued)

public school education within the jurisdiction of the local dependent school district. The Board receives funding from local, state, and federal government sources, and must comply with the requirements of these funding source entities. However, the Board is not included in any other governmental "reporting entity" as defined in Section 2100, <u>Codification of Governmental Accounting and Financial Reporting Standards</u>, since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations, and primary accountability for fiscal matters.

#### **B.** FUND ACCOUNTING

The District used funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds).

<u>General Fund</u> - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds, and other long-term debt. The General Fund includes federal and state restricted monies that must be expended for specific programs.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

<u>Special Revenue Funds</u> - The first Special Revenue Fund is the District's Building Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

<u>Debt Service Fund</u> - The Debt Service Fund is the District's Sinking fund used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest, and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments. The District did not have a Sinking Fund during the 2014-2015 school year.

<u>Capital Projects Fund</u> - The Capital Projects Fund is the District's Bond Fund used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment. The District did not maintain a Capital Projects Fund during the 2014-2015 school year.

#### **Proprietary Fund Types**

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (Enterprise Funds) or to other departments or agencies primarily within the District (Internal Service Funds). The District does not have any Proprietary Funds.

#### Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent, an do not involve measurement of results of operations.

<u>Agency Fund</u> - The Agency Fund is the School Activities Fund which is used to account for monies collected principally through fundraising efforts of the students and District sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing, and accounting for these Activity Funds.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Account Groups

Account Groups are not funds, and consist of a self balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in Proprietary Funds.

<u>General Long-Term Debt Account Group</u> - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the Debt Service Fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

<u>General Fixed Asset Account Group</u> - This account group is used to account for property, plant, and equipment of the School District. The District does not maintain a record of its general fixed assets, and accordingly, a statement of general fixed assets, required by accounting principles generally accepted in the United States of America, is not included in the financial statements. Land, buildings, nonstructural improvements, and all other physical assets in all funds are considered expenditures in the year of acquisition, and are not recorded as assets for financial statement purposes.

#### Memorandum Only - Total Column

The total column on the financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### C. BASIS OF ACCOUNTING

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### C. BASIS OF ACCOUNTING (continued)

- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

## D. BUDGETS AND BUDGETARY ACCOUNTING - ESTIMATE OF NEEDS

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate. A budget is legally adopted by the Board of Education for the General Fund and Special Revenue Funds (Building Fund and Child Nutrition Fund) that includes revenues and expenditures.

The 2014-2015 Estimate of Needs was approved by the Board and subsequently filed with the county clerk. The Estimate of Needs was approved by the excise board, and the requested levies were made.

### E. ENCUMBRANCES

Encumbrances represent commitments to unperformed contracts for goods or services. Encumbrance accounting--under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund--is utilized in all governmental funds of the District. Appropriations not used or encumbered lapse at the end of the year.

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### F. ASSETS, LIABILITIES, AND FUND EQUITY

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<u>Cash and Cash Equivalents</u> - The District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of bank certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

<u>Inventories</u> - The value of consumable inventories at June 30, 2015, is not material to the financial statements. Purchases for inventory items are considered expenditures at the time the items were encumbered.

*Fixed Assets and Property, Plant, and Equipment* - The General Fixed Asset Account Group is not presented. The amount that should be recorded in the General Fixed Asset Account Group is not known.

<u>Compensated Absences</u> - In accordance with the provisions of Statement of Financial Accounting Standards No. 43, Accounting for Compensated Absences, no liability is recorded for nonvesting accumulating rights to receive sick pay benefits or vacation leave. Vested accumulated rights to receive sick pay benefits or vacation leave would be reported in the General Long-Term Debt Account Group since none of the vested sick leave is expected to be liquidated with expendable available financial resources; however, vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources has not been reported as an expenditure or a fund liability of the governmental fund that will pay it since the combined financial statements have been prepared on the regulatory basis of accounting. Vested accumulated rights to receive sick pay benefits have not been reported in the General Long-Term Debt Account Group since the combined financial statements have been prepared on the regulatory basis of accounting. These practices differ from accounting principles generally accepted in the United States of America.

<u>Long-Term Debt</u> - Long-Term Debt is recognized as a liability of governmental fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the General Long-Term Debt Account Group when applicable.

*<u>Fund Balance</u>* - Fund Balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### G. REVENUES, EXPENSES, AND EXPENDITURES

<u>Property Tax Revenues</u> - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The county assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

<u>State Revenues</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the State to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical education program revenues be accounted for in the General Fund.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as revenues, expenditures, or expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Interfund Transactions (continued)

residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2015.

<u>Use of Estimates</u> - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

<u>**Risk Management</u>** - The District participates in a risk pool for worker's compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the District reports the required contribution to the pool, net of refunds, as insurance expense.</u>

Subsequent Events - Subsequent events have been evaluated through January 27, 2016, which is the date the financial statements were available for review.

### NOTE 2: CASH AND INVESTMENTS

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies, certificates of deposit of savings and loan associations, and bank and trust companies, savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

In accordance with state statutes, the District's investment policy:

<u>Deposits and Investments</u> - The District's cash deposits and investments at June 30, 2015, were completely insured or collateralized by federal deposit insurance, direct obligations of the United States Government, or securities held by the District or by its agent in the District's name.

## NOTE 3: SUMMARY OF STATE AND FEDERAL GRANTS/CONTRACTS FUNDING

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<u>Grant: Federal Grantor/Pass</u> Through Grantor/Program Title	Project Code	CFDA #	Grant Award	Revenue Receivable At 7-1-14	Receipts	Expenditures	Revenue Receivable At 6-30-15
U.S. DEPARTMENT OF EDUCATION							
<u>Direct Programs:</u>				•	\$ 20,717.00	\$ 20,717.00	s _ I/A
Title VII Indian Education	561	84.060	\$ 20,717.00	s -	- ,	48,180.48	s (17,794.75) buildino 4 vol
Title VIII Impact Aid	591/592	84.041	125,975.23	•	125,975.23	14,493.00	
Rural Education Achievement	588	84.358A	14,493.00	•	14,493.00	14,495.00	
Pass-through State Department of Education							
Title I	511	84.010	52,620.11	-	52,620.11	52,620.11	•
REAP Cluster	211	•	•••				
REAP Title II, Part A	586	84.367	8,747.57	-	8,747.56	8,747.56	• _
Total for Program (Cluster)	500		8,747,57		8,747,56	8,747.56	
Special Education Cluster					· · · · · · ·		
IDEA - Part B Flow Through	621	84.027	31,739.13		29,951.86	29,951.86	-
IDEA - Part B Preschool	641	84.173	2,577.42	-	2,577.42	2,577.42	<b>-</b>
Total for Program (Cluster)	041	04.175	34,316.55		32,529.28	32,529.28	
Total for Program (Cluster)							
U.S. DEPARTMENT OF AGRICULTURE							
Pass-through State Department of Education							
Child Nutrition Cluster							
School Breakfast Program - cash assistance	764	10.553	20,763.12	•	20,763.12	20,763.12	•
National School Lunch Program:						<i></i>	(760.00)
Cash assistance	763	10.555		•	61,865.40	61,115.40	(750.00)
Non-cash assistance: commodities	385	10.555		<u> </u>	5,652.72	5,652.72	
Total National School Lunch Program			67,518.12	-	67,518.12	66,768.12	(750.00)
Total for Program (Cluster)			88,281.24	-	88,281.24	87,531.24	(750.00)
OTHER FEDERAL ASSISTANCE							
Medicaid	698	93.778	24,907.24	<u> </u>	24,907.24	24,907.24	
Total Federal Grants and Assistance				<u>s</u>	<u>\$ 368,270.66</u>	<u>\$ 289,725.91</u>	<u>\$ (78,544.75)</u>

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## NOTE 4: INTERFUND RECEIVABLES AND PAYABLES

There were no interfund receivables or payables at June 30, 2015.

#### NOTE 5: GENERAL LONG-TERM DEBT

State Statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters.

The District had no General Long-Term Debt at June 30, 2015.

#### **NOTE 6: SUBSEQUENT EVENTS**

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Subsequent events have been evaluated through January 27, 2016, which is the date the financial statements were available to be issued.

## NOTE 6: OTHER POST EMPLOYMENT BENEFITS

The District does not offer any early retirement incentive plans.

#### NOTE 7: EMPLOYMENT RETIREMENT SYSTEM

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The District participates in the state administered Oklahoma Teacher's Retirement System (The "System"), which is a cost-sharing, multiple employer public employee retirement system (PERS). Under the system contributions are made by the District, the State of Oklahoma, and the participating employees.

Participation is required for all teachers and other certified employees, and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a Board of Trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System, nor has it any liability, except for the current contribution requirements.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest earning years on contributory service multiplied by the number of years credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date.

When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the District, which are not actuarial determined, and its employees are established by statute and applied to the employee's earnings, plus employer paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2015. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The contribution rates for the District, which are not actuarial determined, and its employees are established by statute and applied to the employee's earnings, plus employer paid fringe benefits.

#### NOTE 7: EMPLOYMENT RETIREMENT SYSTEM (continued)

The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2015. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2015, 2014, and 2013 were \$93,774, \$116,504, and \$119,520, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date, and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts.

The Oklahoma Teacher Retirement System issues an independent financial report, financial statements, and required supplementary information that can be obtained in writing at the Oklahoma Teacher's Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling 405-521-2387.

Ten year historical trend information is presented in the Teacher's Retirement System of the Oklahoma Annual Report for the year ended June 30, 2014. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

			Unfunded			
	Actuarial	Actuarial	Actuarial			UAAL as %
	Value of	Accrued	Accrued		Annual	of Covered
Actuarial	Assets(AVA)	Liability	Liability	Funder	Covered	Payroll
Valuation Date	<u>(a)</u>	(AAL)(b)	<u>(UAAL)(b-a)</u>	Ratio(a/b)	Payroll(c)	<u>(b-a)/(c)</u>
June 30, 2004	6,660.9	14,080.1	7,419.2	47.3%	3,030.7	244.8%
June 30, 2005	6,952.7	14,052.4	7,099.7	49.5%	3,175.2	223.6%
June 30, 2006	7,470.4	15,143.4	7,672.9	49.3%	3,354.9	228.7%
June 30, 2007	8,421.9	16,024.4	7,602.5	52.6%	3,598.9	211.2%
June 30, 2008	9,256.8	18,346.9	9,090.1	50.5%	3,751.4	243.3%
June 30, 2009	9,439.0	18,950.9	9,512.0	49.8%	3,807.9	249.8%
June 30, 2010	9,566.7	19,980.6	10,414.0	47.9%	3,854.8	270.2%
June 30, 2011	9,960.6	17,560.8	7,600.2	56.7%	3,773.3	201.4%
June 30, 2012	10,190.5	18,588.0	8,397.6	54.8%	3,924.8	214.0%
June 30, 2013	10,861.1	18,973.2	8,112.1	57.2%	3,933.1	206.3%
June 30, 2014	12,369.0	19,575.6	7,206.6	63.2%	4,002.9	180.0%
			-19-			

#### Schedule of Funding Progress (dollars in millions) (unaudited)

#### NOTE 8: CONTINGENCIES AND OTHER COMMITMENTS

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability for the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

### NOTE 9: INSURANCE COVERAGE

The District purchased commercial insurance policies covering property casualty loss, public liability, school board member and administrator liability, and worker's compensation. The District also purchases surety bonds for employees in the following positions: Co-Custodian Activity Fund bond number 62083094 with Western Surety Company dated 07/1/2014 through 7/1/2015 for the sum of \$25,000.00. Co-Custodian Activity Fund bond number 1553477 with Western Surety Company dated 11/13/2014 through 11/13/2015 for the sum of \$25,000.00. Minutes and Encumbrances Clerk bond number 16068449 dated 01/05/2015 through 01/05/2016 in the amount of \$2,000.00. Superintendent bond number 62083002 dated 07/1/2014 through 07/1/2015 in the amount of \$100,000.00 with Western Surety. The Treasurer also had bond #71244437 dated 2/17/15-2/17/16 in the amount of \$100,000.00 with Western Surety.

# **COMBINING FINANCIAL STATEMENTS**

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#### SHADY GROVE SCHOOL DISTRICT NO. CO26 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS JUNE 30, 2015

	Building	
	Fund	Total
ASSETS		
Cash and Investments	<u>\$ 157,443.49</u>	<u>\$ 157,443.49</u>
Total Assets	\$ 157,443.49	\$ 157,443.49
LIABILITIES AND FUND BALANCES		
Liabilities:	<u>^</u>	<b>^</b>
Warrants Payable	<u>\$</u>	<u>s -</u>
Total Liabilities		
Fund Balances:		
Undesignated	157,443.49	157,443.49
Total Fund Balances	157,443.49	157,443.49
Total Liabilities and Fund Balances	\$ 157,443.49	\$ 157,443.49

#### SHADY GROVE SCHOOL DISTRICT NO. CO26 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID, AND CHANGES IN FUND BALANCES - REGULATORY BASIS ALL SPECIAL REVENUE FUNDS JUNE 30, 2015

		Total (Memorandum Only
	Building Fund	Note 1) 2015
<u>REVENUES:</u>		
Local Sources	\$ 508.53	\$ 508.53
Intermediate Sources	13,175.21	13,175.21
State Sources	-	-
Federal Sources	77,794.75	77,794.75
Total Revenues Collected	91,478.49	91,478.49
EXPENDITURES:		
Instruction	-	-
Support Services	2,514.72	2,514.72
Non-Instructional Services	-	-
Capital Outlay	-	-
Other Outlays		
Total Expenditures	2,514.72	2,514.72
Excess of Revenues Over (Under) Expenditures	88,963.77	88,963.77
Adjustments to Prior Year Encumbrances		<u> </u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	88,963.77	88,963.77
Beginning Fund Balances	68,479.72	68,479.72
Ending Fund Balances	\$ 157,443.49	<u>\$ 157,443.49</u>

#### SHADY GROVE SCHOOL DISTRICT NO. CO26 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL REGULATORY BASIS - SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2015

	Special Revenue Funds						
	Building Fund						
	Original Budget	Final Budget	Actual				
REVENUES COLLECTED:							
Local sources	\$-	\$-	\$ 508.53				
Intermediate sources	12,414.94	12,414.94	13,175.21				
State sources	-	-	-				
Federal sources	<u> </u>		77,794.75				
Total revenues collected	12,414.94	12,414.94	91,478.49				
EXPENDITURES PAID:							
Instruction	•		-				
Support services	80,894.66	80,894.66	2,514.72				
Non-instructional services	-	•	•				
Capital outlays	-	-	-				
Other outlays		<u> </u>	-				
Total expenditures paid	80,894.66	80,894.66	2,514.72				
Excess of revenues collected over (under)							
expenditures before adjustments to							
prior year encumbrances	(68,479.72)	(68,479.72)	88,963.77				
Adjustments to prior year encumbrances	<u> </u>	<u> </u>	<u> </u>				
Excess (deficiency) of revenues and other resources over expenditures and other							
financing sources (uses)	(68,479.72)	(68,479.72)	88,963.77				
Fund balance, beginning of year	68,479.72	68,479.72	68,479.72				
Fund balance, end of year	<u>\$</u> -	<u>\$</u>	\$ 157,443.49				

The accompanying notes and auditor's report are an integral part of these financial statements.

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## SHADY GROVE SCHOOL DISTRICT NO. CO26 STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES REGULATORY BASIS - FIDUCIARY FUNDS JUNE 30, 2015

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	Agency <u>Fund</u> Activity Fund	Total 2015
ASSETS Cash and Investments	\$ 8,528.75	<u>\$ 8,528.75</u>
Total Assets	<u>\$ 8,528.75</u>	<u>\$ 8,528.75</u>
LIABILITIES AND FUND BALANCES Liabilities: Due to Student Groups Total Liabilitieis	\$ 8,528.75 \$ 8,528.75	\$ 8,528.75 \$ 8,528.75
Fund Balances:		
Unreserved: Undesignated	-	-
Total Fund Balances	<u>.</u>	
Total Liabilities and Fund Balances	<u>\$ 8,528.75</u>	<u>\$ 8,528.75</u>

### SHADY GROVE SCHOOL DISTRICT NO. CO26 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES REGULATORY BASIS - FIDUCIARY FUNDS JUNE 30, 2015

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	Agency Funds					
	Balance July 1, 2014	Additions	Deletions	Balance June 30, 2015		
ACTIVITIES Student Activities Total - All Agency Funds	\$ 8,630.05 \$ 8,630.05	\$ 30,738.85 \$ 30,738.85	\$ 30,840.15 \$ 30,840.15	\$ 8,528.75 \$ 8,528.75		
ASSETS Cash Total Assets	\$ 8,630.05 \$ 8,630.05	\$ 30,738.85 \$ 30,738.85	\$ 30,840.15 \$ 30,840.15	\$ 8,528.75 \$ 8,528.75		
LIABILITIES Due to Student Groups Total Liabilities	\$ 8,630.05 \$ 8,630.05	\$ 30,738.85 \$ 30,738.85	\$ 30,840.15 \$ 30,840.15	\$ 8,528.75 \$ 8,528.75		

#### SHADY GROVE SCHOOL DISTRICT NO. CO26 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES FIDUCIARY FUND - SUB-ACCOUNTS OF AGENCY FUND JUNE 30, 2015

ASSETS Cash and Investments Total Assets	General Activity Fund <u>\$ 7,669.20</u> <u>\$ 7,669.20</u>	8th Grade Fund \$ 34.16 \$ 34.16	Christmas Fund \$ 328.10 \$ 328.10	Band Fund \$ 497.29 \$ 497.29	Total 2015 \$ 8,528.75 \$ 8,528.75
LIABILITIES AND FUND BALANCES Liabilities: Due to Others Total Liabilities	\$ 7,669.20 \$ 7,669.20	<u>\$ 34.16</u> <u>\$ 34.16</u>	<u>\$ 328.10</u> <u>\$ 328.10</u>	<u>\$ 497.29</u> <u>\$ 497.29</u>	\$ 8,528.75 \$ 8,528.75
Fund Balances: Undesignated Total Fund Balances	<u>s                                    </u>	<u>s -</u> <u>s -</u>	<u>s -</u> <u>s -</u>	<u>s -</u> <u>s -</u>	<u>s -</u> s -
Total Liabilities and Fund Balances	<u>\$ 7,669.20</u>	<u>\$ 34.16</u>	<u>\$ 328.10</u>	<u>\$ 497.29</u>	\$ 8,528.75

#### SHADY GROVE SCHOOL DISTRICT NO. CO26 SCHEDULE OF FEDERAL AWARDS EXPENSED FOR THE YEAR ENDED JUNE 30, 2015

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Grant: Federal Grantor/Pass Through Grantor/Program Title	CFDA Number	Project Number	Approved Amount	Balance at June 30, 2014	Receipts	Expenditures	Balance at June 30, 2015
U.S. DEPARTMENT OF EDUCATION							
Direct Programs: - Note 1							•
Title VII Indian Education	84.060	561	\$ 20,717.00	S -	\$ 20,717.00	\$ 20,717.00	\$ -
Title VIII Impact Aid	84.041	591/592	125,975.23	•	125,975.23	48,180.48	(77,794.75)
Rural Education Achievement	84.358A	588	14,493.00	-	14,493.00	14,493.00	-
Pass-through State Department of Education - Note 1							
Title I	84.010	511	52,620.11	-	52,620.11	52,620.11	-
REAP Cluster							
REAP Title II, Part A	84.367	586	8,747.57	<u> </u>	8,747.56	8,747.56	<u>-</u>
Total for Program (Cluster)			8,747.57	•	8,747.56	8,747.56	
Special Education Cluster							
IDEA - Part B Flow Through	84.027	621	31,739.13	-	29,951.86	29,951.86	-
IDEA - Part B Preschool	84.173	641	2,577.42		2,577.42	2,577.42	<u> </u>
Total for Program (Cluster)			34,316.55	<u> </u>	32,529.28	32,529.28	
Total Department of Education			\$ 256,869.46	<u>s</u>	<u>\$_255,082.18</u>	<u>\$ 177,287.43</u>	<u>\$ (77,794.75)</u>
ILS. DEPARTMENT OF AGRICULTURE							
Pass-through State Department of Education							
Child Nutrition Cluster							
School Breakfast Program - cash assistance	10.553	764	20,763.12	-	20,763.12	20,763.12	•
National School Lunch Program:							
Cash assistance	10.555	763	61,865.40	•	61,865.40	61,115.40	(750.00)
Non-cash assistance: commodities	10,555	385	5,652.72		5,652,72	5,652.72	<u> </u>
Total National School Lunch Program			67,518.12	<u> </u>	67,518.12	66,768.12	(750.00)
Total for Program (Cluster)			88,281.24	-	88,281.24	87,531.24	(750.00)
OTHER FEDERAL PROGRAMS							
Medicaid	93.778	698	24,907.24		24,907.24	24,907.24	<u> </u>
TOTAL FEDERAL ASSISTANCE			<u>\$ 370,057.94</u>	<u>s</u>	\$ 368,270.66	<u>\$ 289,725.91</u>	<u>\$ (78,544.75)</u>

Note 1 - Funds were expended and properly reported in prior years.

Note 2 - Commodities received were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by the amount.

Note 3 - Basis of Accounting: is presented on an other comprehensive basis of accounting conforming with accounting practices prescribed or permitted by the Oklahoma State Department of Education.

401 South Water • Tahlequah, Oklahoma 74464 • (918) 456-9991 • Fax (918) 456-9242 • chap@intellex.com

#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF COMBINED FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Shady Grove School District No. CO26 Hulbert, Cherokee County, Oklahoma

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements regulatory basis of Shady Grove School District No. C026, Oklahoma as listed in the Table of Contents, as of and for the year ended June 30, 2015, and the related notes to the financial statements, and have issued my report thereon dated January 27, 2016, which was adverse with respect to the presentation of the financial statements in conformity with the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, my report was qualified for the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

#### **Internal Control Over Financial Reporting**

In planning and performing my audit of the financial statements, I considered Shady Grove School District No. C026's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Shady Grove School District No. C026's internal control. Accordingly, I do not express an opinion on the effectiveness of the Shady Grove School District No. C026's internal control.

A *deficiency in internal control* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. Given these limitations during my audit, I did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

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As part of obtaining reasonable assurance about whether Shady Grove School District No. CO26's financial statements are free of misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's control or compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

January 27, 2016

Alan Chapman

Alan Chapman, CPA

#### SHADY GROVE SCHOOL DISTRICT NO. CO26 STATEMENT OF PRIOR YEAR FINDINGS JUNE 30, 2015

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PRIOR YEAR FINDINGS: There were no prior year findings.

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#### SHADY GROVE SCHOOL DISTRICT NO. CO26 SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2014 TO JUNE 30, 2015

State of Oklahoma

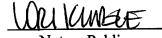
County of Cherokee

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Shady Grove School for the audit year 2014-2015.

Alan Chapman, C.P.A.

HIAN Chapman By\_\_\_\_\_ Authorized Agent

Subscribed and sworn to before me this <u>27</u> day of <u>January</u> 2016.



(12/05/2018)My Commission Expires: My Commission Number:



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#### Joy Hofmeister State Superintendent of Public Instruction Oklahoma State Department of Education 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

#### AUDIT ACKNOWLEDGEMENT

District Name SHADY GR	OVE SCHOOL	District Number_CC	026	
County Name CHEROKEE		County Code	11	
	Audit Year: 201	4-2015		
The annual independent audi	t for the SHADY GR	OVE SCHOOL DISTRICT C	CO26	
was presented to the Board o	f Education in an Open Board			
by ALAN CHAPMAN CPA	4	HAN CO	e of Meeting)	
(Independe	nt Auditor)	(Independent Audito	r's Signature)	

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."

Aperintendent o

Board of Education Presiden

Board of Education Vice President

Board of Education Member

Subscribed and sworn before me on	reb 4,2016	My Commission expires	02/05/2018
(Notary Public)	((SEAL)) Notary Public	Mahoma /	•

A copy of the Board Agenda and Board Minutes where the audit was presented and approved must accompany the audit.