FINANCIAL STATEMENTS - REGULATORY BASIS
AND REPORTS OF INDEPENDENT AUDITOR

TERRAL SCHOOL DISTRICT NO. C-3,
JEFFERSON COUNTY, OKLAHOMA

JUNE 30, 2013

Audited by

JACK H. JENKINS
CERTIFIED PUBLIC ACCOUNTANT
A PROFESSIONAL CORPORATION
TULSA, OK

TERRAL SCHOOL DISTRICT NO. C-3
JEFFERSON COUNTY, OKLAHOMA
JUNE 30, 2013

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TERRAL SCHOOL DISTRICT NO. C-3
JEFFERSON COUNTY, OKLAHOMA
JUNE 30, 2013

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TERRAL SCHOOL DISTRICT NO. C-3
JEFFERSON COUNTY, OKLAHOMA
SCHOOL DISTRICT OFFICIALS
JUNE 30, 2013

BOARD OF EDUCATION

President	Carrie Villarreal
Vice-President	Ron Weatherly
Clerk	Margaret Wilkerson

SUPERINTENDENT OF SCHOOLS

Greg Fouse

MINUTES CLERK &
SCHOOL DISTRICT TREASURER

Melba Croxton

Jack H. Jenkins, CPA *A Professional Corporation*

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Terral School District No. C-003
Terral, Oklahoma 73569-0340

I have audited the accompanying regulatory basis financial statements of Terral School District No. C-003, Terral, Oklahoma, as listed in the table of contents as of and for the year ended June 30, 2013. These financial statements are the responsibility of the District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed by the Oklahoma State Department of Education that demonstrates compliance with the cash basis and budget laws of Oklahoma, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The differences between the regulatory basis of accounting and accounting principles generally accepted in the United States of America are also described in Note 1.

Also, as discussed in Note 1, the regulatory basis financial statements referred to above do not include the general fixed asset account group. The amount that should be recorded in the general fixed assets group is not known. If the general fixed assets account group had been included, the amount of the adjustments to the regulatory basis financial statements is not known.

In my opinion, because of the District's policy to prepare its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to above do not present fairly in all material respects, in conformity with accounting principles generally accepted in the United States of America, the financial position of Terral School District No. C-003, Terral, Oklahoma as of June 30, 2013, and the results of its operations for the year then ended.

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However, in my opinion, except for the omission of the general fixed assets account group, which results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group, where applicable, of Terral School District No. C-003, Terral, Oklahoma, as of June 30, 2013, and the revenues collected and expenditures paid for the year then ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, I have also issued a report dated March 31, 2014, on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the regulatory basis financial statements that collectively comprise Terral School District No. C-003's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for additional analysis as required by the Oklahoma State Department of Education, and is not a required part of the financial statements. The combining fund statements and supporting schedules listed in the table of contents are presented for purposes of additional analysis. This other supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Jack H. Jenkins
Certified Public Accountant, P.C.

March 31, 2014

COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2013

	GOVERNMENTAL FUND TYPES		FIDUCIARY FUND TYPES	TOTALS (Memorandum Only)	
ASSETS	GENERAL	SPECIAL REVENUE	EXPENDABLE TRUST AND AGENCY FUND	2013	2012
Cash	$ 790,351	62,370	15,892	868,613	808,248
LIABILITIES AND FUND EQUITY					
Liabilities					
Warrants payable	152,250			152,250	92,392
Encumbrances	123,253			123,253	17,147
Funds held for school organizations			15,892	15,892	12,817
Total liabilities	275,503	-	15,892	291,395	122,356
Fund Equity					
Cash fund balances	514,848	62,370	-	577,218	685,892
Total Liabilities and Fund Equity	$ 790,351	62,370	15,892	868,613	808,248

The notes to the combined financial statements are an integral part of this statement

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES - JUNE 30, 2013

	GOVERNMENTAL FUND TYPES		TOTALS (Memorandum Only)	
	GENERAL	SPECIAL REVENUE	2013	2012
Revenues				
Local sources	$ 106,401	13,854	120,255	162,136
Intermediate sources	9,833		9,833	9,784
State sources	504,410		504,410	548,463
Federal sources	115,432		115,432	145,613
Total revenues	736,076	13,854	749,930	865,996
Expenditures				
Instruction	315,794		315,794	333,299
Support services	405,017		405,017	304,372
Operation of non-instructional services	61,501		61,501	54,243
Facilities, acquisition & constr. services	74,452			
Other outlays	352		352	200
Repayments	2,657		2,657	816
Total expenditures	859,773	-	785,321	692,930
Revenues over (under) expenditures	(123,697)	13,854	(109,843)	173,066
Other financing sources (uses)				
Estopped warrants	1,388		1,388	5,223
Bank charges	(167)	(52)	(219)	(48)
Total other financing sources (uses)	1,221	(52)	1,169	5,175
Revenue and other sources over (under) expenditures and other uses	(122,476)	13,802	(108,674)	178,241
Cash fund balance, beginning of year	637,324	48,568	685,892	507,651
Cash fund balance, end of year	$ 514,848	62,370	577,218	685,892

The notes to the combined financial statements are an integral part of this statement

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - BUDGETED GENERAL FUND
JUNE 30, 2013

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	$ 92,872	92,872	106,401
Intermediate sources	8,933	8,933	9,833
State sources	511,287	511,287	504,410
Federal sources	115,241	115,241	115,432
Total revenues	728,333	728,333	736,076
Expenditures			
Instruction			315,794
Support services			405,017
Operation of non-instructional services			61,501
Facilities, acquisition & constr. services			74,452
Other outlays			352
Repayments			2,657
Non-categorical	1,365,657	1,365,657	
Total expenditures	1,365,657	1,365,657	859,773
Revenues over (under) expenditures	(637,324)	(637,324)	(123,697)
Other financing sources (uses)			
Estopped warrants			1,388
Bank charges			(167)
Total other financing sources (uses)			1,221
Revenue and other sources over (under) expenditures and other uses	(637,324)	(637,324)	(122,476)
Cash fund balance, beginning of year	637,324	637,324	637,324
Cash fund balance, end of year	$ -	-	514,848

The notes to the combined financial statements are an integral part of this statement

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS
JUNE 30, 2013

	SPECIAL REVENUE FUNDS		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	$ 13,118	13,118	13,854
Expenditures			
Non-categorical	61,686	61,686	
Revenues over (under) expenditures	(48,568)	(48,568)	13,854
Other financing sources (uses)			
Bank charges			(52)
Total other financing sources (uses)			(52)
Revenue and other sources over (under) expenditures and other uses			13,802
Cash fund balance, beginning of year	48,568	48,568	48,568
Cash fund balance, end of year	$ -	-	62,370

The notes to the combined financial statements are an integral part of this statement

NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

1. Summary of Significant Accounting Policies

The basic financial statements of the Terral Public Schools, District No. C-3 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's building, co-op and child nutrition funds.

Building Fund - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for

1. **Summary of Significant Accounting Policies**- contd.

B. Fund Accounting - contd.

school facilities, for purchasing security systems, and for paying salaries of security personnel.

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students. The District did not maintain this fund during the 2012-13 fiscal year.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments. The District did not maintain this fund during the 2012-13 fiscal year.

Capital Projects Funds - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment. The District did not maintain this fund during the 2012-13 fiscal year.

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

1. **Summary of Significant Accounting Policies**- contd.

B. Fund Accounting - contd.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts and endowments fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds during the 2012-13 fiscal year.

Gifts and Endowments Fund - The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund - The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

Insurance Recovery Fund - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

1. **Summary of Significant Accounting Policies-** contd.

B. *Fund Accounting* - contd.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

Memorandum Only - Total Column

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments.* This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

1. **Summary of Significant Accounting Policies-** contd.

C. Basis of Accounting and Presentation – contd.

- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities and Fund Equity

Cash - Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

Investments - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies;

1. **Summary of Significant Accounting Policies**- contd.

E. Assets, Liabilities and Fund Equity – contd.

and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

Inventories - The value of consumable inventories at June 30, 2013 is not material to the combined financial statements-regulatory basis.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Warrants Payable - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

Unmatured Obligations - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

1. **Summary of Significant Accounting Policies**- contd.

E. Assets, Liabilities and Fund Equity- contd.

Cash Fund Balance - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

F. Revenue and Expenditures

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owned. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

1. **Summary of Significant Accounting Policies-** contd.

F. Revenue and Expenditures- contd.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

All of the federal revenues received by the District are apportioned to the General fund.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach

1. **Summary of Significant Accounting Policies-** contd.

F. Revenue and Expenditures - contd.

for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

Support Services Expenditures - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses includes scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third party administrator.

Repayment Expenditures - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Inter-fund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There were no transfers during the 2012-13 fiscal year.

2. Deposits and Investments

Custodial Credit Risk

At June 30, 2013, the District held deposits of approximately $868,613 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

3. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue. There was no long-term debt at June 30, 2013.

4. Employee Retirement System

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

4. **Employee Retirement System** – contd.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

Annual Pension Cost

The District's portion of the total contributions for 2013, 2012 and 2011 were $27,526, $34,502, and $33,723 respectively.

5. **Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

6. **Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

7. Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

OTHER SUPPLEMENTARY INFORMATION – REGULATORY BASIS - COMBINING FINANCIAL STATEMENTS

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINING STATEMENT OF ASSETS, LIABILITIES AND
FUND EQUITY - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
JUNE 30, 2013

ASSETS	BUILDING FUND	COOP FUND	TOTALS (Memorandum Only) 2013	2012
Cash	$ 62,294	76	62,370	48,568
LIABILITIES AND FUND EQUITY				
Liabilities				
Warrants payable				
Encumbrances				
Total liabilities	-	-	-	-
Fund Equity				
Cash fund balances	62,294	76	62,370	48,568
Total Liabilities and Fund Equity	$ 62,294	76	62,370	48,568

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
JUNE 30, 2013

	BUILDING FUND	COOP FUND	TOTALS (Memorandum Only) 2013	2012
Revenues				
Local sources	$ 13,854		13,854	14,585
Expenditures				
Repayments			-	-
Total expenditures	-	-	-	-
Revenues over (under) expenditures	13,854	-	13,854	14,585
Other financing sources (uses)				
Operating transfers in (out)			-	18
Bank charges		(52)	(52)	(48)
Total other financing sources (uses)	-	(52)	(52)	(30)
Revenue and other sources over (under) expenditures and other uses	13,854	(52)	13,802	14,555
Cash fund balance, beginning of year	48,440	128	48,568	34,013
Cash fund balance, end of year	$ 62,294	76	62,370	48,568

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
- REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS
JUNE 30, 2013

	BUILDING FUND			CO-OP FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues						
Local sources	$ 13,118	13,118	13,854	-	-	-
Expenditures						
Non-categorical	61,558	61,558		128	128	
Total expenditures	61,558	61,558	-	128	128	-
Revenues over (under) expenditures	(48,440)	(48,440)	13,854	(128)	(128)	-
Other financing sources (uses)						
Bank charges						(52)
Total other financing sources (uses)			-			(52)
Revenue and other sources over (under) expenditures and other uses			13,854			(52)
Cash fund balance, beginning of year	48,440	48,440	48,440	128	128	128
Cash fund balance, end of year	$ -	-	62,294	-	-	76

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINING STATEMENT OF ASSETS, LIABILITIES AND
FUND EQUITY - REGULATORY BASIS - ALL FIDUCIARY FUND TYPES
JUNE 30, 2013

	AGENCY FUNDS	
	ACTIVITY FUNDS	
	2013	2012
ASSETS		
Cash	$ 15,892	12,817
LIABILITIES AND FUND EQUITY		
Liabilities		
Funds held for school organizations	$ 15,892	12,817

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
REGULATORY BASIS - ALL AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

Activities	Balance July 1, 2012	Additions	Net Transfers	Deletions	Balance June 30, 2013
Athletic Fund	$ 801	3,009		2,537	1,273
Library Account	327	1,697		1,722	302
Cheerleading Account	202	343	(202)	72	271
Upper Elementary	3,053	1,580	339	2,061	2,911
Lower Elementary	1,899	688	11	932	1,666
Pre-K	1,238	417	(1,037)	-	618
Kindergarten	350	812	889	818	1,233
Miscellaneous	120	59		26	153
Petty Cash	-	352		352	-
Student Council	82	-		-	82
Yearbook	1,576	1,976		1,232	2,320
Academic	197	-		-	197
Safe School	2,972	4,311		2,417	4,866
TOTAL ASSETS - AGENCY FUNDS	12,817	15,244	-	12,169	15,892
LIABILITIES AND FUND EQUITY					
Funds held for school organizations	$ 12,817	15,244	-	12,169	15,892

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2013

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/ Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2012	Revenue Collected	Total Expenditures	Ending Balance 6/30/2013
U.S. Department of Education							
Direct Programs:							
Title VII-Part A, Indian Education	84.060	S060A122358	$ 14,122		3,531	14,122	(10,591)
Title VII-Part A, Indian Education 2011-12 - Note 1	84.060	S060A112358		935		935	
Title VI-Small, Rural School Ach. Program - 2012	84.358A	S358A122980	11,940		8,966	11,940	(2,974)
Title VI-Small, Rural School Ach. Program - 2011	84.358A	S358A112980	12,027		3,244	3,244	
Title VI-Small, Rural School Ach. Program - 2010	84.358A	S358A102980			3,097	3,097	
Title VI-Small, Rural School Ach. Program 2011-12 - Note 1	84.358A	S358A112980		(8,783)	8,783		
Subtotal			38,089	(7,848)	27,621	33,338	(13,565)
Passed Through State Department of Education:							
Title I-Part A, Improving Basic Programs	84.010		41,211			28,050	(28,050)
Title I-Part A, Improving Basic Programs 2011-12 - Note 1	84.010			(19,157)	19,157		
Title II-Part A, REAP 2011-12 - Note 1	84.367			(5,364)	5,364		
Special Education, Flowthrough, P.L. 105-17	84.027		44,415			36,471	(36,471)
Special Education, Preschool, Ages 3-5, P.L. 105-17	84.173		4,515			4,515	(4,515)
Subtotal			$ 90,141	(24,521)	24,521	69,036	(69,036)
U.S. Department of Agriculture:							
Passed Through State Department of Education:							
Child Nutrition Cluster:							
Non-Cash Assistance (Commodities):							
National School Lunch Program	10.555				2,063	2,063	
Non-Cash Assistance Subtotal					2,063	2,063	
Cash Assistance:							
National School Lunch Program	10.555				35,123	35,123	
School Breakfast Program	10.553				20,812	20,812	
Cash Assistance Subtotal				-	55,935	55,935	-
Total For Program (Cluster)				-	57,998	57,998	-

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2013

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/ Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2012	Revenue Collected	Total Expenditures	Ending Balance 6/30/2013
Other Federal Assistance:							
Medicaid	93.778		$ 7,355		7,355	7,355	
Subtotal			7,355	-	7,355	7,355	-
Total Federal Assistance			$ 135,585	(32,369)	117,495	167,727	(82,601)

* Major federal programs

Note 1 - These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2 - Commodities received by the District in the amount of $2,063 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - This schedule was prepared on a regulatory basis of accounting consistent with the preparation of the combined financial statements.

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
SCHEDULE OF SURETY BONDS
FOR THE YEAR ENDED JUNE 30, 2013

BONDING COMPANY	POSITION COVERED	BOND NUMBER	COVERAGE AMOUNT	EFFECTIVE DATES
Western Surety Co.	Superintendent	70957510	$100,000	7/1/12-7/1/13
	Treasurer	70808538	$100,000	7/1/12-7/1/13
	Minutes Clerk	70808538	$1,000	7/1/12-7/1/13
	Activity Fund	70808538	$1,000	7/1/12-7/1/13
Old Republic Surety Co.	Encumbrance Clerk	LPO2083432	$1,000	7/1/12-7/1/13

Jack H. Jenkins, CPA *A Professional Corporation*

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS – REGULATORY BASIS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Board of Education
Terral School District No. C-003
Terral, Oklahoma 73569-0340

I have audited the regulatory basis financial statements of Terral School District No. C-003, Terral, Oklahoma, as of and for the year ended June 30, 2013, and have issued my report thereon, dated March 31, 2014. The audit opinion was adverse to generally accepted accounting principles because the District prepares its financial statements on a basis of accounting prescribed by the Oklahoma State Department of Education that complies with the cash and budget laws of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles and qualified as to the preparation of financial statements prepared on that basis. I conducted my audit in accordance with generally accepted auditing standards accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the combined financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. There can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed one (1) instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings. I also reported this matter to the District's management in a separate letter dated March 31, 2014.

The District's response to the finding identified in my audit is described in the letter following the Schedule of Findings. I did not audit the District's response and, accordingly, I express no opinion on it.

This report is intended solely for the information of the school board, management, Oklahoma State Auditor and Inspector's Office and the Oklahoma State Department of Education, and is not intended to be and should not be used by anyone other than these specified parties.

Jack H. Jenkins
Certified Public Accountant, P.C.

March 31, 2014

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
SCHEDULE OF FINDINGS
JULY 1, 2012 TO JUNE 30, 2013

Findings – Financial Statement Audit

13-01 – Fund Balance Penalty

Condition: The District's ending fund balance in the general fund exceeded the allowable fund balance by $104,913 as prescribed by Oklahoma Statutes. (Reference: 70 O.S. § 18.G.1)

Criteria: Based upon general fund collections of $736,076, the District would be allowed to reserve up to 40% as a fund balance.

Effect: The District could be penalized by the Oklahoma State Department of Education by way of a decrease in State Aid paid to the District in the amount of the excess fund balance of $104,913.

Recommendation: I recommend that the District monitor its fund balance during the year and expend any excess funds to ensure it does not exceed the maximum allowable fund balance.

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS
JULY 1, 2012 TO JUNE 30, 2013

None.

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL
LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2012 TO JUNE 30, 2013

State of Oklahoma)
County of Tulsa)

The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Terral School District for the audit year 2012-13.

Jack H. Jenkins, CPA, P.C.
AUDITING FIRM

BY Jack H. Jenkins
AUTHORIZED AGENT

Subscribed and sworn to before me on this
31st day of, March, 2014

NOTARY PUBLIC

NOTARY PUBLIC SEAL
MICHAEL KEMPER
Notary Public
State of Oklahoma
Commission # 09009187 Expires 11/05/17

TERRAL SCHOOL DISTRICT NO. C-3, JEFFERSON COUNTY
AUDIT ACKNOWLEDGEMENT
JULY 1, 2012 TO JUNE 30, 2013

The annual independent audit for the Terral School District was presented to the Board of Education in an Open Board Meeting as indicated below, by Jack H. Jenkins, CPA, P.C.

The School Board acknowledges that as the governing body of the district, responsible for the districts financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the Oklahoma State Department of Education within 30 days from it's presentation, as stated in 70 O.S. § 22-108:

> "The local board of education shall forward a copy of the audit report to the State Board of Education within thirty (30) days after receipt of said audit."

Superintendent of Schools

4-7-14
Date of Board Meeting

Margaret W. Elkerson
Board of Education President

Carrie Villarreal
Board of Education Vice President

Board of Education Clerk

Subscribed and sworn to before me on this 7th day of April, 2014.
My commission expires on 9 day of July, 2014.

Melba Croxton
Notary Public

Affix Notary Seal

MELBA CROXTON NOTARY PUBLIC JEFFERSON COUNTY STATE OF OKLAHOMA

Jack H. Jenkins, CPA *A Professional Corporation*

March 31, 2014

Terral Public Schools
Attn: Mr. Greg Fouse
PO Box 340
Terral, OK 73569-0340

Dear Mr. Fouse:

Listed below are the audit exceptions and recommendations from the final audit work we performed for you. Please review them carefully along with the copy of your audit report. We will mail out a copy of the audit report to the State Department of Education, Oklahoma State Auditor and Inspector's Office and the Federal Clearinghouse within 30 days after the presentation of your audit. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following section contains exceptions relayed to management that are immaterial instances of noncompliance with laws and regulations and which are included in the audit report. These comments requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

13-01 – Fund Balance Penalty

During the audit, it was observed that the District's ending fund balance in the general fund of $514,848 resulted in a calculated fund balance penalty of $104,913. Since the District exceeded the maximum allowable fund balance penalty in two consecutive years, this amount may be deducted by the Oklahoma State Department of Education from the District's future State Aid receipts.

I recommend the District monitor its fund balance periodically during the year and expend any excess funds to ensure it does not exceed the maximum allowable fund balance.

The following section contains an audit exception and recommendation relayed to management that is a certain matter which was not included, but was referred to, in the audit report. This comment also requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

Federal Program Expenditures

I observed that the District had several federal programs with discrepancies between what was expended and what was coded to federal project codes. The following is a table showing these discrepancies:

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	Project	OCAS	SEFA	Ind. Cost	Diff.	
Indian Education	561	$ 12,983.79	15,057.00	-	2,073.21	*
Title VI, Small Rural	588	13,070.83	18,281.00	-	5,210.17	*
Medicaid	698	2,656.74	7,355.31	-	4,698.57	*
Federal Lunch	763	30,554.98	35,122.84	-	4,567.86	*
Federal Breakfast	764	19,271.09	20,811.90	-	1,540.81	*

*Expended, but not properly coded to the project code.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

Jack H. Jenkins
Certified Public Accountant, P.C.

Terral Public School

P.O BOX 340 • 340 APACHE AVENUE
TERRAL, OKLAHOMA 73569-0340
PHONE (580) 437-2244
FAX (580) 437-2246

Greg Fouse, BS, M.Ed.
Superintendent

Melba Croxton
Office Manager

April 1, 2014

State Department of Education
2500 North Lincoln Blvd
Oklahoma City, Ok 73105-4599

To Whom It May Concern:

In regards to the noted audit exceptions on our audit for the year ended June 30, 2013, please note the following corrective actions:

13-01 – Fund Balance Penalty

During the audit, it was observed that the District's ending fund balance in the general fund of $514,848 resulted in a calculated fund balance penalty of $104,913. Since the District exceeded the maximum allowable fund balance in two consecutive years, this amount may be deducted by the Oklahoma State Department of Education from the District's future State Aid receipts.

Although we were aware of our excessive carryover amount, due to circumstances beyond our control, we were not able to expend the necessary monies. Our monies are being monitored closely and in the future any excess funds will be expended so that our carryover does not exceed the maximum allowable fund balance.

Federal Program Expenditures

Several Federal Programs had discrepancies between what was expended and what was coded to Federal Project codes.

In the future, every effort will be made to code correctly.

Please advise if additional information is required.

Sincerely,

Greg Fouse, Superintendent