# TOWN OF BYNG AND PUBLIC TRUSTS
# BYNG, OKLAHOMA

## Agreed Upon Procedures
## June 30, 2012

## With Independent Accountants' Report Thereon

**JOHNSTON & BRYANT**

Certified Public Accountants

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MEMBER
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Oklahoma Society of Certified Public Accountants

## Independent Accountant's Report

Town Council
Town of Byng and Public Trusts
Byng, Oklahoma

We have compiled the accompanying Summary of Changes in Fund Balances-Cash Basis of the Town of Byng and Public Trusts, Byng, Oklahoma as of June 30, 2012 and the related Budgetary Comparison Schedule of General Fund-Cash Basis; Statement of Revenues, Expenses and Changes in Fund Balance of the Public Works Authority-Cash Basis; and Schedule of Grant Activity-Cash Basis for the fiscal year ended June 30, 2012.The financial statements have been prepared in a format and basis of accounting as prescribed by Oklahoma statutes, that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the cash basis and budget laws of the State of Oklahoma.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis and budget laws of the State of Oklahoma and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in the financial statements prepared on the cash basis of accounting and budget laws of the State of Oklahoma. If omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's change in fund balance, budgetary comparisons, revenue, expenses, and grant activity. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Additionally, we have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist the Town in meeting its financial accountability requirements as prescribed by Oklahoma Statutes 11-17 (105-107) and 60-180. 1-.3 and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2012. Management of the town of Byng is responsible for the Town's financial accountability and its compliance with those legal and contractual agreements.

This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the additional requirements in Oklahoma Statutes 11-17 (105-107) and 60-80.1-.3 The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

**Procedures and Findings**

As to the **Town of Byng** as of and for the fiscal year ended June 30, 2012:

1. **Procedures Performed:** From the Town's trial balances, we prepared a schedule of changes in fund balances for each fund (see accompanying Exhibit 1) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of non compliance.

**Findings:** None Noted

2. **Procedures Performed:** From the Town's trial balances, we prepared a budget and actual financial schedule for the General Fund (see accompanying Exhibit 2) and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

**Findings:** None Noted.

3. **Procedures Performed:** We agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

**Findings:** The bank account did not reconcile by $7,331.25 at June 30, 2012.

4. **Procedures Performed:** We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

**Findings:** None Noted

5. **Procedures Performed:** We compared use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

**Findings:** None Noted

6. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

**Findings:** None Noted

7. **Procedures Performed:** We compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of non compliance.

**Findings:** None Noted

As to the **Byng Public Works Authority,** as of and for the fiscal year ended June 30, 2012:

1. **Procedures Performed:** From the Authority's trial balances, we prepared a schedule of revenues, expenditures/expenses and changes in fund balances/net assets for each fund (see accompanying Exhibit 3) and compared the schedule results to the applicable trust prohibitions for creating fund balance deficits to report any noted instance of noncompliance.

**Findings:** None Noted

2. **Procedures Performed:** We agreed the Authority's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances or reconciling items that have not cleared.

**Findings:** The bank account did not reconcile by $10,150.02 at June 30, 2012.

3. **Procedures Performed:** We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

**Findings:** None Noted

4. **Procedures Performed:** We compared the Authority's use of material-restricted revenues and resources to their restrictions to report any noted instances of compliance.

**Findings:** None Noted

5. **Procedures Performed:** We compared the accounting for the Authorities activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

**Findings:** None Noted

6. **Procedures Performed:** We compared the Authority's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

**Findings:** None Noted

As to the **Town of Byng and Public Works Grant Programs,** as of and for the fiscal year ended June 30, 2012:

1. **Procedures Performed:** From the Town and Authority's trial balances, we prepared a schedule of grant activity for each grant/contract (see accompanying Exhibit 4) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreement.

**Findings:** None Noted

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

January 28, 2013

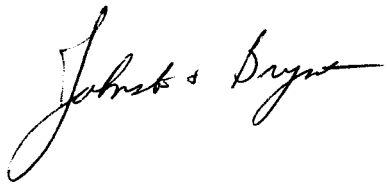

Exhibit 1

**TOWN OF BYNG AND PUBLIC TRUSTS**
**BYNG, OKLAHOMA**
Summary of Changes in Fund Balance – Cash Basis
For the Fiscal Year Ended June 30, 2012
**(Unaudited)**

| **Town:** | Fund Balance June 30, 2011 | Current Year Receipts | Current Year Disbursements | Fund Balance June 30, 2012 |
|---|---|---|---|---|
| General | $ 10,229 | $ 148,885 | $ 124,559 | $ 34,555 |
| Street and Alley | 38,030 | 10,434 | 17,088 | 31,376 |
| Fire Department | 14,978 | 34,858 | 33,398 | 16,438 |
| Town Sub-Totals | 63,237 | 194,177 | 175,045 | 82,369 |
| **Public Works Authority** | | | | |
| Utilities Fund | 601,579 | 11,163,017 | 10,206,472 | 1,558,124 |
| PWA Sub-Totals | 601,579 | 11,163,017 | 10,206,472 | 1,558,124 |
| Overall Totals | $ 664,816 | $ 11,357,194 | $ 10,381,517 | $ 1,640,493 |


See accompanying accountants' report

Exhibit 2

# TOWN OF BYNG AND PUBLIC TRUSTS
## BYNG, OKLAHOMA
Budgetary Comparison Schedule – Cash Basis
General Fund
For the Fiscal Year Ended June 30, 2012
**(Unaudited)**

| | Budgetary Amounts | Actual | Variance |
|---|---|---|---|
| Beginning Budgetary Fund Balance | $ 10,229 | $ 10,229 | $ - |
| Resources (Inflows): | | | |
| Sales and Use Tax | 60,138 | 69,270 | 9,132 |
| Alcohol Tobacco Tax | 8,523 | 7,657 | (866) |
| Franchise Tax | 38,662 | 27,278 | (11,384) |
| Miscellaneous | 3,552 | 2,091 | (1,461) |
| Total | 121,104 | 116,525 | (4,579) |
| Transfers from Other Funds | 26,250 | 22,350 | (3,900) |
| Grant Revenue | 22,570 | 20,239 | (2,331) |
| Amounts Available for Appropriations | 169,924 | 159,114 | (10,810) |
| Charges to Appropriation(Outflows): | | | |
| Personal Services | 63,512 | 61,712 | 1,800 |
| Maintenance and Operations | 43,873 | 42,608 | 1,265 |
| Grant Expenditures | 20,239 | 20,239 | - |
| Total Expenditures | 127,624 | 124,559 | 3,065 |
| Ending Fund Balance | $ 42,300 | $ 34,555 | $ (7,745) |


See accompanying accountants' report

Exhibit 3

**TOWN OF BYNG AND PUBLIC TRUSTS**
**BYNG, OKLAHOMA**
Statement of Revenues, Expenses and Changes in Fund Balance – Cash Basis
Byng Public Works Authority
Year Ended June 30, 2012
**(Unaudited)**

| | |
|---|---|
| Operating Revenue | |
| Electricity | $ 11,157,247 |
| Total Operating Revenue | 11,157,247 |
| Operating Expenses | |
| Cost of Electricity | 10,157,185 |
| Maintenance and Operations | 12,537 |
| Total Operating Expenses | 10,169,722 |
| Net Operating Income (Loss) | 987,525 |
| Non-operating Revenue (Expense) | |
| Transfer to Other Funds | (36,750) |
| Interest Income | 5,770 |
| Net Non-Operating Revenue (Expense) | (30,980) |
| Net Income (Loss) | 956,545 |
| Fund Balance - Beginning | 601,579 |
| Fund Balances - Ending | $ 1,558,124 |


See accompanying accountants' report

Exhibit 4

**TOWN OF BYNG AND PUBLIC TRUSTS**
**BYNG, OKLAHOMA**
Schedule of Grant Activity – Cash Basis
Year Ended June 30, 2012
**(Unaudited)**

| | Beginning of Year Unexpended Grant Funds | Current Year Receipts | Current Year Disbursments | End of Year Unexpended Grant Funds |
|---|---|---|---|---|
| State of Oklahoma | | | | |
| Fire Grant | $ - | $ 4,412 | $ 4,412 | $ - |
| SODA- OK Dept of Commerce REAP | - | 11,000 | 11,000 | - |
| Oklahoma Office of Homeland Security | - | 1,107 | 1,107 | - |
| State of Oklahoma | | | | |
| Dept. of Emergency Management | - | 20,239 | 20,239 | - |
| | $ - | $ 36,758 | $ 36,758 | $ - |


See accompany accountants' report