# TOWN OF WRIGHT CITY OKLAHOMA

**FORM SA&I 2643** 

**JUNE 30, 2016** 

# JOE BOB SMITH CPA, PC

CERTIFIED PUBLIC ACCOUNTANT P.O. BOX 70 HWY 259 NORTH BROKEN BOW, OKLAHOMA 74728 (580) 584-6840 FAX (580) 584-7762

# INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Mayor and Board of Trustees Town of Wright City Wright City, Oklahoma

Management is responsible for the accompanying financial statement (State of Oklahoma Form SA&I 2643) of the Town of Wright City, for the year ended June 30, 2016, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, We do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The financial statements included in the accompanying prescribed form are presented in accordance with the requirements of the State of Oklahoma, which differ from United States generally accepted accounting principles. Accordingly, this financial statement is not designed for those who are not informed about such differences.

We compiled this financial statement from financial statements for the same period that we previously audited as indicated in our report dated July 18, 2017. Our audit report was modified because: (a) the Town has not maintained complete detailed records relating to net capital assets for governmental activities, and, (b) The Town prepares its financial statements on a modified cash basis of accounting.

This report is intended solely for the information and use of the Town of Wright City and the Oklahoma State Auditor & Inspector, and is not intended to be and should not be used by anyone other than these specified parties.

Joe Bob Smith, CPA, PC

Broken Bow, OK 74728

June 29, 2018

# DUE DATE: Six months after Fiscal-Year-End

## IMPORTANT

This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11. Section17-105.1 of Title 11. SSARS 193.27 requires an accountant's compilation report to accompany this form.

This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending 2016. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this featurement.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

When completed, please file electronically at www.sai.ok.gov.

# OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA GARY JONES, AUDITOR AND INSPECTOR CES

| ANNUAL | SURVEY | OF | CITY | AND | TOWN | FINANC |
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# RETURN TO

Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov

#### TAX REVENUES

Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses.

| Item   | Amount (Omit cents)     | Item  | Amount (Omit cents)  |
|--|-------------------------|---|----------------------|
| Property taxes — General fund, building fund, and sinking fund   | TØ1                     | e. Use tax  | тюя<br>\$7,515       |
| Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.      General sales tax | \$74,565                | Occupation and business licensing and permits     a. Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits, plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc. | T28                  |
| b. Franchise fee or tax  | <sup>T15</sup> \$10,246 | b. Other licensing and permits  | <sup>T29</sup> \$325 |
| c. Cigarette tax   | \$845                   | 4. Other — Specify  | T99                  |
| d. Hotel/Motel   | T19                     | GAS EXCISE TAX  | \$1,366              |

# Part IA INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

 ${f Column}$  (c) — Report only amounts received directly from the Federal Government.

|   | Amount (Omit cents)     |                                  |   |  |
|---|-------------------------|----------------------------------|---|--|
| Purpose for which received  | From State              | From other local governments (b) | From Federal<br>Government<br>(directly)<br>(c) |  |
| General support — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.  1. Alcoholic beverage tax     | <sup>C3Ø</sup> \$13,911 | D3Ø                              | B3Ø   |  |
| 2. Street and highways  | <sup>C46</sup> \$5,447  | D46                              | B46   |  |
| 3. Health or hospital   | C42                     | D42                              | B42   |  |
| Grants received for water utilities   | C91                     | D91                              | B91   |  |
| 5. Grants received for waste water utilities  | C8Ø                     | D8Ø                              | B8Ø   |  |
| Grants received for housing, economic, and community development  | C5Ø                     | D5Ø                              | 850   |  |
| 7. Airports   | C89                     | D89                              | BØ1   |  |
| Mass transit rail and/or bus system   | C94                     | D94                              | B94   |  |
| Grants received for transportation  | C89                     | D89                              | B89   |  |
| ALL OTHER (From State – code C89: From Federal Government – Code B89) —     Include in the appropriate box, receipts from various payments such as —     a. Parks and recreation (BOR or HUD) | C89                     | D89                              | B89   |  |
| b. Public safety  | C89                     | D89                              | B89   |  |
| c. Job training   | C89                     | D89                              | B89   |  |
| d. Library grants   | C89                     | D89                              | B89   |  |
| Other -Specify e. FIRE DEPARTMENT DONATIONS & GRANTS  | \$4,490                 | D89                              | B89   |  |
| f.  | C89                     | D89                              | B89   |  |

#### Part IB OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

| <ol> <li>Utility sales revenue — Gross receipts of any</li> </ol> |   | Amount (Omit cents)           | <ol><li>Other sales and service revenue — Gross receipts</li></ol>   | Amount (Omit cents) |  |
|---|---|-------------------------------|--|---------------------|--|
|   | water, electric, gas, or transit systems operated by<br>your government, from utility sales and charges.<br>Exclude any amounts paid to such utilities by the<br>parent government. | A91                           | from sales, rentals, maintenance assessments, and<br>other charges for municipal services, aside from<br>utility receipts (carried in item 1) and exclusive of<br>amounts received from other governments. | A8Ø                 |  |
|   | a. Water supply system  | \$161,017 a. Sewerage charges |  | \$144.763           |  |
|   |   | A92                           | a. Sewerage charges  |                     |  |
|   | b. Electric power system  |                               | b. Refuse collection charges   | \$46,708            |  |
|   | c. Gas supply system  | A93                           | <ul> <li>c. Hospital charges received on behalf of individual<br/>patients under the Medicare program or other</li> </ul>  | A36                 |  |
|   | d. Transit  | A94                           | insurance-type arrangements. Exclude Medicaid<br>and amounts for hospital purposes received from<br>other governments.   |                     |  |

#### OTHER REVENUES — Other than tax and intergovernmental revenues -Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions. Interest earnings — Interest received on all deposits and investment holdings of your government and its agencies excluding Amount (Omit cents) Amount (Omit cents) d. Recreation charges (swimming, golf, auditoriums, \$21 earnings of any employee pension fund. 6. Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2. AO1 e. Airports - Include rentals and gross sales of \$5,920 gas and oil. Royalties — Compensation or portion of proceed from extraction of natural resources such as oil. f. Parking facilities (parking lots, garages, parking meters) 8. Fines and forfeitures - (City or town \$33,179 g. Municipal housing project rentals (gross) 9. Private donations h. Ambulance services Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, Include insurance adjustments, etc. DO NOT AØ3 \$4,340 i. Miscellaneous commercial activities (cemeteries) include: (1) proceeds from borrowing: (2) receipts from sale of holdings: (3) transfers between funds or agencies of your government: or (4) employee's contributions to, and interest earnings of, any employee pension fund. A89 \$30,000 j. Other (including miscellaneous fee collections) Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include a. OTHER REVENUES \$13,715 proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on b. FIRE PROTECTION \$7,369 c. PWA INTEREST INCOME \$36 Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments. TOTAL miscellaneous other revenue Sum of items 10a-10c. \$5,750 \$21,120 DIRECT EXPENDITURES BY PURPOSE AND TYPE Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III. coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III). Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page. **Column (b)** — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services. Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement Column (c) — Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc.

| income taxes, employee commoditions for Social Security of Tetriement   | proceeds, assessments, grants, etc. |                            |              |  |  |  |
|---|-------------------------------------|----------------------------|--------------|--|--|--|
|   | EXPENDITURES BY PURPOSE AND TYPE    |                            |              |  |  |  |
|   |                                     |                            |              | CAPITAL OUTLAY                                   |  |  |
| PURPOSE   | Personal services                   | Operations and maintenance | Construction | Purchase of land<br>equipment, and<br>structures |  |  |
|   | (a)                                 | (b)                        | (c)          | (d)  |  |  |
| GOVERNMENTAL ADMINISTRATION  1. Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).   | E23                                 | 123                        | 123          | G23  |  |  |
| <ol> <li>Judicial and legal — All municipal court and court-related activities<br/>including juries, probate officials, prosecutors, public defenders,<br/>municipal attorneys, and legal departments. Exclude probation and<br/>parole (report in item 16).</li> </ol>   | \$4,200                             | \$564                      | F25          | G25  |  |  |
| <ol> <li>Central administration — City council, aldermen or<br/>commissioners, mayor, manager, city clerk's office, recorder,<br/>planning, zoning, and personnel.</li> </ol>   | \$5,851                             | \$61,722                   | F29          | G29  |  |  |
| HEALTH AND WELFARE  | E79                                 | E79                        | F79          | G79  |  |  |
| 4. Social services  |                                     | *                          |              |  |  |  |
| <ol><li>Own hospitals — Construction and operation of hospitals by your<br/>government. Nursing homes are to be reported in item 7.</li></ol>   | E36                                 | E36                        | F36          | G36  |  |  |
| 6. Other hospitals — Payments to hospitals operated privately, Exclude<br>here and report in item 6, any payments under public welfare programs.<br>Report payments to hospitals operated by other governments in part III.   |                                     |                            |              |  |  |  |
| <ol> <li>Welfare institutions — Construction and operation of nursing homes<br/>and welfare institutions by your government for veterans and needy<br/>persons.</li> </ol>  | E77                                 | E77                        | E77          | G77  |  |  |
| 8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities: health regulation and inspection, water and air pollution control. mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs. | E32                                 | E32                        | F32          | G32  |  |  |
| TRANSPORTATION  | E44                                 | E44                        | F44          | G44  |  |  |
| 9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lightling, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.   |                                     | \$6,502                    |              |  |  |  |
| <ol> <li>Toll highways and facilities — Operation and maintenance of<br/>highways, roads, and bridges operated on fee or toll basis</li> </ol>  | E45                                 | E45                        | F45          | G45  |  |  |
| 11. Municipal airports  | EO1                                 | EO1                        | FØ1          | GØ1  |  |  |
| Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters)   | E60                                 | E6Ø                        | F6Ø          | G6Ø  |  |  |
| PUBLIC SAFETY   | E62                                 | E62                        | F62          | G62  |  |  |
| 13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).  | \$70,987                            | \$6,919                    |              | \$11,426   |  |  |
| <ol> <li>Fire — All costs incurred for firefighting and fire prevention,<br/>including contributions to volunteer fire units. Include any<br/>municipal contribution to a State fire pension fund.</li> </ol>   | E24                                 | \$13,056                   | F24          | \$2,750  |  |  |

| Part II DIRECT EXPENDITURE BY PURPOSE AND TYPE — Contin  | T                                |                 |                     |   |
|--|----------------------------------|-----------------|---------------------|---|
|  | EXPENDITURES BY PURPOSE AND TYPE |                 |                     |   |
| PURPOSE  |                                  | Operations and  |                     | L OUTLAY  |
| FORFOSE  | Personal services (a)            | maintenance (b) | Construction<br>(c) | Purchase of land<br>equipment, and<br>structures<br>(d) |
| PUBLIC SAFETY — Continued  | EØ4                              | EØ4             | FØ4                 | GØ4   |
| <ol> <li>Correction institutions — Operation of facilities for confinement,<br/>correction and rehabilitation of adults or juveniles.</li> </ol>   |                                  |                 |                     |   |
| <ol> <li>Other corrections — Probation and parole activities – But<br/>exclude "lock-up" operations (report in item 15).</li> </ol>  | EØ5                              | EØ5             | FØ5                 | GØ5   |
| 17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.   | E66                              | E66             | F66                 | G66   |
| AMBULANCE  18. All expenditures for city operated or subsidized ambulance  | E32                              | E32             | F32                 | G32   |
| services CULTURE AND RECREATION  | E61                              | E61             | F61                 | G61   |
| Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.  |                                  |                 |                     | GUI   |
| 20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. Aid to other governmental libraries should be excluded and reported in part III.  | E52                              | E52             | F52                 | G52   |
| UTILITIES  |                                  |                 |                     | 1   |
| 21. Gross expenditure for utility systems operated by your government.<br>Exclude interest (report in item 19); also exclude utility contributions to<br>the parent government and deduct the cost of providing services to the<br>parent government (e.g., for street lighting, hydrant rental, etc.).  | E91                              | E91             | F91                 | G91   |
| a. Water supply system   | \$51,892                         | \$244,587       | •                   | \$50,200  |
| b. Electric power supply   | E92                              | E92             | F92                 | G92   |
| c. Gas supply system   | E93                              | E93             | F93                 | G93   |
| d, Transit system  | E94                              | E94             | F94                 | G94   |
| Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants   | E8Ø                              | E8Ø             | F8Ø                 | G8Ø   |
| Solid waste and landfill — The collection and disposal of garbage and landfill operations  | E81                              | E81             | F81                 | G81   |
| INTEREST ON DEBT   |                                  |                 |                     |   |
| <ol> <li>Amounts of interest paid, including any interest on short-term or<br/>nonguaranteed obligations, as well as general obligations.</li> </ol>   |                                  | 191             |                     |   |
| a. Water supply system   |                                  | \$38,087        |                     | 1   |
| b. Electric power supply   |                                  | 102             |                     |   |
| c. Gas supply system   |                                  | 193             |                     |   |
| d. Transit system  |                                  | 194             |                     |   |
| e. All interest not covered by items 19a through 19d  ALL OTHER EXPENDITURES   |                                  | 189             |                     |   |
| 23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments. |                                  |                 |                     |   |
| Do not include: (1) Payments for retirement of debt. (2) payments for purchase of securities, (3) transfer between funds or agencies of your government. or (4) benefits and payments from distinct employee pension funds.  |                                  |                 |                     |   |
| <ul> <li>a. Housing and community development — Gross expenditure for<br/>urban renewal, slum clearance, municipal housing projects,<br/>and similar activities.</li> </ul>  | E5Ø                              | E5Ø             | F5Ø                 | G5Ø   |
| b. Economic development  | E5Ø                              | E5Ø             | F5Ø                 | G5Ø   |
| c. Civil defense   | E89                              | E89             | F89                 | G89   |
| e, e, actorist   | EØ3                              | EØ3             | F03                 | GØ3   |
| d. Cemetery operations and maintenance   | EØ3                              | \$1,810<br>EØ3  | FØ3                 | \$1,426   |
| e. Miscellaneous commercial activities  Other — Specify  | E89                              | E89             | F89                 | G89   |
| f  |                                  |                 |                     |   |
| g  |                                  |                 |                     |   |
| h.   |                                  |                 |                     |   |

| Please detail all payn<br>basis — e.g., for hos   | oital care, highways, so<br>lumn (b) of part II.) Ent  | vernments for services  | ort, etc. (Such amou  | ints should be exclu  | ursement or cost-sharing<br>uded from expenditure<br>is to other governments        |  |
|---|--|---|---|---|---|--|
| Item  | Type of recipient<br>government(s)<br>(County, State,<br>school districts,<br>etc.)  | Amount<br>(Omit cents)  |   | tem   | Type of recipient<br>government(s)<br>(County, State,<br>school districts,<br>etc.) | Amount<br>(Omit cents)   |
|   | (a)  | (b)   | ļ   |   | (a)   | (b)  |
|   |  |   |   |   |   |  |
| 1.  |  |   | 5.  |   |   |  |
| 2.  |  |   | 6.  |   |   |  |
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| 3.  |  |   | 7.  |   |   |  |
|   |  |   |   |   |   |  |
| 4.  Part IV SALARIES, WAGES,  | AND FORCE ACCOU  | INT   | 8.  |   | Amount (Or  | nit cente)   |
|   | nditure for salaries and   |   | column (a) of part II.  | as  | 200   | rin cerits)  |
| well as any salaries a  | nd wages paid on force   | account construction  | on projects.  |   | \$ 132,930<br>our government as wel   |  |
| Long-term debt — Bonds, mor<br>or of particular agencies.     When an advance refunding ha<br>reported as retired in the year o                       | s resulted in a legal or   | an in-substance def   | feasance, the debt m  | ay be considered e  |   |  |
|   |  |   | AMOUNT, BY  | PURPOSE (Omit   | cents)  | The second secon |
|   | 0.1-1  | DURING FI   | ISCAL YEAR  |   |   |  |
|   | Outstanding at beginning of fiscal year  | Issued  | Retired   |   | Outstanding total<br>(a) plus (b)<br>minus (c)                                      |  |
|   | (a)  | (b)   | (C)   |   | (d)   |  |
| a. Sewer debt   | 190  | 29U   | 39U   | 49U   |   | \$ 0   |
| b. Water supply system  | \$ 1,018,735   | 29U   | 39U<br>\$ 13,211  | 49U   |   | \$ 1,005,524   |
| c. Electric power system  | 19U  | 29U   | 390   | 490   | ***   |  |
| debt  | 19U  | 29U   | 39U   | 49U   |   | \$ 0   |
| d. Gas supply system debt   | 190  | 29U   | 39U   | 49U   |   | \$ 0   |
| e. Transit  | 197  | 24T   | 34T   | 44T   |   | \$ 0   |
| f. Industrial revenue and<br>pollution control debt   |  |   |   |   |   | \$ 0   |
| g. All other purposes   | 190  | 29U   | 39U   | 49U   |   | \$ 0   |
| <ol><li>Short-term (interest-bearing) deb<br/>interest-bearing warrants, and ot<br/>accounts payable and other non.</li></ol>                         | her obligations with a to  | erm of one year or I  |   |   | Amount (Om  | nit cents)   |
| a. Amount outstanding at beginn   | ing of fiscal year   |   |   |   | 64V   |  |
| b. Amount outstanding at end of<br>Part VI CASH AND INVESTM   | Helinett Pendulus - Caronina - Ca |   |   |   |   |  |
| Report separately for e<br>investments in Federal<br>all investments at carry<br>housing and industrial<br>Assets obtained and he<br>reported herein. | each of the three types<br>Government, Federal<br>ring value. Include in the<br>financing loans. Exclude   | of funds listed below<br>agency, State and I<br>are sinking fund total<br>the accounts receival | local government, ar<br>any mortgages and<br>ble, value of real pro | id non-governmenta<br>notes receivable he<br>perty, and all non-s | al securities. Report<br>eld as offsets to<br>security assets.                      |  |
|   | Туре   | of fund   |   |   | Amount at end (Omit co  |  |
| <ol> <li>Sinking funds — Reserves held<br/>sinking fund and revenue bond re<br/>of long-term debt.</li> </ol>   | for redemption of long-<br>elated accounts and an  | -term debt. All cash<br>y other reserves hel  | held for statutory<br>ld for redemption                             |   | WØ1   | \$ 29,720  |
| Bond funds — Unexpended propending disbursement   | ceeds from sale of G.C   | ), and revenue bond   | d issues held   |   | W31   |  |
| All other funds except employee   | retirement funds   |   |   |   | W61   | \$ 93,018  |

| Remarks   |                              |                    |                                   |           |
|---|------------------------------|--------------------|-----------------------------------|-----------|
| SEE INDEPENDENT ACCOUNTANT'S COMPIL   | ATION PEPOPT                 |                    |                                   |           |
| SEE INDEFENDENT ACCOUNTANT 3 COMPTE   | LATION REPORT                |                    |                                   |           |
|   |                              |                    |                                   |           |
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| AUDITOR INFORMATION   |                              |                    |                                   |           |
| NOTE — This report will not be considered comp<br>statements included in certain prescribed forms"<br>in AR Section 300 of the AICPA Professional Sta | plete unless an accompanyin  | g "accountants cor | npilation report on financial     |           |
| in AR Section 300 of the AICPA Professional Sta   | andards in preparing such co | mpilation report.  | itor should follow the guidelines |           |
| Auditor's firm name   |                              |                    |                                   |           |
| JOE BOB SMITH CPA, PC   |                              |                    |                                   |           |
| Address — Number and street   |                              |                    | TELEPHONE                         |           |
| P.O. BOX 70  City   | State                        | ZIP Code           | Area Number code                  | Extension |
| BROKEN BOW  | OK                           | 74728              | 405-581-6840                      |           |
| Name of contact person/Email  |                              |                    |                                   |           |
| J.B. SMITH CPA JBSCPAOKLA@Y   | AHOO.                        |                    |                                   |           |

#### COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filled separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

# SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2016 ANNUAL SURVEY OF CITY AND TOWN FINANCES

## COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- · City water districts
- · Medical center authorities
- · Joint airport boards
- · Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officin boards
- · Public trusts (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- · Utilities authorities
- · Zoning districts

#### Exclude internal/Service funds

#### Part I - TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses

## 1. Property taxes (code TØ1)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O.

# 2. Local sales taxes

a. General sales tax (code TØ9)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above.

# 3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

# Part IA — INTERGOVERNMENTAL REVENUE

# General support

From State (code  ${\rm C30}$ ) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility, or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- Grants received for mass transit and/or bus systems (codes C94 to 894)
- All other (From State —code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- Community development and urban renewal
- Civic defense
- · Water and sewer facilities
- · Manpower planning and utilization

#### Part 1B - OTHER REVENUE

## 3. Special assessment funds

#### Include -

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations at part II, item 19e.
- · Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

# Part IV — SALARIES, WAGES, AND FORCE ACCOUNT

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

# Part V — DEBT OUTSTANDING, ISSUED, AND RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

**Hospitals** — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

# Municipality Hospital Carnegie Carnegie Tri-County Municipal Hospital Cleveland Cleveland Area Hospital El Reno Mercy Hospital El Reno Fairview Fairview Regional Medical Center Auth

Fairview Fairview Regional Medical Center Authority
Holdenville General Hospital
Lindsay Lindsay Municipal Hospital
Norman Norman Regional Hospital
Okeene Okeene Municipal Hospital
Pauls Valley Pauls Valley General Hospital
Pawnee Pawnee Municipal Hospital
Pawnee Hounicipal Hospital
Tahlequah Tahlequah City Hospital
Watonga Watonga Municipal Hospital