

**TUTTLE INDEPENDENT SCHOOL DISTRICT NO. 97**  
**GRADY COUNTY, OKLAHOMA**  
**JUNE 30, 2013**

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GRADY COUNTY, OKLAHOMA  
JUNE 30, 2013

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**TUTTLE INDEPENDENT SCHOOL DISTRICT NO. I-97, GRADY COUNTY  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2013**

**BOARD OF EDUCATION**

President	Randy Claypool
Vice President	Karen Osobrn
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CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Tuttle Independent School District #97  
Grady County, Oklahoma

Board Members:

### Report on Financial Statements

We have audited the accompanying combined fund type and account group financial statements of the **Tuttle Independent School District #97**, Grady County, Oklahoma, as of and for the year ended June 30, 2013, and the related notes to the financial statements which collectively comprise the district's regulatory financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As described in Note 1, the financial statements are prepared by **Tuttle Independent School District #97** Grady County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of **Tuttle Independent School District #97**, Grady County, Oklahoma, as of June 30, 2013, or the changes in its financial position, for the year then ended.

### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Tuttle Independent School District, #97**, Grady County, Oklahoma as of June 30, 2013, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

### **Other Matters**

#### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Tuttle Independent School District #97, Grady County, Oklahoma’s** combined financial statements. The combining financial statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the *Oklahoma Department of Education* and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements.

The combining financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 4, 2013, on our consideration of the **Tuttle Independent School District, #97, Grady County, Oklahoma's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering **Tuttle Independent School District, #97, Grady County, Oklahoma's** internal control over financial reporting and compliance.

*Angel, Johnston + Blessingame, P.C.*

Chickasha, Oklahoma  
October 4, 2013

COMBINED FINANCIAL STATEMENTS

**Tuttle School District No. I-097, Grady County, Oklahoma**  
**Combined Statement of Assets, Liabilities and Equity**  
**Regulatory Basis - All Fund Types and Account Groups**  
**For the Year Ending June 30, 2013**

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	General Long-Term Debt	June 30, 2013
<b>ASSETS</b>							
Cash and Cash Equivalents	\$ 1,386,602	\$ 861,796	\$ 92,145	\$ 1,708,619	\$ 350,440	\$ 0	\$ 4,399,602
Investments	0	0	0	0	0	0	0
Amounts Available in Debt Service Fund	0	0	0	0	0	92,145	92,145
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	1,392,855	1,392,855
Amounts to be Provided For Compensated Absences	0	0	0	0	0	79,280	79,280
Amounts to be Provided For Capitalized Lease Agreements	0	0	0	0	0	6,631,800	6,631,800
<b>Total Assets</b>	<b>\$ 1,386,602</b>	<b>\$ 861,796</b>	<b>\$ 92,145</b>	<b>\$ 1,708,619</b>	<b>\$ 350,440</b>	<b>\$ 8,196,080</b>	<b>\$ 12,595,682</b>
<b>LIABILITIES AND FUND BALANCE</b>							
Liabilities:							
Warrants Payable	\$ 509,138	\$ 15,121	\$ 0	\$ 80,468	\$ 0	\$ 0	\$ 604,728
Reserve for Encumbrances	0	0	0	0	0	0	0
Due to Activity Groups	0	0	0	0	350,440	0	350,440
General Obligation Bonds Payable	0	0	0	0	0	1,485,000	1,485,000
Compensated Absences Payable	0	0	0	0	0	79,280	79,280
Capitalized Lease Obligations Payable	0	0	0	0	0	6,631,800	6,631,800
<b>Total Liabilities</b>	<b>\$ 509,138</b>	<b>\$ 15,121</b>	<b>\$ 0</b>	<b>\$ 80,468</b>	<b>\$ 350,440</b>	<b>\$ 8,196,080</b>	<b>\$ 9,151,248</b>
Fund Equity:							
Restricted For:							
Debt Service	\$ 0	\$ 0	\$ 92,145	\$ 0	\$ 0	\$ 0	\$ 92,145
Capital Projects	0	0	0	1,628,151	0	0	1,628,151
Child Nutrition	0	82,417	0	0	0	0	82,417
Building	0	764,257	0	0	0	0	764,257
Unassigned	877,464	0	0	0	0	0	877,464
<b>Total Fund Equity</b>	<b>\$ 877,464</b>	<b>\$ 846,674</b>	<b>\$ 92,145</b>	<b>\$ 1,628,151</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,444,434</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 1,386,602</b>	<b>\$ 861,796</b>	<b>\$ 92,145</b>	<b>\$ 1,708,619</b>	<b>\$ 350,440</b>	<b>\$ 8,196,080</b>	<b>\$ 12,595,682</b>

The notes to the financial statements are an integral part of this statement.

**Tuttle School District No.I-097, Grady County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - All Governmental Fund Types**  
**For the Year Ending June 30, 2013**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	June 30, 2013
<b>Revenue Collected:</b>					
Local Sources	\$ 2,355,864	\$ 304,151	\$ 1,392,394	\$ 12,988	\$ 4,065,397
Intermediate Sources	313,091	2,173	10,323	0	325,588
State Sources	6,203,093	30,640	0	0	6,233,733
Federal Sources	486,738	152,576	0	0	639,314
Non-Revenue Receipts	1,131	0	0	0	1,131
<i>Total Revenue Collected</i>	<u>\$ 9,359,917</u>	<u>\$ 489,540</u>	<u>\$ 1,402,718</u>	<u>\$ 12,988</u>	<u>\$ 11,265,163</u>
<b>Expenditures Paid:</b>					
Instruction	\$ 6,502,404	\$ 5,768	\$ 0	\$ 54,494	\$ 6,562,666
Support Services	3,672,476	268,118	0	92,350	4,032,944
Operation of Non-Instructional Services	776	522,833	0	0	523,610
Facilities Acquisition and Construction	0	25,350	0	1,412,525	1,437,875
Other Outlays	355	76	0	0	430
Other Uses	0	0	0	0	0
Repayments	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0
Debt Service:					
Principal Retirement	0	0	1,415,000	0	1,415,000
Interest and Fiscal Agent Fees	0	0	22,640	0	22,640
<i>Total Expenditures Paid</i>	<u>\$ 10,176,012</u>	<u>\$ 822,144</u>	<u>\$ 1,437,640</u>	<u>\$ 1,559,369</u>	<u>\$ 13,995,165</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (816,094)</u>	<u>\$ (332,604)</u>	<u>\$ (34,922)</u>	<u>\$ (1,546,381)</u>	<u>\$ (2,730,001)</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>					
Estopped Warrants	\$ 983	\$ 0	\$ 0	\$ 0	\$ 983
Bond Proceeds	0	0	0	1,485,000	1,485,000
Transfers In	23,563	327,666	0	0	351,230
Transfers Out	0	(750)	0	0	(750)
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 24,546</u>	<u>\$ 326,916</u>	<u>\$ 0</u>	<u>\$ 1,485,000</u>	<u>\$ 1,836,463</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (791,548)</u>	<u>\$ (5,687)</u>	<u>\$ (34,922)</u>	<u>\$ (61,381)</u>	<u>\$ (893,539)</u>
<i>Fund Balance - Beginning of Year</i>	<u>1,669,012</u>	<u>852,362</u>	<u>127,067</u>	<u>1,689,532</u>	<u>4,337,973</u>
<i>Fund Balance - End of Year</i>	<u>\$ 877,464</u>	<u>\$ 846,674</u>	<u>\$ 92,145</u>	<u>\$ 1,628,151</u>	<u>\$ 3,444,434</u>

The notes to the financial statements are an integral part of this statement.

**Tuttle School District No.1-097, Grady County, Oklahoma**  
**Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types**  
**For the Year Ending June 30, 2013**

	General Fund			Special Revenue Funds			Debt Service Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 2,142,791	\$ 2,142,791	\$ 2,355,864	\$ 273,856	\$ 273,856	\$ 304,151	\$ 1,310,573	\$ 1,310,573	\$ 1,402,718
Intermediate Sources	259,400	259,400	313,091	0	0	2,173	0	0	0
State Sources	6,079,465	6,079,465	6,203,093	46,669	46,669	30,640	0	0	0
Federal Sources	351,661	351,661	486,738	133,754	133,754	152,576	0	0	0
Non-Revenue Receipts	0	0	1,131	0	0	0	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 8,833,316</u>	<u>\$ 8,833,316</u>	<u>\$ 9,359,917</u>	<u>\$ 454,279</u>	<u>\$ 454,279</u>	<u>\$ 489,540</u>	<u>\$ 1,310,573</u>	<u>\$ 1,310,573</u>	<u>\$ 1,402,718</u>
<b>Expenditures Paid:</b>									
Instruction	\$ 7,370,329	\$ 7,370,329	\$ 6,502,404	\$ 0	\$ 0	\$ 5,768	\$ 0	\$ 0	\$ 0
Support Services	3,132,000	3,132,000	3,672,476	1,031,455	1,031,455	268,118	0	0	0
Operation of Non-Instructional Services	0	0	776	553,417	553,417	522,833	0	0	0
Facilities Acquisition and Construction	0	0	0	0	0	25,350	0	0	0
Other Outlays	0	0	355	0	0	76	1,437,640	1,437,640	1,437,640
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 10,502,329</u>	<u>\$ 10,502,329</u>	<u>\$ 10,176,012</u>	<u>\$ 1,584,873</u>	<u>\$ 1,584,873</u>	<u>\$ 822,144</u>	<u>\$ 1,437,640</u>	<u>\$ 1,437,640</u>	<u>\$ 1,437,640</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	\$ (1,669,012)	\$ (1,669,012)	\$ (816,094)	\$ (1,130,594)	\$ (1,130,594)	\$ (332,604)	\$ (127,067)	\$ (127,067)	\$ (34,922)
<b>Adjustments to Prior Year Encumbrances</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Other Financing Sources (Uses):</b>									
Estopped Warrants	\$ 0	\$ 0	\$ 983	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	23,563	278,983	278,983	327,666	0	0	0
Transfers Out	0	0	0	(750)	(750)	(750)	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 24,546</u>	<u>\$ 278,233</u>	<u>\$ 278,233</u>	<u>\$ 326,916</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	\$ (1,669,012)	\$ (1,669,012)	\$ (791,548)	\$ (852,362)	\$ (852,362)	\$ (5,687)	\$ (127,067)	\$ (127,067)	\$ (34,922)
<i>Fund Balance - Beginning of Year</i>	1,669,012	1,669,012	1,669,012	852,362	852,362	852,362	127,067	127,067	127,067
<i>Fund Balance - End of Year</i>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ 877,464</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 846,674</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 92,145</u>

The notes to the financial statements are an integral part of this statement.

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 1 - Summary of Significant Accounting Policies**

The basic financial statements of the Tuttle Public Schools Independent District No. 97, Grady County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**1.A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

**1.B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, Governmental Fund Types, General Fund, (continued)**

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund and the Child Nutrition Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

**3. Debt Service Fund** - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

**4. Capital Projects Fund** - The Capital Projects Fund consists of the Districts 2011 and 2012 Building and Transportation Bond issues. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and purchasing transportation equipment.

**Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, (continued)**

1. **Agency Funds** - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

1. General long-term Debt Account Group - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

2. General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

**Memorandum Only - Total Column**

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**1.C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed or permitted by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.C. Basis of Accounting and Presentation, (continued)**

- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

**1.D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**1.E. Assets, Liabilities and Fund Equity**

Cash and Cash Equivalents – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximated market value.

Property Tax Revenues – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.E. Assets, Liabilities and Fund Equity, (continued)**

two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories – The value of consumable inventories at June 30, 2013, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have been reported in the general long-term debt account group since none of the vested sick leave is expected to be liquidated with expendable available financial resources.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

**Fund Balance**

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund ) and those that are spendable (such as fund balance associated with cash, investments or receivables).

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.E. Assets, Liabilities and Fund Equity, (continued)**

**Fund Balance, (continued)**

Amounts in the *spendable* fund balance category are further classified as *restricted, committed, assigned or unassigned*, as appropriate.

**Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

**Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

**Assigned** fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

**Unassigned** fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

**1.F. Revenue, Expenses, and Expenditures**

State Sources - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.F. Revenue, Expenses, and Expenditures, (continued)**

for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

**Note 2 – Deposit and Investment Risk**

The District held the following deposits and investments at June 30, 2013						
						Carrying Value
<b>Deposits</b>						
Demand Deposits						\$ 4,410,116
Time Deposits						0
Total Deposits						\$ 4,410,116
<b>Investments</b>						
						Fair Value
						\$ 0
Total Investments						\$ 0
<b>Reconciliation to the Combined Statement of Assets, Liabilities and Equity</b>						
Cash and Cash Equivalents						\$ 4,399,602
Activity Fund Outstanding Checks						10,514
Total Deposits and Investments						\$ 4,410,116

**Custodial Credit Risk** – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District’s name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District’s name.

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 2 – Deposit and Investment Risk, (continued)**

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2013, the District was not exposed to custodial credit risk as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations- rating agencies- as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2013, as defined above.

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 2 – Deposit and Investment Risk, (continued)**

**Concentration of Investment Credit Risk** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2013, the District had no concentration of credit risk as defined above.

**Note 3 - General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable, obligations for compensated absences, and capital leases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2013:

	Bonds Payable	Capital Lease Obligations	Compensated Absences	Total
Balance July 1, 2012	1,415,000	8,017,500	45,100	9,477,600
Additions	1,485,000	-	34,180	1,519,180
Retirements	(1,415,000)	(1,385,700)	-	(2,800,700)
Balance June 30, 2013	1,485,000	6,631,800	79,280	8,196,080

A brief description of the outstanding general obligation bond issues at June 30, 2013, is set forth below:

	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amount Issued</u>	<u>Amount Outstanding</u>
2012 Combined Purpose Bonds	0.55%	August 1, 2014	\$ <u>1,485,000</u>	\$ <u>1,485,000</u>
<b>Totals</b>			\$ <u><b>1,485,000</b></u>	\$ <u><b>1,485,000</b></u>

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 3 - General Long-term Debt, (continued)**

Presented below is a summary of debt service requirements to maturity by years and by each bond issue.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>2012 Combined Purpose Bonds</b>			
2013-14	\$ -	\$ 8,168	\$ 8,168
2014-15	<u>1,485,000</u>	<u>8,167</u>	<u>1,493,167</u>
Sub Total	\$ <u><b>1,485,000</b></u>	\$ <u><b>16,335</b></u>	\$ <u><b>1,501,335</b></u>
<b>Total Bonds</b>	<b>\$ <u>1,485,000</u></b>	<b>\$ <u>16,335</u></b>	<b>\$ <u>1,501,335</u></b>

Interest expense on bonds payable incurred during the current year totaled \$22,640.

The District has entered into a lease agreement for financing the acquisition of school buildings. This lease agreement qualifies as a capital lease for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. This lease contains a clause which gives the District the ability to terminate the lease agreement at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above lease.

The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

<u>Year Ending</u> <u>June 30</u>	<u>New</u> <u>Building</u>	<u>Total</u>
2014	\$ 1,539,150	\$ 1,539,150
2015	1,613,400	1,613,400
2016	1,697,550	1,697,550
2017	<u>1,781,700</u>	<u>1,781,700</u>
Total	\$ <u>6,631,800</u>	\$ <u>6,631,800</u>
Less: Amount Representing Interest	0	0
Present Value of Future Minimum Lease Payments	<u>\$ 6,631,800</u>	<u>\$ 6,631,800</u>

**Compensated Absences:**

Upon retirement the District pays for unused sick leave up to 120 days in the amount of \$30/day for non-certified employees and \$40/day for certified. The amount accrued as of June 30, 2013 is \$79,280.

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 4 - Employee Retirement System**

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

**Funding Policy** - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2013. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2013, 2012, and 2011 were \$591,779, \$593,853, and \$532,548 respectively.

The compensation for employees covered by the System for the year ended June 30, 2013 was \$6,246,093; the District's total compensation was \$7,263,318. In addition to the District's 9.50% contributions, the District was required to pay into the System 8.00% of compensation arising from federal grants (\$19,397). There were \$307,353 contributions made by employees during the year ended June 30, 2013.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2012, is as follows:

Total pension obligation	\$ 18,588,042,438
Net assets available for benefits, at cost	<u>10,190,480,780</u>
Nonfunded pension benefit obligation	<u>\$ 8,397,561,658</u>

**Tuttle ISD No. 97, Grady County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2013**

**Note 4 - Employee Retirement System, (continued)**

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2012. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

**Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**Note 6 – Risk Management**

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

**Note 7 - Use of Estimates**

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Note 8 – Surety Bonds**

The treasurer is bonded by Old Republic surety company, bond #POB-1084032 for the penal sum of \$100,000 for the term of July 1, 2012 to July 1, 2013.

The District has a Public School System Faithful Performance Blanket Position Bond with RLI Surety, bond #8006845. The term covered is July 1, 2012 to July 1, 2013. It covers employees for the penal sum of \$1,000 to \$5,000, depending on the position held.

The Superintendent is bonded by Old Republic Surety Company, bond #2108623 for the period July 1, 2012 to July 1, 2013 for the penal sum of \$100,000.

The minutes clerk/ activity custodian and assistant treasurer are bonded by Old Republic Surety bond #LSM0223878 for the penal sum of \$100,000 for the period September 17, 2012 to September 17, 2013.

OTHER SUPPLEMENTAL INFORMATION

**Tuttle School District No.1-097, Grady County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Cash Fund Balances**  
**Regulatory Basis - All Special Revenue Funds**  
**For the Year Ending June 30, 2013**

<u><b>ASSETS</b></u>	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Total June 30, 2013</u>
Cash and Cash Equivalents	\$ 772,914	\$ 88,881	\$ 861,796
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 772,914</u>	<u>\$ 88,881</u>	<u>\$ 861,796</u>
<u><b>LIABILITIES AND FUND BALANCE</b></u>			
Liabilities:			
Warrants Payable	\$ 8,657	\$ 6,464	\$ 15,121
Reserve for Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u>\$ 8,657</u>	<u>\$ 6,464</u>	<u>\$ 15,121</u>
Fund Balance:			
Restricted	<u>\$ 764,257</u>	<u>\$ 82,417</u>	<u>\$ 846,674</u>
<i>Total Fund Balance</i>	<u>\$ 764,257</u>	<u>\$ 82,417</u>	<u>\$ 846,674</u>
<i>Total Liabilities and Fund Balance</i>	<u>\$ 772,914</u>	<u>\$ 88,881</u>	<u>\$ 861,796</u>

**Tuttle School District No.1-097, Grady County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - Special Revenue Funds**  
**For the Year Ending June 30, 2013**

	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Total June 30, 2013</u>
<b>Revenue Collected:</b>			
Local Sources	\$ 303,720	\$ 431	\$ 304,151
Intermediate Sources	2,173	0	2,173
State Sources	0	30,640	30,640
Federal Sources	0	152,576	152,576
Non-Revenue Receipts	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Revenue Collected</i>	<u>\$ 305,893</u>	<u>\$ 183,647</u>	<u>\$ 489,540</u>
<b>Expenditures Paid:</b>			
Instruction	\$ 5,768	\$ 0	\$ 5,768
Support Services	268,118	0	268,118
Operation of Non-Instructional Services	0	522,833	522,833
Facilities Acquisition and Construction	25,350	0	25,350
Other Outlays	0	76	76
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Expenditures Paid</i>	<u>\$ 299,235</u>	<u>\$ 522,909</u>	<u>\$ 822,144</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ 6,658</u>	<u>\$ (339,262)</u>	<u>\$ (332,604)</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>			
Estopped Warrants	\$ 0	\$ 0	\$ 0
Transfers In	0	327,666	327,666
Transfers Out	<u>0</u>	<u>(750)</u>	<u>(750)</u>
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 326,916</u>	<u>\$ 326,916</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ 6,658</u>	<u>\$ (12,345)</u>	<u>\$ (5,687)</u>
<i>Fund Balance - Beginning of Year</i>	<u>757,600</u>	<u>94,762</u>	<u>852,362</u>
<i>Fund Balance - End of Year</i>	<u>\$ 764,257</u>	<u>\$ 82,417</u>	<u>\$ 846,674</u>

Tuttle School District No.I-097, Grady County, Oklahoma  
 Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances  
 Special Revenue Funds - Budget and Actual  
 For the Year Ending June 30, 2013

	Building Fund			Child Nutrition Fund			Total		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 273,856	\$ 273,856	\$ 303,720	\$ 0	\$ 0	\$ 431	\$ 273,856	\$ 273,856	\$ 304,151
Intermediate Sources	0	0	2,173	0	0	0	0	0	2,173
State Sources	0	0	0	46,669	46,669	30,640	46,669	46,669	30,640
Federal Sources	0	0	0	133,754	133,754	152,576	133,754	133,754	152,576
Non-Revenue Receipts	0	0	0	0	0	0	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 273,856</u>	<u>\$ 273,856</u>	<u>\$ 305,893</u>	<u>\$ 180,423</u>	<u>\$ 180,423</u>	<u>\$ 183,647</u>	<u>\$ 454,279</u>	<u>\$ 454,279</u>	<u>\$ 489,540</u>
<b>Expenditures Paid:</b>									
Instruction	\$ 0	\$ 0	\$ 5,768	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,768
Support Services	1,031,455	1,031,455	268,118	0	0	0	1,031,455	1,031,455	268,118
Operation of Non-Instructional Services	0	0	0	553,417	553,417	522,833	553,417	553,417	522,833
Facilities Acquisition and Construction	0	0	25,350	0	0	0	0	0	25,350
Other Outlays	0	0	0	0	0	76	0	0	76
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid	0	0	0	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 1,031,455</u>	<u>\$ 1,031,455</u>	<u>\$ 299,235</u>	<u>\$ 553,417</u>	<u>\$ 553,417</u>	<u>\$ 522,909</u>	<u>\$ 1,584,873</u>	<u>\$ 1,584,873</u>	<u>\$ 822,144</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (757,600)</u>	<u>\$ (757,600)</u>	<u>\$ 6,658</u>	<u>\$ (372,995)</u>	<u>\$ (372,995)</u>	<u>\$ (339,262)</u>	<u>\$ (1,130,594)</u>	<u>\$ (1,130,594)</u>	<u>\$ (332,604)</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>									
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0	278,983	278,983	327,666	278,983	278,983	327,666
Transfers Out	0	0	0	(750)	(750)	(750)	(750)	(750)	(750)
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 278,233</u>	<u>\$ 278,233</u>	<u>\$ 326,916</u>	<u>\$ 278,233</u>	<u>\$ 278,233</u>	<u>\$ 326,916</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (757,600)</u>	<u>\$ (757,600)</u>	<u>\$ 6,658</u>	<u>\$ (94,762)</u>	<u>\$ (94,762)</u>	<u>\$ (12,345)</u>	<u>\$ (852,362)</u>	<u>\$ (852,362)</u>	<u>\$ (5,687)</u>
<i>Fund Balance - Beginning of Year</i>	<u>757,600</u>	<u>757,600</u>	<u>757,600</u>	<u>94,762</u>	<u>94,762</u>	<u>94,762</u>	<u>852,362</u>	<u>852,362</u>	<u>852,362</u>
<i>Fund Balance - End of Year</i>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 764,257</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 82,417</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 846,674</u></u>

Exhibit A-3

**Tuttle School District No.1-097, Grady County, Oklahoma**  
**Combining Assets, Liabilities and Fund Equity**  
**Activity Fund - Regulatory Basis**  
**For the Year Ending June 30, 2013**

<b><u>ASSETS</u></b>	<b>School Activity Fund</b>
Cash	\$ 350,440
Investments	<u>0</u>
<i>Total Assets</i>	<u>\$ 350,440</u>
<b><u>LIABILITIES AND FUND EQUITY</u></b>	
Liabilities:	
Due To Activity Groups	\$ <u>350,440</u>
<i>Total Liabilities</i>	<u>\$ 350,440</u>
Fund Equity:	
Unreserved/Undesignated	\$ <u>0</u>
<i>Total Liabilities and Fund Equity</i>	<u>\$ 350,440</u>

**Tuttle School District No. I-097, Grady County, Oklahoma**  
**Combining Statement of Changes in Assets and Liabilities**  
**Regulatory Basis - Activity Fund**  
**For the Year Ending June 30, 2013**

<b>ACTIVITIES</b>	<b>Balance July 1, 2012</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance June 30, 2013</b>
Activity Miscellaneous	\$ 9,408	\$ 1,596	\$ 4,612	\$ 6,392
Yearbook	19,228	31,280	27,596	22,912
Art Department	600	1,942	1,304	1,238
Athletics	70,677	145,784	135,468	80,993
Athletic Vending	263	0	137	126
Band	531	47,304	46,755	1,081
Brian Stewart Baseball	1,439	0	0	1,439
End of Instruction	1,153	587	420	1,320
Computer Science	1,621	1,360	657	2,324
Al Dooley Ed. Memorial	10,480	0	0	10,480
Elementary Building	23,600	66,082	76,995	12,688
FFA	8,978	85,485	77,731	16,732
FCCLA	1,418	4,231	3,521	2,129
4-H Club	2,639	0	2,639	0
High School Building	4,452	12,765	13,712	3,506
Indian Education Fundraiser	69	0	69	0
MS Computer Science	2,086	550	170	2,466
Middle School Building	1,676	33,325	34,232	769
Cheerleading	15,454	58,054	73,473	35
Middle School Stuco	3,041	6,358	6,113	3,286
Library A-High School	1,109	1,194	1,264	1,038
Library B-Elementary/	2,399	12,388	13,758	1,029
Library C-Middle School	419	3,367	3,180	606
Refund Account	0	21,320	21,320	0
Spanish Club	6	53	60	0
Special Services	504	617	455	667
S.O.S.	450	0	450	0
Speech/Drama Department	3,121	0	0	3,121
Senior High Stuco	4,517	5,399	6,083	3,832
Intermediate Building	13,170	34,211	30,963	16,418
Vocal	898	1,164	1,887	175
Class of 2016	0	475	0	475
Class of 2010	388	0	388	0
Class of 2011	855	0	855	0
Class of 2012	1,481	0	1,481	(0)
Class of 2013	4,906	615	4,761	760
Class of 2014	2,000	6,985	6,889	2,096
Class of 2015	925	1,100	0	2,025
School Lunch Fund	0	327,749	327,755	(6)
Special Olympics	0	19,136	9,067	10,069
National Honor Society	113	3,527	3,400	241
Scholarships	7,650	8,500	10,400	5,750
Brian Stewart Scholarship	75,512	24,090	32,370	67,232
Sam Johnston Hughes	9,500	1,057	1,000	9,556
Fred & ADDA Mitchell	15,127	1,097	1,000	15,224
Cross Country Fundraisers	312	815	483	644
Baseball Fundraisers	2,276	6,706	8,482	500
Boys Basketball Fundraisers	714	0	0	714
Boys Golf Fundraisers	3,174	1,018	931	3,260
Football Fundraisers	2,227	28,896	29,315	1,808
Girls Basketball Fundraisers	1,577	3,550	3,078	2,049
Girls Gold Fundraisers	4,317	185	1,467	3,035
Softball Fundraisers	5,880	7,474	7,277	6,076
Track Fundraisers	4,444	16,194	16,988	3,651
Wrestling Fundraisers	1,114	60,886	43,521	18,478
<b>Total Activities</b>	<b>\$ 349,899</b>	<b>\$ 1,096,474</b>	<b>\$ 1,095,932</b>	<b>\$ 350,440</b>

**TUTTLE ISD NO. 97, GRADY COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2013**

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA#</u>	<u>Grantor's Number</u>	<u>Deferred Revenue/ (Receivable) Balance at July 1, 2012</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Deferred Revenue/ (Receivable) Balance at June 30, 2013</u>	<u>Indirect Cost Included in Grant Expenditures</u>
<b>U.S. Department of Education</b>							
<u>Direct Programs</u>							
Title VII, Part A, Indian Education (Note 3)	84.060	561	0	26,117	26,117	0	0
<u>Passed Through State Department of Education:</u>							
Title I, Basic	84.010	511	0	91,268	91,268	0	0
Title II, Part A Transferability	84.367	541	0	37,274	37,274	0	0
<b>Title 1 Cluster</b>			0	128,542	128,542	0	0
IDEA-B Flowthrough	84.027	621	0	302,789	302,789	0	0
IDEA-B Preschool	84.173	641	0	6,265	6,265	0	0
<b>Special Education Cluster</b>			0	309,054	309,054	0	0
Title II, Part A, Teacher & Prin Training	84.367	541	0	13,495	13,495	0	0
<b>Total U.S. Department of Education</b>			<b>0</b>	<b>477,209</b>	<b>477,209</b>	<b>0</b>	<b>0</b>
<b>U.S. Department of Agriculture</b>							
<u>Passed Through State Department of Education</u>							
<b>Child Nutrition Cluster:</b>							
Lunch Program	10.555	763	0	122,838	122,838	0	0
Breakfast Program	10.553	764	0	27,042	27,042	0	0
Commodities Distributed -Lunch (Note 2)	10.555	N/A	0	18,454	18,454	0	0
Special Milk	10.556	765	0	2,696	2,696	0	0
<b>Child Nutrition Cluster</b>			<b>0</b>	<b>171,030</b>	<b>171,030</b>	<b>0</b>	<b>0</b>
<b>Total U.S. Department of Agriculture</b>			<b>0</b>	<b>171,030</b>	<b>171,030</b>	<b>0</b>	<b>0</b>
<b>Other Federal Assistance</b>							
Johnson O'Malley	15.130	563	(3,481)	9,530	6,049	0	0
Total Other Feder Assistance:			(3,481)	9,530	6,049	0	0
<b>TOTAL FEDERAL ASSISTANCE</b>			<b>(3,481)</b>	<b>657,768</b>	<b>654,288</b>	<b>0</b>	<b>0</b>

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received in the amount of \$18,454 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - The district coded \$50 more (\$26,167) to their OCAS expenditure data than the amount of the Title VII, Indian Education allocation. Therefore, expenditures have been limited to the amount of allocation (\$26,117).



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CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Tuttle Independent School District #97  
Grady County, Oklahoma

Board Members:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements, regulatory basis, of **Tuttle Independent School District #97**, Grady County, Oklahoma, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's combined financial statements and have issued our report thereon dated October 4, 2013. The report on these financial statements was adverse because the District has elected to prepare its financial statements on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to the omission of the general fixed asset account group.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Tuttle Independent School District #97, Grady County, Oklahoma's (The District's), internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The District's internal control. Accordingly, we do not express an opinion on the effectiveness of The District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs to be significant deficiencies. (2013-1, 2013-2\_)

### **Compliance and Other Matters**

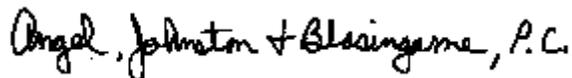
As part of obtaining reasonable assurance about whether The District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Tuttle Independent School District #97, Oklahoma's, Response to Findings**

Tuttle Independent School District #97, Oklahoma's responses to the findings identified in our audit are described in the attached corrective action plan. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chickasha, Oklahoma  
October 4, 2013



CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY OMB CIRCULAR A-133**

The Honorable Board of Education  
Tuttle Independent School District #I-97  
Grady County, Oklahoma

Board Members:

**Report on Compliance for Each Major Federal Program**

We have audited **Tuttle Independent School District #I-97**, Grady County, Oklahoma's, compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2013. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of **Tuttle Independent School District, I-97** Grady County, Oklahoma's, major federal programs based on our audit of the types of compliance requirements referred above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and *OMB Circular A-133* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, **Tuttle Independent School District #I-97**, Grady County, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

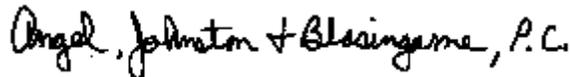
## Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Chickasha, Oklahoma  
October 4, 2013

**Tuttle ISD No. 97, Grady County**  
 Schedule of Findings and Questioned Costs  
 Year Ended June 30, 2013

**Section 1**

**Summary of Auditor's Results**

Financial Statements

- |  |   |
|--|---|
| 1. Type of auditor's report issued   | Adverse   |
|  | (Due to F/S being prepared on a regulatory basis of accounting) |
| 2. Internal control over financial reporting;                                    |   |
| a. Material weaknesses identified?   | No  |
| b. Significant Deficiencies identified not considered to be material weaknesses? | Yes   |
| c. Noncompliance material to the financial statements noted?                     | No  |

Federal Awards

- |   |               |
|---|---------------|
| 1. Internal control over major program:   |               |
| a. Material weaknesses identified?  | No            |
| b. Significant Deficiencies identified not considered to be material weaknesses?  | None Reported |
| 2. Type of auditor's report issued on compliance for major program:   | Unqualified   |
| 3. Any audit findings disclosed that are required to be reported in accordance with Circular OMB A-133, Section 510(a)? | No            |
| 4. Identification of major programs:  |               |

CFDA Number

Name of Federal Program

84.010  
 84.027  
 84.173

Title I  
 IDEA-B Flowthrough  
 IDEA-B Pre School

- |   |           |
|---|-----------|
| 5. Dollar threshold used to distinguish between Type A or Type B programs:        | \$300,000 |
| 6. Auditee qualified as a low-risk auditee under OMB Circular A-133, Section 530? | No        |

**Tuttle ISD No. 97, Grady County**  
Schedule of Findings and Questioned Costs  
Year Ended June 30, 2013  
(Continued)

**Section 2**

**Financial Statement Findings**

**2013-1 Finding**

**Statement of Condition** - The activity fund "school lunch fund" sub-account had a negative balance of \$6.14 on June 30, 2013.

**Criteria** - The money in the "school lunch fund" subaccount, should be transferred to the Child nutrition appropriated fund at 6-30 every year, but there should never be a negative balance in the sub-account.

**Cause/Effect of Condition** -Corrections were made after the original balance was zeroed out which caused the final balance to be negative.

**Recommendation** - When corrections are made after the final transfer is made, the balance should be checked to ensure it is not negative.

**2013-2 - Finding**

**Statement of Condition** - We noted the FFA sub-account had money held for long periods of time before depositing it. In one instance \$1,004 was held over two weeks and \$5,084 was held over one week before being deposited.

**Criteria** - Oklahoma Statutes require deposits be made daily if over \$100. If less than \$100, deposits should be made at a minimum once a week.

**Cause/Effect of Condition** - The sponsor is not turning money in on a daily basis and is sometimes holding money for 2 weeks. This could lead to theft or loss of the money being held.

**Recommendation** - We recommend sponsors turn in money for deposit.

**Section 3**

**Federal Award Findings and Questioned Costs**

**(None Reported)**

OTHER INFORMATION

**Tuttle ISD No. 97, Grady County**  
Summary Schedule of Prior Year Audit Findings  
For Year Ended June 30, 2013

**Financial Statement Findings 2011-12**

**2012-1 Finding**

**Statement of Condition** - Receipts could not be located for the revenue collected in the baseball fundraiser account for the Rise N Shine butter braid fundraiser totaling \$3,783.00.

**Criteria** - Sponsors should issue prenumbered receipts for all monies collected. The receipt books should be turned into the activity fund custodian at the end of the year to be kept with the activity funds permanent records.

**Cause/Effect of Condition** - Lack of implementation of proper fund raising procedures by sponsors increases risk that all monies will not be deposited in a timely manner and an inability to reconcile fundraisers to sponsors receipt book.

**Recommendation** - We recommend sponsors issue prenumbered receipts for all money collected. The receipt books should be turned in to the activity fund custodian at the end of the school year to be kept with the schools permanent records.

**Current Status** - We did not note any sponsors that were not issuing receipts during the 2012-13 audit. It appears they are doing a better job.

**2012-2 - Finding** - Lack of Segregation of Duties in the Appropriated Funds

**Statement of Condition** - Signature stamps of the board members and treasurer are not locked up separately. Thus, one person could stamp all signatures.

**Criteria** - Procedures should be established that would prevent the issuance of a warrant without at least two people signing it. Under no circumstances should one person be capable of issuing and signing a warrant.

**Cause/Effect of Condition** - Lack of segregation and accessibility of signature stamps could allow the encumbrance clerk to issue checks without the knowledge of anyone else.

**Recommendation** - We recommend that the signature stamps for the board members be kept separate from the treasurer's stamp and that access be limited so that at least 2 people are required to sign a warrant.

**Current Status** - The stamps are being kept in separate locations.

## **Federal Award Findings and Questioned Costs**

IDEA-B Flowthrough and IDEA B Preschool CFDA#84.207/#84.173 year ended June 30, 2012

### **Finding 2012-3**

**Statement of Condition** - The district did not maintain time and effort documentation for all employees charged to the IDEA-B Flowthrough and IDEA-B Preschool federal programs.

**Criteria** - Federal regulations require time and effort documentation be maintained for employees charged to federal programs to ensure that a federal program is only being charged for services actually received.

**Cause/Effect of Condition** - The district's federal program's director was not aware that the time and effort documentation requirements applied to IDEA-B Flowthrough and IDEA-B Preschool.

**Recommendation** - The district should maintain time and effort documentation for all employees charged to federal programs.

**Current Status** – The district provided us copies of this information for the 2012-13 year.

**Tuttle ISD No. 97, Grady County**  
Schedule of Accountant's Professional Liability Insurance Affidavit  
For Year Ending June 30, 2013

STATE OF OKLAHOMA    )  
  )ss  
COUNTY OF GRADY     )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with **Tuttle Independent School District #97** for the audit year 2012-13.

ANGEL, JOHNSTON, & BLASINGAME, P.C.



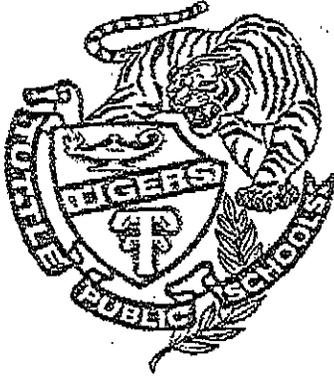
by \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Notary Public

My Commission Expires 11-12-2016.

SCHOOL'S CORRECTIVE ACTION PLAN



TUTTLE PUBLIC SCHOOLS  
515 EAST MAIN STREET-P.O. BOX 780  
TUTTLE, OKLAHOMA 73089  
PHONE (405) 381-2605 FAX (405) 381-4008  
BOBBY WAITMAN, SUPERINTENDENT

Tuttle PUBLIC SCHOOL DISTRICT

Grady COUNTY

AUDIT FINDINGS  
CORRECTIVE ACTION PLAN

AUDIT YEAR 2012-2013

AUDIT FINDING REFERENCE NUMBER: Section 2, 2013-1 Finding

DESCRIPTION OF FINDING: The activity fund "school lunch fund" sub-account had a negative balance of \$6.14 on June 30, 2013.

CONTACT PERSON: Leslie Wegener

STEPS IMPLEMENTED: In the future, we will make sure that the balance is not in a negative amount.

COMPLETION DATE: October 4, 2013

*Bobby D. Waitman*

MONIQUE BLAGOWSKY, Elem. School Principal    PAT RAGSDALE, High School Principal  
CHERYL WILLIAMS, Intermediate School Principal    BOBBY ODAM, Assistant H.S. Principal  
SCOTT MOORE, Middle School Principal    MARLENE GILLELAND, Business Mgr./Treas.



TUTTLE PUBLIC SCHOOLS

515 EAST MAIN STREET-P.O. BOX 780  
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PHONE (405) 381-2605 FAX (405) 381-4008

BOBBY WAITMAN, SUPERINTENDENT

Tuttle PUBLIC SCHOOL DISTRICT

Grady COUNTY

AUDIT FINDINGS  
CORRECTIVE ACTION PLAN

AUDIT YEAR 2012-2013

AUDIT FINDING REFERENCE NUMBER: Section 2, 2013-2 Finding

DESCRIPTION OF FINDING: The FFA sub-account had money held for long periods of time before depositing it.

CONTACT PERSON: Leslie Wegener

STEPS IMPLEMENTED: Sponsors have been notified that they need to make their deposits on a daily basis.

COMPLETION DATE: October 4, 2013

*Bobby D. Waitman*

MONIQUE BLAGOWSKY, Elem. School Principal    PAT RAGSDALE, High School Principal  
CHERYL WILLIAMS, Intermediate School Principal    BOBBY ODAM, Assistant H.S. Principal  
SCOTT MOORE, Middle School Principal    MARLENE GILLELAND, Business Mgr./Treas.