AUDITED FINANCIAL STATEMENTS - REGULATORY BASIS AND REPORTS OF INDEPENDENT AUDITOR

TAHLEQUAH SCHOOL DISTRICT NO. 1-35, CHEROKEE COUNTY, OKLAHOMA

JUNE 30, 2019



INDEPENDENT SCHOOL DISTRICT NO. I-35 CHEROKEE COUNTY, OKLAHOMA JUNE 30, 2019

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INDEPENDENT SCHOOL DISTRICT NO. I-35 CHEROKEE COUNTY, OKLAHOMA SCHOOL DISTRICT OFFICIALS JUNE 30, 2019

BOARD OF EDUCATION

President Brian Berry

Vice-President Lorraine Walker

Member Sharon Ballew

Member Ed Myers

Member Chrissi Nimmo

SUPERINTENDENT OF SCHOOLS

Leon Ashlock

BUSINESS MANAGER

Diane Adamson

SCHOOL DISTRICT TREASURER

Kevin Dudley

JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Tahlequah School District No. I-035 Tahlequah, Oklahoma 74465-0517

Report on the Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Tahlequah School District No. I-035, Tahlequah, Oklahoma (the "District") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma. This includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, the financial statements are prepared by the Tahlequah School District No. I-035, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although reasonably determined, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because the significance of the matter discussed in the previous paragraph, the basic financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States

of America, the financial position of the Tahlequah School District No. I-035, Cherokee County, Oklahoma as of June 30, 2019, or the revenues, expenses, and changes in net position and, where applicable, its cash flows for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed assets account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the preceding paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District as of June 30, 2019, and the revenues collected and expenditures paid and encumbered, of each fund type, for the year then ended, on the regulatory basis of accounting described in Note 1.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The combining fund statements, regulatory basis, listed in the accompanying table of contents are presented for purpose of additional analysis, and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued a report dated December 5, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance.

Jenkins & Kemper

Certified Public Accountants, P.C.

Jenkons & Kungur, CPAS P.C.

December 5, 2019

COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 2019

<u>ASSETS</u>	GOVER GENERAL	NMENTAL FUND SPECIAL REVENUE	TYPES DEBT SERVICE	FIDUCIARY FUND TYPES EXPENDABLE TRUST AND AGENCY FUND	ACCOUNT GROUP GENERAL LONG-TERM DEBT	TOTALS (MEMO ONLY)
Cash	\$ 8,057,133	330,810	125,565	398,240		8,911,748
Investments				250,450		250,450
Amounts available in debt service					120,191	120,191
Amounts to be provided for retirement of						
general long-term debt					3,196,281	3,196,281
Total Assets	8,057,133	330,810	125,565	648,690	3,316,472	12,478,670
LIABILITIES AND FUND BALANCES Liabilities Warrants payable	3,003,056	44,521				3,047,577
Encumbrances	41,239	42,127				83,366
Funds held for school organizations	II DATES			648,690		648,690
Unmatured obligations			5,374			5,374
Long-term debt:						
Bonds payable					2,345,000	2,345,000
Capital leases					971,472	971,472
Total liabilities	3,044,295	86,648	5,374	648,690	3,316,472	7,101,479
Fund balances Restricted for:						
Debt service			120,191			120,191
Co-op		35				35
Building		244,127				244,127
Unassigned	5,012,838					5,012,838
Total fund balances	5,012,838	244,162	120,191			5,377,191
Total liabilities and fund balances	\$ 8,057,133	330,810	125,565	648,690	3,316,472	12,478,670

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES JUNE 30, 2019

	GOVERNMENTAL FUND TYPES				
	comment of	SPECIAL	DEBT	CAPITAL	TOTALS
Revenues	GENERAL	REVENUE	SERVICE	PROJECTS	(MEMO ONLY)
Local sources	\$ 4,629,197	502,983	2,402,185		7,534,365
Intermediate sources	449,005	502,505	2,402,100		449,005
State sources	20,757,828	92,484	17		20,850,329
Federal sources	6,930,287	411,920	17		7,342,207
Non-revenue receipts	68,844	106,858			175,702
Total revenues	32,835,161	1,114,245	2,402,202		36,351,608
Total revenues	32,033,101	1,114,245	2,402,202		30,331,000
Expenditures					
Instruction	18,604,097	66,113			18,670,210
Support services	12,224,143	1,033,736			13,257,879
Operation of non-instructional services	2,117,834				2,117,834
Facilities, acquisition and const. services		145,809		2,316,300	2,462,109
Other outlays	107,419				107,419
Debt service	-		2,382,778		2,382,778
Total expenditures	33,053,493	1,245,658	2,382,778	2,316,300	38,998,229
Revenues over (under) expenditures	(218,332)	(131,413)	19,424	(2,316,300)	(2,646,621)
Other financing sources (uses)					
Lapsed appropriations	19,548	29,830			49,378
Estopped warrants	4,271	35			4,306
Total other financing sources (uses)	23,819	29,865			53,684
Revenue and other sources over (under)					
expenditures and other uses	(194,513)	(101,548)	19,424	(2,316,300)	(2,592,937)
Cash fund balance, beginning of year	5,207,351	345,710	100,767	2,316,300	7,970,128
Cash fund balance, end of year	\$ 5,012,838	244,162	120,191		5,377,191

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - BUDGETED GENERAL FUND JUNE 30, 2019

	GENERAL FUND			
		ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues				
Local sources	\$	3,811,097	3,826,790	4,629,197
Intermediate sources		409,108	409,108	449,005
State sources		20,403,955	20,729,860	20,757,828
Federal sources		6,453,619	7,442,469	6,930,287
Non-revenue receipts				68,844
Total revenues	-	31,077,779	32,408,227	32,835,161
Expenditures				
Instruction				18,604,097
Support services				12,224,143
Operation of non-instructional services				2,117,834
Other outlays				107,419
Non-categorical		36,285,130	37,615,578	
Total expenditures		36,285,130	37,615,578	33,053,493
Revenues over (under) expenditures		(5,207,351)	(5,207,351)	(218,332)
Other financing sources (uses)				
Lapsed appropriations				19,548
Estopped warrants				4,271
Total other financing sources (uses)				23,819
Revenue and other sources over (under)				
expenditures and other uses		(5,207,351)	(5,207,351)	(194,513)
Cash fund balance, beginning of year		5,207,351	5,207,351	5,207,351
Cash fund balance, end of year	\$		<u> </u>	5,012,838

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS JUNE 30, 2019

	SPECIAL REVENUE FUNDS				
		RIGINAL BUDGET	FINAL BUDGET	ACTUAL	
Revenues					
Local sources	\$	452,061	498,540	502,983	
State sources		106,856	108,785	92,484	
Federal sources		106,624	411,920	411,920	
Non-revenue receipts		95,000	95,000	106,858	
Total revenues		760,541	1,114,245	1,114,245	
Expenditures					
Instruction				66,113	
Support services				1,033,736	
Facilities, acquisition and const. services		1,106,251	1,459,955	145,809	
Total expenditures		1,106,251	1,459,955	1,245,658	
Revenues over (under) expenditures		(345,710)	(345,710)	(131,413)	
Other financing sources (uses)					
Lapsed appropriations				29,830	
Estopped warrants				35	
Total other financing sources (uses)				29,865	
Revenue and other sources over (under)					
expenditures and other uses		(345,710)	(345,710)	(101,548)	
Cash fund balance, beginning of year		345,710	345,710	345,710	
Cash fund balance, end of year	\$: •	-	244,162	

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - DEBT SERVICE FUNDS JUNE 30, 2019

	DEBT SERVICE FUND			
		DRIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues				
Local sources	\$	2,282,011	2,282,011	2,402,185
State sources	925			17_
Total revenues		2,282,011	2,282,011	2,402,202
Expenditures Other outlays Debt service	No.	2,382,778	2,382,778	2,382,778
Revenues over (under) expenditures		(100,767)	(100,767)	19,424
Cash fund balance, beginning of year		100,767	100,767	100,767
Cash fund balance, end of year	\$	<u> </u>	<u> </u>	120,191

NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

1. Summary of Significant Accounting Policies

The basic financial statements of the Tahlequah Public Schools Independent District No. I-35 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

Summary of Significant Accounting Policies - contd.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

<u>Special Revenue Fund</u> - The special revenue funds are the District's building, co-op and child nutrition funds.

<u>Building Fund</u> - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting - contd.

<u>Co-op Fund</u> - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

<u>Child Nutrition Fund</u> - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students. The District did not maintain this fund during the 2018-19 fiscal year.

<u>Debt Service Fund</u> - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest, and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

<u>Capital Projects Funds</u> - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency

1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting - contd.

funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

<u>Expendable Trust Funds</u> - Expendable trust funds include the gifts fund, medical insurance fund, worker's compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds during the 2018-19 fiscal year.

<u>Gifts Fund</u> - The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

<u>Medical Insurance Fund</u> - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

<u>Workers Compensation Fund</u> - The worker's compensation fund accounts for revenues and expenditures for workers compensation claims.

<u>Insurance Recovery Fund</u> - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

<u>Agency Fund</u> - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting - contd.

<u>General Fixed Assets Account Group</u> - This account group is used by governments to account for the property, plant, and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

Memorandum Only - Total Column

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become

1. Summary of Significant Accounting Policies- contd.

C. Basis of Accounting and Presentation - contd.

available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities and Fund Balances

<u>Cash</u> - Cash consists of cash on hand, demand deposit accounts, and interest-bearing checking accounts.

<u>Investments</u> - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank, and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

<u>Inventories</u> - The value of consumable inventories at June 30, 2019 is not material to the combined financial statements-regulatory basis.

1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Balances – contd.

<u>Fixed Assets and Property, Plant, and Equipment</u> - The General Fixed Asset Account Group is not presented.

<u>Warrants Payable</u> - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

<u>Encumbrances</u> - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

<u>Unmatured Obligations</u> - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

<u>Funds Held for School Organizations</u> - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

<u>Long-Term Debt</u> - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Cash Fund Balance</u> - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures

<u>Local Revenues</u> - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owned. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

<u>Intermediate Revenues</u> - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

<u>State Revenues</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures- contd.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

<u>Federal Revenues</u> - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity, or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a building fund and the non-special education portion of PL874 Impact Aid are apportioned there.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

<u>Instruction Expenditures</u> - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone, and correspondence.

Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

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1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures - contd.

<u>Support Services Expenditures</u> - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

<u>Operation of Non-Instructional Services Expenditures</u> - Activities concerned with providing non-instructional services to students, staff, or the community.

<u>Facilities Acquisition and Construction Services Expenditures</u> - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third-party administrator.

<u>Repayment Expenditures</u> - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

<u>Inter-fund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There were no inter-fund transfers during the 2018-19 fiscal year.

2. Deposits and Investments

Custodial Credit Risk

At June 30, 2019, the District held deposits of approximately \$9,162,198 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies, and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality, or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

2. Deposits and Investments - cont'd

The investments held at June 30, 2019 are as follows:

Type	Weighted Average Maturity (Months)	Market	Value_		Cost
Investments					
Money Market		\$	0	\$	0
Municipal tax-supported money judgment	S		0		0
Certificate of Deposit		_2:	50,450	_2	50,450
Total investments		\$ 2:	50,450	\$2	50,450

Concentration of Investment Credit Risk

The District places no limit on the amount it may invest in any one issuer. The District has the following of credit risk: 0% in Money Market funds, 0% in Municipal tax-supported money judgments and 100% in CDs (\$250,450).

3. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of bonds payable and two (2) capital leases. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

3. General Long-term Debt - contd.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2019:

	Bonds	Capital	
	Payable	Leases	Totals
Balance, July 1, 2018	\$ 6,830,000	1,183,730	8,013,730
Additions	₹.	<u>≅</u>	*
Retirements	4,485,000	212,258	4,697,258
Balance, June 30, 2019	\$ 2,345,000	971,472	3,316,472

A brief description of the outstanding long-term debt at June 30, 2019 is set forth below:

	Amount outstanding
General Obligation Bonds Building Bonds, Series 2018, original issue \$2,345,000, interest rate of 2.75%, due in one installment of \$2,345,000 due 6-01-20;	\$ 2,345,000
Capital Leases Lease agreement for equipment totaling \$1,000,000, dated 11-1-15 interest rate of 1.50%, annual payments of \$108,434 beginning 11-5-16, final payment due 11-5-25;	715,472
Lease agreement for capital equipment/improvements, totaling \$1,000,000, dated 8-24-10, interest rate of 6.87%, annual payments beginning 2-24-11 of various amounts, final payment 8-24-20; Totals	\$ <u>256,000</u> \$ <u>3,316,472</u>

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

Year ending			
June 30	Principal	Interest	Total
2020	\$ 2,345,000	64,487	2,409,487

There was \$143,138 interest paid on long-term debt incurred during the current year.

General Long-term Debt – contd.

The annual debt service requirements for capital lease principal, and interest are as follows:

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June 30	Principal		Interest	Total	
2020	\$	221,702	24,060	245,762	
2021		231,168	13,800	244,968	
2022		100,655	7,779	108,434	
2023		102,165	6,269	108,434	
2024		103,697	4,737	108,434	
2025-2029		212,085	4,784	216,869	
Total	\$	971,472	61,429	1,032,901	

4. Employee Retirement System

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Employee Retirement System – contd.

GASB Statement 68 became effective for fiscal years beginning after June 15, 2014, and significantly changes pension accounting and financial reporting for governmental employees who participate in a pension plan, such as the System, and who prepare published financial statements on an accrual basis using Generally Accepted Accounting Principles. Since the District does not prepare and present their financial statements on an accrual basis, the net pension liability amount is not required to be presented on the financial statements. The amount of calculated net pension liability for the District at June 30, 2018 (latest information available) was \$26,133,239.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

Annual Pension Cost

The District's portion of the total contributions for 2019, 2018 and 2017 were \$2,043,415, \$1,768,683, and \$1,710,328 respectively.

5. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials' liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

7. Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

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INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS JUNE 30, 2019

ASSETS		CO-OP FUND	BUILDING FUND	TOTALS (MEMO ONLY)
Cash Total assets	\$	13,399 13,399	317,411 317,411	330,810 330,810
LIABILITIES AND FUND BALANCES				
Liabilities				
Warrants payable		13,364	31,157	44,521
Encumbrances			42,127	42,127
Total liabilities	-	13,364	73,284	86,648
Fund balances				
Restricted		35_	244,127	244,162
Total liabilities and fund balances	\$	13,399	317,411	330,810

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS JUNE 30, 2019

	CO-OP FUND		BUILDING FUND	TOTALS (MEMO ONLY)	
Revenues					
Local sources	\$	4,446	498,537	502,983	
State sources		92,481	3	92,484	
Federal sources			411,920	411,920	
Non-revenue receipts		106,858		106,858	
Total revenues		203,785	910,460	1,114,245	
Expenditures					
Instruction		66,113		66,113	
Support services		139,766	893,970	1,033,736	
Facilities, acquisition and const. services			145,809	145,809	
Total expenditures		205,879	1,039,779	1,245,658	
Revenues over (under) expenditures		(2,094)	(129,319)	(131,413)	
Other financing sources (uses)					
Lapsed appropriations			29,830	29,830	
Estopped warrants		35		35	
Total other financing sources (uses)		35	29,830	29,865	
Revenue and other sources over (under)					
expenditures and other uses		(2,059)	(99,489)	(101,548)	
Cash fund balance, beginning of year		2,094	343,616	345,710	
Cash fund balance, end of year	\$	35	244,127	244,162	

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS JUNE 30, 2019

	CO-OP FUND			BUILDING FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues						
Local sources	\$ -		4,446	452,061	498,540	498,537
State sources	106,856	108,785	92,481			3
Federal sources				106,624	411,920	411,920
Non-revenue receipts	95,000	95,000	106,858			
Total revenues	201,856	203,785	203,785	558,685	910,460	910,460
Expenditures						
Instruction			66,113			
Support services			139,766			893,970
Facilities acquisitions and construction						145,809
Non-categorical	203,950	205,879		902,301	1,254,076	
Total expenditures	203,950	205,879	205,879	902,301	1,254,076	1,039,779
Revenues over (under) expenditures	(2,094)	(2,094)	(2,094)	(343,616)	(343,616)	(129,319)
Other financing sources (uses)						
Bank fees						
Lapsed appropriations						29,830
Estopped warrants			35			
Total other financing sources (uses)			35_			29,830
Revenue and other sources over (under)						
expenditures and other uses	(2,094)	(2,094)	(2,059)	(343,616)	(343,616)	(99,489)
Cash fund balance, beginning of year	2,094	2,094	2,094_	343,616	343,616	343,616
Cash fund balance, end of year	\$ -	: -	35			244,127

INDEPENDENT SCHOOL DISTRICT NO. 1-35, CHEROKEE COUNTY COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES REGULATORY BASIS - ALL AGENCY FUNDS FOR THE YEAR ENDED JUNE 30, 2019

	Balance		Net		Balance
	July 1, 2018	Additions	Transfers	Deletions	June 30, 2019
Assets					
Cash	\$ 374,542	1,304,265		1,280,567	398,240
Investments	247,093	3,357			250,450
Total Assets	621,635	1,307,622		1,280,567	648,690
Liabilities					
Funds held for student organizations					
Football	\$ 235	43,053		42,434	854
Boys Basketball	1,732	10,122		5,825	6,029
Girls Basketball	11,747	10,142		6,034	15,855
Boys Baseball	1,149	39,292		21,821	18,620
Girls Softball	819	7,060		7,772	107
Boys Wrestling	2,007	2,118		2,334	1,791
Girls Tennis	1,215	3,966		1,730	3,451
Boys Track	11,262	17,637		20,191	8,708
Girls Track	1,259	-		(1,259
Golf	2,599	4,007		4,352	2,254
Cross Country Track	5,908	4,807		6,968	3,747
Soccer	1,661	5,783		7,347	97
Volleyball	5,418	8,996		6,854	7,560
Student Council	5,310	8,117		7,667	5,760
Library	15,744	48,627		48,836	15,535
PTA/PTO/Tiger Card Sales	43,367	97,364		97,131	43,600
Pictures	9,377	6,608		4,815	11,170
Courtesy Account	1,672	597		1,274	995
Miscellaneous Account	57,702	112,100		104,424	65,378
Gifted & Talented Activity	6,603	11,758		9,389	8,972
General Fund Refunds	2	4,570		4,570	*
Projects/SR Parents/Alt Ed	35,165	75,659		79,011	31,813
SADD/Club U21	1,142	1,701		744	2,099
The Clothing Store	6,246	7,375		5,831	7,790
FCA	408	<u>.</u> .		9	399
Pom Squad Account	4,421	33,975		32,500	5,896
Yearbook	42,229	24,964		22,946	44,247
Athletic Hall of Fame	6,622	6,090		6,846	5,866
French Club	186	<u>=</u> /		12	186
National Honor Society	2,278	2,952		2,098	3,132
FCCLA	467	2,478		2,555	390
Cheerleader Account	17,400	69,217		69,186	17,431
Vocal Music Account	8,953	61,987		58,418	12,522
THS Band	14,025	103,613		88,551	29,087
Indian Heritage	855			,	855
Basketball Tournament	9,463	5,000		13,281	1,182
Youth Volleyball	4,501	3,000		1	4,501
Federal Grants	\$ 1,175			12	1,175
redetai Grains	Ψ 1,170	₹/ 			1,113

INDEPENDENT SCHOOL DISTRICT NO. 1-35, CHEROKEE COUNTY COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES REGULATORY BASIS - ALL AGENCY FUNDS FOR THE YEAR ENDED JUNE 30, 2019

	Balance		Net		Balance
	July 1, 2018	Additions	Transfers	Deletions	June 30, 2019
THS Junior Class	\$ 11,606	9,141		9,210	11,537
Business Professionals	2,842	2,825		3,776	1,891
Class of 2020	77	-		-	77
Future Farmers (FFA)	3,436	8,622		6,288	5,770
Science Club	2,562	15,529		13,709	4,382
Spanish Club	2,342	s = .		403	1,939
Gold Card Program	943	-		45	898
Ath Dept Fundraiser	219	3,383		3,302	300
THS/TJHS Tech Ed	274	696		64	906
THS Science Lab Fees	4,497	8,178		8,908	3,767
Boys Tip-In Club	4,302	18,435		15,723	7,014
Special Olympics	25,459	19,132		19,803	24,788
Competitive Cheerleading	2			#	2
THS Drama Club	5,101	6,618		8,478	3,241
Journalism	210	5₩		-	210
Hepatitis 'B' Shot Deposits	100	: - -		-	100
Transportation Dept	186	528		583	131
JROTC	8,572	8,040		2,685	13,927
Central Academy	285	1,837		1,938	184
OPAT	71	=		=::	71
Maintenance	159	479		483	155
Drug Testing/Parking Decals	27,140	15,355		27,066	15,429
Accufax	715	4,238		3,915	1,038
Doyle Green Scholarship	549	305		404	450
THS Baseball Booster Club	7,949	400		8,209	140
Tiger Cage Camp	420	-		**	420
Lady Tiger Cage Camp	88				88
Girls Tip-In Club	16,131	18,421		22,602	11,950
Tahlequah Kickoff Club	174	36,638		36,540	272
Athletic Misc	29,602	48,151		55,074	22,679
Softball Booster Club	336	20,536		18,272	2,600
Band Boosters	10,170	45,615		43,424	12,361
Tiger Takedown Club	7,652	8,526		12,603	3,575
HOSA	322	588		328	582
Back Pack Food Program	30,672	16,232		31,125	15,779
Boys Soccer Booster Club	3,247	11,134		9,039	5,342
THS Cheerleader Parents	323	2,696		2,663	356
Professional Development	3,930	<u>=</u>)		526	3,404
POM Boosters	31	*		=	31
THS Golf Booster Club	136	 5		=	136
Academic Team	2,097	2,125		1,447	2,775
GED Testing Program	206			167	39
Girls Soccer Booster Club	3,074	8,812		9,722	2,164
Cherokee Language Acct	10	*		=	10
THS Volleyball Camp	\$ -				

INDEPENDENT SCHOOL DISTRICT NO. 1-35, CHEROKEE COUNTY COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES REGULATORY BASIS - ALL AGENCY FUNDS FOR THE YEAR ENDED JUNE 30, 2019

Band Travel Maurice Box Memorial Scholarship Para Pro Testing Art Class Lab Fees Grants and Awards	Balance July 1, 2018 \$ - 500 395 93 23,186	Additions 35,969 500 915 3,423 72,373	Net <u>Transfers</u>	Deletions 28,270 500 770 3,417 69,270	Balance June 30, 2019 7,699 500 540 99 26,289
Indian Education Activity Drama Club Travel Acct	17,869 51	100		1,781 -	16,188 51
THS Photography Club	68	₩.			68
AP Stat Account	3,603	656		1,012	3,247
English Club	107			1.0	107
Music Production	14,408	7,891		3,279	19,020
THS Freshman Class	116	8		N.	116
Mu Alpha Theta	157	-		25	157
Archery	541_	845		S=	1,386
Total Liabilities	\$ 621,635	1,307,622		1,280,567	648,690

INDEPENDENT SCHOOL DISTRICT NO. 1-35, CHEROKEE COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2019

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-through Grantor's Project Number	Program or Award <u>Amount</u>	Beginning Balance 7/1/2018	Revenue Collected	Total Expenditures	Ending Balance 6/30/2019
U.S. Department of Education							
Direct Programs:							
Title VII Impact Aid Program:							
Title VII Impact Aid - GF	84.041	592	\$ 94,252	9,733	94,252	94,252	9,733
Title VII Impact Aid - BF	84.041	591	411,920		411,920	411,920	
Subtotal - Title VII Impact Aid Program			506,172	9,733	506,172	506,172	9,733
Title VI-Part A. Indian Education	84.060	561	405,470		299,368	405,470	(106,102)
Title VI-Part A, Indian Education 2017-18	84.060	799	Siestin S.	(108,449)	108,449	-18.51.11.5	(1331)334
Carol M. White PE Grant	84.215	772	1,654,159	(300)	450,794	710,222	(259,428)
Carol M. White PE Grant 2017-18	84.215	799	1,001,100	(180,164)	180,164	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(200, 120)
Indian Education Demo Grant 2017-18	84.299	799		(26,775)	26,775		
Subtotal - Direct Programs		, 55	2,565,801	(305,655)	1,571,722	1,621,864	(355,797)
Subtotal Prices Programs			2,000,001	(505,555)	1,071,722	1,021,004	(000,101)
Passed Through State Department of Education;							
* Title I Cluster:							
Title I-Part A, Improving Basic Programs	84.010	511	670,523		1,120,231	1,284,827	(164,596)
Title I-Part A, Improving Basic Programs 2017-18	84.010	799	one of the one	(192,658)	192,658		Variation 34
Title I-Part C. Migrant Incentive	84.011	521	38,671	V	4,893	38,671	(33,778)
Title I-Part C, Migrant Incentive 2017-18	84.011	799		(22,215)	22,215	11000	
Subtotal - Title I Program (Cluster)			709,194	(214,873)	1,339,997	1,323,498	(198,374)
OSRC Literacy Grant	84.371C	538	58,010		262,313	327,395	(65,082)
OSRC Literacy Grant 2017-18	84.371C	799		(95, 156)	95,156		
Title II-Part A, Teacher & Principal Training	84.367	541	161,580	attorners of source, some	77,943	161,580	(83,637)
Title II-Part A 2017-18	84.367	799		(155,024)	155,024		
Title III-Part A, English Lang Acquisition	84.365	572	29,526			29,526	(29,526)
Title III-Part A, English Lang Acquisition 2017-18	84.365	799		(21,395)	21,395		
Special Education Cluster:							
IDEA-B Prof. DevSDE	84.027	613	785		785	785	
IDEA-B Prof. DevDistrict	84.027	615	8,941		2,704	8,941	(6,237)
IDEA-B Prof. DevDistrict 2017-18	84.027	799		(2,131)	2,131		
IDEA-B Flowthrough	84.027	621	709,818		539,157	709,818	(170,661)
IDEA-B Flowthrough 2017-18	84.027	799		(177,222)	177,222		
IDEA-B Preschool	84.173	641	10,987		10,987	10,987	
IDEA-B Preschool 2017-18	84.173	799		(1,367)	1,367		
Subtotal - Special Education Program (Cluster)			\$ 730,531	(180,720)	734,353	730,531	(176,898)

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2019

		Pass-through					
	Federal	Grantor's	Program	Beginning			Ending
Federal Grantor/Pass Through	CFDA	Project	or Award	Balance	Revenue	Total	Balance
Grantor/Program Title	Number	Number	Amount	7/1/2018	Collected	Expenditures	6/30/2019
Title IV-21st Century Cluster:							
Title IV-Part A, 21st Century Champions of Excellence	84.424A	551	\$ 381,942		217,725	381,942	(164,217)
Title IV-Part A SSAE Grant	84.424A	552	43,930		30,379	33,276	(2,897)
Title IV-Part B, 21st Century	84.287	553	302,018		200,839	299,362	(98,523)
Title IV-Part B, 21st Century 2017-18	84.287	799		(131,948)	131,948		
Title IV-21st Century Special Projects	84.287	554	299,999		167,204	286,027	(118,823)
Subtotal - Title IV-21st Century Grants (Cluster)			1,027,889	(131,948)	748,095	1,000,607	(384,460)
Title V-Part B Subpart 2, Rural and Low Income	84.358B	587	67,448			67,448	(67,448)
Title IX-Part A Homeless	84.196	596	44,306		38,389	44,306	(5,917)
Title IX-Part A Homeless 2017-18	84.196	799		(16,784)	16,784		
Adult Basic Education Cluster:							
Adult Basic Education - Adult Ed. and Literacy	84.002	731	94,768		60,029	91,258	(31,229)
Adult Basic Education - Adult Ed. and Literacy 2017-18	84.002	799		(55,697)	55,697		
Adult Basic Education - Corrections/Institutions	84.002	733	6,193		926	1,841	(915)
Adult Basic Education - Corrections/Institutions 2017-18	84.002	799		(1,134)	1,134		
Subtotal - Adult Basic Education Program (Cluster)			100,961	(56,831)	117,786	93,099	(32,144)
Subtotal - Passed Through State Dept of Education			2,929,445	(872,731)	3,607,235	3,777,990	(1,043,486)
Department of Health and Human Services							
Drug-Free Communities	93.276	775	47,263		32,593	32,593	
Drug-Free Communities 2017-18	93.276	799		(14,804)	14,804_		
Subtotal - Department of Health and Human Services			47,263	(14,804)	47,397	32,593	
Passed Through State Department of Career							
and Technology Education:							
Carl Perkins Grant	84.048	421	43,382		27,011	40,923	(13,912)
Carl Perkins Grant 2017-18	84.048	799		(9,288)	9,288		
Carl Perkins Supplemental Grant	84.048	424	34,663	·	12,094	31,617	(19,523)
Subtotal - Passed Through Dept of Career and Tech Ed			\$ 78,045	(9,288)	48,393	72,540	(33,435)

INDEPENDENT SCHOOL DISTRICT NO. 1-35, CHEROKEE COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2019

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-through Grantor's Project Number	Program or Award <u>Amount</u>	Beginning Balance 7/1/2018	Revenue Collected	Total Expenditures	Ending Balance 6/30/2019
U.S. Department of Agriculture:							
Passed Through State Department of Education:							
* Child Nutrition Cluster:							
Cash Assistance:							
National School Lunch Program	10.555	763			1,090,382	1,090,382	
School Breakfast Program	10.553	764			359,930	359,930	
Summer Food Program	10.559	766		(2,041)	22,879	22,879	(2,041)
Child & Adult Care Food Program	10.558	769			301,257	301,257	
Cash Assistance Subtotal				(2,041)	1,774,448	1,774,448	(2,041)
Passed Through State Department of Human Services:							\
Non-cash Assistance (Commodities)	10.555	N/A			141,113	141,113	
Subtotal - Child Nutrition Program (Cluster)				(2,041)	1,915,561	1,915,561	(2,041)
Other Federal Assistance;							
Johnson O'Malley	15.130	563	\$ 72,440		30,141	72,281	(42, 140)
Johnson O'Malley 2017-18	15.130	799		(37,177)	37,177		
Medicaid	93.778	698	709		709	709	
JAVITS	84.206A	783	20,000			14,441	(14,441)
GEAR UP	84.334\$	776	141,289		141,289	108,807	32,482
Flood Control	12.112	779	11,675		11,675	11,675	
JROTC	12.401	771	72,021		72,021	57,784	14,237
Subtotal - Other Federal Assistance			318,134	(37,177)	293,012	265,697	(9,862)
Total Federal Assistance			\$ 5,938,688	(1,241,696)	7,483,320	7,686,245	(1,444,621)

^{*} Major federal programs

Note 1 - Commodities received by the District in the amount of \$141,113 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount. These commodities are reported at fair market value.

- Note 2 There were no amounts passed to subrecipients.
- Note 3 Grantor provides adequate insurance coverage against loss on assets purchased with Federal Awards.

Note 4 - The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Expenditures are reported on the regulatory basis of accounting consistent with the preparation of the combined financial statements. These expenditures are recognized following the cost principles contained in the Uniform Guidance. The District has also elected to not use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY SCHEDULE OF SURETY BONDS FOR THE YEAR ENDED JUNE 30, 2019

BONDING COMPANY	POSITION COVERED	BOND <u>NUMBER</u>	VERAGE MOUNT	EFFECTIVE DATES
Western Surety Company	Treasurer	72034076	\$ 100,000	7/1/18-7/1/19
Liberty Mutual	Activity Fund Custodian	601022403	\$ 100,000	7/1/18-7/1/19
	Superintendent	601032323	\$ 100,000	7/1/18-7/1/19
	Encumbrance Clerk	601032323	\$ 100,000	7/1/18-7/1/19
	Minutes Clerk	601032323	\$ 100,000	7/1/18-7/1/19
	Payroll Clerk	601032323	\$ 100,000	7/1/18-7/1/19



JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Tahlequah School District No. I-035 Tahlequah, Oklahoma 74465-0517

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis as listed in the Table of Contents, of Tahlequah School District No. I-035, Tahlequah, Oklahoma, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 5, 2019. This report was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Jenkins & Kemper

Certified Public Accountants, P.C.

Jenkons & Kumper, CPAS P.C.

December 5, 2019



JENKINS & KEMPER CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA MICHAEL KEMPER, CPA

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Honorable Board of Education Tahlequah School District No. I-035 Tahlequah, Oklahoma 74465-0517

Report on Compliance for Each Major Federal Program

We have audited the compliance of Tahlequah School District No. I-035, Tahlequah, Oklahoma, with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (The Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, Tahlequah District No. I-035, Tahlequah, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control over Compliance

The management of Tahlequah District No. I-035, Tahlequah, Oklahoma is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Jenkins & Kemper

Certified Public Accountants, P.C.

Jenkons & Kemper, CRAS P.C.

December 5, 2019

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS JULY 1, 2018 TO JUNE 30, 2019

Summary of Auditor's Results

- The auditor's report expresses an adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
- 2. No significant deficiencies relating to the audit of the financial statements are reported in the Schedule of Findings and Questioned Costs.
- 3. No instances of noncompliance material to the financial statements of the District were reported during the audit.
- 4. No significant deficiencies relating to the audit of the major federal award programs are reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Uniform Guidance"
- 5. An unqualified opinion report was issued on the compliance of major federal award programs.
- 6. The audit disclosed no audit findings and questioned costs, which are required to be reported under OMB Uniform Guidance.
- 7. Identification of Major Programs: Title I (84.010,84.011) and Child Nutrition (10.553,10.555,10.558,10.559) programs which were each clustered in the determination.
- 8. The dollar threshold used to determine between Type A and Type B programs was \$750,000.
- 9. The District did not qualify to be a low-risk auditee.

Findings - Financial Statement Audit

None

Findings and Questioned Costs - Major Federal Award Programs Audit

None

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS JULY 1, 2018 TO JUNE 30, 2019

18-01 – Activity Fund

During the 2017-18 fiscal year, the Activity Fund was not reconciled to the bank statements. During the 2018-19 fiscal year, the Activity Fund Custodian reconciled to the bank statements as of June 30, 2019.

INDEPENDENT SCHOOL DISTRICT NO. I-35, CHEROKEE COUNTY SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2018 TO JUNE 30, 2019

State of Oklahoma)
County of Tulsa)

The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Tahlequah School District for the audit year 2018-19.

Jenkins & Kemper, CPAs, P.C. AUDITING FIRM

BY July In

AUTHORIZED AGENT

Subscribed and sworn to before me on this

day of,

NOTARY PUBLIC

KARLA JENKINS
Notary Public In and for the
State of Oklahoma
Commission #09009637
My Commission expires 11/20/2021

Joy Hofmeister State Superintendent of Public Instruction Oklahoma State Department of Education 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

AUDIT ACKNOWLEDGEMENT

District Name Tahlequah School Distric	t District Number 1-35
County Name Cherokee	County Code 11
Audit Year:	2018-2019
The annual independent audit for the Tahleo	quah School District
was presented to the Board of Education in an Open Bo	
_{by} Jenkins & Kemper, CPAs P.C.	(Date of Meeting)
(Independent Auditor)	(Independent Auditor's Signature)
The School Board acknowledges that as the governing be financial and compliance operations, the audit findings a	ody of the district, responsible for the district's nd exceptions have been presented to them.
A copy of the audit, including this acknowledgement for the State Auditor and Inspector within 30 days from its p	m, will be sent to the State Board of Education and presentation, as stated in 70 O.S. § 22-108:
"The district board of education shall forward a copy of statements to the State Board of Education and the State receipt of the audit." Superintendent, Signature Board of Education President, Signature	Board of Education Member, Signature Board of Education Member, Signature Board of Education Member, Signature
	Board of Education Member, Signature
	Board of Education Member, Signature
	Board of Education Member, Signature
Subscribed and sworn before me on Dec 17th (Sworn On)	My Commission expires $03/15/2023$

* * * A copy of the Board Agenda and Board Minutes with the approval of the audit must accompany the audit. * * *