
Town of Tushka, Oklahoma

Annual Financial Report
June 30, 2015

TOWN OF TUSHKA, OKLAHOMA
ANNUAL FINANCIAL REPORT
JUNE 30, 2015

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Town of Tushka, Oklahoma
Statement of Revenues, Expenditures and Changes in Fund Balance - Cash Basis
General Fund
For the Year Ended June 30, 2015
(Unaudited)

Revenues	
Sales and use taxes	\$ 70,030
Franchise taxes	7,131
Alcoholic beverage tax	8,922
Gasoline excise tax	730
Motor vehicle tax	2,122
Cigarette tax	759
Fines and forfeitures	215,164
Rent income	475
Proceeds from insurance	13,706
Interest income	275
Other revenues	1,924
Grant proceeds	<u>17,649</u>
Total revenues	<u>338,887</u>
Expenditures	
General government	
Personal services	78,607
Materials and supplies	15,110
Other charges and services	20,985
Capital expenditures	-
Police department	
Personal services	92,630
Materials and supplies	17,279
Other charges and services	31,306
Capital expenditures	-
Fire department	
Personal services	2,250
Other charges and services	-
Capital expenditures	-
Street department	
Personal services	4,875
Materials and supplies	4,598
Other charges and services	7,077
Capital expenditures	<u>5,885</u>
Total expenditures	<u>280,602</u>
Excess of revenues over (under) expenditures	58,285
Sales Tax Transfers to Police Dept Fund	(13,818)
Sales Tax Transfers to Fire Dept Fund	(13,818)
Other Transfers to Fire Dept Fund	<u>-</u>
Excess of revenues and transfers over (under) expenditures	30,649
Beginning fund balance, cash basis	<u>191,900</u>
Ending fund balance, cash basis	<u>\$ 222,549</u>

See Accountant's Report

Town of Tushka, Oklahoma
Budgetary Comparison Schedule - Cash Basis
 General Fund
 For the Year Ended June 30, 2015
 (Unaudited)

	Original Budget	Budget Adjusts	Final Budget	Actual Amounts	Variance Positive (Negative)
Revenues					
Sales and use taxes	\$ 65,000	-	65,000	70,030	5,030
Franchise taxes	6,000	-	6,000	7,131	1,131
Alcoholic beverage tax	22,000	-	22,000	8,922	(13,078)
Gasoline excise tax	550	-	550	730	180
Motor vehicle tax	6,000	-	6,000	2,122	(3,878)
Cigarette tax	800	-	800	759	(41)
Fines and forfeitures	200,000	-	200,000	215,164	15,164
Rent income	500	-	500	475	(25)
Proceeds from insurance	-	-	-	13,706	13,706
Interest income	200	-	200	275	75
Other revenues	-	-	-	1,924	1,924
Grant proceeds	-	-	-	17,649	17,649
Total revenues	<u>301,050</u>	<u>-</u>	<u>301,050</u>	<u>338,887</u>	<u>37,837</u>
Expenditures					
General government					
Personal services	76,917	-	76,917	78,607	(1,690)
Materials and supplies	15,000	-	15,000	15,110	(110)
Other charges and services	25,000	-	25,000	20,985	4,015
Capital expenditures	5,000	-	5,000	-	5,000
Total general government	<u>121,917</u>	<u>-</u>	<u>121,917</u>	<u>114,702</u>	<u>7,215</u>
Police department					
Personal services	95,687	-	95,687	92,630	3,057
Materials and supplies	20,000	-	20,000	17,279	2,721
Other charges and services	40,000	-	40,000	31,306	8,694
Capital expenditures	35,000	-	35,000	-	35,000
Total police department	<u>190,687</u>	<u>-</u>	<u>190,687</u>	<u>141,215</u>	<u>49,472</u>
Fire department					
Personal services	3,000	-	3,000	2,250	750
Materials and supplies	-	-	-	-	-
Other charges and services	-	-	-	-	-
Capital expenditures	-	-	-	-	-
Total fire department	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>2,250</u>	<u>750</u>
Street department					
Personal services	6,000	-	6,000	4,875	1,125
Materials and supplies	7,000	-	7,000	4,598	2,402
Other charges and services	7,000	-	7,000	7,077	(77)
Capital expenditures	70,000	-	70,000	5,885	64,115
Total street department	<u>90,000</u>	<u>-</u>	<u>90,000</u>	<u>22,435</u>	<u>67,565</u>
Total expenditures	<u>405,604</u>	<u>-</u>	<u>405,604</u>	<u>280,602</u>	<u>125,002</u>
Excess of revenues over or (under) expenditures	(104,554)	-	(104,554)	58,285	162,839
Transfers to other funds	(24,000)	-	(24,000)	(27,636)	(3,636)
Excess of revenues and transfers over or (under) expenditures	(128,554)	-	(128,554)	30,649	159,203
Beginning fund balance - cash basis	190,397	-	190,397	191,900	1,503
Ending fund balance - cash basis	\$ 61,843	-	61,843	222,549	160,706

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Town of Tushka, Oklahoma
Statement of Revenues, Expenditures and Changes in Fund Balances - Cash Basis
Special Revenue Funds
For the Year Ended June 30, 2015
(Unaudited)

	Police Fund	Fire Dept Fund	Development Trust Fund
Revenues			
County sales taxes	\$ -	40,400	-
Donations	-	-	-
Drug seizures	-	-	-
Charges, fees & rents	119	-	-
Grant proceeds	-	4,484	-
	<u>119</u>	<u>44,884</u>	<u>-</u>
Total revenues	<u>119</u>	<u>44,884</u>	<u>-</u>
Expenditures			
Police department			
Materials and supplies	8,060	-	-
Other charges and services	3,896	-	-
Capital expenditures	-	-	-
Fire department			
Professional services, grant contract	-	-	-
Materials and supplies	-	1,683	-
Other charges and services	-	4,916	-
Capital expenditures	-	20,500	-
	<u>11,956</u>	<u>27,099</u>	<u>-</u>
Total expenditures	<u>11,956</u>	<u>27,099</u>	<u>-</u>
Excess of revenues over (under) expenditures	(11,837)	17,785	-
Interfund Transfers			
Transfers from General Fund	-	(4,484)	4,484
	<u>13,818</u>	<u>13,818</u>	<u>-</u>
Excess of revenues and transfers over (under) expenditures	1,981	27,119	4,484
Beginning fund balance - cash basis	<u>12,541</u>	<u>166,518</u>	<u>3,101</u>
Ending fund balance - cash basis	\$ <u>14,522</u>	<u>193,637</u>	<u>7,585</u>
Composition of ending fund balance			
Held by Town in local bank account	\$ 14,522	79,793	7,585
Held by County Treasurer, small account	-	6,559	-
Held by County Treasurer, large account	-	107,285	-
	<u>14,522</u>	<u>193,637</u>	<u>7,585</u>
Total ending fund balance - cash basis	\$ <u>14,522</u>	<u>193,637</u>	<u>7,585</u>

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Town of Tushka, Oklahoma
 Budgetary Comparison Schedule - Cash Basis
 Police Department Fund
 For the Year Ended June 30, 2015
 (Unaudited)

	Original <u>Budget</u>	Budget <u>Adjusts</u>	Final <u>Budget</u>	Actual <u>Amounts</u>	Variance Positive (Negative)
Revenues					
Donations	\$ -	-	-	-	-
Charges and fees	-	-	-	119	119
Grant proceeds	-	-	-	-	-
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>119</u>	<u>119</u>
Expenditures					
Materials and supplies	6,500	-	6,500	8,060	(1,560)
Other charges and services	3,500	-	3,500	3,896	(396)
Capital expenditures	<u>13,654</u>	<u>-</u>	<u>13,654</u>	<u>-</u>	<u>13,654</u>
Total expenditures	<u>23,654</u>	<u>-</u>	<u>23,654</u>	<u>11,956</u>	<u>11,698</u>
Excess of revenues over or (under) expenditures	(23,654)	-	(23,654)	(11,837)	11,817
Transfers from General Fund	<u>12,000</u>	<u>-</u>	<u>12,000</u>	<u>13,818</u>	<u>1,818</u>
Excess of revenues and transfers over or (under) expenditures	(11,654)	-	(11,654)	1,981	13,635
Beginning fund balance - cash basis	<u>11,654</u>	<u>-</u>	<u>11,654</u>	<u>12,541</u>	<u>887</u>
Ending fund balance - cash basis	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>14,522</u>	<u>14,522</u>

See Accountant's Report

Town of Tushka, Oklahoma
 Budgetary Comparison Schedule - Cash Basis
 Fire Department
 For the Year Ended June 30, 2015
 (Unaudited)

	Original Budget	Budget Adjusts	Final Budget	Actual Amounts	Variance Positive (Negative)
Revenues					
County sales taxes	\$ 34,000	-	34,000	40,400	6,400
Donations	-	-	-	-	-
Charges and fees	-	-	-	-	-
Grant proceeds	54,400	-	54,400	4,484	(49,916)
Total revenues	<u>88,400</u>	<u>-</u>	<u>88,400</u>	<u>44,884</u>	<u>(43,516)</u>
Expenditures					
Personal & professional services	-	-	-	-	-
Materials and supplies	15,000	-	15,000	1,683	13,317
Other charges and services	15,000	-	15,000	4,916	10,084
Capital expenditures	208,482	-	208,482	20,500	187,982
Total expenditures	<u>238,482</u>	<u>-</u>	<u>238,482</u>	<u>27,099</u>	<u>211,383</u>
Excess of revenues over or (under) expenditures	(150,082)	-	(150,082)	17,785	167,867
Transfers from General Fund	12,000	-	12,000	13,818	1,818
Transfers to Development Trust Fund	-	-	-	(4,484)	(4,484)
Excess of revenues and transfers over or (under) expenditures	(138,082)	-	(138,082)	27,119	165,201
Beginning fund balance - cash basis	138,082	-	138,082	166,518	28,436
Ending fund balance - cash basis	\$ -	-	-	193,637	193,637

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Town of Tushka, Oklahoma
Budgetary Comparison Schedule - Cash Basis
Tushka Development Trust Authority
For the Year Ended June 30, 2015
(Unaudited)

	<u>Original Budget</u>	<u>Budget Adjusts</u>	<u>Final Budget</u>	<u>Actual Amounts</u>	<u>Variance Positive (Negative)</u>
Revenues					
Rental revenues	\$ 4,800	-	4,800	-	(4,800)
Loan proceeds	<u>107,000</u>	<u>-</u>	<u>107,000</u>	<u>-</u>	<u>(107,000)</u>
Total revenues	<u>111,800</u>	<u>-</u>	<u>111,800</u>	<u>-</u>	<u>(111,800)</u>
Expenditures					
General & administrative	-	-	-	-	-
Debt service payments	4,800	-	4,800	-	4,800
Building construction	<u>110,000</u>	<u>-</u>	<u>110,000</u>	<u>-</u>	<u>110,000</u>
Total expenditures	<u>114,800</u>	<u>-</u>	<u>114,800</u>	<u>-</u>	<u>114,800</u>
Excess of revenues over or (under) expenditures	(3,000)	-	(3,000)	-	3,000
Transfers from Fire Dept Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,484</u>	<u>4,484</u>
Excess of revenues and transfers over or (under) expenditures	(3,000)	-	(3,000)	4,484	7,484
Beginning fund balance - cash basis	<u>3,101</u>	<u>-</u>	<u>3,101</u>	<u>3,101</u>	<u>-</u>
Ending fund balance - cash basis	<u>\$ 101</u>	<u>-</u>	<u>101</u>	<u>7,585</u>	<u>7,484</u>

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Town of Tushka, Oklahoma
Schedule of Grant Activity -- Cash Basis
For the Fiscal Year Ended June 30, 2015
 (Unaudited)

Grant Program Agency and Description	Total Grant Awarded	Beginning of the Year Unexpended Funds (Rev Receivable)	Current Year Receipts	Current Year Disbursements	End of the Year Unexpended Funds (Rev Receivable)
<u>Federal Award Programs</u>					
<u>US Dept of Homeland Security</u>					
<u>Passed through FEMA and ODEM</u>					
Post disaster debris removal cost recovery PA: FEMA DR 1970 PW2 /PW53 (CFDA 97.036)	\$ 17,649	(17,649)	17,649	-	-
Total Federal Award Programs		(17,649)	17,649	-	-
<u>State & Other Award Programs</u>					
<u>Oklahoma Dept of Agriculture</u>					
Rural Fire Department Operational Assitance	\$ 4,484	-	4,484	4,484	-
Total State & Other Award Programs		\$ -	\$ 4,484	\$ 4,484	\$ -

See Accountant's Report

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Specified Users of the Report:

Town Council, Town of Tushka
Tushka, Oklahoma

Oklahoma Office of State Auditor and Inspector
Oklahoma City, Oklahoma

We have compiled the accompanying statements of revenues, expenditures and changes in fund balances—cash basis of the Town of Tushka, Oklahoma for the year ended June 30, 2015 and the related budgetary comparison schedules—cash basis and the schedule of grant activity—cash basis for the year ended June 30, 2015, as listed in the table of contents.

These financial statements have been prepared in a format and basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, which are comprehensive bases of accounting other than generally accepted accounting principles. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with such bases of accounting.

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with the selected bases of accounting and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's assets, liabilities, fund balances, revenues and expenditures. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Additionally, we have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist the Town in meeting its financial accountability requirements as prescribed by such state laws and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2015. Management of the Town of Tushka is responsible for the Town's financial accountability and its compliance with those legal and contractual agreements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the additional requirements prescribed in Oklahoma Statutes (Sec 11-17.105 - .107). The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

(continued)

Procedures and Findings

As to the Town of Tushka as of and for the fiscal year ended June 30, 2015:

1. **Procedures Performed:** From the Town's trial balances, we compiled a schedule of changes in fund balances for each fund (see accompanying Exhibits 1 and 3) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: There were no deficit fund balances at June 30, 2015.

2. **Procedures Performed:** From the Town's trial balances and officially adopted budget documents, we compiled a budget and actual financial schedule for the General Fund and any other significant funds (see accompanying Exhibits 2, 4, 5 and 6) and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

Findings: The Town was in compliance with all legal appropriation limitations.

3. **Procedures Performed:** We agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: We noted no findings in regards to this procedure.

4. **Procedures Performed:** We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: We determined that at June 30, 2015 all of the Town's depository bank account balances were fully FDIC insured or properly collateralized.

(continued)

5. **Procedures Performed:** We compared use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: We noted no instances of noncompliance.

6. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: We noted no instances of noncompliance.

7. **Procedures Performed:** We compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

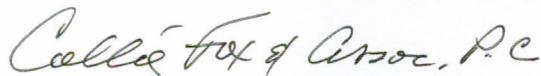
Findings: The Town did not have any outstanding debt issues which carried reserve requirements or debt service coverage requirements.

8. **Procedures Performed:** From the Town's trial balances, we compiled a schedule of grant activity for each grant/contract (see accompanying Exhibit 7) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreements.

Findings: We noted no instances of noncompliance.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.



COLLIER, FOX & ASSOCIATES, P.C.
December 1, 2015