

REPORT OF AUDIT
TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

BOARD OF DIRECTORS

| | |
|------------------|-------------------|
| JAMES FORD | PRESIDENT |
| BRIAN BOVAIRD | VICE-PRESIDENT |
| GEORGE SCHNETZER | CLERK |
| JAY DUNHAM | MEMBER |
| KATHY BRETT | MEMBER |
| ALLYSON WATSON | MEMBER |
| JACK H. JENKINS | TREASURER |
| ERIC DOSS | EXECUTIVEDIRECTOR |

AUDIT BY

PATRICK W. CARROLL
CERTIFIED PUBLIC ACCOUNTANT

CERTIFICATE #4081

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY - OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

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INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Directors
Tulsa School of Arts and Sciences
Tulsa County, Oklahoma

I have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Tulsa School of Arts and Sciences, Tulsa County, Oklahoma, as of and for the year ended June 30, 2015, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse and qualified audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statement, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by Tulsa School of Arts and Sciences, Tulsa County, Oklahoma on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In my opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2015, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education noted above. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In my opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of Tulsa School of Arts and Sciences, Tulsa County, Oklahoma, as of June 30, 2015, and the revenues collected and expenditures paid and encumbered for the year then ended, on the regulatory basis of accounting described in Note 1.

Other Matters

Other Information

My audit was conducted for the purpose of forming opinions on the fund type and account group financial statements within the combined financial statements. The combining statements-regulatory basis and other schedules as listed in the table of contents, under other supplementary information, are presented for purposes of additional analysis and are not a required part of the combined financial statements of the District.

This other supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting records used to prepare the combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the other supplementary information is fairly stated in all material respects in relation to the combined financial statements taken as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated April 12, 2016 on my consideration of the District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Chas. W. Carroll, P.A.

April 12, 2016

**TULSA SCHOOL OF ARTS AND SCIENCES NO. E-004, TULSA COUNTY
 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -
 REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS
 JUNE 30, 2015**

| <u>ASSETS</u> | <u>GOVERNMENTAL FUND TYPES</u> | <u>FIDUCIARY FUND TYPES</u> | <u>TOTALS</u> | |
|-------------------------------------|------------------------------------|---|---|----------------|
| | <u>GENERAL FUND</u> | <u>EXPENDABLE TRUST AND AGENCY FUND</u> | <u>(Memorandum Only)</u> <u>2015</u> | <u>2014</u> |
| Cash | \$ 298,552 | 322,357 | 620,909 | 512,227 |
| <u>LIABILITIES AND FUND EQUITY</u> | | | | |
| Liabilities | | | | |
| Warrants payable | 71,674 | | 71,674 | 74,818 |
| Encumbrances | 8,360 | 2,129 | 10,489 | 3,975 |
| Funds held for school organizations | | 47,233 | 47,233 | 46,045 |
| Total liabilities | <u>80,034</u> | <u>49,362</u> | <u>129,396</u> | <u>124,838</u> |
| Fund Equity | | | | |
| Cash fund balances | <u>218,518</u> | <u>272,995</u> | <u>491,513</u> | <u>387,389</u> |
| Total Liabilities and Fund Equity | <u>\$ 298,552</u> | <u>322,357</u> | <u>620,909</u> | <u>512,227</u> |

The notes to the combined financial statements are an integral part of this statement

TULSA SCHOOL OF ARTS AND SCIENCES NO. E-004, TULSA COUNTY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
JUNE 30, 2015

| | GOVERNMENTAL FUND TYPES | | FIDUCIARY FUND TYPES | | TOTALS | |
|--|-------------------------|------------------|----------------------|-------------------|------------------|------------------|
| | GENERAL FUND | EXPENDABLE TRUST | EXPENDABLE TRUST | (Memorandum Only) | 2015 | 2014 |
| Revenues | | | | | | |
| Local sources | \$ 109,717 | | 168,396 | | 278,113 | 151,224 |
| State sources | 1,470,598 | | | | 1,470,598 | 1,404,459 |
| Federal sources | 111,237 | | | | 111,237 | 99,170 |
| Non-revenue receipts | 1,233 | | | | 1,233 | 2,858 |
| Total revenues | <u>1,692,785</u> | | <u>168,396</u> | | <u>1,861,181</u> | <u>1,657,711</u> |
| Expenditures | | | | | | |
| Instruction | 1,057,182 | | 26,423 | | 1,083,605 | 1,080,934 |
| Support services | 531,052 | | 12,044 | | 543,096 | 586,537 |
| Operation of non-instructional services | 129,440 | | | | 129,440 | 132,662 |
| Facilities, acquisition and const. services | 750 | | | | 750 | - |
| Other Outlays | 934 | | | | 934 | 1,720 |
| Total expenditures | <u>1,719,358</u> | | <u>38,467</u> | | <u>1,757,825</u> | <u>1,801,853</u> |
| Revenues over (under) expenditures | (26,573) | | 129,929 | | 103,356 | (144,142) |
| Other financing sources (uses) | | | | | | |
| Lapsed appropriations | 552 | | | | 552 | |
| Estopped warrants | 216 | | | | 216 | 89 |
| Total other financing sources (uses) | <u>768</u> | | <u>-</u> | | <u>768</u> | <u>89</u> |
| Revenue and other sources over (under) expenditures and other uses | (25,805) | | 129,929 | | 104,124 | (144,053) |
| Cash fund balance, beginning of year | 244,323 | | 143,066 | | 387,389 | 531,442 |
| Cash fund balance, end of year | <u>\$ 218,518</u> | | <u>272,995</u> | | <u>491,513</u> | <u>387,389</u> |

The notes to the combined financial statements are an integral part of this statement

**TULSA SCHOOL OF ARTS AND SCIENCES NO. E-004, TULSA COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - BUDGETED GENERAL FUND
 JUNE 30, 2015**

| | GENERAL FUND | | |
|--|--------------------|------------------|------------------|
| | ORIGINAL BUDGET | FINAL BUDGET | ACTUAL |
| Revenues | | | |
| Local sources | \$ 85,876 | 85,876 | 109,717 |
| State sources | 1,395,863 | 1,395,863 | 1,470,598 |
| Federal sources | 138,938 | 138,938 | 111,237 |
| Per Capita sources | | | |
| Non-revenue sources | | | 1,233 |
| Total revenues | <u>1,620,677</u> | <u>1,620,677</u> | <u>1,692,785</u> |
| Expenditures | | | |
| Instruction | 1,199,030 | 1,199,030 | 1,057,182 |
| Support services | 527,976 | 527,976 | 531,052 |
| Operation of non-instructional services | 129,378 | 129,378 | 129,440 |
| Facilities, acquisition and construction | 750 | 750 | 750 |
| Other outlays | 7,866 | 7,866 | 934 |
| Repayments | | | |
| Total expenditures | <u>1,865,000</u> | <u>1,865,000</u> | <u>1,719,358</u> |
| Revenues over (under) expenditures | (244,323) | (244,323) | (26,573) |
| Other financing sources (uses) | | | |
| Lapsed appropriations | | | 552 |
| Estopped warrants | | | 216 |
| Total other financing sources (uses) | | | <u>768</u> |
| Revenue and other sources over (under) expenditures and other uses | (244,323) | (244,323) | (25,805) |
| Cash fund balance, beginning of year | <u>244,323</u> | <u>244,323</u> | <u>244,323</u> |
| Cash fund balance, end of year | <u>\$ -</u> | <u>-</u> | <u>218,518</u> |

The notes to the combined financial statements are an integral part of this statement

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

NOTES TO FINANCIAL STATEMENTS

1. Significant Accounting Policies

The financial statements of the Tulsa School of Arts and Sciences have been prepared in conformity with an other comprehensive basis of accounting required by Oklahoma Statutes. The more significant of the Schools' accounting policies are described below.

A. Reporting Entity

The School is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The School is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the School is the Board of Directors composed of elected members. The appointed director is the executive officer of the School.

In evaluating how to define the School, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body's oversight responsibility, especially financial interdependency. A second criterion used in evaluating potential component units is the scope of public service. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the School is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the School's reporting entity.

B. Fund Accounting

The School uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories; governmental and fiduciary. Each category, in turn, is divided into separate "fund types".

B. Fund Accounting (continued)

Fund Description

The following funds are utilized by the Tulsa School of Arts and Sciences.

| | |
|---------------------------|------------------------|
| Governmental Fund Types - | Fiduciary Fund Types – |
| General Fund | Trust and Agency Fund |

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of ear-marked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the School. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the School is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the School holds on behalf of others as their agent and do not involve measurement of results of operations.

Trust Fund – The Trust Fund is the Insurance Fund. These funds are used to account for money derived from insurance loss claims. Expenditures are made for repairs and replacement of lost property and equipment.

Agency Fund – The Agency Fund is the school Activity Fund which is used to account for monies collected principally through fundraising efforts of the students and School-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing, and accounting for these activity funds. The school Activity Funds can include money which is received from the sale of foods through a school Lunch Fund.

Memorandum Only – Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The School prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education (OSDE). This format is essentially the generally accepted form of presentation used by State and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements—Management's Discussion and Analysis—for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- * Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- * Investments and inventories are recorded as assets when purchased.
- * Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- * Warrants payable are recorded as liabilities when issued.
- * Long-term debt is recorded when incurred.
- * Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

A budget is legally adopted by the Board of Directors for the General Fund, Special Revenue Funds, and Debt Service Fund that includes revenues and expenditures.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting--under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund -- is utilized in all governmental funds of the School.

The unencumbered balance of current fiscal year appropriations and the unexpended reserve appropriations of the previous fiscal year are lapsed and become a part of the beginning fund balance for the succeeding fiscal year.

E. Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

F. Assets, Liabilities and Fund Equity

Cash, Cash Equivalents and Investments

All monies which are not invested in Certificate of Deposits or United States Treasury Funds are maintained in NOW Checking Accounts or Savings Accounts.

Inventories

The value of consumable inventories at June 30, 2015 is not material to the financial statements.

Fixed Assets and Property, Plant and Equipment

Property and equipment purchases are recorded as capital outlays in the accompanying statements of revenues, expenditures and changes in fund balances. The School does not maintain complete financial records of capital assets purchased which would include depreciation schedules; therefore, a General Fixed Asset Group of Accounts is not presented.

Compensated Absences

The School has elected not to present a liability for compensated absences.

Operating Leases

The School has elected not to present a liability for operating leases. All operating leases contain a mutual ratification clause for both parties; therefore, the School does not consider the obligation to be for a period extending beyond the current fiscal year.

Long Term Debt

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds. The School has no long term debt.

Cash Fund Balance

Cash fund balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

Safeguard of Deposits and Investments

The District's investments policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

NOTES TO FINANCIAL STATEMENTS

PAGE 5

Safeguard of Deposits and Investments

The District Treasurer is responsible for maintaining adequate coverage of all funds on deposit through security pledges approved by the Treasurer of the State of Oklahoma.

Deposits and Investments - Custodian Credit Risk - The District's cash deposits and investments at June 30, 2015, were completely insured or collateralized by federal deposit insurance, direct obligations of the U.S. Government, or securities held by the District or by its agent in the District's name. The District's cash deposits and investments at June 30, 2015 are classified in the following categories:

- (A) Insured by Federal Deposit Insurance.
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- (C) Uncollateralized.

| | <u>Category</u> | | | <u>BANK BALANCE</u> |
|---------------------------|----------------------|----------------------|----------------|-------------------------|
| | <u>(A)</u> | <u>(B)</u> | <u>(C)</u> | |
| Cash and cash equivalents | \$ 298,455.72 | \$ 323,675.94 | \$ 0.00 | \$ 622,131.66 |
| Investments | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | <u>\$ 298,455.72</u> | <u>\$ 323,675.94</u> | <u>\$ 0.00</u> | <u>\$ 622,131.66</u> |

F. Revenue, Expenses and Expenditures

State Revenues

Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school Schools based on information accumulated from the Schools.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The School receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue ear-marked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical program. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the School's general fund.

Federal Revenues

Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state .

Federal Revenues (continued)

An entitlement is the amount of payment to which the School is entitled pursuant to an allocation formula contained in applicable statutes

Inter-fund Transactions

Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursement to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. Any legally authorized transfers are treated as operating transfers and are included in the results of the Government Funds. Transfers between the Agency Funds (Activity Funds) and the Governmental Fund Types (General Fund) are shown as operating transfers into the Governmental Fund Types (General Fund) only. No transfer is shown out from the Agency Funds as they are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

2. Risk Management

Liabilities Protection Plan

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal year.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling risks amount the participants of that pool. In accordance with professional standards, the District reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the District's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years, it is returned to them with no interest.

The District is also a member of the Oklahoma Public School Unemployment Compensation Program. In this program, the District is required to make a deposit based on past experience for potential unemployment claims. The funds for each District are kept separate. The money contributed by each District does not earn interest and is fully insured. If the District has claims in excess of the amount of their account, they would be liable for the excess.

Surety Bonds

Jack H. Jenkins, School Treasurer, is bonded with The Harford School in the amount of \$100,000. The bond number is 38BSBGA1093, dated July 1, 2014 to July 1, 2015.

The School maintains a Honesty/Faithful Performance Blanket Bond with Western Surety Company in the amount of \$1,000.00 per loss, unless otherwise stated. The bond number is 70825383, dated July 1, 2014 to July 1, 2015.

| | |
|----------|--------------|
| Director | \$100,000.00 |
|----------|--------------|

3. Employee Retirement System

The School participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the School, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The School has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405)521-2387.

A participant with 5 years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The 2014-15 contribution rates for the Schools, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The School is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2015. An additional 8.25% of compensation is required for federal grants. The School is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating member is 7% up to a maximum compensation level.

The total contributions for employees of Tulsa School of Arts and Sciences covered by the System for the year 2015, 2014 and 2013 were \$134,577.96 \$127,562.54 and \$133,434.27, respectively.

3. Employee Retirement System (continued)

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in the future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school Schools. The non-funded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2014, is as follows:

| | |
|--|-------------------------|
| Total pension obligation | \$ 19,575,551,730 |
| Net assets available for benefits, at cost | <u>12,368,960,848</u> |
| Non-funded pension benefit obligation | <u>\$ 7,206,590,882</u> |

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2014. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

4. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the School expects such amounts, if any, to be immaterial.

5. Subsequent Events

Management has evaluated subsequent events through April 12, 2016, which is the date the financial statements were available to be issued.

TULSA SCHOOL OF ARTS AND SCIENCES #E-004
TULSA COUNTY - OKLAHOMA
SCHEDULE OF EXPENDITURES AND REVENUES OF FEDERAL AND STATE AWARDS
ALLOCATIONS & EXPENDITURES
07/01/14 TO 06/30/15

| FEDERAL CFDA NUMBER | FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE | PASS- THROUGH GRANTOR'S NUMBER | PROGRAM OR AWARD AMOUNT | CASH/(ACCRUED) OR DEFERRED REVENUE AT JULY 1, 2014 | RECEIPTS OR REVENUE RECOGNIZED | DISBURSEMENTS/ EXPENDITURES | CASH/(ACCRUED) OR DEFERRED REVENUE AT JUNE 30, 2015 | INDIRECT COST |
|--|---|---|-------------------------------|---|--------------------------------------|--------------------------------|--|-------------------|
| 84.010 | Title I | 511 | \$25,748.49 | (\$6,649.69) | \$10,511.80 | \$23,652.19 | (\$19,790.08) | \$1,292.39 |
| 84.367 | Title II, Part A | 541 | 6,863.73 | (1,595.31) | 1,595.31 | 0.00 | 0.00 | 0.00 |
| 84.027 | IDEA-B Flow Through | 621 | 45,544.41 | (14,545.00) | 50,777.23 | 36,232.23 | 0.00 | 1,979.79 |
| <u>U.S. Department of Agriculture -</u> | | | | | | | | |
| Child Nutrition Cluster: | | | | | | | | |
| 10.555 | National School Lunch Program | 763 | 36,463.66 | 0.00 | 36,463.66 | 36,463.66 | 0.00 | 0.00 |
| 10.553 | School Breakfast Program | 764 | 11,888.62 | 0.00 | 11,888.62 | 11,888.62 | 0.00 | 0.00 |
| | Total Cash Assistance | | | 0.00 | 48,352.28 | 48,352.28 | 0.00 | 0.00 |
| 10.550 | Commodity Distribution (Non-Cash) | N/A | 4,530.00 | 0.00 | 4,530.00 | 4,530.00 | 0.00 | 0.00 |
| | Total Child Nutrition Program | | | 0.00 | 52,882.28 | 52,882.28 | 0.00 | 0.00 |
| TOTAL FEDERAL FINANCIAL ASSISTANCE | | | | (\$22,790.00) | \$115,766.62 | \$112,766.70 | (\$19,790.08) | \$3,272.18 |

NOTE 1: The Schedule of Expenditures of Federal Awards was prepared using the same accounting policies used in preparing the District's financial statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

NOTE 2: The District policy is to expend Child Nutrition federal, state and local revenues, in that order, during each fiscal year. If there are any unexpended federal or state funds remaining at the end of a fiscal year, those funds will be expended during the next fiscal year, prior to the utilization of current year funding.

NOTE 3: Indirect Cost included in total expenditures

The notes to financial statements are an integral part of this statement.

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY - OKLAHOMA
SCHOOL ACTIVITY FUND
REVENUES, EXPENDITURES, AND BALANCES
07/01/14 TO 06/30/15

| <u>ACCOUNT</u> | <u>07/01/14</u> | <u>REVENUES</u> | <u>ADJUSTMENTS</u> | <u>TRANSFERS</u> | <u>EXPENDITURES</u> | <u>06/30/15</u> |
|----------------------------|-----------------|-----------------|--------------------|------------------|---------------------|-----------------|
| NATIONAL ART HONOR SOCIETY | \$1,449.11 | \$110.00 | \$0.00 | \$0.00 | \$0.00 | \$1,559.11 |
| ART SUPPLY FUND | 4,556.55 | 1,420.70 | 17.99 | 1,125.00 | 4,054.13 | 3,066.11 |
| OYO-KNITTING CLUB | 147.50 | 134.50 | | | 46.96 | 235.04 |
| MUSICAL THEATRE | 8,557.11 | 2,425.85 | 200.00 | 1,500.00 | 5,114.93 | 7,568.03 |
| EX CINERIBUS | 286.80 | 1,251.00 | | 1,130.00 | 1,225.00 | 1,442.80 |
| TRANSPORTATION | 804.43 | 1,158.94 | | | 997.68 | 965.69 |
| YEARBOOK | 6,317.07 | 3,358.75 | | | 2,498.28 | 7,177.54 |
| ALUMNI CLASS GIFTS | 5,803.49 | 0.00 | | | 5,790.00 | 13.49 |
| INSTRUMENTAL MUSIC | 1,848.79 | 14,219.58 | | 4,200.00 | 18,887.44 | 1,380.93 |
| GRADUATION FUND | 843.53 | 6,525.00 | 237.90 | | 6,007.33 | 1,599.10 |
| KEY CLUB | 696.88 | 886.25 | | | 974.16 | 608.97 |
| SCIENCE CLUB | 116.06 | 0.00 | | | 0.00 | 116.06 |
| VOCAL MUSIC | 0.00 | 0.00 | | 800.00 | 743.03 | 56.97 |
| CLASS OF 2014 | 2,411.57 | 0.00 | | (2,411.57) | 0.00 | (0.00) |
| NATIONAL HONOR SOCIETY | 1,248.09 | 1,332.25 | | | 150.69 | 2,429.65 |
| ACADEMIC BOWL | 522.75 | 0.00 | | | 0.00 | 522.75 |
| HISTORY CLUB | 46.29 | 2,617.25 | | | 2,481.00 | 182.54 |
| CLASS OF 2015 | 1,231.14 | 12,191.25 | | 1,000.00 | 11,895.75 | 2,526.64 |
| GARDENING CLUB | 76.97 | 609.00 | | | 465.03 | 220.94 |
| DIRECTOR'S DISCRETIONARY | 312.05 | 3,813.62 | 140.00 | (630.00) | 2,479.83 | 1,155.84 |
| AP TESTS | 567.00 | 3,849.00 | | | 3,532.00 | 884.00 |
| PSAT TESTS | 596.00 | 650.00 | | | 725.00 | 521.00 |
| PHOTOGRAPHY | 473.77 | 20.00 | | 850.00 | 432.22 | 911.55 |
| SERENADE NIGHT | 2,027.94 | 8,822.55 | | (8,475.00) | 1,205.00 | 1,170.49 |
| ANIME CLUB | 119.99 | 179.28 | | | 177.57 | 121.70 |
| SPEECH AND DEBATE | 487.33 | 6,314.03 | | 500.00 | 5,433.96 | 1,867.40 |
| LOST BOOKS | 0.00 | 289.00 | | | 289.00 | 0.00 |
| ULTIMATE FRISBEE | 285.35 | 0.00 | | | 0.00 | 285.35 |
| ON MY LEVEL | 236.83 | 181.50 | | | 234.22 | 184.11 |
| CLASS OF 2016 | 893.68 | 3,741.00 | | | 1,093.66 | 3,541.02 |

CONTINUED ON PAGE 2

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY - OKLAHOMA
SCHOOL ACTIVITY FUND
REVENUES, EXPENDITURES, AND BALANCES
07/01/14 TO 06/30/15

| <u>ACCOUNT</u> | <u>07/01/14</u> | <u>REVENUES</u> | <u>ADJUSTMENTS</u> | <u>TRANSFERS</u> | <u>EXPENDITURES</u> | <u>06/30/15</u> |
|--------------------------|--------------------|--------------------|--------------------|------------------|---------------------|--------------------|
| GROSS COUNTRY | 2,922.88 | 5,352.71 | 0.00 | 411.57 | 4,019.70 | 4,667.46 |
| LADY PHOENIX DANCE TEA | 90.11 | 227.71 | | | 196.58 | 121.24 |
| CLASS OF 2017 | 67.95 | 26.25 | | | 15.00 | 79.20 |
| DR. WHO CLUB | 0.00 | 49.00 | | | 0.00 | 49.00 |
| CLASS OF 2018 | 0.00 | 701.00 | | | 700.00 | 1.00 |
| CHILD NUTRITION CLEARING | 0.00 | 9.72 | | | 9.72 | 0.00 |
| TOTALS | \$46,045.01 | \$82,466.69 | \$595.89 | \$0.00 | \$81,874.87 | \$47,232.72 |

The notes to financial statements are an integral part of this statement.

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY - OKLAHOMA
SCHOOL ACTIVITY FUND
RECONCILIATION STATEMENT
07/01/14 TO 06/30/15

| <u>DEPOSITORY</u> | <u>DETAIL</u> | <u>TOTALS</u> |
|--------------------------|------------------|--------------------|
| CASH | <u>48,455.72</u> | |
| TOTAL DEPOSITORY | | <u>\$48,455.72</u> |
| <u>FUND</u> | | |
| LEDGER BALANCE | 47,232.72 | |
| ADD: 2014-15 OUTSTANDING | <u>1,223.00</u> | |
| TOTAL DEPOSITORY | | <u>\$48,455.72</u> |

The notes to financial statements are an integral part of this statement.

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY - OKLAHOMA
SCHOOL ACTIVITY FUND
CASH STATEMENT
07/01/14 TO 06/30/15

| | <u>TOTAL</u> | <u>2014-15</u> | <u>2013-14</u> | <u>2012-13</u> | <u>PRIOR</u> | <u>INVESTMENTS</u> |
|--------------------------------|--------------|----------------|----------------|----------------|--------------|--------------------|
| BEGINNING CASH AND INVESTMENTS | \$54,946.44 | \$46,045.01 | \$8,901.43 | \$0.00 | \$0.00 | \$0.00 |
| <u>REVENUES</u> | | | | | | |
| DEPOSITS | 82,456.88 | 82,456.88 | 0.00 | | | |
| INTEREST | 9.81 | 9.81 | | | | |
| REDEPOSITS | 0.00 | 0.00 | | | | |
| CHECKS ESTOPPED | 0.00 | 595.89 | (595.89) | | | |
| TOTAL REVENUES | 82,466.69 | 83,062.58 | (595.89) | 0.00 | 0.00 | 0.00 |
| <u>EXPENDITURES</u> | | | | | | |
| CHECKS PAID | 88,911.77 | 80,606.23 | 8,305.54 | | | |
| BANK FEES | 45.64 | 45.64 | | | | |
| TOTAL EXPENDITURES | 88,957.41 | 80,651.87 | 8,305.54 | 0.00 | 0.00 | 0.00 |
| ENDING BALANCES | \$48,455.72 | \$48,455.72 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

The notes to financial statements are an integral part of this statement.

TULSA SCHOOL OF ARTS AND SCIENCES NO. E-004, TULSA COUNTY
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND
 FUND EQUITY - ALL FIDUCIARY FUND TYPES
 JUNE 30, 2015

| | EXPENDABLE TRUST FUND | AGENCY FUNDS | ACTIVITY FUNDS | TOTALS (Memorandum Only) |
|---------------|--------------------------|-----------------|-------------------|-----------------------------|
| | RECOVERY FUND | | | 2015 2014 |
| <u>ASSETS</u> | | | | |
| Cash | \$ 275,124 | 47,233 | | 322,357 190,070 |

LIABILITIES AND FUND EQUITY

| | | | | |
|-------------------------------------|-------------------|---------------|--|----------------------------------|
| Liabilities | | | | |
| Encumbrances | 2,129 | | | 2,129 959 |
| Funds held for school organizations | | 47,233 | | 47,233 46,045 |
| Total liabilities | <u>2,129</u> | <u>47,233</u> | | <u>49,362</u> <u>47,004</u> |
| Fund Equity | | | | |
| Cash fund balances | 272,995 | | | 272,995 143,066 |
| Total Liabilities and Fund Equity | <u>\$ 275,124</u> | <u>47,233</u> | | <u>322,357</u> <u>190,070</u> |

The notes to the combined financial are an integral part of this statements

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

STATE OF OKLAHOMA)
)
COUNTY OF GARFIELD)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in Full force and effect Accountant' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of the audit contract and during the entire audit engagement with the Tulsa School of Arts and Sciences, Tulsa County, Oklahoma, for the audit year 2014-15.

Chas. W. Carroll, P.A.
Auditing Firm

By: *Chas. W. Carroll*

Subscribed and sworn to before me this 12th day of April, 2016.

Pam S. Melvin
Notary Public

My Commission expires January 29, 2020.



Chas. W. Carroll, P.A.

Independence Tower – Suite 406
302 N. Independence

Enid, Oklahoma 73701
Phone 580-234-5468
Fax 580-234-5425

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Directors
Tulsa School of Arts and Sciences
Tulsa County, Oklahoma

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements, regulatory basis, of Tulsa School of Arts and Sciences, Tulsa County, Oklahoma, as listed in the Table of Contents as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the District's combined financial statements, and have issued my report thereon dated April 12, 2016, which was adverse with respect to the presentation of the financial statements in conformity with the accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, my report was qualified for the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is deficiency, or a combination of deficiencies, in internal control such that there reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified. I did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 15-01 that I consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The District's response to the findings identified in my audit is described in the accompanying school's corrective action plan. I did not audit the District's response and, accordingly I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chas. W. Carroll, P.A.
April 12, 2016

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

SCHEDULE OF FINDINGS
JUNE 30, 2015

Section 1 – Summary of Auditor's Results

15-01 Finding

Statement of Condition - During my testing of Activity Fund fundraisers, I noted several sponsors were not turning in money for deposit in a timely manner. I noted some instances where money was held for weeks.

Criteria – Oklahoma State statutes require that money be deposited anytime amount exceeds \$100.00 but never less than once a week.

Cause/Effect of Condition - Sponsor did not follow school procedures and, therefore, money was at risk to be misplaced or stolen.

Recommendation – I recommend sponsors turn in money for deposits daily.

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

DISPOSITION OF PRIOR YEAR FINDINGS
JUNE 30, 2015

Section 1 – Summary of Auditor's Results

14-01 Finding

Statement of Condition – During my testing of expenditures I noted three (3) of 20 Activity Fund purchases did not have a requisition and one (1) of 20 did not have an invoice.

Criteria – All goods and services are to be properly approved before ordering and all invoices should be complete, including date of purchase and signature of personnel receiving goods or services.

Cause/Effect of Condition – Employees were not following purchasing procedures which could lead to unauthorized purchases being made.

Recommendation – I recommend all purchases be approved with a purchase order/requisition prior to the items being ordered and be accompanied by an itemized, dated and signed invoice.

Current Status – This finding was corrected during the current year.

14-02 Finding

Statement of Condition – The balance of the Districts funds were in excess of the collateral pledged for the safeguard of deposits at June 30, 2014.

Criteria – It is the responsibility of the official fund custodian to maintain adequate pledges for the safeguard of funds on deposit at all times.

Cause/Effect of Condition – The District did not maintain sufficient pledged securities to insure or guarantee all funds at its depository as required by Oklahoma Statutes (See page 13 of Notes to Financial Statements - Deposit Categories of Credit Risk).

Recommendation – Collateral of District funds should be pledged and maintained on all accounts as required by Oklahoma Statutes.

Current Status – This finding was corrected during the current year.

TULSA SCHOOL OF ARTS AND SCIENCES
TULSA COUNTY – OKLAHOMA
JULY 1, 2014 TO JUNE 30, 2015

PRIOR YEAR AUDIT EXCEPTIONS AND RECOMENDATIONS

All prior year audit exceptions have since been resolved unless they are presented in the current year audit exceptions and recommendations followed by "A similar exception was presented in the previous years audit report".