

**TOWN OF TEXHOMA  
TEXAS COUNTY, OKLAHOMA**

**AGREED UPON PROCEURES REPORT  
AND  
FINANCIAL STATEMENTS**

**FISCAL YEAR ENDED  
JUNE 30, 2010**

*WILLIAM K GAUER  
CERTIFIED PUBLIC ACCOUNTANT  
WATONGA, OKLAHOMA*

**TOWN OF TEXHOMA  
TEXAS COUNTY, OKLAHOMA**

**TOWN COUNCIL**

Robert D. Berry  
Loyal D. Rhoden  
B. Gene Sewell  
James Hager  
Diana Moore

Mayor  
Member  
Member  
Member  
Member

**Officers**

Elizabeth Romero  
Trent Boli

Secretary/Treasurer  
Public Works Manager

Douglas Dale

Attorney

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**WILLIAM K. GAUER**  
*CERTIFIED PUBLIC ACCOUNTANT*

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Honorable Town Council  
Town of Texhoma  
Texhoma, Oklahoma

Accountant's Report

I have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within applicable state laws of Oklahoma solely to assist the Town in meeting its financial accountability requirements as prescribed by such state laws (HB 1670) and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2010. Management of the Town of Texhoma is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the fieldwork and reporting standards applicable to attestation engagements as contained in Government Auditing Standards of the Comptroller General of the United States of America. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

**Procedures and Findings**

As to the Town of Texhoma as of and for the Fiscal Year ended June 30, 2010:

1. **Procedures Performed:** From the Town's trial balances, we prepared a schedule of changes in fund balances for each fund (See accompanying Exhibit A) and compared the schedule to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

**Findings:** No instances noted

2. **Procedures Performed:** From the Town's trial balance, we prepared a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund (See accompanying Exhibit B) and compared the actual expenditures reported to the authorized appropriations to report any noted instances of noncompliance with appropriation limitations.

**Findings:** No instances noted

3. **Procedures Performed:** I agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

**Findings:** No instances noted

4. **Procedures Performed:** I compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

**Findings:** No instances noted

5. **Procedures Performed:** I compared use of materially-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

**Findings:** No instances noted

6. **Procedures Performed:** I compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

**Findings:** No instances noted

7. **Procedures Performed:** I compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

**Findings:** No instances noted

I was not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the informational and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

  
January 31, 2011

**Exhibit A**  
Town of Texhoma  
Summary of Changes in Fund Balances  
For the Year Ended June 30, 2010

	Beginning of Year	Current Year Change		End of Year
	<u>Fund Balances</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Fund Balances</u>
<b>TOWN:</b>				
<b>Governmental Fund Types:</b>				
General Fund	\$ 203,113	\$ 391,062	\$ 352,718	\$ 241,457
Ambulance Fund	2,018	463	124	2,357
DA Police Fund	34,581	401	3,652	31,330
Clinic Fund	10,619	136	-	10,755
Grant Fund (OEDA-REAP)	5	197,147	197,147	5
Grant Fund (CDBG)	-	56,460	56,460	-
Police Fund	5,496	1,267	3,280	3,483
Department of Ag Fire Fund	6,750	5,122	2,704	9,168
<b>Capital Projects Fund Types:</b>				
Airport Fund	400	-	-	400
Fire Equipment Fund	3,082	358	-	3,440
<b>Proprietary Fund Type:</b>				
Pool Fund	25	-	-	25
Town Subtotal	<u>266,088</u>	<u>652,417</u>	<u>616,086</u>	<u>302,419</u>
<b>PUBLIC WORKS AUTHORITY (December 31 Year End):</b>				
PWA Utilities Fund	1,166,436	445,063	380,184	1,231,315
Debt Service Fund	187,871	143,184	134,252	196,803
Meter Fund	7,942	-	1,821	6,121
PWA Subtotal	<u>1,362,249</u>	<u>588,247</u>	<u>516,257</u>	<u>1,434,239</u>
Overall Totals	<u>\$ 1,628,337</u>	<u>\$ 1,240,664</u>	<u>\$ 1,132,343</u>	<u>\$ 1,736,657</u>

**Exhibit B**  
**Town of Texhoma**  
**Budgetary Comparison Schedule General Fund - Cash Basis**  
**For the Year Ended June 30, 2010**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
<b>Beginning Budgetary Fund Balance:</b>	\$ 200,849	\$ 200,849	\$ 203,113	\$ 2,264
<b>Resources (Inflows):</b>				
<b>Charges for Services:</b>				
Garbage Collection	119,172	119,172	134,193	15,021
Fees & Permits:				
Permits	-	-	10	10
Dog Pound	180	180	731	551
Police	13,685	13,685	14,640	954
Ambulance	16,325	16,325	17,900	1,575
Pool	185	185	93	(91)
<b>Taxes:</b>				
Sales Taxes	124,395	124,395	140,723	16,328
Franchise Tax	38,100	38,100	42,519	4,419
Tobacco Tax	1,684	1,684	1,931	246
<b>Total Taxes</b>	<b>164,179</b>	<b>164,179</b>	<b>185,173</b>	<b>20,993</b>
<b>Intergovernmental:</b>				
Motor Vehicle Tax	6,265	6,265	6,672	408
Alcoholic Beverage Tax	9,707	9,707	10,872	1,165
Gas Tax	927	927	1,774	847
<b>Investment Income</b>	<b>483</b>	<b>483</b>	<b>616</b>	<b>134</b>
<b>Miscellaneous Income</b>				
Rental	4,388	4,388	4,680	293
Royalty	-	-	98	98
Other	-	-	13,611	13,611
<b>Other Financing Sources:</b>				
Transfer from Other Funds	-	-	-	-
<b>Amounts available for appropriations</b>	<b>536,344</b>	<b>536,344</b>	<b>594,175</b>	<b>78,825</b>
<b>General Government:</b>				
Personal Services	174,000	200,000	178,508	(21,492)
Maintenance and Operations	238,000	238,000	174,210	(63,790)
Capital Outlay	124,344	98,344	-	(98,344)
<b>Other Financing Uses:</b>				
Transfers to other funds	-	-	-	-
<b>Total Charges to Appropriations</b>	<b>536,344</b>	<b>536,344</b>	<b>352,718</b>	<b>(183,626)</b>
<b>Ending Budgetary Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 241,457</b>	<b>\$ 262,450</b>

Town of Texhoma  
Texas County, Oklahoma  
Schedule of Grant Revenues and Expenditures  
For the Year Ended June 30, 2010

<u>Grant Description</u>	<u>Contract Number</u>	<u>Grant Award</u>	<u>Revenue Collected</u>	<u>Total Expenditures</u>
State of Oklahoma				
Oklahoma Economic Development Authority FY09-10 Activity		56,400	56,400	56,400
Oklahoma Economic Development Authority FY09-10 Activity	Contract No. 10-128	36,500	36,500	36,500
Department of AG FY09-10 Activity	Operations Grant Fire Department	5,100	5,100	2,704
Department of Commerce FY09-10 Activity	13548-CDBG-08 Trash Truck	56,460	56,460	56,460
USDA Rural Development FY09-10 Activity	Trash Truck		25,591	25,591
Total FY09-10 Activity			<u>\$180,051</u>	<u>\$177,655</u>

The notes to the financial statements are an integral part of this statement.  
See the accompanying independent auditors' report.