

Town of Canton
Canton, Oklahoma

Agreed Upon Procedures
for the year ended June 30, 2015

Honorable Town Council
Town of Canton
Canton, Oklahoma 73724

Independent Accountant's Report

I have compiled the accompanying Summary of Changes in Fund Balances-Cash Basis of the Town of Canton, Oklahoma as of June 30, 2015 and the related Budgetary Comparison Schedule of General Fund-Cash Basis, Summary of Changes in Fund Balances—Cash Basis, and Schedule of Grant Activity—Cash Basis for the fiscal year ended June 30, 2015. The financial statements have been prepared in a format and basis of accounting, as prescribed by Oklahoma Statutes that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles. I have not audited or reviewed the financial statements referred to above, and accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the cash basis described above.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and the requirements of Oklahoma Statutes and for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide an assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Additionally, I have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within applicable state laws of Oklahoma solely to assist the Town in meeting its financial accountability requirements as prescribed by Oklahoma Statutes Title 11-17 (105-107) and Title 60-180.1-3 and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2015. Management of the Town of Canton is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures and Findings

As to the Town of Canton as of and for the Fiscal Year ended June 30, 2015:

- 1. Procedures Performed:** From the Town's trial balances, I prepared a schedule of changes in fund balances for each fund (see accompanying Exhibit A) and compared the schedule to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: No exceptions noted from applying this procedure

2. **Procedures Performed:** From the Town's trial balance, I prepared a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund (see accompanying Exhibit B) and compared the actual expenditures reported to the authorized appropriations to report any noted instances of noncompliance with appropriation limitations.

Findings: No exceptions noted from applying this procedure.

3. **Procedures Performed:** I agreed the Town's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No exceptions noted from applying this procedure.

4. **Procedures Performed:** I compared the Town's uninsured deposits to fair value of pledge collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: No exceptions noted from applying this procedure.

5. **Procedures Performed:** I compared use of materially restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: No exceptions noted from applying this procedure.

6. **Procedures Performed:** I compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No exceptions noted from applying this procedure.

7. **Procedures Performed:** I compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: No exceptions noted from applying this procedure.

I was not engaged to and did not conduct any examination, the objective of which would be the expression of an opinion of compliance. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the informational and use of the specific users, as indicated above, and is not intended to be and should not be used by anyone other than these specific parties.



Linda S. Woodruff CPA, PC
Oklahoma City, Oklahoma

March 25, 2016

Exhibit A
Town of Canton
Summary of Changes in Fund Balances—Cash Basis
for the year ended June 30, 2015

	Beginning of Year Fund Balances	Current Year		End of Year Fund Balances
		Receipts	Disbursement	
Government Funds				
General Funds	\$ 187,056.58	\$ 310,017.98	\$ 325,206.05	\$ 171,868.51
Street and Alley	7,123.94	5,819.70	-	12,943.64
Fire Department	1,649.37	16,984.35	13,566.06	5,067.66
Police	6,180.44	56,668.71	56,437.61	6,411.54
Juvenile	7,923.21	264.00	722.10	7,465.11
Certificate of Deposit	55,802.39	61.40	20,000.00	35,863.79
Special Revenue Funds				
Cemetery Fund	16,388.25	337.45	0.00	16,725.70
Proprietary Funds				
Community Center	13,871.44	29,838.79	25,029.84	18,680.39
Pool Fund	3,320.30	13,694.40	10,368.78	6,645.92
Fiduciary Funds				
Perpetual Fund	51,641.79	552.13	0.00	52,193.92
Town Total	\$ 350,957.71	\$ 434,238.91	\$ 451,330.44	\$ 333,866.18

See Independent Accountant's Report

Exhibit B
Budgetary Comparison Schedule
General Fund – Cash Basis
for the year ended June 30, 2015

	Budgeted Amounts		Actual Amounts	Variance with Final Budget (Under) Over
	Original	Final		
Beginning Budgetary Fund Balance	\$ 217,548	\$ 217,548	\$ 217,548	\$ -
Resources (Inflows)				
Taxes				
2112 Franchise Tax	27,880	27,880	30,786	2,906
Total Tax	27,880	27,880	30,786	2,906
Intergovernmental				
3111 Sales Tax-OTC	225,950	225,950	262,990	37,040
3112 Motor Vehicle Tax	-	-	5,820	5,820
3113 Alcoholic Beverage Tax	6,690	6,690	7,825	1,135
3114 OTC Cigarette Tax	2,160	2,160	2,584	424
State Grants	-	-	4,484	4,484
Total Intergovernmental	234,800	234,800	283,703	48,903
Investment Income				
5111 Interest Income	760	760	680	(80)
Total Investment Income	760	760	680	(80)
Fines and Fees Income				
1117 Police Dept Fees	7,750	7,750	-	(7,750)
1112 Permit Fees	435	435	507	72
2111 Occupation fees	135	135	-	(135)
2118 Police fines	21,640	21,640	29,903	8,263
Total Miscellaneous Income	29,960	29,960	30,410	450
Other Financing Sources				
6111 Transfer from Other Funds	25,000	25,000	40,329	15,329
Donations	-	-	3,162	3,162
2121 Cemetery Donations	1,110	1,110	685	(425)
Total Other Financing Sources	26,110	26,110	44,176	18,066
Total Resources (Inflows)	319,510	319,510	389,755	70,245
General Government				
Personal Services	135,000	135,000	120,455	(14,545)
Maintenance and Operations	180,000	180,000	154,977	(25,023)
Capital Outlay	35,000	35,000	19,500	(15,500)
Total General Government	350,000	350,000	294,932	(55,068)
Other Financing Uses				
Transfers to Other Funds	75,000	75,000	72,751	(2,249)
Total Charges to Appropriations	425,000	425,000	367,683	(57,317)
Ending Budgetary Fund Balance	\$ 112,058	\$ 112,058	\$ 239,620	\$ 127,562

See Independent Accountant's Report

**Town of Canton
Blaine County, Oklahoma
Schedule of Grant Awards, Revenues, and Expenditures
for the year ended June 30, 2015**

Grant Depreciation	Contract Number	Grant Award	Revenue Collected	Total Expenditures
Dept of Agriculture	Fire Grant	\$ 4,484	\$ 4,484	\$ 4,484
Total		<u>\$ 4,484</u>	<u>\$ 4,484</u>	<u>\$ 4,484</u>

See Independent Accountant's Report

**Town of Canton
Blaine County, Oklahoma
Trustees and Officers**

Von Williams

Mayor

Wanda Baker

Vice-Mayor

Greg Ryan

Trustee

Cleophis Wooley

Trustee

Don Foster

Trustee

Jodi Nelson Vowell

Town Clerk

Jean Howard

Town Treasurer