

**TOWN OF SPRINGER, OKLAHOMA
AND
SPRINGER PUBLIC WORKS AUTHORITY
INDEPENDENT ACCOUNTANT'S REPORT
As of and For the Year Ended June 30, 2023**

INDEPENDENT ACCOUNTANT'S REPORT

To the Specified Users of the Report:

Town Council, Town of Springer
Springer, Oklahoma

Trustees of the Springer Public Works Authority
Springer, Oklahoma

Oklahoma Office of State Auditor and Inspector
Oklahoma City, Oklahoma

Management is responsible for the accompanying Summary of Changes in Fund Balances – Cash Basis of the Town of Springer (the “Town”) as of and for the year ended June 30, 2023 and the related Budgetary Comparison Schedule – Cash Basis – General Fund, Budgetary Comparison Schedule – Cash Basis –Street and Alley Fund, Statement of Revenues, Expenses and Changes in Fund Balance – Cash Basis – Springer Public Works Authority, and the Schedule of Grant Activity– Cash Basis for the year ended June 30, 2023, and for determining that the cash basis of accounting is an acceptable financial reporting framework. The financial statements have been prepared in a format and basis of accounting, as prescribed by Oklahoma Statutes, that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma applicable to municipalities and the presentation requirements prescribed in Oklahoma Statutes §11-17 (105-107) and §60-180.1-3. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements themselves.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's assets, liabilities, fund balance, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Additionally, we have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma, solely to assist the Town and Utility Authority in meeting its financial accountability requirements as prescribed by Oklahoma Statutes §11-17 (105-107) and §60-180.1-3 and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2023.

Management of the Town is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the additional requirements prescribed by Oklahoma Statutes.

The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures and Findings

As to the Town of Springer, Oklahoma as of and for the fiscal year ended June 30, 2023:

1. **Procedures Performed:** From the Town's trial balances, we obtained a schedule of changes in fund balances for each fund (see accompanying Exhibit 1) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: No instances of fund balance deficits were noted.

2. **Procedures Performed:** From the Town's trial balances, we obtained a budget and actual financial schedule for the General Fund and Street and Alley Fund (see accompanying Exhibit 2) and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

Findings: No instances of expenditures exceeding appropriations were noted.

3. **Procedures Performed:** We agreed the Town's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: Material bank accounts included the General Fund and Street and Alley Fund. The Town of Springer could not locate the reconciling documentation for the Town's General Fund bank account balance for the period under review. The Street and Alley Fund appeared properly reconciled.

4. **Procedures Performed:** We compared the Town's uninsured deposits to the fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: The Town's deposits were under-collateralized by \$50,000.

5. **Procedures Performed:** We compared the use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: Materially restricted revenues consist of Street and Alley Funds and the Town's grants. No instances of noncompliance were noted regarding these restricted revenues.

6. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: All required funds have been established.

As to the Springer Public Works Authority, as of and for the year ended June 30, 2023:

1. **Procedures Performed:** From the Authority's trial balances, we obtained a schedule of revenues, expenses, and changes in fund balance – cash basis – for the Authority (see accompanying Exhibit 3) and compared the schedule results to the applicable trust prohibition of creating fund balance deficits to report any noted instances of noncompliance.



Findings: No instances of fund balance deficits were noted.

2. **Procedures Performed:** We agreed the Authority's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: The accounts appeared properly reconciled.

3. **Procedures Performed:** We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: The Authority's deposits were fully insured or collateralized as of June 30, 2023.

4. **Procedures Performed:** We compared the use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: No instances of noncompliance were noted regarding restricted revenues.

5. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: All required funds have been established.

As to the Town of Springer and Springer Public Works Authority, as of and for the year ended June 30, 2023:

1. **Procedures Performed:** From the Town's and Authority's trial balances, we compiled a schedule of grant activity for each grant/contract (see accompanying Exhibit 4) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances on noncompliance with the grant agreements.

Findings: No instances of noncompliance were noted.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

Arledge & Associates PC

Oklahoma City, Oklahoma
August 13, 2024



EXHIBIT 1

TOWN OF SPRINGER AND PUBLIC TRUST
SUMMARY OF CHANGES IN FUND BALANCES - CASH BASIS
FOR THE YEAR ENDED JUNE 30, 2023

	<u>Beginning of Year Fund Balances</u>	<u>Current Year Change</u>	<u>End of Year Fund Balances</u>
TOWN:			
General Fund	\$ 445,772	\$ 78,886	\$ 524,658
Street and Alley Fund	21,672	(5,238)	16,434
Town Subtotal	<u>467,444</u>	<u>73,648</u>	<u>541,092</u>
PUBLIC WORKS AUTHORITY:			
Springer Public Works Authority	101,712	(17,853)	83,859
PWA Subtotal	<u>101,712</u>	<u>(17,853)</u>	<u>83,859</u>
Overall Totals	<u>\$ 569,156</u>	<u>\$ 55,795</u>	<u>\$ 624,951</u>

See independent accountant's report on agreed-upon procedures.

EXHIBIT 2
TOWN OF SPRINGER, OKLAHOMA
BUDGETARY COMPARISON SCHEDULE - CASH BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive (Negative)
Beginning Budgetary Fund Balance:	\$ 453,679	\$ 453,679	\$ 445,772	\$ (7,907)
Resources (Inflows):				
Taxes:				
Sales tax	116,561	160,561	167,855	7,294
Use tax	34,000	34,000	36,102	2,102
Franchise tax	21,000	21,000	34,288	13,288
Total Taxes	171,561	215,561	238,245	22,684
Intergovernmental:				
Alcoholic beverage tax	5,500	5,500	5,496	(4)
Tobacco tax	1,000	1,000	1,043	43
Grant revenue - CARES Act	60,914	60,914	60,916	2
Total Intergovernmental	67,414	67,414	67,455	41
Miscellaneous Income:				
Permits	-	-	75	75
Miscellaneous	125	125	6,241	6,116
Rent	100	100	460	360
Oil Royalties	500	500	1,021	521
Total Miscellaneous	725	725	7,797	7,072
Total Resources (Inflows)	239,700	283,700	313,497	29,797
Amounts available for appropriation	693,379	737,379	759,269	21,890
Charges to Appropriations (Outflows):				
General Government:				
Personal services	\$ 20,000	\$ 50,000	\$ 51,610	\$ (1,610)
Materials and supplies	38,000	43,000	35,224	7,776
Other services and charges	45,000	79,000	85,528	(6,528)
Capital outlay	87,000	37,000	-	37,000
Total General Government	190,000	209,000	172,362	36,638
Council:				
Personal services	2,500	2,500	1,353	1,147
Total Council	2,500	2,500	1,353	1,147
Maintenance:				
Personal services	40,000	65,000	59,301	5,699
Total Maintenance	40,000	65,000	59,301	5,699
Fire:				
Personal services	1,200	1,200	900	300
Total Fire	1,200	1,200	900	300
Attorney:				
Personal services	6,000	6,000	4,369	1,631
Total Attorney	6,000	6,000	4,369	1,631
Total Charges to Appropriations	239,700	283,700	238,285	45,415
Ending Budgetary Fund Balance	<u>\$ 453,679</u>	<u>\$ 453,679</u>	<u>\$ 520,984</u>	<u>\$ 67,305</u>
Amount due to Street and Alley Fund related to motor vehicle tax			3,674	
			<u>\$ 524,658</u>	

See independent accountant's report on agreed-upon procedures.

EXHIBIT 2
TOWN OF SPRINGER, OKLAHOMA
BUDGETARY COMPARISON SCHEDULE - CASH BASIS
STREET AND ALLEY FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive (Negative)
Beginning Budgetary Fund Balance	\$ 22,010	\$ 22,010	\$ 21,672	\$ (338)
Resources (Inflows):				
Gasoline excise tax	1,200	1,200	1,220	20
Motor vehicle tax	5,250	5,250	4,966	(284)
Investment income	20	20	34	14
Total Resource (Inflows)	<u>6,470</u>	<u>6,470</u>	<u>6,220</u>	<u>(250)</u>
Amounts available for appropriation	<u>28,480</u>	<u>28,480</u>	<u>27,892</u>	<u>(588)</u>
Charges to appropriations (outflows):				
Streets	6,470	6,470	7,784	(1,314)
Total Streets	<u>6,470</u>	<u>6,470</u>	<u>7,784</u>	<u>(1,314)</u>
Total Charges to Appropriations	<u>6,470</u>	<u>6,470</u>	<u>7,784</u>	<u>(1,314)</u>
Ending Budgetary Fund Balance	<u>\$ 22,010</u>	<u>\$ 22,010</u>	\$ 20,108	<u>\$ (1,902)</u>
Amount due from General Fund for motor vehicle tax			(3,674)	
			<u>\$ 16,434</u>	

EXHIBIT 3

TOWN OF SPRINGER, OKLAHOMA
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE - CASH BASIS
SPRINGER PUBLIC WORKS AUTHORITY
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

Operating Revenues:

Charges for services:	
Sewer	\$ 35,729
Total Operating Revenues	<u>35,729</u>

Operating Expenses:

Personal services	45,591
Other services and charges	8,314
Total Operating Expenses	<u>53,905</u>
Operating Income (Loss)	(18,176)

Non-Operating Revenues:

Investment income	323
Total Non-Operating Revenues	<u>323</u>

Change in fund balance	(17,853)
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Fund Balance - beginning	<u>101,712</u>
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Fund Balance - ending	<u><u>\$ 83,859</u></u>
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EXHIBIT 4**TOWN OF SPRINGER , OKLAHOMA
SCHEDULE OF GRANT ACTIVITY - CASH BASIS
Year Ended June 30, 2023**

	<u>Coronavirus State and Local Fiscal Recovery Funds</u>
Awarding agency	U.S. Department of Treasury
AL#	21.027
Award Amount	\$ 121,263
Program Budget	121,263
Current Year Activity:	
Current Year Receipts:	
Received from agency	60,916
Received from local funds	<u>-</u>
Total current year receipts	60,916
Current Year Disbursements	-
Beginning of Year Unexpended Grant Funds	<u>25,443</u>
End of Year Unexpended Grant Funds	<u><u>86,359</u></u>
Program To-Date Activity:	
Program To-Date Receipts:	
Received from agency	121,259
Received from local funds	<u>-</u>
Total program to-date receipts	121,259
Program To-Date Disbursements	<u>34,900</u>
Program To-Date Unexpended Grant Funds	<u><u>\$ 86,359</u></u>

See independent accountant's report on agreed-upon procedures.