#### **TEMPLE INDEPENDENT SCHOOL DISTRICT NO. 101**

COTTON COUNTY, OKLAHOMA JUNE 30, 2011

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## TEMPLE INDEPENDENT SCHOOL DISTRICT NO. I-101, COTTON COUNTY SCHOOL DISTRICT OFFICIALS JUNE 30, 2011

#### **BOARD OF EDUCATION**

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Vice President Tara Brown

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#### SCHOOL DISTRICT TREASURER

Onetta Spurlock



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CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Temple Independent School District #101 Cotton County, Oklahoma

#### Board Members:

We have audited the accompanying fund type and account group financial statements, including budget and actual, of the **Temple Independent School District #101** Cotton County, Oklahoma, which collectively comprise the district's regulatory financial statements as of and for the year ended June 30, 2011, as listed in the table of contents as combined financial statements,. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, **Temple Independent School District #101,** Cotton County, has prepared these financial statements using accounting practices prescribed or permitted by the Oklahoma State Department of Education which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America although not reasonably determinable are presumed to be material.

In addition, the District has not maintained the cost of fixed assets purchased in previous years and thus does not know the amount that should be recorded in the General Fixed Asset Account Group. Therefore, the General Fixed Asset Account Group has not been presented. This information is required under the regulatory presentation prescribed by the Oklahoma State Department of Education.

In our opinion, because of the effects of the matters discussed in the third paragraph, the financial statements referred to above do not present fairly in conformity with accounting principles generally accepted in the United States of America, the financial position of **Temple Independent School District #101**, Cotton County, Oklahoma, as of June 30, 2011, or the changes in its financial position, for the year then ended.

#### **Temple Independent School District**

December 5, 2011

In our opinion, except for the omission of the General Fixed Asset Account Group results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Temple School District**, **No 101**, Cotton County, Oklahoma as of June 30, 2011, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2011, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District as a whole. The combining fund statements and other schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Oklahoma Department of Education and is also not a required part of the combined financial statements of Temple Independent School District #101, Cotton County, Oklahoma. The combining fund statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

Chickasha, Oklahoma December 5, 2011

angel, Johnston & Blosingame, P.C.



#### Temple School District No.I-101, Cotton County, Oklahoma Combined Statement of Assets, Liabilities and Equity Regulatory Basis - All Fund Types and Account Groups For the Year Ending June 30, 2011

			Gov	ernmental F	und	Types				Fiduciary Fund Types		Account Group		Total (Memorandum Only)
<u>ASSETS</u>	_	General		Special Revenue	_	Debt Service	-	Capital Projects	-	Trust and Agency		eneral Long- Term Debt	•	June 30, 2011
Cash and Cash Equivalents Investments Amounts Available in Debt Service Fund Amounts to be Provided for Retirement	\$	255,239 0 0	\$	28,301 0 0	\$	48,560 0 0	\$	35,693 0 0	\$	57,302 0 0	\$	0 0 48,560	\$	425,095 0 48,560
of General Long-Term Debt Amounts to be Provided For Capitalized Lease Agreements		0		0		0		0		0		251,440 7,572		251,440 7,572
Total Assets	\$ <u>_</u>	255,239	\$_	28,301	\$ <u>_</u>	48,560	\$	35,693	\$_	57,302	\$_	307,572	\$	732,667
LIABILITIES AND FUND BALANCE														
Liabilities: Warrants Payable Reserve for Encumbrances Due to Activity Groups General Obligation Bonds Payable Capitalized Lease Obligations Payable	\$	148,536 0 0 0 0	\$	11,454 0 0 0 0	\$	0 0 0 0	\$	7,723 0 0 0 0	\$	0 0 57,302 0 0	\$	0 0 0 300,000 7,572	\$	167,713 0 57,302 300,000 7,572
Total Liabilities	\$_	148,536	\$_	11,454	\$_	0	\$	7,723	\$_	57,302	\$_	307,572	\$	532,587
Fund Equity: Reserved for Debt Service Reserved for Capital Projects Cash Fund Balance	\$_	0 0 106,703	\$	0 0 16,846	\$	48,560 0 0	\$	0 27,970 0	\$	0 0 0	\$	0 0 0	\$	48,560 27,970 123,550
Total Fund Equity	\$_	106,703	\$_	16,846	\$_	48,560	\$_	27,970	\$_	0	\$_	0	\$	200,080
Total Liabilities and Fund Equity	\$_	255,239	\$_	28,301	\$_	48,560	\$	35,693	\$_	57,302	\$_	307,572	\$	732,667

The notes to the financial statements are an integral part of this statement.

#### Temple School District No.I-101, Cotton County, Oklahoma Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - All Governmental Fund Types For the Year Ending June 30, 2011

			Governmenta	ıl Fu	ınd Types		Totals (Memorandum Only)
Revenue Collected:		General	Special Revenue		Debt Service	Capital Projects	June 30, 2011
Local Sources	\$	421,583 \$		\$	73,316 \$	0 :	
Intermediate Sources		28,965	0		0	0	28,965
State Sources		1,183,416	7,090		83	0	1,190,589
Federal Sources		215,885	81,710		0	0	297,594
Non-Revenue Receipts	_	490	0		0_	0	490
Total Revenue Collected	\$_	1,850,340 \$	146,409	\$_	73,399 \$	0	\$ 2,070,148
Expenditures Paid:							
Instruction	\$	1,053,776 \$	4,373	\$	0 \$	0 :	\$ 1,058,150
Support Services	•	702,051	38,587	•	0	29,346	769,983
Operation of Non-Instructional Services		13,028	98,579		0	. 0	111,607
Facilities Acquisition and Construction		0	0		0	7,723	7,723
Other Outlays		490	0		0	0	490
Other Uses		0	0		0	0	0
Repayments		0	0		0	0	0
Interest Paid on Warrants and Bank Charges Debt Service:		0	0		30	0	30
Principal Retirement		0	0		75,000	0	75,000
Interest and Fiscal Agent Fees		0	0		12,620	0	12,620
Total Expenditures Paid	\$_	1,769,345 \$	141,540	_\$_	87,650 \$	37,069	\$ 2,035,604
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to							
Prior Year Encumbrances	\$	80,994 \$	4,869	\$	(14,251) \$	(37,069)	\$ 34,544
	Ψ_	φ	.,000	_ + _	( · · ·,= <u>0 · /  </u>	(0.,000)	φ <u></u>
Adjustments to Prior Year Encumbrances	\$_	0_\$	0	_\$_	0_\$	0 :	\$0
Other Financing Sources (Uses):							
Estopped Warrants	\$	3,583 \$	1,139	\$	0 \$	0 :	\$ 4,722
Bond Proceeds		0	0		0	0	0
Transfers In		0	0		0	0	0
Transfers Out	_	0	0		0_	0	0
Total Other Financing Sources (Uses)	\$_	3,583_\$	1,139	_\$_	0_\$	0 :	\$4,722
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing							
Sources (Uses)	\$	84,577 \$	6,008	\$	(14,251) \$	(37,069)	\$ 39,266
Fund Balance - Beginning of Year	=	22,126	10,838		62,812	65,039	160,814
Fund Balance - End of Year	\$_	106,703 \$	16,846	\$_	48,560 \$	27,970	\$ 200,080

The notes to the financial statements are an integral part of this statement.

# Temple School District No.I-101, Cotton County, Oklahoma Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types For the Year Ending June 30, 2011

	General Fund					Specia	Revenue Funds		Debt Service Fund					
		Original	Final			Original	Final			Original	Final			
Revenue Collected:	_	Budget	Budget	Actual	_	Budget	Budget	Actual	_	Budget	Budget	Actual		
Local Sources	\$	298,197 \$	298,197 \$	421,583	\$	51,102 \$	51,102 \$	57,610	\$	70,258 \$	70,258 \$	73,399		
Intermediate Sources		28,000	28,000	28,965		0	0	0		0	0	0		
State Sources		1,163,499	1,192,918	1,183,416		6,500	6,500	7,090		0	0	0		
Federal Sources		180,723	247,734	215,885		74,000	83,303	81,710		0	0	0		
Non-Revenue Receipts		0	0	490	_	0	0	0		0	0	0		
Total Revenue Collected	\$	1,670,419 \$	1,766,849 \$	1,850,340	\$	131,602 \$	140,905 \$	146,409	\$	70,258 \$	70,258 \$	73,399		
Expenditures Paid:														
Instruction	\$	1,013,256 \$	1,109,686 \$	1,053,776	\$	0 \$	0 \$	4,373	\$	0 \$	0 \$	0		
Support Services		670,412	670,412	702,051		48,440	48,440	38,587		0	0	0		
Operation of Non-Instructional Services		0	0	13,028		94,000	103,303	98,579		0	0	0		
Facilities Acquisition and Construction		0	0	0		0	0	0		0	0	0		
Other Outlays		8.876	8,876	490		0	0	0		133,069	133,069	87,650		
Other Uses		0	0	0		0	0	0		0	0	0		
Repayments		0	0	0		0	0	0		0	0	0		
Interest Paid on Warrants and Bank Charge	s	0	0	0		0	0	0		0	0	0		
Total Expenditures Paid	\$	1,692,544 \$	1,788,974 \$	1,769,345	\$	142,440 \$	151,743 \$	141,540	\$	133,069 \$	133,069 \$	87,650		
Excess of Revenues Collected Over (Under)														
Expenditures Paid Before Adjustments to														
Prior Year Encumbrances	\$_	(22,126) \$	(22,126) \$	80,994	\$_	(10,838) \$	(10,838) \$	4,869	\$	(62,812) \$	(62,812) \$	(14,251)		
Adjustments to Prior Year Encumbrances	\$_	0_\$_	0 \$	0	\$_	0_\$_	0_\$	0_	\$	0 \$	0 \$	0		
Other Financing Sources (Uses):														
Estopped Warrants	\$	0 \$	0 \$	3,583	\$	0 \$	0 \$	1,139	\$	0 \$	0 \$	0		
Transfers In	*	0	0	0	*	0	0	0	*	0	0	0		
Transfers Out		0	0	0		0	0	0		0	0	0		
Total Other Financing Sources (Uses)	\$_	0 \$	0 \$	3,583	\$	0 \$	0 \$	1,139	\$	0 \$	0 \$	0		
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financin	g													
Sources (Uses)	\$	(22,126) \$	(22,126) \$	84,577	\$	(10,838) \$	(10,838) \$	6,008	\$	(62,812) \$	(62,812) \$	(14,251)		
Fund Balance - Beginning of Year	_	22,126	22,126	22,126	_	10,838	10,838	10,838	_	62,812	62,812	62,812		
Fund Balance - End of Year	\$_	0 \$	0 \$	106,703	\$_	(0) \$	(0) \$	16,846	\$	(0) \$	(0) \$	48,560		

The notes to the financial statements are an integral part of this statement.

#### Note 1 - Summary of Significant Accounting Policies

The basic financial statements of the Temple Public Schools Independent District No.101, Cotton County, Oklahoma (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

#### 1.A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

#### 1.B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

#### **Note 1 - Summary of Significant Accounting Policies, (continued)**

#### 1.B. Fund Accounting, Governmental Fund Types, (continued)

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund and the Child Nutrition Fund.

<u>Building Fund</u> - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

<u>Child Nutrition Fund</u> - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

- **3. Debt Service Fund** The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.
- 4. **Capital Projects Fund** The Capital Projects Fund consists of the Districts 2009 Building and Transportation bond issues. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring school transportation equipment.

#### **Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

#### **Note 1 - Summary of Significant Accounting Policies, (continued)**

#### 1.B. Fund Accounting, (continued)

1. Agency Funds - The Agency Fund consists of the School Activities fund, a Scholarship fund and Playground Equipment fund.

<u>School Activities Fund</u> – The School Activities fund is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activities.

#### **Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

- 1. General long-term Debt Account Group This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.
- <u>2. General Fixed Asset Account Group</u> This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

#### **Memorandum Only - Total Column**

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### 1.C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

### Note 1 - Summary of Significant Accounting Policies, (continued) 1.C. Basis of Accounting and Presentation (continued)

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

#### 1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

#### 1.E. Assets, Liabilities and Fund Equity

<u>Cash and Cash Equivalents</u> – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

<u>Property Tax Revenues</u> – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

#### Note 1 - Summary of Significant Accounting Policies, (continued)

#### 1.E. Assets, Liabilities and Fund Equity, (continued)

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

<u>Inventories</u> – The value of consumable inventories at June 30, 2011, is not material to the basic financial statements.

<u>Fixed Assets and Property, Plant and Equipment</u> - The General Fixed Asset Account Group has not been presented.

<u>Compensated Absences</u> - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the amount is not material to the financial statements.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

#### 1.F. Revenue, Expenses, and Expenditures

<u>State Sources</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

#### **Note 1 - Summary of Significant Accounting Policies, (continued)**

#### 1.F. Revenue, Expenses, and Expenditures, (continued)

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

#### Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2011:

		Carrying
		 Value
Deposits		
Demand Deposits		\$ 428,563
Time Deposits		 0
Total Deposits		\$ 428,563
Investments		
Credit Rating	Maturity	 Fair Value
		\$ 0
Total Investments		\$ 0
Reconciliation to the Combined Statement of Assets, Liabilities and	Equity	
Cash and Cash Equivalents		\$ 425,095
Activity Fund Outstanding Checks		 3,468
Total Deposits and Investments		\$ 428,563

#### Note 2 – Deposit and Investment Risk, (continued)

Custodial Credit Risk – Exposure to custodial credit risk related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2011, the District was not exposed to custodial credit as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully uninsured certificates of deposit or savings accounts in out –of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs a., b., c., and d.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies- as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

As noted in the schedule of deposits and investments above, at June 30, 2011, the District did not have any investments in debt securities.

#### **Note 2 – Deposit and Investment Risk (continued)**

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments.

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2011, the District had no concentration of credit risk as defined above.

#### **Note 3 - General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and capital leases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2011:

	Bonds	Capital Lease	Compensated	
	Payable	Obligations	Absences	Total
Balance July 1, 2010	375,000	12,790	0	387,790
Additions	0	0	0	0
Retirements	75,000	5,218	0	80,218
Balance, June 30, 2011	300,000	7,572	0	307,572

A brief description of the outstanding general obligation bond issues at June 30, 2011, is set forth below:

	Interest Rate	Maturity Date		Amount Issued	Amount Outstanding
2009 Transportation Bonds 2009 Building Bonds	2.75 to2.8% 2.55 to 2.6%	July 1, 2012 June 1, 2014	\$	100,000 275,000	\$ 90,000 210,000
Totals			\$_	375,000	\$ 300,000

#### **Note 3 - General Long-term Debt, (continued)**

Presented below is a summary of debt service requirements to maturity by years and by each bond issue.

		Principal	Interest			Total
2009 Transportation Bonds	·	_	-		•	
2011-2012	\$	0	\$	0	\$	0
2012-2013	*	30,000	*	2,490	*	32,490
2013-2014		30,000	\$	1,650	\$	31,650
2014-2015		30,000		825		30,825
Sub Total	\$	90,000	\$	4,965	\$	94,965
2009 Building Bonds						
2011-12	\$	70,000	\$	5,390	\$	75,390
2012-13		70,000		3,570		73,570
2013-14		70,000		1,785		71,785
Sub Total	\$	210,000	\$	10,745	\$	220,745
Total Bonds	\$	300,000	\$	15,710	\$	315,710

Interest expense on bonds payable incurred during the current year totaled \$ 12,620.

The District has entered into lease purchase agreements as lessee for financing an ice cream machine. This lease agreement qualifies as a capital lease for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. The leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above asset as an asset in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above leases.

The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

Year Ending June 30		Educational Software	Ice Cream Machine	Total
2012	\$	7,727	\$ 460	8,187
				0
Total		7,727	\$ 460	\$ 8,187
				0
Less: Amount Representing Interest		(612)	(3)	(615)
	_			0
Present Value of Future Minimum Lease Payments	_	7,115	457	\$ 7,572

#### Note 4 - Employee Retirement System

Plan Description - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System. Under the System the District, the State of Oklahoma, and the participating employees make contributions. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent or the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2011. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2011, 2010, and 2009 were \$88,462, \$94,801, and \$84,218 respectively.

The compensation for employees covered by the System for the year ended June 30, 2011 was \$931,181; the District's total compensation was \$1,229,621. In addition to the District's 9.50% contributions, the District was required to pay into the System 6.5% of compensation arising from federal grants (\$4,270) and 9.50% of compensation arising from post retirement employees (\$1,710). There were \$49,877 contributions made by employees during the year ended June 30, 2011.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2010, is as follows:

#### **Note 4 - Employee Retirement System, (continued)**

Total pension obligation \$19,980,640,592 Net assets available for benefits, at cost 9,566,683,405

Nonfunded pension benefit obligation \$ 10,413,957,187

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2010. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

#### **Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**Litigation** – The District is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable and the amounts are not readily estimable, the District believes the resolution of these matters will not have a material adverse effect on the financial statements and may be settled by the District's insurance carrier. The District intends to vigorously defend itself on the various lawsuits.

#### Note 6 – Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

#### **Note 7 - Use of Estimates**

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Note 8 – Budget Amendments**

The General Fund budget was amended three times during the year by filing supplemental appropriations with the county clerk's office. The supplemental appropriations were filed on January 13, 2011, May 12, 2011 and June 23, 2011 for \$51,321, \$13,261 and \$31,848 respectively. This increased the original General Fund budget from \$1,692,544 to \$1,788,974.

The Child Nutrition Fund budget was amended once during the year by filing supplemental appropriations with the county clerk's office. The supplemental appropriation was filed on June 23, 2011 for \$9,303. This increased the original Child Nutrition Fund budget form \$94,000 to \$103,303.

#### **Note 9 – Surety Bonds**

The District holds a public official position schedule bond with Western Surety Company bond number 69792101 for the period of July 1, 2010 to July 1, 2011, which covers the following positions Deputy Board Clerk, \$10,000; Lunch Fund/Co-Activity Fund Custodian, \$5,000; Assistant Treasurer Activity Fund, \$50,000; School Treasurer, \$50,000; School Superintendent, \$100,000.



#### Temple School District No.I-101, Cotton County, Oklahoma Combining Statement of Assets, Liabilities and Cash Fund Balances Regulatory Basis - All Special Revenue Funds For the Year Ending June 30, 2011

<u>ASSETS</u>	_	Building Fund	Child Nutrition Fund	_	Total June 30, 2011
Cash and Cash Equivalents Investments	\$_	12,315 0	\$ 15,986	\$	28,301 0
Total Assets	\$_	12,315	\$ 15,986	\$_	28,301
LIABILITIES AND FUND BALANCE					
Liabilities: Warrants Payable Reserve for Encumbrances	\$_	2,352 0	\$ 9,102	\$	11,454 0
Total Liabilities	\$_	2,352	\$ 9,102	\$_	11,454
Fund Balance:					
Cash Fund Balance	\$_	9,963	\$ 6,884	\$_	16,846
Total Fund Balance	\$_	9,963	\$ 6,884	\$_	16,846
Total Liabilities and Fund Balance	\$_	12,315	\$ 15,986	\$_	28,301

#### Temple School District No.I-101, Cotton County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - Special Revenue Funds For the Year Ending June 30, 2011

		Building Fund	Child Nutrition Fund		Total June 30, 2011
Revenue Collected:	-			-	
Local Sources	\$	40,768 \$	16,842	\$	57,610
Intermediate Sources		0	0		0
State Sources		46	7,044		7,090
Federal Sources		0	81,710		81,710
Non-Revenue Receipts	-	0	0	-	0
Total Revenue Collected	\$_	40,814 \$	105,595	\$_	146,409
Expenditures Paid:					
Instruction	\$	4,373 \$	0	\$	4,373
Support Services		38,293	295		38,587
Operation of Non-Instructional Services		0	98,579		98,579
Facilities Acquisition and Construction		0	0		0
Other Outlays		0	0		0
Other Uses		0	0		0
Repayments		0	0		0
Interest Paid and Bank Charges	-	0	0	-	0
Total Expenditures Paid	\$_	42,666 \$	98,874	\$_	141,540
Excess of Revenues Collected Over (Under)					
Expenditures Paid Before Adjustments to					
Prior Year Encumbrances	\$_	(1,852) \$	6,721	\$_	4,869
Adjustments to Prior Year Encumbrances	\$_	0 \$	0	\$_	0
Other Financing Sources (Uses):					
Estopped Warrants	\$	977 \$	162	\$	1,139
Transfers In	•	0	0	•	0
Transfers Out	_	0	0	_	0
Total Other Financing Sources (Uses)	\$_	977_\$	162	\$_	1,139
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing					
Sources (Uses)	\$	(875) \$	6,883	\$	6,008
Fund Balance - Beginning of Year	-	10,838	0	-	10,838
Fund Balance - End of Year	\$_	9,963 \$	6,883	\$_	16,846

#### Temple School District No.I-101, Cotton County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Special Revenue Funds - Budget and Actual For the Year Ending June 30, 2011

		В	uilding Fund			Child	Nutrition Fund			Total			
Revenue Collected:		Original Budget	Final Budget	Actual		Original Budget	Final Budget	Actual		Original Budget	Final Budget	Actual	
Local Sources	\$	37,602 \$	37,602 \$	40,768	\$	13,500 \$	13,500 \$	16,842	\$	51,102 \$	51,102 \$	57,610	
Intermediate Sources		0	0	0		0	0	0		0	0	0	
State Sources		0	0	46		6,500	6,500	7.044		6.500	6.500	7.090	
Federal Sources		0	0	0		74,000	83,303	81,710		74,000	83,303	81,710	
Non-Revenue Receipts		0	0	0		0	0	0		0	0	0	
Total Revenue Collected	\$	37,602 \$	37,602 \$	40,814	\$	94,000 \$	103,303 \$	105,595	\$	131,602 \$	140,905 \$	146,409	
Expenditures Paid:													
Instruction	\$	0 \$	0 \$	4.373	\$	0 \$	0 \$	0	\$	0 \$	0 \$	4.373	
Support Services	•	48,440	48.440	38,293	•	0	0	295	*	48.440	48.440	38,587	
Operation of Non-Instructional Services		0	0	0		94,000	103,303	98,579		94,000	103,303	98,579	
Facilities Acquisition and Construction		0	0	0		0 .,555	0	0		0 .,000	0	0	
Other Outlays		Ô	ñ	0		0	0	n		0	0	0	
Other Uses		0	0	0		0	0	0		0	0	0	
Repayments		0	0	0		0	0	0		0	0	0	
Interest Paid		0	0	0		0	0	0		0	0	0	
Total Expenditures Paid	\$	48,440 \$	48,440 \$	42,666	\$	94,000 \$	103,303 \$	98,874	\$	142,440 \$	151,743 \$	141,540	
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$_	(10,838) \$	(10,838) \$	(1,852)	\$_	0_\$_	(0)_\$_	6,721	\$	(10,838) \$	(10,838) \$	4,869	
Adjustments to Prior Year Encumbrances	\$_	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$_	0	
Other Financing Sources (Uses):													
Estopped Warrants	\$	0 \$	0 \$	977	\$	0 \$	0 \$	162	\$	0 \$	0 \$	1,139	
Transfers In		0	0	0		0	0	0		0	0	0	
Transfers Out		0	0	0		0	0	0		0	0	0	
Total Other Financing Sources (Uses)	\$	0 \$	0 \$	977	\$	0 \$	0 \$	162	\$	0 \$	0 \$	1,139	
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financir Sources (Uses)	ng \$	(10,838) \$	(10,838) \$	(875)	\$	0 \$	(0) \$	6,883	\$	(10,838) \$	(10,838) \$	6,008	
Fund Balance - Beginning of Year	_	10,838	10,838	10,838		0	0	0		10,838	10,838	10,838	
Fund Balance - End of Year	\$_	0 \$	0 \$	9,963	\$	0 \$	(0) \$	6,883	\$	(0) \$	(0) \$	16,846	

Exhibit A-3

#### Temple School District No.I-101, Cotton County, Oklahoma Combining Assets, Liabilities and Fund Equity Activity Fund - Regulatory Basis For the Year Ending June 30, 2011

<u>ASSETS</u>	_	School Activity Fund
Cash Investments	\$	57,302 0
Total Assets	\$_	57,302
LIABILITIES AND FUND EQUITY		
Liabilities: Due To Activity Groups	\$_	57,302
Total Liabilities	\$_	57,302
Fund Equity: Unreserved/Undesignated	\$	0
Total Liabilities and Fund Equity	\$	57,302

#### Temple School District No.I-101, Cotton County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - Activity Fund For the Year Ending June 30, 2011

<u>ACTIVITIES</u>		Balance July 1, 2010		Additions		Deletions		Balance e 30, 2011
A D a -t	Φ	4.4	Φ.	0	Φ.	0	Φ	4.4
Ag Boosters	\$	14	\$	0 015	\$	0	\$	14
Annual		479		2,815		627		2,667
Athletics		7,700		81,457		78,915		10,242
Athletic Boosters		3,036		6,942		6,651		3,326
Band Southern 8		442 986		281 0		0 278		723 708
Elementary Coke		1,849		137		0		1,986
				170		_		
Elementary Fund Flower Fund		4,291				1,149		3,312
Grade School Book Fund		61 3		0 433		0 433		61 3
JR Hi Cheerleaders		10		433		10		0
Class of 2007		87		0		0		87
Temple Elementary PTO		415		0		0		415
Class of 2010		344		0		0		344
Class of 2011		1,941		50		1,982		9
Class of 2013		1,370		1,037		583		1,824
Bob Martin Scholarship		3,321		291		1,500		2,112
Temple School Foundation		0,021		11,362		181		11,181
H.S. Cheerleaders		2,291		4,196		4,609		1,878
FFA		518		20,649		21,118		50
FCCLA		353		5,869		5,760		462
General		620		247		75		792
Newspaper		26		0		0		26
Secondary Coke		26		196		0		222
Class of 2016		0		4,409		2,639		1,770
Elementary Cheerleaders		114		0		0		114
Interest and Charges		31		236		247		20
Homecoming		20		531		0		551
Student Council		615		128		226		516
Class of 2015		616		1,475		638		1,453
Band Boosters		885		0		476		409
Class of 2008		206		0		0		206
Library Fund		1,126		12		22		1,116
Class of 2014		3,143		2,713		1,605		4,252
Clearing Account		0		1,926		1,926		0
Band Booster Savings		280		0		281		0
Class of 2012		1,189		12,130		9,036		4,283
Park Fund		65		0		0		65
Class of 2009		104		0		0		104

Total Activities	\$ 38,576	\$	\$ 140,967	\$ 57,302

#### TEMPLE INDEPENDENT SCHOOL DISTRICT NO. 101, COTTON COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDED FOR THE YEAR ENDED JUNE 30, 2011

Dace-

Federal Grantor/Pass Through	Federal	Pass- Through Grantor's Project	Receivables/ (Payables) Balance at	Federal Grant	Federal Grant	Receivables/ (Payables) Balance at
Grantor/Program Title	CFDA#	Number	July 1, 2010	Receipts	Expenditures	June 30, 2011
U.S. Department of Education	<u> </u>		cu.y ., _cc			
Direct Programs:						
Title VI, Subpart 1, Small Rural School	84.358	588	0	12,268	12,268	0
Passed Through Oklahoma State Department of						
Title I, Basic	84.010	511	0	43,363	56,096	(12,733)
ARRA Title I, Basic	84.389	516 <u>.</u>	0	9,916	13,040	(3,124)
Title I Cluster		_	0	53,278	69,136	(15,857)
ARRA IDEA B, Flow Through	84.391A	622	0	1,558	1,699	(142)
ARRA Preschool	84.392A	643 <u>.</u>	0	124	124	0
Special Education Cluster		_	0	1,682	1,823	(142)
ARRA Education Stabilization Fund	84.394	782	0	60,124	60,124	0
ARRA Government Service Fund (Note 4)	84.397	787	5,912	0	5,912	0
ARRA Stabilization Cluster		_	5,912	60,124	66,036	0
Title II, Part A (REAP)	84.367	586	0	20,360	20,360	0
Title II, Part D (REAP)	84.318	586	0	187	187	0
Education Jobs Fund	84.410	790	0	51,321	51,321	0
Total U.S. Department of Education		_	5,912	199,220	221,130	(15,999)
U.S. Department of Human Services						
Job Training/Rehabilitation Services	84.126	456	0	16,665	16,665	0
Total U.S. Department of Human Services		_	0	16,665	16,665	0
U.S. Department of Agriculture						
Passed Through State Department of Education	n:					
Breakfast Program (Note 2)	10.553	385	0	30,116	30,116	0
Lunch Program (Note 2)	10.555	385	0	51,594	51,594	0
Commodities Distributed-Lunch (Note 3)	10.555	N/A	0	5,052	5,052	0
Child Nutrition Cluster		_	0	86,761	86,761	0
Total U.S. Department of Agriculture		_	0	86,761	86,761	0
TOTAL FEDERAL ASSISTANCE		_	5,912	302,646	324,557	(15,999)
		=				

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - The District does not track expenditures paid from these federal programs separately. Thus, expenditure amounts are the amount of federal revenues received from these programs during the fiscal year.

Note 3 - Commodities received in the amount of \$5,052 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

The following transactions related to the American	n Recovery and Reinv	estment Act:	Federal Grant	Federal Grant	ARRA Deferred Revenue
	CFDA#	Program #	Receipts	Expenditures	(Accounts Rec)
ARRA Title I	84.389	516	9,916	13,040	(3,124)
ARRA Special Education	84.391A	622	1,558	1,699	(142)
ARRA Special Education Preschool	84.392A	643	124	124	0
ARRA Education Stabilization Fund	84.394	782	60,124	60,124	0
ARRA Government Service Fund	84.397	787	0	5,912	0
			71,721	80,899	(3,266)

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CERTIFIED PUBLIC ACCOUNTANTS

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Temple Independent School District #101 Cotton County, Oklahoma

**Board Members:** 

We have audited the fund type and account group financial statements, including budget and actual, of **Temple Independent School District #101**, as of and for the year ended June 30, 2011, which collectively comprise the District's regulatory financial statements, as listed in the table of contents as combined financial statements, and have issued our report thereon dated December 5, 2011. The report on these financial statements was adverse because the District has elected to prepare its financial statements in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to a departure related to the general fixed assets. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

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Temple Independent School District

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting.

#### **2011-1 Finding**

**Statement of Condition** - During our testing of goods and services in the general, building, child nutrition, and bond funds, we noted 19 of 25 invoices lacked a signature verifying satisfactory receipt of goods and/or services.

**Criteria** – The district should have documentation showing the goods or services were received and inspected prior to making payment.

**Cause/Effect of Condition** – According to the Superintendent, someone confirms satisfactory receipt of goods or services, but they haven't been documenting this with a signature.

**Recommendation** – The employee that inspects goods or services and verifies that they are received in satisfactory condition should initial or sign the invoice or packing slip.

**Views of Responsible Officials and Planned Corrective Actions** – The Superintendent already looks at most items to verify, but he has not been initialing the invoices. He will start initialing.

#### **2011-2 Finding**

**Statement of Condition** – A lease purchase payment was not paid until the 2011-12 school year when It should have been paid in January 2011.

Criteria - Payments should be paid and charged to the fiscal year appropriations in which they are obligated.

**Cause/Effect of Condition** – The prior encumbrance clerk did not encumber the payment to the leasing company, and no invoice was received, so management and staff did not know that this payment was due until the following year. Therefore, the fund balance was overstated by \$7,726.94.

**Recommendation** – School's management and staff should make sure they are aware of all lease obligations, and they should encumber and pay them out of the correct fiscal year.

**Views of Responsible Officials and Planned Corrective Actions** – Management agrees with recommendation and will implement procedures to help prevent future oversights.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The District's responses to the findings identified in our audit are described in this GAO report. We did not audit the District's responses and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the board of education of **Temple Independent School District**, Oklahoma State Department of Education, and certain federal regulatory agencies and is not intended to be, and should not be used by anyone other than these specified parties.

Chickasha, Oklahoma December 5, 2011

angel, Johnston & Blosingame, P.C.



Temple ISD No. 101, Cotton County Schedule of Accountant's Professional Liability Insurance Affidavit For Year Ending June 30, 2011

STATE OF OKLAHOMA	
COUNTY OF GRADY	)ss )
force and effect Accountant School Audit Law" at the	rm of lawful age, being first duly sworn on oath says that said firm had in full t's Professional Liability Insurance in accordance with the "Oklahoma Public time of audit contract and during the entire audit engagement with <b>Temple</b> et #101 for the audit year 2010-11.
	ANGEL, JOHNSTON, & BLASINGAME, P.C.
	by
Subscribed and sworn to before	fore me this day of, 2011.
Notary Public  My Commission Expires 11-	.12-2012

#### Temple ISD No. 101, Cotton County Summary Schedule Prior Year Audit Findings Year Ended June 30, 2011

#### **GAO Letter Finding**

#### 2010-1 Finding - Lack of Segregation of Duties

**Statement of Condition** – The treasurer is performing duties of the encumbrance/payroll clerk. In this capacity she is issuing warrants and calculating payroll. Also, the superintendent is depositing money which is a treasurer's function. And finally, the activity fund clerk issues checks, makes deposits, and reconciles the bank account of the activity fund.

**Criteria** – A good system of internal controls provides for a proper segregation of the collecting, check writing and reconciling functions. In addition, Oklahoma statutes prohibit the encumbrance clerk from being the treasurer.

**Cause/Effect of Condition** – Due to the limited number of personnel available in the accounting area, there is a possibility that errors or irregularities may occur and not be detected within a timely period by another employee while performing their normal procedures.

**Recommendation** – The board should assess the advantages of segregating the accounting functions in order to determine whether hiring/assigning additional personnel would be cost effective.

Current Status – The District has segregated some of these duties which have improved their internal controls.

#### **Management Letter Findings**

**2010-2 Finding** – The district requested and received \$13,918 of a Small Rural School Achievement Grant (Project 588) in January 2010. However, the district had only \$7,831 of expenditures coded to project 588. After bringing this to the district's attention, they were able to locate additional expenditures that qualified but that weren't charged to any other program. Also, the district received \$4,662 of Ace Remediation monies but they did not have any expenditures coded to this project. And finally the district received \$28,408 of vocational reimbursements but only coded \$13,285.23 of expenditures to this project.

**Recommendation** – The district should match revenue received by project with expenditures paid by project so they can account for how all federal and state designated monies are expended.

**Current Status** – The District did a better job of matching state and federal revenues and expenditures during the 2010-11 year.

**2010-3 Finding** – The superintendent's travel reimbursement claims only showed the location, the number of trips and the total miles driven. Also, meal reimbursements claims were documented with a ticket but they did not state the business purpose of the meal.

**Recommendation** – We recommend that travel reimbursements include documentation of the date of each trip, the purpose of the trip and/or the business meal.

Current Status - The superintendent's travel reimbursement claims include the proper documentation for the 2011-12 year.

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#### **Temple Independent School District**

**2010-4** Finding – The district could not locate documentation for a \$600 reimbursement to the superintendent on 9-11-09. Also, two of the travel claims included mileage reimbursements at the 2008 federal mileage rate (58.5 cents/mile) instead of the 2009 mileage rate (50.0 cents/mile) and they included \$7.00 for tolls for the Turner Turnpike and Will Rogers Turnpike even though the meetings were in Oklahoma City (The superintendent stated he left from an Oklahoma City meeting and went to Branson and he accidently included the tolls. He did not claim any mileage). This resulted in an over reimbursement of \$55.25.

**Recommendation** – We recommend all reimbursements include documentation of the date, place and purpose of business expense or an invoice showing what the employee is being reimbursed for. In addition, we recommend the district request a refund from the superintendent for \$662.25 for undocumented/overpaid expenses.

Current Status - The superintendent refunded the District for the undocumented/overpaid expenses.

**2010-5** Finding - The superintendent's contract includes a provision to pay a \$6,295.74 social security benefit, however, it was paid as a non-taxable benefit. IRS regulations require that if social security tax is paid for an employee, it must be added into their gross salary and payroll taxes deducted accordingly.

**Recommendation** – The district should include the amount of social security tax paid for the superintendent in his gross salary and deduct payroll taxes. Further, we recommend that the district consider adding this item to the gross salary instead of breaking it out separately.

Current Status – This was corrected for the 2010-11 year.

**2010-6 Finding** – As noted in last year's audit, some purchase orders are dated after the invoice and some invoices were not signed designating that the goods/services were received in good condition. The district also could not locate an invoice for building fund warrant #13 for \$1,650 to Bill Miller and Ted's and building bond fund warrant #14 for \$1,982.98 to Bankers Credit Card Services.

**Recommendation -** Warrants should not be issued unless there is an itemized invoice documenting what the purchase was for. We recommend the district try to obtain copies of these invoices from these two vendors.

**Current Status** – We continued to note purchase orders dated after the invoice and some invoices not being signed designating good or services received. This is listed as a finding in the current year GAO report.

**2010-7 Finding** – The district did not approve an expenditure budget by function code as is recommended by the Oklahoma Department of Education.

**Recommendation** – The district should approve an expenditure budget by function code.

Current Status - The board approved an expenditure by budget for the 2010-11 year.

Temple Independent School District Page 3

**2010-8** Finding – While performing tests on football and basketball gates, we noted that a ticket count is being done, however, a reconciliation of ticket sales to money collected is not being made.

**Recommendation** – We recommend tickets sold be reconciled to money collected. Any difference should be explained.

**Current Status** – Ticket counts and reconciliations appeared to be done correctly during the 2010-11 year, however, beginning in the 2011-12 year, it appears only one type of ticket is given to both adults and students, and since they are charged different rates, it would not be possible to reconcile tickets sold to cash received.

**2010-9 – Finding** – During expenditure testing of activity funds, we noted that 5 of 28 purchases did not have a signature indicating receipt of goods or services. We also noted that many requisitions were approved/signed by the HS counselor whom, based on the schools internal controls, isn't an authorized to approve activity fund transactions.

**Recommendation** – Requisitions should be signed by the person authorized to approve purchases and should have the signature of the person receiving the goods or services.

**Current Status** – The district employees were doing a much better job of getting the required signature of the person receiving the goods or service.

**2010-10 – Finding** – A bank account for the Temple School Foundation is using the district's federal identification number, but it is not included in the district's financial statements.

**Recommendation** - We recommend that the Foundation either obtain their own federal identification number or that the account be included in the district's financial statements.

**Current Status** – The District started reporting this in the activity fund during the 2010-11 year, however, they did not get board approval o add this as a sub account..