

**TOWN OF TEXHOMA
TEXAS COUNTY, OKLAHOMA**

**AGREED UPON PROCEURES REPORT
AND
FINANCIAL STATEMENTS**

**FISCAL YEAR ENDED
JUNE 30, 2011**

*WILLIAM K GAUER
CERTIFIED PUBLIC ACCOUNTANT
WATONGA, OKLAHOMA*

**TOWN OF TEXHOMA
TEXAS COUNTY, OKLAHOMA**

TOWN COUNCIL

Robert D. Berry
Loyal D. Rhoden
B. Gene Sewell
James Hager
Diana Moore

Mayor
Member
Member
Member
Member

Officers

Elizabeth Romero
Trent Bolin

Secretary/Treasurer
Public Works Manager

Douglas Dale

Attorney

CONTENTS

Exhibit

Town officials

Contents

Accountant's report

Summary of Changes in Fund Balances

A

Budgetary Comparison Schedule General Fund – Cash Basis

B

Public Works Authority:

Statement of Revenues, Expenses and Changes in Net Assets
– Modified Cash Basis

C

WILLIAM K. GAUER
CERTIFIED PUBLIC ACCOUNTANT

121 SOUTH NOBLE ~ P.O. BOX 970
PHONE 580-623-5071

WATONGA, OKLAHOMA 73772
FAX 580-623-5072

Honorable Town Council
Town of Texhoma
Texhoma, Oklahoma

Accountant's Report

I have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within applicable state laws of Oklahoma solely to assist the Town in meeting its financial accountability requirements as prescribed by such state laws (HB 1670) and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2011. Management of the Town of Texhoma is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the fieldwork and reporting standards applicable to attestation engagements as contained in Government Auditing Standards of the Comptroller General of the United States of America. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures and Findings

As to the Town of Texhoma as of and for the Fiscal Year ended June 30, 2011:

1. **Procedures Performed:** From the Town's trial balances, we prepared a schedule of changes in fund balances for each fund (See accompanying Exhibit A) and compared the schedule to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: No instances noted

2. **Procedures Performed:** From the Town's trial balance, we prepared a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund (See accompanying Exhibit B) and compared the actual expenditures reported to the authorized appropriations to report any noted instances of noncompliance with appropriation limitations.

Findings: No instances noted

3. **Procedures Performed:** I agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No instances noted

4. **Procedures Performed:** I compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: No instances noted

5. **Procedures Performed:** I compared use of materially-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: No instances noted

6. **Procedures Performed:** I compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No instances noted

7. **Procedures Performed:** I compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: No instances noted

I was not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the informational and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.



May 19, 2012

Exhibit A
Town of Texhoma
Summary of Changes in Fund Balances
For the Fiscal Year Ended June 30, 2011

	Beginning of	Current		End of
	Year	Year Change		Year
	<u>Fund Balances</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Fund Balances</u>
TOWN:				
Governmental Fund Types:				
General Fund	\$ 241,457	\$ 443,992	\$ 424,794	\$ 260,655
Ambulance Fund	2,357	2,008	768	3,597
DA Police Fund	31,330	605	636	31,300
Clinic Fund	10,755	114	6	10,863
Grant Fund (OEDA-REAP)	5	19,982	19,982	5
Grant Fund (CDBG)	-	-	-	-
Police Fund	3,483	2,131	2,569	3,046
Department of Ag Fire Fund	9,167	4,409	9,306	4,271
Capital Projects Fund Types:				
Airport Fund	400	-	-	400
Fire Equipment Fund	3,440	3,714	1,145	6,009
Proprietary Fund Type:				
Pool Fund	25	-	-	25
Town Subtotal	<u>302,418</u>	<u>476,956</u>	<u>459,205</u>	<u>320,169</u>
PUBLIC WORKS AUTHORITY:				
PWA Operating Fund:				
Operating Checking Account	64,835	426,330	415,626	75,539
Certificates of deposit - Retired Bonds	95,139	2,459	-	97,598
Certificates of Deposit	40,000	40,459	459	80,000
Total Operating Fund	199,974	469,248	416,085	253,137
Sewer Improvement Fund:				
Certificates of Deposit	102,323	1,134	-	103,457
Total Sewer Improvement Fund	102,323	1,134	-	103,457
PWA Capital Assets	1,188,401	-	43,211	1,145,190
PWA Note Payable	(24,972)	6,961	899	(18,911)
Meter Fund	4,501	4,230	7,082	1,648
PWA Subtotal	<u>1,470,226</u>	<u>481,573</u>	<u>467,278</u>	<u>1,484,521</u>
Overall Totals	<u>\$ 1,772,645</u>	<u>\$ 958,528</u>	<u>\$ 926,482</u>	<u>\$ 1,804,691</u>

Exhibit B
Town of Texhoma
Budgetary Comparison Schedule General Fund - Cash Basis
For the Fiscal Year Ended June 30, 2011

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance:	\$ 241,457	\$ 241,457	\$ 241,457	\$ -
Resources (Inflows):				
Charges for Services:				
Garbage Collection	120,774	120,774	133,800	13,026
Fees & Permits:				
Permits	-	-	50	50
Dog Pound	658	658	725	67
Police	13,175	13,175	20,839	7,664
Ambulance	16,110	16,110	30,960	14,850
Pool	84	84	4,844	4,760
Taxes:				
Sales Taxes	126,651	126,651	156,042	29,391
Franchise Tax	38,267	38,267	48,808	10,541
Tobacco Tax	1,597	1,597	2,267	670
Total Taxes	166,515	166,515	207,117	40,602
Intergovernmental:				
Motor Vehicle Tax	6,005	6,005	6,689	684
Alcoholic Beverage Tax	9,785	9,785	11,255	1,471
Gas Tax	1,737	1,737	-	(1,737)
Investment Income	555	555	797	242
Miscellaneous Income				
Rental	4,212	4,212	670	(3,542)
Royalty	-	-	148	148
Other	-	-	26,099	26,099
Other Financing Sources:				
Transfer from Other Funds	-	-	-	-
Amounts available for appropriations	<u>581,066</u>	<u>581,066</u>	<u>685,449</u>	<u>144,985</u>
General Government:				
Personal Services	200,000	200,000	199,927	(73)
Maintenance and Operations	275,000	275,000	224,867	(50,133)
Capital Outlay	106,067	106,067	-	(106,067)
Other Financing Uses:				
Transfers to other funds	-	-	-	-
Total Charges to Appropriations	<u>581,067</u>	<u>581,067</u>	<u>424,794</u>	<u>(156,272)</u>
Ending Budgetary Fund Balance	<u>\$ (0.55)</u>	<u>\$ (1)</u>	<u>\$ 260,655</u>	<u>\$ 301,257</u>

EXHIBIT C

Texhoma Public Works Authority
Texas County, Oklahoma

Statement of Revenues, Expenses and Changes in Net Assets - Modified Cash Basis
For the Fiscal Year Ended June 30, 2011

OPERATING REVENUE

Charges for services		
Water	\$	169,652
Sewer		50,774
Trash		133,714
Late Fees & Service Charges		7,761
Miscellaneous:		
Insurance Reimbursement		32,650
Water Crane		1,689
Rent & Other		29,360
		<hr/>
Total revenues		425,600

OPERATING EXPENSES

Salaries and wages		83,616
Employee benefits		63,137
Contractual services-Trash		133,725
Maintenance and supplies		35,357
Utilities		36,641
Administrative and general		19,044
Miscellaneous		-
Depreciation		43,211
		<hr/>
Total operating expenses		414,729

Operating income 10,871

Nonoperating revenues

Investment income		4,324
Interest expense		(899)
		<hr/>
Total nonoperating expenses		3,425

Changes in net assets 14,295

Net assets - beginning of the year		1,470,226
Net assets - end of the year	\$	<u>1,484,521</u>

The notes to the financial statements are an integral part of this statement.
See the accompanying independent auditors' report.