

# **TOWN OF LAMONT, OKLAHOMA**

## **Annual Financial Report (Unaudited)**

**For the Fiscal Year Ended June 30, 2023**

TOWN OF LAMONT  
JUNE 30, 2023

TABLE OF CONTENTS

	<u>PAGE</u>
BOARD OF TRUSTEES	1
INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES	2
SCHEDULE OF CHANGES IN FUND BALANCES- CASH BASIS	7
BUDGETARY COMPARISON SCHEDULE-CASH BASIS-GENERAL FUND	8
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION-CASH BASIS-PROPRIETARY FUND	9
SCHEDULE OF GRANT ACTIVITY	10

TOWN OF LAMONT  
JUNE 30, 2023

BOARD OF TRUSTEES

JEFF TEBOW

MAYOR

JEFF CLIFTON

TRUSTEE

ROBERT WAGGONER

TRUSTEE

RICK YEAGER

TRUSTEE

KATHERINE MUEGGE

TRUSTEE

SHANNON SCHUERMANN

TOWN MANAGER

# MICHAEL W. GREEN

## Certified Public Accountant

827 West Locust Street  
STILWELL, OK. 74960  
(918) 696-6298

### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Specified Users of the Report:

Board of Trustees  
Town of Lamont

Board of Trustees  
Lamont Public Works Authority

Oklahoma Office of State Auditor & Inspector  
Oklahoma City, Oklahoma

Management is responsible for the accompanying financial statements of the Town of Lamont, Oklahoma and the Lamont Public Works Authority, which comprises the Schedule of Changes in Fund Balances-Cash Basis of the Town of Lamont and Lamont Public Works Authority for the year ended June 20, 2023, the related Budgetary Comparison Schedule-Cash Basis-General Fund, the Statement of Revenues, Expenses and Changes in Net Position-Cash Basis-Proprietary Fund of the Lamont Public Works Authority and the Schedule of Grant Activity- for the fiscal year then ended, included in the accompanying prescribed form in accordance with the basis of accounting prescribed by Oklahoma Statutes, that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, and for determining that the cash basis of accounting is an acceptable financial reporting framework. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements included in the accompanying prescribed form, nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The financial statements included in the accompanying prescribed form are prepared in accordance with the basis of accounting prescribed by Oklahoma Statutes, that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, which is a basis of accounting other than accounting principles generally accepted in the United States of America, and are not intended to be a complete presentation of the Town of Lamont and the Lamont Public Works Authority's assets and liabilities. As a result, the financial statements may not be suitable for another purpose.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's assets, liabilities, equity,

revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

### **Report on Applying Agreed-Upon Procedures**

I have performed the procedures enumerated below as defined within the applicable state laws of the State of Oklahoma, on meeting their financial accountability requirements as prescribed by Oklahoma Statutes §11-17 (105-107) and §60-180.1-.3 and evaluating compliance with specified legal or contractual requirements of the Town of Lamont, Oklahoma, and the Lamont Public Works Authority as of and for the fiscal year ended June 30, 2023. The Town of Lamont, Oklahoma's management is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements.

The Town of Lamont and the Lamont Public Works Authority have agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting its financial accountability requirements as prescribed by Oklahoma Statutes §11-17 (105-107) and §60-180.1-.3 and evaluating compliance with those legal or contractual requirements. Additionally, the other specified users of the report, as identified above, have agreed that the procedures performed are appropriate for their purpose. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings for the Town of Lamont are as follows:

1. **Procedures Performed:** From the Town's trial balance, I prepared a Schedule of Changes in Fund Balances-Cash basis, prepared in accordance with a format and basis of accounting prescribed by Oklahoma Statutes that demonstrate compliance with the cash basis of accounting and budget laws of the State of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles, for each fund (see accompany Exhibit 1) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

**Finding:** Schedules were completed, and no instances of noncompliance were noted.

2. **Procedures Performed:** From the Town's trial balance, I prepared a Budget to Actual Financial Schedule for the General Fund and any other significant funds- cash basis (any fund whose revenues, expenditures or ending fund balance exceeds 10% of the Towns total revenues, expenditures or fund balances)in accordance with a format and basis of accounting prescribed by Oklahoma Statutes that demonstrates compliance with the cash basis of accounting and budget laws of the State of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles, listing separately each federal fund (see accompanying Exhibit 2) and compared the actual expenditures and encumbrances to the authorized appropriations disclosing or reporting any noted instances of noncompliance with the appropriation limitations.

**Finding:** Schedules were completed, and no instances of noncompliance were noted.

3. **Procedures Performed:** I compared the Town's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

**Findings:** All material bank account balances agreed to the bank statement or bank reconciliation. There were no significant or unusual instances of reconciling items.

4. **Procedures Performed:** I compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and collateralized deposits.

**Finding:** All deposits are covered by FDIC insurance.

5. **Procedures Performed:** I compared the Town's use of materially restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

**Finding:** The Town received an American Rescue Plan Act grant and a REAP grant during the fiscal year. I noted no instances of non-compliance with the restrictions of these grants.

6. **Procedures Performed:** I compared the accounting for the Town's activities by fund for the legal and contractual requirements regarding separation of funds to report any noted instances of noncompliance.

**Finding:** I noted no instances of noncompliance regarding the Town's regarding the separation of funds for the Town.

7. **Procedures Performed:** I compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

**Finding:** The Town had no reserve accounts or contractual or debt service requirements.

8. **Procedures Performed:** If the town has grant activity, I will compile a Schedule of Grant Activity (See Exhibit 4) for each grant/contract and compare a sample of the receipts and disbursements to grant agreements and supporting information. I will report any instances of noncompliance with the grant agreement.

**Finding:** Grant expenditures were reviewed, and no instances of noncompliance were noted.

The procedures and associated findings for the Public Works Authority are as follows:

1. **Procedures Performed:** From the Authority's trial balance, I prepared a Schedule of Revenues, Expenses and Changes in Fund Balances-Cash basis for the Authority (see Exhibit 3) and compared the schedule results to the applicable trust prohibition of creating net asset deficits to report any noted instances of noncompliance.

**Finding:** Schedules were completed, and no instances of noncompliance were noted.

2. **Procedures Performed:** I compared the Authority's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not been cleared.

**Findings:** All material bank account balances agreed to the bank statement or bank reconciliation. There were several old outstanding checks and deposits on the LPWA bank reconciliation and the Sewer Replacement bank reconciliation.

3. **Procedures Performed:** I compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and collateralized deposits.

**Finding:** Deposits are not fully covered by FDIC insurance and there is no collateral pledged.

4. **Procedures Performed:** I compared the Authority's use of materially restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

**Finding:** The PWA received a CDBG grant. I noted no instances of non-compliance with the restrictions of this grant.

5. **Procedures Performed:** I compared the accounting for the Authority's activities by fund for the legal and contractual requirements regarding separation of funds to report any noted instances of noncompliance.

**Finding:** I noted no instances of noncompliance regarding the separation of funds for the Authority

6. **Procedures Performed:** I compared the Authority's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

**Finding:** The Authority had no reserve accounts or contractual or debt service requirements.

7. **Procedures Performed:** If the Authority has grant activity, I will compile a Schedule of Grant Activity (See Exhibit 4) for each grant/contract and compare a sample of the receipts and disbursements to grant agreements and supporting information. I will report any instances of noncompliance with the grant agreement.

**Finding:** Grant expenditures were reviewed, and no instances of noncompliance were noted.

I was engaged by the Town of Lamont and the Lamont Public Works Authority to perform this agreed-upon procedures engagement and conducted my engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and the additional requirements prescribed on Oklahoma Statutes 11-17(105-107) and 60-180.1.-3. I was not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, to meet the requirements prescribed in Oklahoma Statutes 11-17(105-107) and 60-180.1.-3. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures other matters might have come to my attention that would have been reported to you.

I am required to be independent of the Town of Lamont and the Lamont Public Works Authority and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements related to my agreed-upon procedures engagement.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Michael Green". The signature is stylized with a large, looped "G" and a cursive "Green" following it.

Michael Green, CPA  
October 30, 2023



Town of Lamont  
Schedule of Changes in Fund Balance- Cash Basis  
For Fiscal Year Ended June 30, 2023  
(Unaudited)

Fund	Beg of Year Fund Balance	Current Year Receipts	Current Year Disbursements	End of Year Fund Balance
TOWN:				
General Fund	\$ 140,142	\$ 260,455	\$ 219,885	\$ 180,712
Fire Fund	<u>13,797</u>	<u>10,919</u>	<u>20,128</u>	<u>4,588</u>
Total Town	<u>153,939</u>	<u>271,374</u>	<u>240,013</u>	<u>185,300</u>
PUBLIC WORKS AUTHORITY:				
Lamont Public Works Authority	<u>197,279</u>	<u>242,360</u>	<u>257,043</u>	<u>182,596</u>
TOWN TOTALS	<u>\$ 351,218</u>	<u>\$ 513,734</u>	<u>\$ 497,056</u>	<u>\$ 367,896</u>

See Independent Accountant's Report

Town of Lamont  
 Budgetary Comparison Schedule- Cash Basis  
 General Fund  
 For Fiscal Year Ended June 30, 2023  
 (Unaudited)

	Budgeted Amounts			Actual	Variance with
	Original	Changes	Final	Amounts	Final Budget Over (Under)
Beg Budgetary Fund Balance	\$ 142,015.00	-	\$ 142,015.00	\$ 140,142.00	(1,873.00)
Revenue:					
Sales Tax	70,000.00	-	70,000.00	93,742.00	23,742.00
Alcohol beverage tax	24,000.00	-	24,000.00	19,674.00	(4,326.00)
Tobacco Tax	750.00	-	750.00	613.00	(137.00)
Motor Vehicle Tax	3,000.00	-	3,000.00	2,135.00	(865.00)
Gas Excise Tax	1,500.00	-	1,500.00	738.00	(762.00)
Use Tax	15,000.00	-	15,000.00	21,298.00	6,298.00
Arpa Grant	34,395.73	-	34,395.73	34,394.00	(1.73)
Reap Grant	59,150.00	-	59,150.00	59,150.00	-
Fema Reimbursement			-	20,517.00	20,517.00
Code Enforcement	1,000.00	-	1,000.00	-	(1,000.00)
Police Fines		-	-	75.00	75.00
Franchise Tax	15,000.00	-	15,000.00	3,025.00	(11,975.00)
Trash Code Enforcement		-	-	-	-
Interest	300.00	-	300.00	806.00	506.00
Miscellaneous	5,000.00	-	5,000.00	4,288.00	(712.00)
Total Revenue	229,095.73	-	229,095.73	260,455.00	31,359.27
Expenses:					
General Government					
Personal Services	52,700.00	-	52,700.00	51,874.00	(826.00)
Materials and Supplies	15,500.00	-	15,500.00	16,023.00	523.00
Other Services and charges	36,000.00	-	36,000.00	148,398.00	112,398.00
Capital Outlay	-	-	-	-	-
Grant Expenditures	93,545.73	-	93,545.73		(93,545.73)
Total General Government	197,745.73	-	197,745.73	216,295.00	18,549.27
Police Department					
Personal Services	2,900.00	-	2,900.00	-	(2,900.00)
Materials and Supplies	500.00	-	500.00	-	(500.00)
Other Services and charges	5,000.00	-	5,000.00	-	(5,000.00)
Total Police	8,400.00	-	8,400.00	-	(8,400.00)
Street and Alley					
Materials and Supplies	12,000.00	-	12,000.00	1,700.00	(10,300.00)
Other Services and charges	3,500.00	-	3,500.00	1,890.00	(1,610.00)
Total Street and Alley	15,500.00	-	15,500.00	3,590.00	(11,910.00)
Total Charges	221,645.73	-	221,645.73	219,885.00	(1,760.73)
Unallocated (Restricted) Funds	-	-	-	-	-
End Budgetary Fund Balance	\$ 149,465.00	\$ -	\$ 149,465.00	180,712.00	31,247.00
Ending Fund Balance				\$ 180,712.00	

See Independent Accountant's Report

TOWN OF LAMONT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN NET POSITION - CASH BASIS  
PROPRIETARY FUND  
YEAR ENDED JUNE 30, 2023

Operating revenue	
Charges for services:	
Water	\$ 85,651
Sewer	45,901
Sanitation	45,333
Maintenance fees	52,822
Late Fees	2,770
Other Income	8,981
Total operating revenue	<u>241,458</u>
Operating expenses:	
Personnel costs	91,501
Water	134,603
Sewer	4,971
Sanitation	25,968
Total operating expenses	<u>257,043</u>
Net operating income (loss)	(15,585)
Nonoperating revenue (expense)	
Investment income	902
Total nonoperating revenue (expense)	<u>902</u>
Net income (loss) before transfers	(14,683)
Operating transfers: In(out)	<u>-</u>
Net change in net position	(14,683)
Net position beginning of year	<u>197,279</u>
Net position end of year	<u><u>\$ 182,596</u></u>

See Independent Accountant's Report

Town of Lamont  
Schedule of Grant Activity  
For the Year Ended June 30, 2023

Federal/State Grantor/ Pass Through Grantor	Pass-Through Grantor's	Grant Receipts Revenue Recognized	Grant Disbursements Expenditures
<u>Program Title</u>	<u>Number</u>	<u></u>	<u></u>
State Dept of Agriculture	N/A	10,053	10,053
ARPA Grant-2023	N/A	34,394	34,394
REAP Grant	GR22-1	59,150	59,150
Federal Awards:			
Passed through ODOC	18693-001-CDBG	5,000	5,000