

**TOWN OF OKEENE, OKLAHOMA
OKEENE, OKLAHOMA**

**ANNUAL FINANCIAL STATEMENTS
AND ACCOMPANYING
INDEPENDENT AUDITOR'S REPORT**

**FOR THE YEAR ENDED
JUNE 30, 2013**

TOWN OF OKEENE, OKLAHOMA
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Derrel S. White, CPA

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Town of Okeene, OK

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Okeene, OK, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Okeene Municipal Hospital and Schallmo Authority, which is a discretely presented component unit of the Town. This component unit represents 57 percent, 37 percent, and 64 percent, respectively, of the assets, net position, and revenues of the Government Wide Financial Statements. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for Okeene Municipal Hospital and Schallmo Authority, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Okeene, OK, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4-11 and 38-39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Okeene, OK's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and other auditors. In our opinion, based on our audit, the procedures performed as described above, and the report of the other auditors, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.



Derrel S. White, CPA

Woodward, OK
October 24, 2013

Our discussion and analysis of the Town of Okeene's ("Town") financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2013. The Town's performance is discussed and analyzed within the context of the accompanying financial statements and disclosure following this section. This discussion focuses on the Town's primary government, and unless otherwise noted, component units reported separately from the primary government are not included. Please read it in conjunction with the Town's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- The Town's assets exceeded its liabilities by \$5,685,134 (net position) for the fiscal year reported. This compares to the previous year when assets exceeded liabilities by \$5,539,458.
- Total liabilities of the Town decreased by \$159,065 from \$2,254,514 to \$2,095,449 during the fiscal year. This is attributable to debt payments made during the year.
- Total net assets are comprised of the following:
 - 1) Invested in capital assets, net of related debt, of \$3,700,855 includes property and equipment, net of accumulated depreciation, reduced for outstanding debt related to the purchase or construction of capital assets. This compares to \$3,581,561 in prior year.
 - 2) Unrestricted net position of \$1,558,725 represents the portion available to maintain the Town's continuing obligations to citizens and creditors compared to \$1,516,070, last year.
 - 3) Reserve for restricted purposes of \$425,554 is restricted for debt and other obligations.
- The Town's governmental funds reported total ending fund balance of \$594,989 this year. This compared to the prior year ending fund balance of \$634,777, showing a decrease of \$39,788 during the current year due to capital purchases. The most significant portion of fund balance is committed to the Library.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's Discussion and Analysis introduces the Town's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The Town also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The Town's annual reporting includes two government-wide financial statements. These statements provide both long-term and short-term information about the Town's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the *Statement of Net Position*. This is the Town-wide statement of financial position presenting information that includes all of the Town's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indication of whether the financial position of the Town as a whole is improving or deteriorating. Evaluation of the overall economic health of the Town would extend to other financial factors such as diversification of the taxpayer base or the condition of the Town infrastructure in addition to the financial information provided in this report.

The second government-wide statement is the *Statement of Activities*, which reports how the Town's net assets changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the Town's distinct activities or functions on revenues provided by the Town's taxpayers.

Both government-wide financial statements distinctively report governmental activities of the Town that are principally supported by taxes and intergovernmental revenues, such as grants, and business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government; public safety and judiciary; transportation; and cultural, parks, and recreation. Business-type activities include utility services

provided by the Town. Fiduciary activities such as the Okeene Municipal Charitable Trust are not included in the government-wide statements since these assets are not available to fund Town programs.

The Town's financial reporting entity includes the funds of the Town (primary government) and organization for which the Town is accountable (component units). The Okeene Municipal Hospital and Schallmo Authority is a separate legal entity which operates independently and provides services directly to the citizens though the Town remains accountable for their actions. As such, the Okeene Municipal Hospital is reported separately from the primary government through included in the Town's overall reporting entity. Management's Discussion and Analysis will focus on the Town's primary government. More comprehensive information about the Town's component units can be found in footnotes.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Town uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Town's most significant funds rather than the Town as a whole.

The Town has three kinds of funds:

Governmental funds are reported in the fund financial statements and encompass essentially the same functions reported as governmental activities in the government-wide financial statements. However, the focus is different with fund statements reporting short-term fiscal accountability focusing on the use of spendable resources during the year and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to the government-wide statements to assist in understanding the differences between these two perspectives.

Budgetary comparison statement is included in the basic financial statement for the General Fund. This statement demonstrates compliance with the Town's adopted and final revised budget.

Proprietary funds are reported in the fund financial statements and generally report services for which the Town charges customers a fee. The Town has one type of proprietary fund, enterprise funds. Enterprise funds essentially encompass the same functions reported as business-type activities in the government-wide statements. Services are provided to customers external to the Town organization such as water and electric utilities.

Proprietary fund statements and statements for discretely presented component units (reporting similarly to proprietary funds) provide both long-term and short-term financial information consistent with the focus provided by the government-wide financial statements but with more detail.

Fiduciary funds such as the Okeene Municipal Charitable Trust are excluded from the government-wide reporting. Fiduciary fund financial statements report resources that are not available to fund the Town's programs. Fiduciary fund statements report similarly to proprietary funds.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. Those notes to the financial statement begin immediately following the basic financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report presents certain *Required Supplementary Information* concerning the Town's compliance with the approved and revised budget for the General Fund.

A FINANCIAL ANALYSIS OF THE TOWN AS A WHOLE

Changes in net assets may be observed and used to discuss the changing financial position of the Town as a whole. The Town's net assets at fiscal yearend were \$5,685,134. This is a \$262,354 increase over last year's net assets of \$5,539,458. A prior period adjustment was recorded to fund balance for the adoption of GASB 65, which changed the way the Town reports bond issuance costs resulting in a decrease in net position of \$116,678. The following table provides a summary of the Town's net assets at June 30 after the adjustment to fund balance:

	Governmental Activities		Business-Type Activities		Totals		Change	
	2013	2012	2013	2012	2013	2012	\$	%
Current assets	\$ 812,715	\$ 851,978	\$ 1,628,871	\$ 1,494,493	\$ 2,441,586	\$ 2,346,471	\$ 95,115	4%
Non-current assets	-	-	-	74,631	-	74,631	(74,631)	-100%
Capital assets, net	1,863,736	1,835,243	3,475,261	3,537,627	5,338,997	5,372,870	(33,873)	-1%
Total assets	\$ 2,676,451	\$ 2,687,221	\$ 5,104,132	\$ 5,106,751	\$ 7,780,583	\$ 7,793,972	\$ (13,389)	0%
Current liabilities	\$ 236,454	\$ 239,225	\$ 343,387	\$ 330,998	\$ 579,841	\$ 570,223	\$ 9,618	2%
Non-current liabilities	27,404	46,560	1,488,204	1,637,731	1,515,608	1,684,291	(168,683)	-10%
Total liabilities	263,858	285,785	1,831,591	1,968,729	2,095,449	2,254,514	(159,065)	-7%
Net position								
Invested in capital assets, net of related debt	1,863,736	1,835,243	1,837,119	1,746,318	3,700,855	3,581,561	119,294	3%
Restricted	272,173	288,446	153,381	153,381	425,554	441,827	(16,273)	100%
Unrestricted	276,684	277,747	1,282,041	1,238,323	1,558,725	1,516,070	42,655	3%
Total net position	\$ 2,412,593	\$ 2,401,436	\$ 3,272,541	\$ 3,138,022	\$ 5,685,134	\$ 5,539,458	\$ 145,676	3%

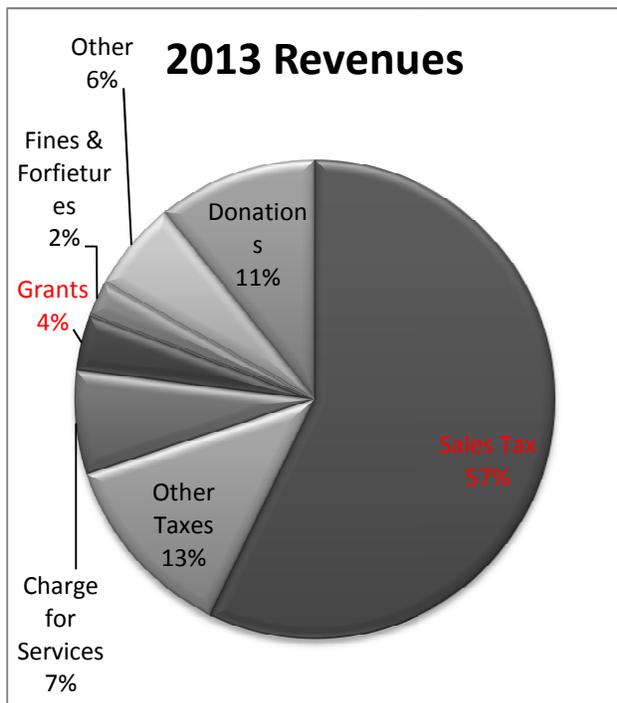
The Town reported positive balances in net assets for both governmental and business-type activities. Net assets increased \$53,204 or 2% for governmental activities and \$209,150 or 7% for business-type activities. The Town's overall financial position improved 5% during fiscal year 2013 prior to prior period adjustment.

	Governmental Activities		Business-type Activities		Totals		Change	
	2013	2012	2013	2012	2013	2012	\$	%
Revenues								
Program revenues	\$ 193,769	\$ 150,264	\$ 2,641,371	\$ 2,883,955	\$ 2,835,140	\$ 3,034,219	\$ (199,079)	-7%
Taxes and other general revenues	516,216	506,807	25,771	84,854	541,987	591,661	(49,674)	-8%
Total revenues	709,985	657,071	2,667,142	2,968,809	3,377,127	3,625,880	(248,753)	-7%
Expenses								
General government	219,135	217,325	-	-	219,135	217,325	1,810	1%
Public safety and judiciary	269,412	255,917	-	-	269,412	255,917	13,495	5%
Transportation	122,806	89,853	-	-	122,806	89,853	32,953	37%
Cultural, parks, and recreation	93,120	136,534	-	-	93,120	136,534	(43,414)	-32%
Electric	-	-	1,689,635	1,716,561	1,689,635	1,716,561	(26,926)	-2%
Water	-	-	162,080	136,120	162,080	136,120	25,960	19%
Sewer	-	-	179,939	149,947	179,939	149,947	29,992	20%
Sanitation	-	-	83,687	83,040	83,687	83,040	647	1%
Customer service	-	-	197,651	200,930	197,651	200,930	(3,279)	-2%
Total expenses	704,473	699,629	2,312,992	2,286,598	3,017,465	2,986,227	31,238	1%
Excess (deficiency) before transfers	5,512	(42,558)	354,150	682,211	359,662	639,653	(279,991)	-44%
Transfers	145,000	281,600	(145,000)	(281,600)	-	-	-	0%
Transfers to component units	(97,308)	(87,886)	-	-	(97,308)	(87,886)	(9,422)	11%
Increase (decrease) in net assets	\$ 53,204	\$ 151,156	\$ 209,150	\$ 400,611	\$ 262,354	\$ 551,767	\$ (289,413)	-52%

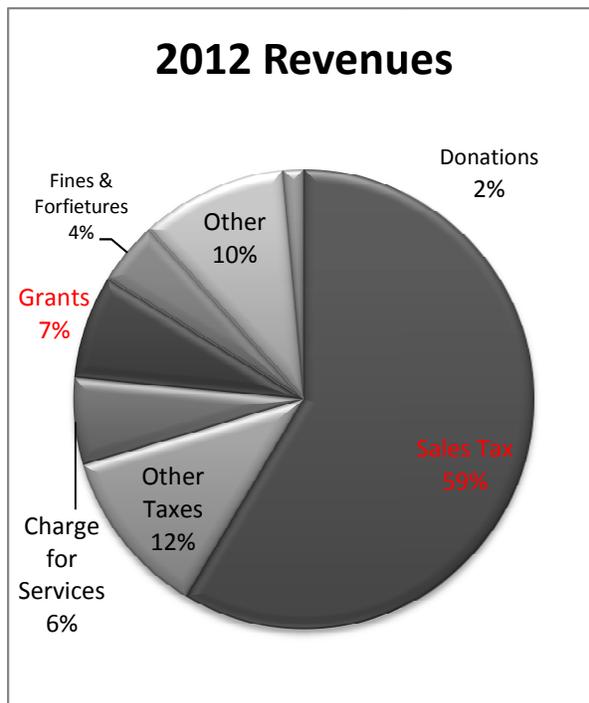
Revenues noted a decrease of 7% year over year. The majority of this decrease is attributable to a decline in program revenues in the Okeene Public Works Authority. In fiscal year 2013, the Authority did not receive any operating nor capital grants or contributions, whereas in prior year, the Authority noted such funds. Utility revenues remained consistent between periods. Taxes and general revenues declined 8% when compared to prior year. There were no extraordinary items, such as property sales as noted in prior year, which contributed to a decrease in general revenues.

Operating expenses remained consistent with prior year, noting a 1% change.

Graphic presentations of selected data from the summary table follow to assist in the analysis of the Town's activities for fiscal year 2013.

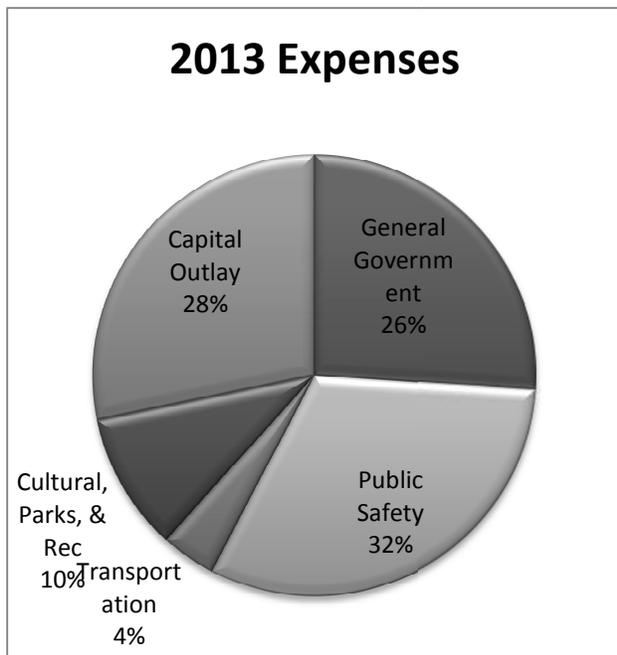


TOTAL - \$709,985

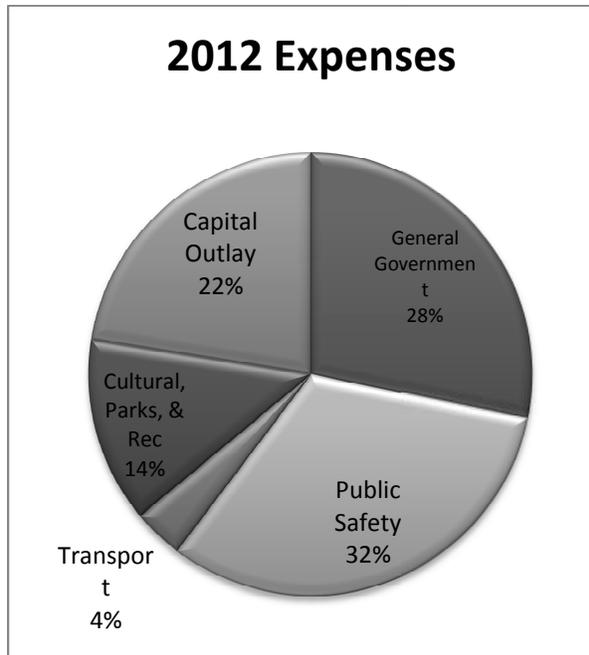


TOTAL - \$697,072

Sales tax provided for 57% of the Town's governmental revenues in fiscal year 2013 as compared to 59% in 2012. Fines and forfeitures also noted a decrease as a revenue source for the Town. Other revenue sources noted no significant change.



TOTAL - \$797,465

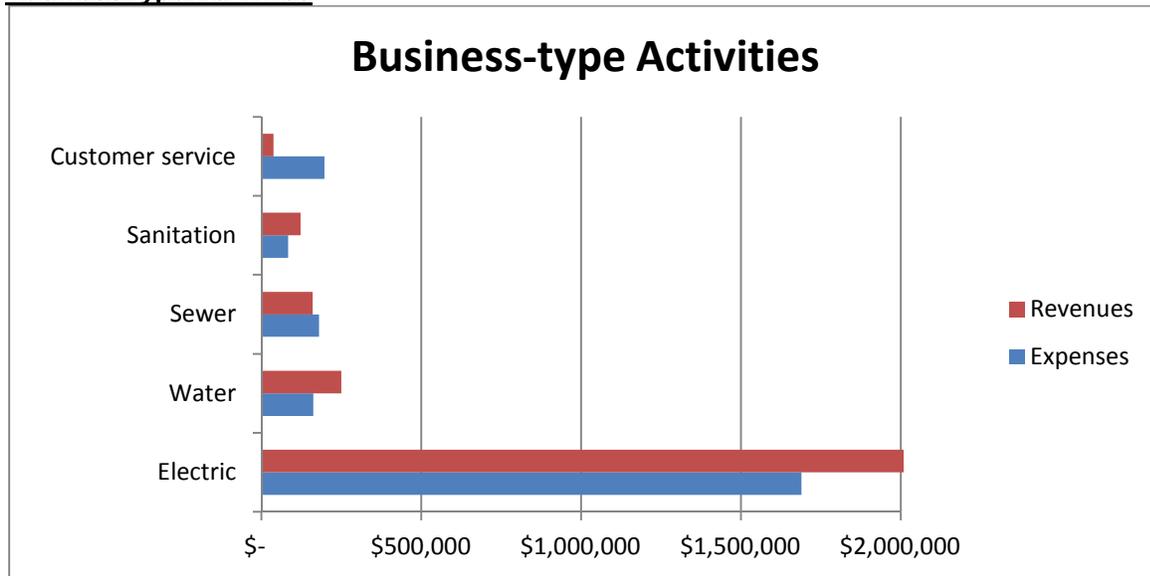


TOTAL - \$725,102

This graph shows the total governmental activities cost of \$797,465 for 2013. Of this amount, public safety at \$252,200, was the largest operating service cost, at 32% of total cost of services in 2013. These costs, as well as all governmental activities expense, were primarily funded by taxes and utility revenues transferred from the Okeene Public Works Authority. It should be noted that governmental expenses were significantly adjusted from the fund statements to the government-wide statements for the

purchase and construction of capital assets. For the government-wide full accrual statements, capital outlay expenses are eliminated and capital assets reported.

Business-type Activities



Business-type activities are shown comparing costs to revenues generated by related services. Sanitation, sewer, water, and electric activities are intended to be self-supporting with user charges and other revenues designed to recover costs. Other activities provide services with minimal user charges.

General Fund Budgetary Highlights

The original adopted General Fund budget for fiscal year 2013 was \$619,102 compared to \$583,996 in fiscal year 2012. Council approved budget amendments during the fiscal year increasing the budget by \$28,000, for a final amended budget of \$647,102, prior to transfers. This increase over the previous year budget is attributable to an increase in capital projects and street improvements. The General Fund budget complied with financial policies approved by the Town.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of June 30, 2013, the Town had \$3,700,855 invested in capital assets, net of depreciation, including vehicles and equipment for police and fire operations, park facilities, and street activities in governmental activities and electric lines, water lines and sewer lines in business-type activities. See table below.

Primary Government Capital Assets (net of accumulated depreciation)

	Governmental		Business-type		Total	
	Activities		Activities			
	2013	2012	2013	2012	2013	2012
Land	\$ 2,100	\$ 2,100	\$ 267,250	\$ 267,250	\$ 269,350	\$ 269,350
Construction in process	23,215	-	88,604	437,030	111,819.00	437,030
Buildings	32,592	36,497	40,339	-	72,931	36,497
Other improvements	1,549,666	1,534,810	-	-	1,549,666	1,534,810
Machinery & equipment	256,163	261,836	157,184	145,961	413,347	407,797
Utility property & improvements	-	-	2,921,884	2,687,386	2,921,884	2,687,386
Totals	\$ 1,863,736	\$ 1,835,243	\$ 3,475,261	\$ 3,537,627	\$ 5,338,997	\$ 5,372,870

- In Governmental Activities, the most significant additions included storm sirens, street repairs, pool sandblasting and painting, and beginning work on the library expansion
- In Business-type Activities, capital additions included roof replacement on the utility building and a 2013 Chevy 1500 for the electric department

Long-Term Debt

At year-end, the Town had \$1,515,608 in long-term debt outstanding. The Town's changes in long-term debt by type of debt are as follows:

Primary Government Long-Term Debt

	Governmental		Business-type		Total	
	Activities		Activities			
	2013	2012	2013	2012	2013	2012
Revenue bonds	\$ -	\$ -	\$ 1,415,000	\$ 1,535,000	\$ 1,415,000	\$ 1,535,000
Notes payable	46,132	68,584	223,142	256,309	269,274	324,893
subtotal	46,132	68,584	1,638,142	1,791,309	1,684,274	1,859,893
less current portion	(18,728)	(22,024)	(149,938)	(153,578)	(168,666)	(175,602)
Totals	\$ 27,404	\$ 46,560	\$ 1,488,204	\$ 1,637,731	\$ 1,515,608	\$ 1,684,291

ECONOMIC FACTORS AND NEXT YEARS'S BUDGET AND RATES

Economic Environment

According to the Oklahoma Economic Report, the state's twelve-month gross receipts have reached an all time high, surpassing the previous record set in December 2008. State Treasurer, Ken Miller, Oklahoma has "regained and moved past the ground it lost during the Great Recession". Although the national economy has been sluggish, Oklahoma has shown significant improvement. The economic environment of the state sheds light on that local economy, as the Town has also seen improvement.

The Town of Okeene has noted increase in sales and other tax revenues when compared to prior year. Utility billing has remained strong due to an increasing customer base. Continued improvement in the Town's economic position is cautiously projected.

Fees and Rates

Sales tax collections have shown improvement over prior year; however, future increases are not guaranteed. As such, the Town has budgeted recurring revenues, including sales and use tax, at 90% of fiscal year 2013 actual collections. Other revenue sources are budgeted consistent with fiscal year 2013 collections.

The Okeene Public Works Authority increased utility rates 3% effective for fiscal year 2014 to cover the cost of inflation incurred by the Town. The increase is expected to generate approximately \$76,650 in additional revenues.

Operating and Capital Expenses

Operating expenses for the General Fund and OPWA are expected to increase in line with inflationary costs. The Council has considered several capital projects for fiscal year 2014 including additional storm sirens, playground equipment, and fire department equipment and gear. The OPWA has budgeted \$54,700 in capital improvements, including continued work on the sewer and water lines, as well as transfers for the City as a whole. As management continues to navigate the fiscal changes of state and local economy, capital funding decisions will be made and approved by the Council.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Clerk's Office at PO Box 800, Okeene, Oklahoma, 73763 or phone at (580) 822-3035.

Town of Okeene, Oklahoma
Statement of Net Position
June 30, 2013

ASSETS	Governmental Activities	Business-type Activities	Total	Component Unit
Current Assets:				
Cash and cash equivalents	\$ 22,568	\$ 848,403	\$ 870,971	\$ 1,715,660
Investments, including time deposits	27,545	267,274	294,819	-
Accounts receivable, net	44,218	228,477	272,695	1,284,544
Due from other funds	264,341	22,736	287,077	-
Inventory	-	-	-	158,516
Prepaid expenses	-	-	-	22,708
Total current assets	<u>358,672</u>	<u>1,366,890</u>	<u>1,725,562</u>	<u>3,181,428</u>
Restricted assets:				
Cash and cash equivalents	178,847	91,091	269,938	302,600
Investments, including time deposits	275,196	170,890	446,086	699,000
Total restricted assets	<u>454,043</u>	<u>261,981</u>	<u>716,024</u>	<u>1,001,600</u>
Noncurrent Assets:				
Unamortized bond issue costs	-	-	-	299,001
Land and construction in progress	25,315	355,854	381,169	160,101
Other capital assets (net of accumulated depreciation)	1,838,421	3,119,407	4,957,828	5,624,152
Total noncurrent assets	<u>1,863,736</u>	<u>3,475,261</u>	<u>5,338,997</u>	<u>6,083,254</u>
Total assets	<u>\$ 2,676,451</u>	<u>\$ 5,104,132</u>	<u>\$ 7,780,583</u>	<u>\$ 10,266,282</u>
LIABILITIES				
Current liabilities:				
Accounts payable	\$ 5,649	\$ 10,344	\$ 15,993	\$ 138,759
Accrued expenses payable	-	3,288	3,288	252,516
Due to other funds	212,077	75,000	287,077	-
Notes payable, current	18,728	29,938	48,666	-
Bonds payable, current	-	120,000	120,000	95,720
Estimated amounts due to third-party payers	-	-	-	-
Total current liabilities	<u>236,454</u>	<u>238,570</u>	<u>475,024</u>	<u>486,995</u>
Liabilities payable from restricted assets:				
Accrued interest payable	-	-	-	252,000
Customer deposits payable	-	104,817	104,817	-
Total liabilities payable from restricted assets	<u>-</u>	<u>104,817</u>	<u>104,817</u>	<u>252,000</u>
Noncurrent liabilities:				
Notes payable, non-current	27,404	193,204	220,608	-
Bonds payable, non-current	-	1,295,000	1,295,000	6,878,177
Total noncurrent liabilities	<u>27,404</u>	<u>1,488,204</u>	<u>1,515,608</u>	<u>6,878,177</u>
Total liabilities	<u>263,858</u>	<u>1,831,591</u>	<u>2,095,449</u>	<u>7,617,172</u>
NET POSITION				
Net investment in capital assets	1,863,736	1,837,119	3,700,855	(191,643)
Restricted	272,173	153,381	425,554	50,600
Unrestricted	276,684	1,282,041	1,558,725	2,790,153
Total net position	<u>\$ 2,412,593</u>	<u>\$ 3,272,541</u>	<u>\$ 5,685,134</u>	<u>\$ 2,649,110</u>

Town of Okeene, Oklahoma
Statement of Activities
Year Ended June 30, 2013

Functions/Programs	Expenses	Program Revenues			Net (Expense)/ Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants & Contributions	
Governmental activities:					
General government:					
General government	\$ 182,147	\$ 8,183	\$ -	\$ -	\$ (173,964)
Library	40,141	1,853	60,910	-	22,622
Total general government	<u>222,288</u>	<u>10,036</u>	<u>60,910</u>	<u>-</u>	<u>(151,342)</u>
Public safety and judiciary:					
Police	181,235	16,721	-	-	(164,514)
Fire	88,177	29,381	30,705	-	(28,091)
Total public safety and judiciary	<u>269,412</u>	<u>46,102</u>	<u>30,705</u>	<u>-</u>	<u>(192,605)</u>
Transportation:					
Street	51,825	-	10,967	-	(40,858)
Airport	70,059	13,052	-	7,698	(49,309)
Total transportation	<u>121,884</u>	<u>13,052</u>	<u>10,967</u>	<u>7,698</u>	<u>(90,167)</u>
Cultural, parks and recreation:					
Park	14,778	-	-	-	(14,778)
Golf Course	37,495	7,686	-	-	(29,809)
Cemetery	13,388	1,100	1,210	-	(11,078)
Community building	6,843	-	-	-	(6,843)
Swimming Pool	20,616	1,545	8,000	-	(11,071)
Total cultural, parks and recreation	<u>93,120</u>	<u>10,331</u>	<u>9,210</u>	<u>-</u>	<u>(73,579)</u>
Total governmental activities	<u>706,704</u>	<u>79,521</u>	<u>111,792</u>	<u>7,698</u>	<u>(507,693)</u>
Business-type activities:					
Utility services:					
Electric	1,689,635	2,070,655	-	-	381,020
Water	162,080	250,017	-	-	87,937
Sewer	179,939	160,257	-	-	(19,682)
Sanitation	83,687	122,629	-	-	38,942
Customer service	197,651	17,813	20,000	-	(159,838)
Total business-type activities	<u>2,312,992</u>	<u>2,621,371</u>	<u>20,000</u>	<u>-</u>	<u>328,379</u>
Total primary government	<u>\$ 3,019,696</u>	<u>\$ 2,700,892</u>	<u>\$ 131,792</u>	<u>\$ 7,698</u>	<u>\$ (179,314)</u>
Component unit					
Hospital:					
Patient services	5,456,310	5,258,760	12,100	-	(185,450)
Total component unit	<u>\$ 5,456,310</u>	<u>\$ 5,258,760</u>	<u>\$ 12,100</u>	<u>\$ -</u>	<u>\$ (185,450)</u>

Town of Okeene, Oklahoma
Statement of Activities (continued)
Year Ended June 30, 2013

Changes in Net Position:

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	
Net (expense)/revenue	\$ (507,693)	\$ 328,379	\$ (179,314)	\$ (185,450)
General revenues:				
Taxes:				
Sales taxes	405,859	-	405,859	-
Use taxes	55,386	-	55,386	-
Franchise taxes	15,915	-	15,915	-
Alcoholic beverage tax	14,046	-	14,046	-
Cigarette tax	5,337	-	5,337	-
Investment income	3,456	6,113	9,569	71,848
Gain on sale of assets	-	1,926	1,926	-
Miscellaneous	13,206	17,732	30,938	-
Transfers - Other governments, net	(97,308)	-	(97,308)	97,308
Transfers - Internal activity, net	145,000	(145,000)	-	-
Total general revenues and transfers	<u>560,897</u>	<u>(119,229)</u>	<u>441,668</u>	<u>169,156</u>
Change in net position	53,204	209,150	262,354	(16,294)
Net position - beginning	2,401,436	3,138,022	5,539,458	2,665,404
Prior period adjustment	(42,047)	(74,631)	(116,678)	-
Net position - ending	<u>\$ 2,412,593</u>	<u>\$ 3,272,541</u>	<u>\$ 5,685,134</u>	<u>\$ 2,649,110</u>

Town of Okeene, Oklahoma
Balance Sheet
Governmental Funds
June 30, 2013

	<u>General Fund</u>	<u>Street & Alley Fund</u>	<u>Industrial Park Fund</u>	<u>Library Fund</u>	<u>Airport Fund</u>	<u>Cemetery Fund</u>	<u>Total Governmental Funds</u>
ASSETS							
Cash	\$ 22,568	\$ 72,700	\$ 12,559	\$ 2,532	\$ 85,270	\$ 5,786	\$ 201,415
Investments, including time deposits	27,545	-	-	208,150	-	67,046	302,741
Due from other funds	214,341	-	-	-	49,850	150	264,341
Taxes receivable	44,218	-	-	-	-	-	44,218
Total assets	<u>\$ 308,672</u>	<u>\$ 72,700</u>	<u>\$ 12,559</u>	<u>\$ 210,682</u>	<u>\$ 135,120</u>	<u>\$ 72,982</u>	<u>\$ 812,715</u>
LIABILITIES							
Accounts payable	\$ 5,649	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,649
Deferred revenue	-	-	-	-	-	-	-
Due to other funds	66,786	-	-	-	83,232	62,059	212,077
Total liabilities	<u>72,435</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>83,232</u>	<u>62,059</u>	<u>217,726</u>
FUND BALANCES							
Nonspendable	147,585	-	-	-	-	-	147,585
Restricted	-	72,700	-	-	51,888	-	124,588
Committed	44,218	-	-	210,682	-	-	254,900
Assigned	-	-	12,559	-	-	10,923	23,482
Unassigned	44,434	-	-	-	-	-	44,434
Total fund balances	<u>236,237</u>	<u>72,700</u>	<u>12,559</u>	<u>210,682</u>	<u>51,888</u>	<u>10,923</u>	<u>594,989</u>
Total liabilities and fund balances	<u>\$ 308,672</u>	<u>\$ 72,700</u>	<u>\$ 12,559</u>	<u>\$ 210,682</u>	<u>\$ 135,120</u>	<u>\$ 72,982</u>	<u>\$ 812,715</u>
Total fund balance- total governmental funds							\$ 594,989
Amounts reported for governmental activities in the Statement of Net assets are different because:							
Land and capital assets, net of accumulated depreciation, are not financial resources and, therefore, are not reported in the funds.							
				Capital assets			\$ 2,844,613
				Less: Accumulated depreciation			<u>(980,877)</u>
							1,863,736
Long-term liabilities are not due and payable in the current period and are not reported in the funds.							
							<u>(46,132)</u>
Net assets of governmental activities							
							<u>\$ 2,412,593</u>

Town of Okeene, Oklahoma
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
June 30, 2013

	General Fund	Street & Alley Fund	Industrial Park Fund	Library Fund	Airport Fund	Cemetery Fund	Total Governmental Funds
REVENUES							
Sales tax	\$ 405,859	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 405,859
Use tax	55,386	-	-	-	-	-	55,386
Beverage tax	14,046	-	-	-	-	-	14,046
Franchise taxes	15,915	-	-	-	-	-	15,915
Cigarette tax	5,337	-	-	-	-	-	5,337
Licenses and permits	1,730	-	-	-	-	-	1,730
Fines and forfeitures	16,721	-	-	-	-	-	16,721
Investment income	33	-	228	2,343	117	735	3,456
Charges for services	46,611	-	-	1,853	-	1,100	49,564
Rental income	6,453	-	-	-	13,052	-	19,505
Intergovernmental	10,000	10,606	-	4,989	7,698	-	33,293
Donations	20,705	-	-	55,921	-	-	76,626
Miscellaneous	9,509	906	-	-	-	1,210	11,625
Total revenues	<u>608,305</u>	<u>11,512</u>	<u>228</u>	<u>65,106</u>	<u>20,867</u>	<u>3,045</u>	<u>709,063</u>
EXPENDITURES							
General government:							
General government	173,535	-	-	-	-	-	173,535
Library	-	-	-	37,390	-	-	37,390
Total general government	<u>173,535</u>	<u>-</u>	<u>-</u>	<u>37,390</u>	<u>-</u>	<u>-</u>	<u>210,925</u>
Public safety and judiciary:							
Police	180,263	-	-	-	-	-	180,263
Fire	71,937	-	-	-	-	-	71,937
Total public safety and judiciary	<u>252,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>252,200</u>
Transportation:							
Street	-	24,899	-	-	-	-	24,899
Airport	-	-	-	-	2,716	-	2,716
Total transportation	<u>-</u>	<u>24,899</u>	<u>-</u>	<u>-</u>	<u>2,716</u>	<u>-</u>	<u>27,615</u>
Cultural, parks and recreation:							
Park	11,913	-	258	-	-	-	12,171
Golf Course	36,435	-	-	-	-	-	36,435
Cemetery	-	-	-	-	-	6,044	6,044
Community Building	5,545	-	-	-	-	-	5,545
Swimming Pool	20,616	-	-	-	-	-	20,616
Total cultural, parks and recreation	<u>74,509</u>	<u>-</u>	<u>258</u>	<u>-</u>	<u>-</u>	<u>6,044</u>	<u>80,811</u>
Capital outlay	139,296	38,304	-	29,178	7,075	11,139	224,992
Total expenditures	<u>639,540</u>	<u>63,203</u>	<u>258</u>	<u>66,568</u>	<u>9,791</u>	<u>17,183</u>	<u>796,543</u>
Excess (deficiency) of revenues over expenditures	<u>(31,235)</u>	<u>(51,691)</u>	<u>(30)</u>	<u>(1,462)</u>	<u>11,076</u>	<u>(14,138)</u>	<u>(87,480)</u>
OTHER FINANCING SOURCES (USES)							
Transfers out to other governments	(97,308)	-	-	-	-	-	(97,308)
Transfers in	145,000	76,008	50	14,248	-	-	235,306
Transfers out	(90,306)	-	-	-	-	-	(90,306)
Total other financing sources and uses	<u>(42,614)</u>	<u>76,008</u>	<u>50</u>	<u>14,248</u>	<u>-</u>	<u>-</u>	<u>47,692</u>
Net change in fund balances	(73,849)	24,317	20	12,786	11,076	(14,138)	(39,788)
Fund balances - beginning	310,086	48,383	12,539	197,896	40,812	25,061	634,777
Fund balances - ending	<u>\$ 236,237</u>	<u>\$ 72,700</u>	<u>\$ 12,559</u>	<u>\$ 210,682</u>	<u>\$ 51,888</u>	<u>\$ 10,923</u>	<u>\$ 594,989</u>

Town of Okeene, Oklahoma
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
June 30, 2013

Reconciliation of the change in fund balances - total governmental funds
to the change in net position of governmental activities:

Net change in fund balances - total governmental funds	\$ (39,788)
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Governmental funds report capital outlays as expenditures. However, in the
statement of activities, the cost of those assets is allocated over their estimated
useful lives and reported as depreciation expense.

Capital asset purchases capitalized	224,992
Depreciation expense	(154,451)

The proceeds of debt issuance provides current financial resources to governmental
funds, but issuing debt increases long-term liabilities in the statement of net position.
Repayment of debt principal is an expenditure in the governmental funds, but the
repayment reduces long-term liabilities in the statement of net position.

Debt principal	<u>22,451</u>
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Change in Net Position of Governmental Activities	<u><u>\$ 53,204</u></u>
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Town of Okeene, Oklahoma
Statement of Net Position
Proprietary Funds
June 30, 2013

	<u>Business-type Activities</u>		<u>Component Unit</u>
	<u>Public Works Authority</u>	<u>Total Enterprise Funds</u>	<u>Municipal Hospital and Schallmo Authority</u>
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 848,403	\$ 848,403	\$ 1,715,660
Investments	267,274	267,274	-
Due from other funds	22,736	22,736	-
Accounts receivable (net)	228,477	228,477	1,284,544
Supplies	-	-	158,516
Prepaid expenses and other current assets	-	-	22,708
Total current assets	<u>1,366,890</u>	<u>1,366,890</u>	<u>3,181,428</u>
Restricted assets:			
Cash and cash equivalents	91,091	91,091	302,600
Investments	170,890	170,890	699,000
Total restricted assets	<u>261,981</u>	<u>261,981</u>	<u>1,001,600</u>
Noncurrent assets:			
Unamortized bond issue costs	-	-	299,001
Capital assets (net)	3,475,261	3,475,261	5,784,253
Total noncurrent assets	<u>3,475,261</u>	<u>3,475,261</u>	<u>6,083,254</u>
Total assets	<u>\$ 5,104,132</u>	<u>\$ 5,104,132</u>	<u>\$ 10,266,282</u>
LIABILITIES			
Current liabilities:			
Accounts payable	\$ 10,344	\$ 10,344	\$ 138,759
Accrued payables	3,288	3,288	252,516
Due to other funds	75,000	75,000	-
Notes payable, current	29,938	29,938	-
Bonds payable, current	120,000	120,000	95,720
Total current liabilities	<u>238,570</u>	<u>238,570</u>	<u>486,995</u>
Liabilities payable from restricted assets:			
Accrued interest payable	-	-	252,000
Customer deposits payable	104,817	104,817	-
Total liabilities payable from restricted assets	<u>104,817</u>	<u>104,817</u>	<u>252,000</u>
Noncurrent liabilities:			
Notes payable, non-current	193,204	193,204	-
Bonds payable, noncurrent	1,295,000	1,295,000	6,878,177
Total noncurrent liabilities	<u>1,488,204</u>	<u>1,488,204</u>	<u>6,878,177</u>
Total liabilities	<u>1,831,591</u>	<u>1,831,591</u>	<u>7,617,172</u>
NET POSITION			
Net investment in capital assets	1,837,119	1,837,119	(191,643)
Restricted	261,981	261,981	50,600
Unrestricted	<u>1,173,441</u>	<u>1,173,441</u>	<u>2,790,153</u>
Total net position	<u>\$ 3,272,541</u>	<u>\$ 3,272,541</u>	<u>\$ 2,649,110</u>

Town of Okeene, Oklahoma
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
Year Ended June 30, 2013

	<u>Business-type Activities</u>		<u>Component Unit</u>
	<u>Public Works Authority</u>	<u>Total Enterprise Funds</u>	<u>Municipal Hospital and Schallmo Authority</u>
<u>Operating revenues:</u>			
Charges for services:			
Electric charges	\$ 2,070,655	\$ 2,070,655	\$ -
Water charges	250,017	250,017	-
Sewer charges	160,257	160,257	-
Sanitation charges	122,629	122,629	-
Penalties	17,815	17,815	-
Net patient and service charges	-	-	5,200,631
Total charges for services	<u>2,621,373</u>	<u>2,621,373</u>	<u>5,200,631</u>
Miscellaneous	39,655	39,655	58,129
Total operating revenues	<u>2,661,028</u>	<u>2,661,028</u>	<u>5,258,760</u>
<u>Operating expenses:</u>			
Cost of goods sold	1,421,159	1,421,159	-
Personal services	247,726	247,726	2,804,157
Materials and supplies	329,228	329,228	1,371,475
Other services and charges	92,644	92,644	350,837
Depreciation and amortization	153,645	153,645	409,700
Total operating expenses	<u>2,244,402</u>	<u>2,244,402</u>	<u>4,936,169</u>
Net operating income	\$ 416,626	\$ 416,626	322,591
<u>Nonoperating revenue (expense):</u>			
Investment income	6,113	6,113	71,848
Interest expense	(68,589)	(68,589)	(520,141)
Noncapital contributions	-	-	12,100
Total nonoperating revenue (expense)	<u>(62,476)</u>	<u>(62,476)</u>	<u>(436,193)</u>
Net Income before contributions and transfers	354,150	354,150	(113,602)
Transfers to other funds, net	<u>(145,000)</u>	<u>(145,000)</u>	<u>97,308</u>
Change in net position	209,150	209,150	(16,294)
Net position - beginning of year	3,138,022	3,138,022	2,665,404
Prior period adjustment	(74,631)	(74,631)	-
Net position-end of year	<u>\$ 3,272,541</u>	<u>\$ 3,272,541</u>	<u>\$ 2,649,110</u>

Town of Okeene, Oklahoma
Statement of Cash Flows
Proprietary Funds
Year Ended June 30, 2013

	<u>Business-type Activities</u>		<u>Component Unit</u>
	<u>Public Works Authority</u>	<u>Total Enterprise Funds</u>	<u>Municipal Hospital and Schallmo Authority</u>
<u>Cash flows from operating activities:</u>			
Receipts from customers/patients	\$ 2,616,164	\$ 2,616,164	\$ 5,096,451
Payments to suppliers	(1,827,002)	(1,827,002)	(1,706,014)
Payments to employees	(247,726)	(247,726)	(2,791,125)
Other operating revenues	39,655	39,655	58,128
Net cash provided (used) by operating activities	581,091	581,091	657,440
<u>Cash flows from non-capital financing activities:</u>			
Noncapital contributions	-	-	12,100
Transfers to other funds	(145,000)	(145,000)	97,308
Net cash provided (used) by non-capital financing activities	(145,000)	(145,000)	109,408
<u>Cash flows from capital and related financing activities:</u>			
Purchase of capital assets	(91,279)	(91,279)	(13,711)
Principal paid on capital debt	(153,167)	(153,167)	(108,541)
Interest paid on capital debt	(68,589)	(68,589)	(512,296)
Net cash provided (used) by capital and related financing activities	(313,035)	(313,035)	(634,548)
<u>Cash flows from investing activities:</u>			
Proceeds from sale of investments	(151,540)	(151,540)	-
Investment income	6,113	6,113	71,848
Net cash provided (used) by investing activities	(145,427)	(145,427)	71,848
Net increase (decrease) in cash and cash equivalents	(22,371)	(22,371)	204,148
Cash and cash equivalents, July 1, 2012	1,132,755	1,132,755	1,814,112
Cash & cash equivalents, June 30, 2013	\$ 1,110,384	\$ 1,110,384	\$ 2,018,260
Cash, including time deposits	\$ 848,403	\$ 848,403	\$ 1,715,660
Restricted cash, including time deposits	261,981	261,981	302,600
Total cash and cash equivalents, end of year	\$ 1,110,384	\$ 1,110,384	\$ 2,018,260
<u>Reconciliation of operating income (loss) to net cash provided (used) by operating activities</u>			
Operating income (loss)	\$ 416,626	\$ 416,626	\$ 322,591
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation and amortization	153,645	153,645	409,700
Non-operating revenue (expense)			
Changes in assets and liabilities:			
(Increase) decrease in accounts receivable	(1,166)	(1,166)	(104,180)
(Increase) decrease in supplies	-	-	8,878
(Increase) decrease in due from other funds	(4,043)	(4,043)	-
Increase (decrease) in accounts payable	9,513	9,513	20,451
Increase (decrease) in accrued expenses	(264)	(264)	-
Increase (decrease) in deposits subject to refund	6,780	6,780	-
Total adjustments	164,465	164,465	334,849.00
Net cash provided (used) by operating activities	\$ 581,091	\$ 581,091	\$ 657,440

Town of Okeene, Oklahoma
Statement of Net Position
Fiduciary Fund
June 30, 2013

	<u>Charitable Trust Fund</u>
ASSETS	
Cash, including time deposits	\$ 197,843
Notes receivable, net	<u>6,800</u>
Total assets	<u><u>204,643</u></u>
LIABILITIES	
Due to other governments	\$ 30
Total liabilities	<u>30</u>
NET POSITION	
Net assets, held in trust	<u>204,613</u>
Total net position	<u>204,613</u>
Total liabilities and net position	<u><u>\$ 204,643</u></u>

Town of Okeene, Oklahoma
Statement of Changes in Fiduciary Net Assets
Fiduciary Fund
June 30, 2013

	Charitable Trust Fund
<u>REVENUES</u>	
Investment income	\$ 1,467
Total revenues	1,467
<u>EXPENDITURES</u>	
Charitable trust	3,426
Total charitable trust	3,426
Net change in net position	(1,959)
Net position - beginning	206,572
Net position - ending	\$ 204,613

(1) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

A. Organization

The Town of Okeene, Oklahoma (the "Town") is incorporated under the provisions of the State of Oklahoma per Executive Department Proclamation on January 6, 1902. The Town operates under the Statutory Town Board of Trustees form of government. The Town provides the following services: public safety (police and fire protection), street maintenance, utility (sanitation, water, sewer, and electric), culture, recreation, public improvements, municipal cemetery, and general administrative services.

The Reporting Entity

The Town, for financial purposes, includes all of the funds and account groups relevant to the operation of the Town of Okeene. The accompanying financial statements present the Town's primary government and component units over with the Town exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationships with the Town. The financial statements presented herein do not include agencies which have been formed under applicable state laws or separate and distinct units of government apart from the Town of Okeene.

Due to restrictions of the state constitution relating to the issuance of municipal debt, public trusts are created to finance Town services with revenue bonds or other non-general obligation financing and provide for multi-year contracting. Financing services provided by these public trusts are solely for the benefit of the Town. Public trusts created to provide financing services are blended into the Town's primary government as an integral part of Town operations although retaining separate legal identity. Component units that do not meet the criteria from blending are reported discretely.

Blended Component Units Reported with Primary Government

Okeene Public Works Authority (the "Authority") – was created under provision of the Oklahoma Statutes by a Declaration of the Trust. The Town has beneficial interest and the trustees of the Town serve as Trustees of the Authority. Town employees carry on the activities of the Authority. The Authority provides electric, water, sewer, and trash services to the citizens of Okeene. Accounts of the Authority are recorded in business-type activities.

Okeene Industrial Trust Authority (ITA) – was established to promote industrial development within the Town. The trustees of the ITA are the same that govern the Town. ITA is inactive in the current year, and therefore; not included in the report for the period ended.

Discretely Presented Component Unit:

Okeene Municipal Hospital and Schallmo Authority (MHSA) – MHSA has a separate board of trustees who are appointed by the trustees of the Town. The Authority provides hospital, medical and residential care of the citizens of the Town. MHSA issues separately audited financial statements that can be obtained at Town Hall. For purposes of this report, MHSA is reported as a discretely presented component unit. Audited financial statements for MHSA are available at the business location.

Fiduciary Component Unit

Okeene Municipal Charitable Trust (MCT) – its trustees are the same trustees that govern the Town. MCT provides supporting for the library and other educational and recreational facilities of the Town. MCT is reported as a Fiduciary Fund in the financial statements.

B. Basis of Presentation

Government-Wide Financial Statements:

The government-wide financial statements include the statement of net assets and statement of activities. These statements report financial information for the Town as a whole excluding fiduciary activities, which consists of the Okeene Municipal Charitable Trust. The statements distinguish governmental activities, generally supported by taxes and Town general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers. Individual funds are not displayed by the statements.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services with usage fees, fines and forfeitures, and other charges to users of the Town's services; (2) operating grants and contributions which finance annual operating activities; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. Taxes and other revenues sources not properly included with program revenues are reported as general revenues.

Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or utility services.

Certain reclassifications have been made to prior period balances in order to conform to the current period's presentation.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary.

Measurement Focus and Basis of Accounting

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America, GAAP. The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Town's reporting entity does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

The government-wide statements report using the economic resources measurements focus and the accrual basis of accounting. Proprietary and fiduciary fund financial statements and financial statements of the Town's component units also report using the same focus and basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considered revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenses are recorded when the related fund liability is incurred.

Major revenue sources susceptible to accrual include: sales and use taxes, intergovernmental revenues, and investment income. In general, other revenues are recognized when cash is received.

Operating income reported in the proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of provided goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

Restricted Assets

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities current in nature are reported with current assets and current liabilities in the financial statements.

Use of Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reporting amounts and disclosures; accordingly, actual results could differ from those estimates.

Interfund Balances

Generally, outstanding balances between funds reported and due to/due from other funds include outstanding charges by one fund to another for services or goods or miscellaneous receivables/payables between funds. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year and are described as due to/due from other funds.

Date of Management's Review

Subsequent events were evaluated through November 8, 2013, which is the date the financial statements were available to be issued.

C. Fund Types and Major Funds

Major Governmental Funds

General Fund

The General Fund is the primary operating fund of the Town and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally or administratively restricted to expenditures for specified purposes. The reporting entity includes the following special revenue funds:

FUND	BRIEF DESCRIPTION
Street and Alley	Accounts for commercial vehicle tax and gasoline excise tax legally restricted for street and alley repairs and maintenance.
Industrial Park	Accounts for the operations, includes grants, of the Town's Industrial Park
Library Fund	Accounts for the investments and operations of the Town's Library
Airport	Accounts for the operations of the Airport
Cemetery	Accounts for 12 1/2% of cemetery revenue restricted by State law for cemetery capital improvements.

Major Proprietary Funds

FUND	BRIEF DESCRIPTION
<u>Okeene Public Works Authority</u>	Accounts for the activities of the Authority in providing electric, water, sewer, and solid waste services to the public.
<u>Okeene Industrial Trust Authority</u>	Accounts for the industrial development within the town of Okeene, which was inactive during the year

Fiduciary Fund

FUND	BRIEF DESCRIPTION
<u>Okeene Charitable Trust Fund</u>	Accounts for the activities of the trust in providing support for the library and other education and recreational facilities of the Town.

D. Budgets and Budgetary Accounting

Budget Policy and Practice

The Town Clerk submits an annual budget to the Board of Trustees in accordance with the Town Charter and the Oklahoma Municipal Budget Act. The budget is presented to the Board of Trustees for review, and public hearings are held to address priorities and the allocation of resources. In June, the Board of Trustees adopts the annual fiscal year budgets for Town operating funds. Budget amendments or supplements may be made during the year when unexpected modifications are required in estimated revenues and appropriations. Budget amendments are recommended by the Town Clerk and must be approved by the board of Trustees. Public trusts submit budgets and other planning documents to their respective governing bodies. Other funds budgeted on a project-length basis are also subjected to the Board of Trustees review and approval process.

Budgetary Control

Each fund's appropriated budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and object class as follows: personal services, other services and charges, supplies, capital outlay, transfers, and debt service. This legal level of control is by department within a fund. Expenditures may not exceed appropriations at this level. Budget revisions at this level are subject to final review by the Town Council. Within these control levels, management may transfer appropriations without Board approval. Revisions to the budget were made throughout the year.

Budget Basis of Accounting

The combined statements of revenues, expenditures and changes in fund balances (budget and actual) present comparisons of legally adopted budgets with actual data on a budgetary basis. The budgetary basis of accounting differs from GAAP in that the cash basis of accounting is used. Revenues are budgeted in the year receipt is expected; and expenditures, which include encumbrances, are budgeted in the year that the applicable purchase orders are expected to be issued. All appropriations (including encumbered) lapse at year-end; any open encumbrances to be honored in the subsequent budget year are reappropriated in the new year's budget. As a result, no reserve for encumbrances is reported at year-end.

The budget amounts shown in the financial statements are the final authorized amounts as revised during the year.

E. Assets, Liabilities and Equity

Cash and Investments

For the purposes of the combined balance sheet and the statement of cash flows, "cash and cash equivalents" includes all demand deposits, savings accounts and certificates of deposits or short-term investments (including restricted assets) with an original maturity of three months or less. Deposits are stated at cost.

Investments are reported at fair value which is determined using market prices. Short-term investments are reported at cost, which approximates fair value.

Allowance for Uncollectible Accounts

Significant receivables include sales and use tax receivables and amounts due from customers primarily for utility services. These receivables are due within one year. The Town has established an allowance for collectible accounts based on management's prior experience using past due amounts more than 60 to 90 days. Management does not believe there are significant losses in excess of the allowance.

Property, Plant and Equipment

The accounting treatment over property, plant and equipment (fixed assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

Government-Wide Statements:

In the government-wide financial statements, fixed assets are accounted for as capital assets. All fixed assets are valued at historical cost or estimated historical cost, if actual is unavailable, except for donated fixed assets which are recorded at their estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the asset value or materially extend the useful lives are not capitalized.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Proprietary fund and similar component unit fixed assets are recorded in the respective funds or component units and depreciated using the straight-line method. When proprietary fund fixed assets are disposed, the cost and applicable accumulated depreciation is removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

- | | |
|------------------------------------|-------------|
| • Buildings | 25-50 years |
| • Other improvements | 2-50 years |
| • Machinery, furniture & equipment | 5-20 years |
| • Infrastructure | 25-50 years |

Fund Financial Statements:

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

Long-Term Debt

In the government-wide, proprietary, and component unit financial statements, outstanding debt is reported as a liability.

Equity Classifications

Governmental Fund Balances

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes.

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories list below.

Nonspendable

Fund balance associated with inventories, prepaids, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned),

Restricted

Fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation,

Committed

Fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the Town Council, the Town's highest level of decision-making authority,

Assigned

Fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed, and

Unassigned

Fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications

Net Position

Both proprietary fund financial statements and government-wide financial statements report net position. Amounts invested in capital assets, net of related debt and legally restricted amounts are separated from unrestricted net assets.

Invested in capital assets, net of related debt

The amount restricted consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net assets

Amounts reported as restricted consist of net assets with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Prior Period Adjustments

A prior period adjustment of \$42,049 is recorded in accumulated depreciation of governmental funds of the Town due to a change in the estimated useful life of assets held by the Town.

The Town adopted GASB Statement No. 65 *Items Previously Reported as Assets and Liabilities* for the year ended June 30, 2013 which resulted in a prior period adjustment of \$74,631 related to deferred bond issuance costs. Previously the cost incurred for issuing bonds were capitalized on the Statement of Net Position and amortized over the life of the bond issue.

F. Revenues, Expenditures and Expenses

Sales Tax

The Town levied a 4.25% sales tax on taxable sales within the Town. The sales tax is collected by the Oklahoma Tax Commission and remitted to the Town in the month following receipt by the Tax Commission. The sales tax received is recorded as sales tax revenue within the general fund.

Charges for Services

Program revenues reported with governmental activities include charges for services like permits and fees, park charges, and fines and forfeitures. Business-type activity charges for services include all operating income of proprietary funds.

Grants and Contributions

Governmental grants and contributions primarily consist of grants from Federal and state agencies. The nature of the grant determines if it is reported as operating or capital program revenues.

Business-type activity grants and contributions include donations from others as well as grants from Federal and state agencies.

Interfund Transfers

Permanent reallocation of resources between funds of the reporting entity is classified as interfund transfers. Recurring transfers for operational purposes are classified as "operating transfers", while non-recurring transfers of equity are reported as "residual equity transfers".

(2) STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

By its nature as local government unit, the Town and its component unit are subject to various federal, state and local laws and contractual regulations. An analysis of the Town's compliance with significant laws and regulations and demonstration of its stewardship over town resources follows:

A. Deficit Fund Net Assets/Fund Balance

Deficits resulting from accrual reporting do not constitute violations of Oklahoma State Statutes.

The Town reported no deficit fund net assets or fund balances for the fiscal year.

B. Budget Requirements

For the year ended June 30, 2013, the Town did not materially overspend in any department-level category.

C. Revenue Restrictions

The Town has various restrictions placed over certain revenue sources from state or local or administrative requirements. The primary restricted revenue sources include:

REVENUE SOURCE	LEGAL RESTRICTIONS OF USE
Gasoline Excise/Commercial Vehicle Tax Cemetery Revenue (12.5%)	Street and Alley Purposes Cemetery Capital Improvements

(3) DETAIL NOTES ON TRANSACTION CLASSES/ACCOUNTS

A. Cash and Investments

Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned or the Town will not be able to recover collateral securities in the possession of an outside party. The Town's deposits are secured by collateral values at market or par, whichever is lower, less the amount covered by the Federal Deposit Insurance Corporation (FDIC). Deposited funds may be invested in certificates of deposit in institutions with an established record of fiscal health and service.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes.

Investments

The Town invests primarily in certificates of deposit.

TOWN OF OKEENE, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

<u>Types of Investments</u>	<u>Fair Value/ Carrying Amount</u>	<u>Cost</u>	<u>Average Credit Quality/ Ratings (1)</u>	<u>Weighted Average Days to Maturity (2)</u>
Governmental Activities				
<u>INVESTMENTS:</u>				
Certificates of deposit	\$ 302,741	\$ 302,741	N/A	363
Total investments	302,741	302,741		
Total governmental investments	\$ 302,741	\$ 302,741		

RECONCILIATION TO STATEMENT OF NET ASSETS

Investments, unrestricted	\$ 27,545
Investments, restricted	275,196
Total governmental investments	\$ 302,741

Business-type Activities

INVESTMENTS:

Certificates of deposit	\$ 438,164	\$ 438,164	N/A	375
Total investments	438,164	438,164		
Total business-type investments	\$ 438,164	\$ 438,164		

RECONCILIATION TO STATEMENT OF NET ASSETS

Investments, unrestricted	\$ 267,274
Investments, restricted	170,890
Total governmental investments	\$ 438,164

(1) Ratings are provided where applicable to indicate associated **Credit Risk**. N/A indicates not applicable.

(2) **Interest rate risk** is estimated using either duration or weighted average days to maturity depending on the respective policy.

Restricted assets consist of the following:

	<u>Cash and cash equivalents</u>	<u>Investments</u>	<u>Total</u>
Governmental Activities:			
Cemetery	\$ 5,786	\$ 67,046	\$ 72,832
Airport	85,270	-	85,270
Library	2,532	208,150	210,682
Industrial Park	12,559	-	12,559
Streets & alley fund	72,700	-	72,700
	\$ 178,847	\$ 275,196	\$ 454,043
Business-type Activities:			
Bond proceeds	\$ 10,008	\$ -	\$ 10,008
Capital outlay - Trustee restriction	-	101,365	101,365
Debt service	14,888	-	14,888
Meter deposits	66,195	69,525	135,720
	\$ 91,091	\$ 170,890	\$ 261,981

TOWN OF OKEENE, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

B. PROPERTY, PLANT AND EQUIPMENT

Governmental Activities:

A summary of the changes in the governmental activities fixed assets at June 30, 2013 follows:

	Balance at June 30, 2012	Additions	Deletions	Balance at June 30, 2013
Land	\$ 2,100	\$ -	\$ -	\$ 2,100
Construction in process	-	23,215	-	23,215
Buildings & structures	52,138	-	-	52,138
Machinery, furniture, & equipment	638,440	73,568	42,048	669,960
Improvements other than land	1,968,991	128,209	-	2,097,200
Total	2,661,669	224,992	42,048	2,844,613
Less accumulated depreciation	826,426	154,451	-	980,877
Fixed assets, net	\$ 1,835,243	\$ 70,541	\$ (42,048)	\$ 1,863,736

Business-Type Activities:

A summary of the proprietary fund types fixed assets at June 30, 2013 follows:

	Balance at June 30, 2012	Additions	Deletions	Balance at June 30, 2013
Okeene Public Works Authority				
Land	\$ 267,250	\$ -	\$ -	\$ 267,250
Machinery, furniture, & equipment	254,867	28,972	-	283,839
Infrastructure improvements	-	55,908	-	55,908
Electric system	1,433,188	-	-	1,433,188
Sewer system	1,343,408	-	-	1,343,408
Water system	796,143	410,733	-	1,206,876
Construction in process	437,030	-	348,426	88,604
Total	4,531,886	495,613	348,426	4,623,165
Less accumulated depreciation	994,259	153,645	-	1,147,904
Fixed assets, net	\$ 3,537,627	\$ 341,968	\$ (348,426)	\$ 3,475,261

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against its operations. Accumulated depreciation is reported on proprietary fund balance sheets.

TOWN OF OKEENE, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Depreciation expense was charged to functions in the statement of activities as follows:

Depreciation expense charges to governmental activities:

General government	\$	53,412
Public safety & judiciary		39,662
Transportation		64,190
Cultural, parks & recreation		39,235
Total governmental activities depreciation expense	<u>\$</u>	<u>196,499</u>

Depreciation expense charges to business-type activities:

Electric	\$	74,507
Water		22,219
Customer service		3,580
Sewer		53,339
Total business-type activities depreciation expense	<u>\$</u>	<u>153,645</u>

C. NOTES RECEIVABLE

The Okeene Municipal Charitable Trust (MCT) entered into an agreement with the Okeene Emergency Medical Service (EMS) in which the EMS agreed to pay MCT \$250 annually for the rental of office space, office equipment, parking space, and electricity. The EMS assumed the debt service of the ambulance and the Myron Andrews Estate Funds previously expended for ambulance service and agreed to reimburse the Town a total of \$37,000 with \$31,000 due May 15, 2005 and the remaining balance of \$6,000 due May 15, 2006. Based upon an amended agreement between the parties, monthly payments were suspended during FY06. The note carries a balance as of June 30, 2013 of \$13,800. The note receivable was issued at 0% interest. The Town has recorded an allowance for doubtful collection of \$7,000 in the current year.

D. LONG-TERM DEBT

The following is a summary of enterprise fund long-term debt for the year ended June 30, 2013:

NOTE PAYABLE

Governmental Activities:

Note payable to First National Bank, original amount of \$31,500 for the purchase of a 2009 brush pumper for the fire department. Note is paid monthly at an interest rate of 2% over the prime rate applied to the Town's certificate of deposit, which was 0.71% at June 30, 2013. Loan matures May 2014.	5,794
Note payable to First National Bank, original amount of \$25,000 for the purchase of a 2010 police vehicle. Note is paid monthly at an interest rate of 2% over the prime rate applied to the Town's certificate of deposit, which was 0.71% at June 30, 2013. The loan is secured by the police vehicle.	12,402
Note payable to State Guaranty Bank, original amount of \$40,000 for the purchase of a fire truck bed. Note is paid monthly at an interest rate of 2% over the prime rate applied to the Town's certificate of deposit #16705, which was 0.6% at June 30, 2013. The loan is secured by certificate of deposit.	27,936
	<u>\$ 46,132</u>

TOWN OF OKEENE, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Business-Type Activities:

Loan payable dated 1/24/2002 to the Oklahoma Water Resources Board in the amount of \$343,400 at an interest rate of 2.55%, along with an administrative fee of 0.5%, maturing March 2022. Proceeds were used for water system improvements.	180,361
Note payable to State Guaranty Bank in the original amount of \$62,000 for the purchase of a backhoe in the water department. Note is paid monthly at an interest rate of 2% over the prime rate applied to the Town's certificate of deposit, which was 0.71% at June 30, 2013.	42,781
OPWA Utility System Revenue Notes, Series 2007 for \$1,990,000 were issued December 18, 2007, maturing December 1, 2022 with an average interest rate (coupon) of 4.052%. Underwriting fees and issuance costs were approximately \$105,000. The bonds refunded prior debt owed by OPWA. Payments are made monthly to a debt service fund. Funds were used for the wastewater project and water transmission lines.	1,415,000
	\$ 1,638,142

Changes in Long-Term Debt:

The following is a summary of changes in long-term debt for the year ended June 30, 2013:

<u>Type of Debt</u>	<u>Balance at July 1, 2012</u>	<u>Amount Issued</u>	<u>Amount Retired</u>	<u>Balance at June 30, 2013</u>	<u>Due Within One Year</u>
Governmental activities:					
Police Vehicle - First National Bank	\$ 2,852	\$ -	\$ 2,852	\$ -	\$ -
Fire Brush Pumper - FNB	12,660	-	6,866	5,794	5,794
Fire Truck Bed - SGB	35,621	-	7,685	27,936	7,900
Police Vehicle #2 - FNB	17,450	-	5,048	12,402	5,034
Total governmental activities	\$ 68,583	\$ -	\$ 22,451	\$ 46,132	\$ 18,728
Business-type activities:					
<i>Notes Payable</i>					
OWRB #2 note payable	\$ 197,502	\$ -	\$ 17,141	\$ 180,361	\$ 17,674
Digger truck - First National Bank	4,540	-	4,540	-	-
Backhoe - SGB	54,268	-	11,487	42,781	12,264
Total notes payable	256,310	-	33,168	223,142	29,938
<i>Bonds Payable</i>					
2007 Series Revenue Bonds	1,535,000	-	120,000	1,415,000	120,000
Total business-type activities	\$ 1,791,310	\$ -	\$ 153,168	\$ 1,638,142	\$ 149,938
Total primary government debt	\$ 1,859,893	\$ -	\$ 175,619	\$ 1,684,274	\$ 168,666

TOWN OF OKEENE, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Annual Debt Service Requirements:

The annual debt service requirements to maturity, including principal and interest, for long-term debt as of June 30, 2013 follow:

Year Ending June 30	Governmental Notes Payable		Business-Type Notes Payable		Bonds Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	18,728	1,190	29,938	5,662	120,000	56,120
2015	13,421	656	30,867	4,824	130,000	51,157
2016	10,626	252	31,811	3,970	135,000	45,889
2017	3,357	25	23,809	3,149	140,000	40,317
2018	-	-	19,979	2,617	145,000	44,645
2019-2024	-	-	86,738	5,113	745,000	77,897
Totals	<u>\$ 46,132</u>	<u>\$ 2,123</u>	<u>\$ 223,142</u>	<u>\$ 25,335</u>	<u>\$ 1,415,000</u>	<u>\$ 316,025</u>

E. INTERFUND TRANSACTIONS AND BALANCES

Operating transfers for the year ended June 30, 2013 were as follows:

Receivable from/Payable to	Due From	Due To
GENERAL FUND:		
Okeene Airport Fund	\$ 77,312	\$ 49,850
Cemetery Fund	62,059	150
Okeene Public Works Authority	75,000	16,786
KEENE AIRPORT FUND:		
General Fund	49,850	77,312
Okeene Public Works Authority	-	5,920
CEMETARY FUND:		
General Fund	150	62,059
ENTERPRISE FUND: Public Works		
General Fund	16,786	75,000
Okeene Airport Fund	5,920	-
Municipal Charitable Trust (fiduciary fund)	30	-
FIDUCIARY FUND: Municipal Charitable Trust		
Okeene Public Works Authority	-	30
Grand Total	\$ 287,107	\$ 287,107

Operating Transfers	Transfers In	Transfers Out
GENERAL FUND:		
Street & Alley	\$ -	\$ 76,008
Industrial Park	-	50
Library	-	14,248
Okeene Public Works Authority	145,000	-
STREET & ALLEY FUND:		
General Fund	76,008	-
INDUSTRIAL PARK FUND:		
General Fund	50	-
LIBRARY FUND:		
General Fund	14,248	-
ENTERPRISE FUND: Public Works		
General Fund	-	145,000
Grand Total	\$ 235,306	\$ 235,306

(4) FUND NET POSITION AND FUND BALANCE

Prior Period Adjustment

Change in Estimate

The Town of Okeene elected to change the estimated useful life of certain equipment held by the Town for more than 10 years which resulted in additional depreciation expense of \$42,047, which is recorded as a prior period adjustment for governmental activities on the Statement of Net Position.

Change in Presentation

The Town of Okeene adopted GASB Statement Number 65 *Items Previously Reported as Assets and Liabilities* for the year ended June 30, 2013 which resulted in a prior period adjustment of \$74,631 related to deferred bond issuance costs. Previously the cost incurred for issuing bonds were capitalized on the Statement of Net Position and amortized over the life of the bond issue.

(5) RETIREMENT PLANS

The Town participates in three employee pension systems as follows:

<u>Name of Plan</u>	<u>Type of Plan</u>
Oklahoma Municipal Retirement Fund	Agent Multiple Employer – Defined Benefit Plan
Oklahoma Police Pension and Retirement Fund	Cost Sharing Multiple Employer – Defined Benefit Plan
Oklahoma Firefighters Pension and Retirement Fund	Cost Sharing Multiple Employer – Defined Benefit Plan

A. Oklahoma Municipal Retirement Fund

Plan Description

Substantially all of the Town's full-time employees, except police and firefighters, participate in a defined benefit pension plan adopted by the Town and administered by the Oklahoma Municipal Retirement System, which was established to administer pension plans for municipal employees. Membership in the plan is as follows:

	<u>As of January 1, 2013</u>
Retired participants and beneficiaries	3
Active participants	8
Total	<u>11</u>

The following is a summary of eligibility, contribution methods and benefits provisions:

<u>Provision</u>	<u>OMRF Plan</u>
a. Eligible to Participate	Full-time, employees of the Town or Authority, except police, firefighter, and other employees who are covered under another approved system.
b. Contributions Requirement	By Town Ordinance
- Authorization	Yes
- Actuarially Determined	9.63% of covered payroll for FY13
- Employer Rate	3.6% of covered payroll for FY13
- Employee Rate	
c. Period Required to Vest	7 years of vesting service
d. Eligibility for Distribution	<ul style="list-style-type: none"> - Normal retirement at age 65 with 7 years of service. - Early Retirement after age 55 with 7 years or more of service. - Disability retirement upon permanent disability with 7 years of service. - Termination before retirement age return of employee contributions with interest - Termination after vesting accrued benefit at normal retirement age, or reduced benefit at early retirement age
e. Benefit Determination Base	Final average compensation – the average of the five highest consecutive annual salaries out of the last 10 calendar years of service. Accrued benefit is 3% of final average compensation multiplied by the number of year of credited service
f. Benefit Determination Methods:	
- Normal Retirement	Accrued benefit payable immediately.
- Early Retirement	Accrued benefit payable starting at normal retirement age or accrued benefit reduced 5% per year for commencement prior to normal retirement age
- Disability Retirement	Accrued benefit payable upon disablement without reduction for early payment
- Death Benefit	50% of accrued benefit is payable to spouse until death or remarriage, non-married participants 50% of the accrued benefit is payable for 5 years

TOWN OF OKEENE, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

- Prior to 7 Years Service Return of employee contributions with accrued interest.
- g. Form of Benefit Payments Normal form of payment of the accrued benefit is a monthly lifetime annuity with 5 years certain. Other retirement benefits are available under actuarially equivalent optional forms

Funding Status and Progress

Actuarial Valuation Date	Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a % of Covered Payroll (b-a/c)
01/01/13	670,873	658,317	(12,556)	101.9%	277,605	-4.5%

- a. Date of last Actuarial Valuation March 2013
- b. Significant Actuarial Assumptions Used:
 - 1. Rate of Return on Investments 7.5% per annum
 - 2. Projected Salary Increase 4.0% - 7.42%, rate by age
 - 3. Retirement Age Rates by age
 - 4. Mortality Table UP 1994 mortality (projected)
 - 5. Asset Value Actuarial cost method
- c. Actuarial cost method Entry age normal
- d. Fiscal Year 2013 Contributions Made

Total Contributions	\$38,981
Employee Contributions	\$9,952
Employer Contributions	\$29,028

B. Oklahoma Police and Firefighter's Pension and Retirement Systems

Plan Description

The Town participates in two statewide, cost-sharing, multiple-employer defined benefit plans on behalf of police officers and firefighters. The table below is a summary of eligibility factors contribution methods, and benefit provisions. The Town of Okeene is supported by a voluntary force of firefighters.

These two systems are administered by agencies of the State of Oklahoma and funded by contributions from participants, employers, insurance premium taxes, and state appropriations as necessary.

	Oklahoma Firefighter's Pension and Retirement System	Oklahoma Police Pension and Retirement System
Eligibility to participate	All full-time or voluntary firefighters of a participating municipality hired before age 45.	All full-time officers employed by a participating municipality; not less than 21 years of age or more than 45 years of age when hired
Authority establishing contribution obligations and benefits	State Statute	State Statute
Plan member's contribution rate	0% of covered payroll	8% of covered payroll
Town's contribution rate	\$60 per year, per firefighter (volunteer)	13% of covered payroll
Period required to vest	10 years	10 years
Benefits and eligibility for distribution (full time)	NA	20 years credited service, 2 1/2% of final average salary multiplied by the years of credited service with a maximum of 30 years considered; if vested, at or after age 50, or after 10 but before 20 years of credited service, with reduced benefits.

TOWN OF OKEENE, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

Benefits and eligibility for distribution (volunteer)	20 years credited service equal to \$7.53 per month per year of service, with a maximum of 30 years considered.	NA
Deferred retirement option	Yes, 20 years credited service with continued service for 30 or more years.	Yes, 20 years credited service with additional option to participate in deferred option plan for a maximum of 5 years

Employer contribution rates are determined by Oklahoma State Statute and administered by agencies of the State.

The Town made required contributions of \$1,440 and \$4,794 to the Oklahoma Firefighter Pension and Retirement System and the Oklahoma Police Pension and Retirement System, respectively, for the year ended June 30, 2013.

Copies of the actuarial reports may be obtained from the respective state retirement systems; Oklahoma Firefighter Pension and Retirement System at 4545 N. Lincoln Blvd. Suite 265, Oklahoma City, OK 73105 and the Oklahoma Police Pension and Retirement System at 1001 N.W. 63rd Street, Suite 305, Oklahoma City, OK 73116-7335.

C. MHSA Pension Plan

Refer to the Okeene Municipal Hospital and Schallmo Authority d/b/a Okeene Municipal Hospital audit report for June 30, 2013 for discussion of the MHSA pension plan.

(6) COMMITMENTS AND CONTINGENCIES

A. Litigation

The Town is a party to various legal proceedings, which normally occur in the course of governmental operations. The financial statements do not include accrual or provisions for loss contingencies that may result from these proceedings. State statutes provide for the levy of an ad valorem tax over a three-year period by a Town "Sinking Fund" for the payment of any court assessed judgment rendered against the Town.

B. Grant Program Involvement

In the normal course of operations, the Town participates in various federal or state grant/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability for reimbursement, which may arise as a result of these audits, cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

C. Water Rights Contract

In August 2010, the Town settled litigation with North Blaine Water Corporation (NBWC) regarding water rights. A payment of \$165,867.46 was made to NBWC in accordance with the settlement agreement. The parties agreed to the termination of contractual obligations effective March 19, 2011. The Town retained 44% ownership of their water flowage rights. As of June 30, 2013, the Town is in continued discussions with NBWC regarding a long term contract.

Town of Okeene, Oklahoma
General Fund
Statement of Revenues, Expenditures, Encumbrances, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
Year Ended June 30, 2013

	Original Budget	Revisions	Revised Budget	Actual	Variance - Favorable (Unfavorable)
REVENUES					
Sales tax	\$ 339,000	\$ 61,000	\$ 400,000	\$ 414,497	\$ 14,497
Use tax	37,000	13,000	50,000	52,708	2,708
Beverage tax	12,500	-	12,500	13,784	1,284
Franchise taxes	18,000	-	18,000	17,941	(59)
Fines and forfeitures	26,500	(6,500)	20,000	16,721	(3,279)
Investment income	300	(150)	150	33	(117)
Charges for services	32,100	29,000	61,100	54,794	(6,306)
Intergovernmental	-	-	-	10,000	10,000
Miscellaneous	5,000	-	5,000	11,214	6,214
Total revenues before carryover	470,400	96,350	566,750	591,692	24,942
Budgeted carryover (1)	-	-	-	-	-
Total revenues and budgeted carryover	470,400	96,350	566,750	591,692	24,942
EXPENDITURES					
General government:					
General government					
Personal services	78,500	-	78,500	74,410	4,090
Materials & supplies	4,500	3,000	7,500	8,581	(1,081)
Other services & charges	75,000	10,000	85,000	81,049	3,951
Capital outlay	28,550	-	28,550	28,550	-
Total general government	186,550	13,000	199,550	192,590	6,960
Public safety and judiciary:					
Police					
Personal services	128,500	-	128,500	115,717	12,783
Materials & supplies	13,000	-	13,000	14,768	(1,768)
Other services & charges	33,000	-	33,000	41,293	(8,293)
Capital outlay	4,520	-	4,520	2,250	2,270
Debt service	9,216	-	9,216	8,435	781
Fire					
Personal services	22,000	-	22,000	16,161	5,839
Materials & supplies	6,000	2,000	8,000	25,554	(17,554)
Other services & charges	26,500	-	26,500	20,901	5,599
Capital outlay	27,500	13,000	40,500	40,150	350
Debt service	15,521	-	15,521	15,521	-
Total public safety and judiciary	285,757	15,000	300,757	300,750	7
Cultural, parks and recreation:					
Park					
Personal services	7,150	-	7,150	7,385	(235)
Materials & supplies	2,000	-	2,000	3,477	(1,477)
Other services & charges	10,000	-	10,000	1,051	8,949
Capital outlay	-	-	-	-	-
Golf Course					
Personal services	20,000	-	20,000	15,114	4,886
Materials & supplies	11,500	-	11,500	8,439	3,061
Other services & charges	15,000	-	15,000	12,881	2,119
Capital outlay	-	-	-	5,300	(5,300)
Community Building					
Personal services	2,745	-	2,745	2,910	(165)
Materials & supplies	350	-	350	371	(21)
Other services & charges	2,750	-	2,750	2,264	486
Swimming Pool					
Personal services	16,500	-	16,500	11,371	5,129
Materials & supplies	4,600	-	4,600	4,815	(215)
Other services & charges	9,000	-	9,000	5,783	3,217
Capital outlay	45,000	-	45,000	48,013	(3,013)
Industrial Park and Economic Development					
Other services & charges	200	-	200	258	(58)
Total cultural, parks and recreation	146,795	-	146,795	129,432	17,363
Total expenditures	619,102	28,000	647,102	622,772	24,330

Town of Okeene, Oklahoma
General Fund
Statement of Revenues, Expenditures, Encumbrances, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Revisions</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenue over (under) expenditures	(148,702)	68,350	(80,352)	(31,080)	49,272
<u>OTHER FINANCING SOURCES (USES)</u>					
Operating transfers in/(out)	150,800	(21,750)	129,050	(42,614)	(171,664)
Net other financing sources (uses)	<u>150,800</u>	<u>(21,750)</u>	<u>129,050</u>	<u>(42,614)</u>	<u>(171,664)</u>
Revenues and other financing sources over (under) expenditures and other uses	2,098	46,600	48,698	(73,694)	(122,392)
Fund balance at beginning of year (Non-GAAP budgetary basis)				305,209	305,209
Less budgeted carryover (1)	-			<u>305,209</u>	<u>305,209</u>
Fund balance at end of year (Non-GAAP budgetary basis)				\$ 231,515	<u>\$ 182,817</u>
ADJUSTMENTS TO GENERALLY ACCEPTED ACCOUNTING PRINCIPLES					
Revenue and transfer accruals				6,144	
Expenditure and transfer accruals				(1,422)	
Fund balance at end of year (GAAP basis)				<u>\$ 236,237</u>	

(1) Budgets include fund balances carried over from prior years. It is not revenue of the current period, but is presented as revenue only for budgetary reporting purposes.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees
Town of Okeene, OK

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Town of Okeene, OK, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Town of Okeene, OK's basic financial statements, and have issued our report thereon dated October 24, 2013. Our report was unmodified.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Town of Okeene, OK's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Okeene, OK's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Okeene, OK's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Town of Okeene, OK's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and

material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Derrel S. White, CPA

Woodward, OK

October 24, 2013