

DUE DATE: December 31, 2012 IMPORTANT This report is to be completed by your auditor from the current financial statements of the municipality as required by Oklahoma Statutes, Section 17-100.1 of Title 11. This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public vote, etc.) for the fiscal year ending June 30, 2012. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this document. This report, principally for planning purposes at the local, state, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, state and federal agencies and universities. For assistance in completing this report, please call the Office of the State Auditor at (405) 521-3455. When completed, please return this form to the Office of the State Auditor at the address below.		FORM SA&I 2643 OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA GARY JONES, AUDITOR AND INSPECTOR ANNUAL SURVEY OF CITY AND TOWN FINANCES																																																																												
RETURN TO: Office of the Auditor and Inspector State of Oklahoma 2300 North Lincoln Blvd. Room 100 State Capitol Oklahoma City, OK 73105		Name <u>TOWN OF RAMONA</u> Address <u>P.O. Box 3004</u> City <u>RAMONA</u> State <u>OK</u> Zip Code <u>74061-0204</u> (Please correct any error in name, address, and ZIP Code)																																																																												
Part I TAX REVENUES Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses.																																																																														
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2. Other sales and service revenue — Continued		Amount (Dollars)	Amount (Dollars)
d. Recreation charges (swimming, golf, auditoriums, etc.)	A01		023
e. Airports — Include rentals and gross sales of gas and oil.	A01		328
f. Parking facilities (parking lots, garages, parking meters)	A01		048
g. Municipal housing project rentals (gross)	A02		041
h. Ambulance services	A03		048
i. Miscellaneous commercial activities (cemeteries)	A03		23,658
j. Other (including miscellaneous fee collections)	A03		42,927
3. Special assessments — Compulsory contributions and reimbursements from owners of property benefited by improvements (sewers, sidewalks, water extensions, etc.) Do not include proceeds from sale of special assessment bonds. Report maintenance assessments under item 2 on page 1.		001	
4. Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments.		011	
5. Interest earnings — Interest received on all deposits and investment holdings of your government and its agencies excluding earnings of any employee pension fund.			023
6. Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2.			048
7. Royalties — Compensation or portion of proceeds from extraction of natural resources such as oil.			041
8. Fines and forfeitures — (City or town share only)			048
9. Private donations			048
10. Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues. Include insurance adjustments, etc. DO NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund.			000
a. MISCELL.			23,169
b. FIRE DEPT.			11,546
c. CEMETERIES			13,540
TOTAL miscellaneous other revenue Sum of items 10a-10c.			53,254

Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE				
Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.				
Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.				
Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III).				
Column (b) — Enter in the appropriate functional category direct expenditures for supplies, materials, and contractual services.				
Column (c) — Report construction outlays from all sources, i.e., bond proceeds, assessments, grants, etc.				
PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal services (a)	Operations and maintenance (b)	Construction (c)	Purchase of land, equipment, and structures (d)
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23
1. Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).	6,230			
2. Judicial and legal — All municipal court and court-related activities including judges, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 15).	5,120			
3. Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.	1,938	49,870		
HEALTH AND WELFARE	E28	E28	F28	G28
4. Social services				
5. Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.	E36	E36	F36	G36
6. Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.				
7. Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.	E77	E77	F77	G77
8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 8 payments under public welfare programs.	E32	E32	F32	G32
TRANSPORTATION	E44	E44	F44	G44
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 2, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22a.				
10. Toll highways and facilities — Operation and maintenance of highways, roads, and bridges operated on fee or toll basis.	E46	E46	F46	G46
11. Municipal airports	E01	E01	F01	G01
12. Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters)	E02	E02	F02	G02
PUBLIC SAFETY	E02	E02	F02	G02
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).	35,250	44,820		
14. Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	E24	E24	F24	G24
		6,546		

Part II DIRECT EXPENDITURE BY PURPOSE AND TYPE — Continued				
PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal services (a)	Operations and maintenance (b)	CAPITAL OUTLAY	
			Construction (c)	Purchase of land, equipment, and structures (d)
PUBLIC SAFETY — Continued				
15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.	624	624	624	624
16. Other corrections — Probation and parole activities — <i>Do not exclude "lock-up" operations (report in item 15).</i>	625	625	625	625
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprises for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	626	626	626	626
AMBULANCE				
18. All expenditures for city operated or subsidized ambulance services	632	632	632	632
CULTURE AND RECREATION				
19. Parks, cultural activities, and other recreation — Includes playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	631	631	631	631
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. <i>Add to other governmental libraries should be excluded and reported in part III.</i>	632	632	632	632
UTILITIES				
21. Gross expenditure for utility systems operated by your government. <i>Exclude interest (report in item 22); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).</i>				
a. Water supply system	EW1 123,434	EW1 425,142	FW1	GW1
b. Electric power system	EW2	EW2	FW2	GW2
c. Gas supply system	EW3 123,432	EW3 124,145	FW3	GW3
d. Transit system	EW4	EW4	FW4	GW4
e. Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants	EW5	EW5 125,935	FW5	GW5
f. Solid waste and landfill — The collection and disposal of garbage and landfill operations	EW6	EW6 90,436	FW6	GW6
INTEREST ON DEBT				
22. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations:				
a. Water supply system		IO1 24,784		
b. Electric power system		IO2		
c. Gas supply system		IO3		
d. Transit system <i>SEWER SYSTEM</i>		IO4 12,877		
e. All interest not covered by items 19a through 19d		IO5 2,950		
ALL OTHER EXPENDITURES				
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments. <i>Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.</i>				
a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.	ES0	ES0	FS0	GS0
b. Economic development	ES1	ES1	FS1	GS1
c. Civil defense	ES2	ES2	FS2	GS2
d. Cemetery operations and maintenance	ES3	ES3 12,858	FS3	GS3
e. Miscellaneous commercial activities <i>Other — Specify</i>	ES4	ES4	FS4	GS4
f.				
g.				
h.				

Part III INTERGOVERNMENTAL EXPENDITURES

Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis -- e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments during the fiscal year.

Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)	Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)
1.			5.		
2.			6.		
3.			7.		
4.			8.		

Part IV SALARIES, WAGES, AND FORCE ACCOUNT

Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects.

Amount (Omit cents)

280

48,538

Part V DEBT OUTSTANDING, ISSUED, AND RETIRED -- Report special obligations of all agencies of your government as well as general city or town debt.

1. Long-term debt -- Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. Include revenue and non-guaranteed special assessment bonds payable solely from pledged earnings or special assessments on property owners (column (b)). Report also general obligations and any debt backed by pledged resources but guaranteed by your government if these sources are insufficient (column (f)).

When an advance refunding has resulted in a legal or an in-substance defeasance, the debt may be considered extinguished, reported as retired in the year of defeasance and should not be reported herein in subsequent years.

AMOUNT, BY PURPOSE (Omit cents)

	Outstanding at beginning of fiscal year (a)	DURING FISCAL YEAR		Outstanding total (a) plus (b) minus (c) (d)	DETAIL OF LONG-TERM DEBT OUTSTANDING	
		Issued (b)	Retired (c)		Revenue and non-guaranteed bonds (e)	Guaranteed bonds (f)
a. Sewer debt	303,281	280	23,200	280,078	440	410
b. Water supply system debt	590,347	280	45,176	545,172	440	410
c. Electric power system debt		280	360		440	410
d. Gas supply system debt		280	360		440	410
e. Transit		247	347		440	410
f. Industrial revenue and pollution control debt		280	360		440	410
g. All other purposes		154,200	15,333	138,667		

2. Short-term (interest-bearing) debt -- Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less -- Exclude accounts payable and other noninterest-bearing obligations.

a. Amount outstanding at beginning of fiscal year

Amount (Omit cents)

61V

b. Amount outstanding at end of fiscal year

64V

Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein.

Type of fund	Amount at end of fiscal year (Omit cents)
1. Sinking funds -- Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt.	W31
2. Bond funds -- Unexpended proceeds from sale of G.O. and revenue bond issues held pending disbursement	W31
3. All other funds except employee retirement funds	W31 164,180
4. Retirement systems -- Single employer plans only	

Remarks

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Part VII AUDITOR INFORMATION

NOTE — This report will not be considered complete unless an accompanying "accountant's compilation report on financial statements included in certain prescribed forms" is attached to the report. The municipality's auditor should follow the guidelines in AR Section 300 of the AICPA Professional Standards in preparing such compilation report.

Auditor's firm name

JOHN M. VANCE CPA, INC.

Address — Number and street

P.O. Box 582315

City

TULSA

State

OK

ZIP Code

74158-2315

TELEPHONE

Area code

Number

Extension

918

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Name of contact person/Email

JOHN M. VANCE