

FINANCIAL STATEMENTS AND REPORTS OF  
VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
JUNE 30, 2011

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VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
JUNE 30, 2011

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VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2011

BOARD OF EDUCATION

President  
Vice-President  
Clerk  
Member  
Member

J.P. Duvall  
William Adcock  
Helen McCowan  
Rick Sebourn  
Tim Porter

School District Treasurer

Jennifer Basque

Encumbrance Clerk

Jeanette Wright

Superintendent of Schools

John Dotson

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Varnum Independent School District No I-7  
Seminole County, Oklahoma  
Seminole, Oklahoma

I have audited the accompanying fund type and account group financial statements of Varnum School District No. I-7, Seminole County, Oklahoma, as of and for the year ended June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of management of Varnum School District, No. I-7, Seminole County, Oklahoma. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1C, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As discussed in Note 1E, the financial statements referred to above do not include the general fixed assets account group, which should be included in order to conform with the accounting and reporting regulations prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed assets account group is not known.

In my opinion, because the District's policy is to prepare its combined financial statements on the basis of accounting discussed in the third paragraph, the combined financial statements referred to in the first paragraph do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Varnum School District No. I-7, Seminole County, Oklahoma as of June 30, 2011, or the results of its operations for the year then ended.

However, in my opinion, except for the omission of a general fixed assets account group, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of Varnum School District No. I-7, Seminole County, Oklahoma as of June 30, 2011, and the revenues collected, expenditures paid, expenses for the year then ended on the regulatory basis of accounting described in Note 1C.

In accordance with *Government Auditing Standards*, I have also issued my report dated April 23, 2012 on my consideration of the School District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and other matters and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements within the financial statements. The combining fund statements and schedules as listed in the table of contents under other supplementary information are presented for purposes of additional analysis and are not a required part of the combined financial statements of Varnum School District. This other supplementary information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole on the regulatory basis of accounting described in Note 1C.

  
Ralph Osborn  
Certified Public Accountant  
Bristow, Oklahoma  
April 23, 2012

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF ASSETS, LIABILITIES, AND EQUITY  
 REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS  
 JUNE 30, 2011

	Governmental		Fiduciary		Account		Total (Memorandum Only)
	Fund Type	Special Revenue	Trust And Agency	Fund Types	General	Long-term Debt	
<b>ASSETS</b>							
Cash and cash equivalents	\$ 762,289	\$ 396,361	\$ 28,614	\$ -	-	-	\$ 1,187,264
Investments	-	1,009,615	-	-	-	-	1,009,615
Amount to be provided for capitalized lease agreements	-	-	-	-	12,626	-	12,626
<b>Total Assets</b>	<u>\$ 762,289</u>	<u>\$ 1,405,976</u>	<u>\$ 28,614</u>	<u>\$ -</u>	<u>\$ 12,626</u>	<u>\$ -</u>	<u>\$ 2,209,505</u>
<b>LIABILITIES AND FUND EQUITY</b>							
<b>LIABILITIES</b>							
Warrants payable	\$ 157,057	\$ 18,379	\$ -	\$ -	-	-	\$ 175,436
Due to other groups	-	-	28,614	-	-	-	28,614
Long-term debt:							
Bonds payable	-	-	-	-	-	-	-
Capital leases	-	-	-	-	12,626	-	12,626
<b>Total Liabilities</b>	<u>157,057</u>	<u>18,379</u>	<u>28,614</u>	<u>-</u>	<u>12,626</u>	<u>-</u>	<u>216,676</u>
<b>FUND EQUITY</b>							
Undesignated	605,232	1,387,597	-	-	-	-	1,992,829
Total fund equity	605,232	1,387,597	-	-	-	-	1,992,829
<b>Total liabilities and fund equity</b>	<u>\$ 762,289</u>	<u>\$ 1,405,976</u>	<u>\$ 28,614</u>	<u>\$ -</u>	<u>\$ 12,626</u>	<u>\$ -</u>	<u>\$ 2,209,505</u>

The accompanying notes are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES  
 PAID, AND CHANGES IN FUND BALANCES  
 REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 2011

	<u>General</u>	<u>Special Revenue</u>	<u>Total (Memorandum Only)</u>
<b>Revenues Collected</b>			
Local Resources	\$ 288,746	\$ 641,049	\$ 929,795
Intermediate Sources	29,312	-	29,312
State Sources	1,335,918	5,370	1,341,288
Federal Sources	251,136	141,192	392,328
Non-Revenue Receipts	<u>56,635</u>	<u>-</u>	<u>56,635</u>
<b>Total Revenues Collected</b>	<u>1,961,747</u>	<u>787,611</u>	<u>2,749,358</u>
<b>Expenditures Paid</b>			
Instruction	1,206,506	-	1,206,506
Support Services	676,265	77,933	754,198
Non-Instruction Services	6,538	123,095	129,633
Other Outlays	-	1,582	1,582
Repayments	<u>-</u>	<u>147</u>	<u>147</u>
<b>Total Expenditures Paid</b>	<u>1,889,309</u>	<u>202,757</u>	<u>2,092,066</u>
<b>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year</b>	<u>72,438</u>	<u>584,854</u>	<u>657,292</u>
<b>Adjustments to Prior Year Lapsed Appropriations</b>	<u>-</u>	<u>163,569</u>	<u>163,569</u>
<b>Excess (Deficiency) of Revenue Collected Over (Under) Expenditures Paid After Adjustment to Prior Year</b>	72,438	748,423	820,861
<b>Fund Balance, Beginning</b>	<u>532,794</u>	<u>639,174</u>	<u>1,171,968</u>
<b>Fund Balance, Ending</b>	<u>\$ 605,232</u>	<u>\$1,387,597</u>	<u>\$ 1,992,829</u>

The accompanying notes are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
 REGULATORY BASIS - BUDGETED GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 2011

	General Fund			Special Revenue Funds		
	Original	Final	Actual	Original	Final	Actual
	Budget	Budget		Budget	Budget	
Revenues Collected						
Local Sources	\$ 190,674	\$ 190,674	\$ 288,746	\$ 340,560	\$ 340,560	\$ 641,049
Intermediate Sources	27,800	27,800	29,312	-	-	-
State Sources	1,332,475	1,332,475	1,335,918	2,000	2,000	5,370
Federal Sources	63,695	63,695	251,136	90,000	90,000	141,192
Non-Revenue Receipts	-	-	56,635	-	-	-
Total Revenues Collected	<u>1,614,644</u>	<u>1,614,644</u>	<u>1,961,747</u>	<u>432,560</u>	<u>432,560</u>	<u>787,611</u>
Expenditures Paid						
Instruction	2,147,438	2,147,438	1,206,506	-	-	-
Support Services	-	-	676,265	1,343,491	1,343,491	77,933
Non-Instruction Services	-	-	6,538	168,394	168,394	123,095
Capital Outlay	-	-	-	-	-	1,582
Other Outlays	-	-	-	-	-	147
Repayments	-	-	-	-	-	-
Debt Service:						
Principal Retirement	-	-	-	-	-	-
Interest and Fiscal Agent Charges	-	-	-	-	-	-
Total Expenditures Paid	<u>2,147,438</u>	<u>2,147,438</u>	<u>1,889,309</u>	<u>1,511,885</u>	<u>1,511,885</u>	<u>202,757</u>
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adj to Prior year	(532,794)	(532,794)	72,438	(1,079,325)	(1,079,325)	584,854
Adjustments to Prior Year						
Lapsed Appropriations	-	-	-	-	-	163,569
Total Adjustments to Prior Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>163,569</u>
Excess of Revenues Collected Over (Under) Expenditures Paid After Adj to Prior year	(532,794)	(532,794)	72,438	(1,079,325)	(1,079,325)	748,423
Fund Balance, Beginning of Year	<u>532,794</u>	<u>532,794</u>	<u>532,794</u>	<u>1,079,325</u>	<u>1,079,325</u>	<u>639,174</u>
Fund Balance, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 605,232</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$1,387,597</u>

The notes to financial statements are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011

Note 1. Summary of Significant Accounting Policies

The basic financial statements of Varnum Public Schools Independent District No. I-7, Seminole County, Oklahoma ( the District) have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's policies are described below.

A. Reporting entity

The District is a corporate body for public purposes created under Title 70 of Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011

B. Fund Accounting and Description of Funds

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of governments' general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects fund), and the servicing of general long-term debt (debt service fund).

General Fund - The general fund is used to account for all transactions, except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Salary Incentive Aid Program. Expenditures include all costs associated with the daily operation of the schools except the programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue fund includes the District's Building Fund and Child Nutrition Fund.

Building Fund - The building fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund derives monies from the operation of the school lunch and breakfast programs.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related cost. The primary revenue source is local property taxes levied specifically for debt service.

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SEMINOLE COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
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Capital Projects Fund - The capital projects fund is the District's Bond Fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of the net income is necessary or useful to sound financial administration. Goods and services from such activities can be provided either outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District does not have Proprietary Funds at this time.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside partners, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the school district. The District does not have information necessary to include this group in its combined financial statements.

Memorandum Only - Total Column

The total column on the financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or cash flow in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by the state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis- for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and **expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.**

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the second Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes a legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by the majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent. The District electors have made the levies permanent.

VARNUM SCHOOL DISTRICT NO. I-7  
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NOTES TO FINANCIAL STATEMENTS  
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Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities, and Fund Equity

Cash and Cash Equivalents - For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of certificates of deposit or direct obligations of the United States Government and Agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Property Tax Revenues - The District is authorized by state law to levy property taxes, which consists of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the County Treasurer prior to October 1. The County Treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories - The value of consumable inventories at June 30, 2011 is not known but is not believed to be material to the basic financial statements.

Capital Assets - The General Fixed Assets Account Group is not presented. The amount which would be included in it is not known.

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources.

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Employees are allowed varying amounts of sick leave during the year in accordance with Oklahoma Statutes. Sick leave used during the year is recorded as an expense in the governmental fund. Vested accumulated rights to receive sick pay benefits may be used in subsequent years, transferred to another District, or added to years of service upon retirement. Based on the District's experience it is not probable that District will pay for vested accumulated rights to receive sick leave. Therefore, a liability for vested accumulated sick leave has not been recorded.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Fund Balance - Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

F. Revenue, Expenses, and Expenditures

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires the categorical educational program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the fund that is reimbursed.

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All other transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2010.

Note 2. Cash and Investments

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of saving and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of failure of counterparty, the District will not be able to recover the value of its deposits or investments. Deposits are exposed to custodial credit risk if they are uninsured and uncollateralized. Investment securities are exposed to custodial credit risk if they are uninsured, are not registered in the name of the District, and are held by counterparty or the counterparty's trust department but not in the name of the District. The District's policy requires that all deposits and investments in excess of amounts covered by federal deposit insurance be fully collateralized by the entity holding the deposits or investments. As of June 30, 2011, all of the Districts deposits and investments were either covered by federal deposit insurance or were fully collateralized.

Deposits

The District had deposits at financial institutions with a carrying amount of approximately \$2,196,879 at June 30, 2011. The bank balance of the deposits at June 30, 2011 was approximately \$2,197,726.

Credit Risk

Fixed-income securities are subject to credit risk. However, the District did not have fixed income securities at June 30, 2011.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District's Treasurer and Board of Education monitor the District's investment performance on an ongoing basis to limit the District's interest rate risk. As of June 30, 2011, all of the District's deposits consisted of demand deposits and certificates of deposit.

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SEMINOLE COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
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Note 3. General Long-Term Debt

General long-term debt of the District consists of capital leases. Principal and interest on the capital leases are paid from the General Fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2011:

	<u>Capital Lease Obligation</u>	<u>Total</u>
Balance, July 1, 2010	\$ 17,043	\$ 17,043
Additions	-	-
Retirements	<u>(4,417)</u>	<u>(4,417)</u>
Balance, June 30, 2011	<u>\$ 12,626</u>	<u>\$ 12,626</u>

The District has entered into lease agreements as lessee for financing the acquisition of equipment. The lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease term and they have been recorded at the present value of the future minimum lease payments. The leases contain a clause, which gives the District the ability to terminate the lease agreement at the end of each fiscal year.

The District has recorded the liability for future lease payments in the general long-term debt account group for the equipment. The schedule of the future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

<u>Year ending June 30</u>	<u>Copiers</u>	<u>Total</u>
2012	\$ 5,400	\$ 5,400
2013	5,400	5,400
2014	<u>2,700</u>	<u>2,700</u>
Total minimum lease payments	13,500	13,500
Less: Amount representing interest	<u>874</u>	<u>874</u>
Present value of future minimum lease payments	<u>\$ 12,626</u>	<u>\$ 12,626</u>

4. Employee Retirement System

The District participants in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer Public Employee Retirement System. Under the System, the District, the State of Oklahoma, and the participating employees make contributions. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2011

A participant with ten years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date.

When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal option, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of compensation. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7% of total compensation.

The District paid matching retirement on salary paid from federal programs. The Districts total contributions for 2011, 2010, and 2009 were \$141,577, \$157,772, and \$160,442 respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts.

The unfunded pension benefit obligation (in millions) of the System, as determined as part of the latest actuarial valuation dated June 30, 2011, is as follows:

Total pension benefits obligation	\$ 17,561
Net assets available for benefits, at cost	<u>9,961</u>
Nonfunded pension benefit obligation	<u><u>7,600</u></u>

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2011. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. The annual report may be obtained by writing to Oklahoma Teacher's Retirement System, PO Box 53524, Oklahoma City, OK, 73152.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011

Note 5. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustments by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

Note 6. Risk Management

The District is exposed to various risk of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees' health and life, and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES  
 REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2011

	<u>Building Fund</u>	<u>Child Nutrition</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 332,777	\$ 63,584	\$ 396,361
Investments	<u>1,009,615</u>	<u>-</u>	<u>1,009,615</u>
<b>Total Assets</b>	<b><u>\$1,342,392</u></b>	<b><u>\$ 63,584</u></b>	<b><u>\$ 1,405,976</u></b>
<b>LIABILITIES AND FUND EQUITY</b>			
<b>Liabilities:</b>			
Warrants Payable	\$ 11,455	\$ 6,924	\$ 18,379
<b>Total Liabilities</b>	<u>11,455</u>	<u>6,924</u>	<u>18,379</u>
<b>Fund Equity:</b>			
Unreserved Undesignated	<u>1,330,937</u>	<u>56,660</u>	<u>1,387,597</u>
<b>Total Fund Equity</b>	<u>1,330,937</u>	<u>56,660</u>	<u>1,387,597</u>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$1,342,392</u></b>	<b><u>\$ 63,584</u></b>	<b><u>\$ 1,405,976</u></b>

The notes to financial statements are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID,  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS- ALL SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2011

	<u>Building Fund</u>	<u>Child Nutrition</u>	<u>Total</u>
Revenues Collected:			
Local Sources	\$ 623,530	\$ 17,519	\$ 641,049
State Sources	3,343	2,027	5,370
Federal Sources	<u>42,348</u>	<u>98,844</u>	<u>141,192</u>
Total Revenues	<u>669,221</u>	<u>118,390</u>	<u>787,611</u>
Expenditures Paid:			
Support Services	77,933	-	77,933
Non-instruction	-	123,095	123,095
Other Outlays	-	1,582	1,582
Repayments	<u>-</u>	<u>147</u>	<u>147</u>
Total Expenditures Paid	<u>77,933</u>	<u>124,824</u>	<u>202,757</u>
Excess of Revenues Collected Over (Under) Expenditures paid Before Adjustments to Prior Year			
	591,288	(6,434)	584,854
Adjustments to Prior Year Lapsed Appropriations			
	<u>163,569</u>	<u>-</u>	<u>163,569</u>
Total Adjustments	<u>163,569</u>	<u>-</u>	<u>163,569</u>
Excess of Revenues Collected Over (Under) Expenditures Paid and After Adjustments to Prior Year			
	754,857	(6,434)	748,423
Fund Balance - Beginning of Year	<u>576,080</u>	<u>63,094</u>	<u>639,174</u>
Fund Balance - End of Year	<u>\$1,330,937</u>	<u>\$ 56,660</u>	<u>\$ 1,387,597</u>

The notes to the financial statements are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
REGULATORY BASIS - SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2011

	Building Fund			Child Nutrition			Total	
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget
<b>Revenue Collected:</b>								
Local Sources	\$ 327,260	\$ 327,260	\$ 623,530	\$ 13,300	\$ 13,300	\$ 17,519	\$ 340,560	\$ 340,560
State Sources	-	-	3,343	2,000	2,000	2,027	2,000	2,000
Federal Sources	-	-	42,348	90,000	90,000	98,844	90,000	90,000
Total Revenue Collected	<u>327,260</u>	<u>327,260</u>	<u>669,221</u>	<u>105,300</u>	<u>105,300</u>	<u>118,390</u>	<u>432,560</u>	<u>432,560</u>
<b>Expenditures Paid:</b>								
Support Services	1,343,491	1,343,491	77,933	-	-	-	1,343,491	1,343,491
Non-Instruction Services	-	-	-	168,394	168,394	123,095	168,394	168,394
Other Outlays	-	-	-	-	-	1,582	-	-
Repayments	-	-	-	-	-	147	-	-
Total Expenditures Paid	<u>1,343,491</u>	<u>1,343,491</u>	<u>77,933</u>	<u>168,394</u>	<u>168,394</u>	<u>124,824</u>	<u>1,511,885</u>	<u>1,511,885</u>
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adj to Prior Year	(1,016,231)	(1,016,231)	591,288	(63,094)	(63,094)	(6,434)	(1,079,325)	(1,079,325)
Adjustment to Prior Year Lapsed Appropriations	-	-	163,569	-	-	-	-	-
Total Adj to Prior Year	-	-	163,569	-	-	-	-	-
Excess of Revenues Collected Over (Under) Expenditures Paid After Adj to Prior Year	(1,016,231)	(1,016,231)	754,857	(63,094)	(63,094)	(6,434)	(1,079,325)	(1,079,325)
Fund Balance - Beginning	1,016,231	1,016,231	576,080	63,094	63,094	63,094	1,079,325	1,079,325
Fund Balance - Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$1,330,937</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 56,660</u>	<u>\$ -</u>	<u>\$ -</u>

The notes to the financial statement are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY  
 REGULATORY BASIS - ALL AGENCY FUNDS  
 JUNE 30, 2011

	Agency Fund Activity Funds	Total
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 28,614	\$ 28,614
Total Assets	<u>\$ 28,614</u>	<u>\$ 28,614</u>
<b>LIABILITIES AND FUND EQUITY</b>		
Liabilities:		
Due to Others	\$ 28,614	\$ 28,614
Total Liabilities	<u>28,614</u>	<u>28,614</u>
Fund Equity:		
Unreserved/Undesignated	<u>-</u>	<u>-</u>
Total Liabilities and Fund Equity	<u>\$ 28,614</u>	<u>\$ 28,614</u>

The notes to the financial statement are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
 REGULATORY BASIS - ACTIVITY FUND  
 FOR THE YEAR ENDED JUNE 30, 2011

	<u>July 1, 2011</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2011</u>
Noncategorical Funds	\$ (594)	\$ 594	\$ 0	\$ 0
School Activity Prog	(397)	397	0	0
General Activity	3,150	3,921	5,137	1,934
Student Council	(26)	26	0	0
4-H Club	732	1,527	1,294	965
Flower Fund	157	545	388	314
Middle School	1,010	8,357	5,517	3,850
Yearbook	935	10,113	8,534	2,514
Cheerleaders	1,248	4,462	3,152	2,558
Elementary	5,999	3,901	4,455	5,445
Class of 2014	693	463	898	258
Class of 2011	642	11,691	11,789	544
Class of 2012	488	2,419	2,101	806
Class of 2013	0	1,439	755	684
Boys Basketball	10	1,478	1,488	0
Boys Baseball	25	358	377	6
Girls Basketball	7	850	849	8
BPA	0	8,142	7,575	567
FCA	100	975	975	100
Academic Team	50	0	0	50
Library	5,551	2,350	2,333	5,568
Bowman Scholarship	150	0	0	150
CNP	0	0	0	0
Athletic Fund	1,012	14,640	13,574	2,078
Clearing Account	12	0	0	12
Petty Cash	163	0	163	0
Misc	83	0	0	83
Varnum Students	120	0	0	120
Project 900	(134)	134	0	0
Total Activities	<u>\$ 21,186</u>	<u>\$ 78,782</u>	<u>\$ 71,354</u>	<u>\$ 28,614</u>

The notes to the financial statement are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
SCHEDULE OF FEDERAL AWARDS EXPENDED  
FOR THE YEAR ENDED JUNE 30, 2011

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA#	Grantor's Number	Approved Amount	Balance at July1,2010	Receipts	Expenditures*	Balance at June30,2011
U.S. Dept. of Educ.							
Direct Programs							
Title VII - Part A Ind. Ed	84.060		\$ -	\$ -	\$ 20,337	\$ 19,270	\$ -
Title VIII - Impact Aid	84.358		-	-	91,181	42,330	-
Total Direct			-	-	111,518	61,600	-
Passed Through State							
Dept. of Educ.							
Title 1	84.010		-	-	72,890	73,404	-
Title IV Part A	84.186		-	-	1,349	-	-
Title II, Part D	84.318X		-	-	1,035	-	-
Title II, Part A	84.367		-	-	16,200	-	-
ARRA, Education Stablization	84.394		-	-	54,210	34,958	-
Total Passed Through			-	-	145,684	108,362	-
State Dept.of Educ.							
Total U.S. Dept. of Educ.			-	-	257,202	169,962	-
U.S. Dept. Of Interior Passed							
Through Muscogee Seminole Nation							
Johnson O'Malley	15.130		-	-	10,079	-	-
Total passed through			-	-	10,079	-	-
Muscogee Seminole Nation							
Other							
FEMA	97.036		-	-	26,203	-	-
U.S. Dept. Of Agriculture							
Passed Through State							
Department of Education							
School Breakfast Program	10.553		-	-	29,027	29,027*	-
School Lunch Program	10.555		-	-	69,817	69,817*	-
Passed Through State							
Dept. of Human Services							
Child Nutrition Cluster							
Non-cash Asst.(Commodities)	10.555		-	-	6,778	6,778	-
Total U.S. Dept.Of Agriculture			-	-	105,622	105,622	-
<b>Total Expenditures</b>							
Of Federal Awards			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 399,106</u>	<u>\$ 275,584</u>	<u>\$ -</u>

Note 1 - \* Represents federal share of expenditures only.

Note 2 - Commodities received in the amount of \$6,778 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - This schedule is prepared using the regulatory basis of accounting described in Note 1C.

The notes to financial statements are an integral part of this statement.

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 STATEMENT OF STATUTORY, FIDELITY, AND HONESTY BONDS  
 FOR THE YEAR ENDED JUNE 30, 2011

<u>Bond Type</u>	<u>Bonding Company</u>	<u>Bond Number</u>	<u>Amount</u>	<u>Effective Date</u>
Surety/Clerk	Old Republic	POB0833801	\$ 3,000	10/08/10 - 10/08/11
Surety/Principal	Old Republic	POB0833801	\$ 3,000	10/08/10 - 10/08/11
Surety/Treasurer	Old Republic	2103739	\$ 100,000	07/01/10 - 07/01/11
Surety/Supt.	Old Republic	W15-74917	\$ 260,000	10/08/10 - 10/08/11

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education  
Varnum School District No. I-7  
Seminole County  
Varnum, Oklahoma

I have audited the regulatory basis financial statements of Varnum School District No. I-7, Seminole County, Oklahoma as of and for the year ended June 30, 2011, and have issued my report thereon dated April 23, 2012 which did not include the General Fixed Assets Account Group. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Varnum School District No. I-7, Seminole County, Oklahoma's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Varnum School District No. I-7, Seminole County, Oklahoma's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of Varnum School District No. I-7, Seminole County, Oklahoma's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I identified a deficiency in internal control over financial reporting that I consider to be a material weakness, as defined above. However, I identified a deficiency in internal control over financial reporting, that I consider to be significant deficiencies in internal control over financial reporting. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I consider item 2011-1 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Varnum School District No. I-7, Seminole County, Oklahoma's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* in the Schedule of Findings and Questioned Costs as items 2011-2.

This report is intended solely for the information and use of management, Board of Education, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in cursive script that reads "Ralph Osborn".

Ralph Osborn  
Certified Public Accountant  
Bristow, Oklahoma  
April 23, 2012

VARNUM SCHOOL DISTRICT NO. I-7  
 SEMINOLE COUNTY, OKLAHOMA  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE YEAR ENDED JUNE 30, 2011

Section I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Qualified on regulatory basis of accounting	
Internal control over financial reporting:		
Material weakness(es) identified?	<u>X</u> Yes	___ No
Reportable condition(s) identified that are not considered to be material weakness(es)?	___ Yes	<u>X</u> None Reported
Noncompliance material to financial statements noted?	___ Yes	<u>X</u> No

Section II - Financial Statement Findings

2011-01 Oklahoma Teacher Retirement System

Condition - The District failed to pay proper amounts to the Teacher Retirement System.

Criteria - The District is required to contribute 9.5% of total compensation to the Oklahoma Teacher Retirement System for each participating employee.

Cause - The District contributed 8.7% of total compensation to the Oklahoma Teacher Retirement System for participating employees.

Effect - The District underpaid the Oklahoma Teacher Retirement System by \$7,150.

Recommendation - The District should pay the Oklahoma Teacher Retirement System for the underpaid amount and consider having the Oklahoma Teacher Retirement System audit their payroll records to determine if additional amounts are due.

District Response - The District will pay the pay the Oklahoma Teacher Retirement System for the underpaid amount and consider having the Oklahoma Teacher Retirement System audit their payroll records to determine if additional amounts are due.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2011

2011-02 Coding of revenue from insurance and related expenditures

Condition - The District failed properly code receipts from insurance for loss due to tornado damage and related expenditures to correct fund.

Criteria - The District is required to code all casualty/flood insurance recoveries and related expenditures to Fund 86.

Cause - The District has improperly coded casualty/flood insurance receipts and expenditures to Fund 21.

Effect - The District reported an overstatement of revenue, expenditures, and carryover balance in the Building fund and an understatement of the same in the Insurance fund.

Recommendation - The District should code all insurance loss recoveries and related expenditures to Fund 86.

District Response - The District will code all insurance loss recoveries and related expenditures to Fund 86.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
STATUS OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2011

2010-1 Finding - Lack of Segregation of Duties

Finding - As noted in the prior year's audit, the district has a lack of segregation of duties with regard to their accounting functions. The school has a small number of staff, and therefore, a few people are performing multiple accounting functions. Specifically, we noted the district is using signature stamps to sign the warrants. The signature stamps are not always kept in a secure place. Therefore, any one person who knows the location of the signature stamps could issue a warrant. Further we noted some general fund warrants were issued manually and some were signed only by the superintendent or the encumbrance clerk (the required signatures are the board president, the board clerk and the treasurer). Finally, the activity fund custodian receives money, makes deposits, records all transactions, prints checks, reconciles the account and is one of two authorized signatures.

Criteria - A good system of internal controls provides for a proper segregation of the collecting, check writing and reconciling functions. State law requires warrants to be signed by the treasurer, the board president and the board clerk.

Cause/Effect of Condition - Due to the limited number of personnel available in the accounting area, there is a possibility that errors or irregularities may occur and not be detected within a timely period by another employee while performing their normal procedures.

Recommendation - The board should assess the advantages of segregating the accounting functions in order to determine whether hiring/assigning additional personnel would be cost effective. If signature stamps are used, we recommend that control over signature stamps be segregated to require two people access the stamps in order to issue a warrant. Warrants should be issued through the schools software to ensure they are all accounted for. Warrants should also include all the signatures required by state law.

Status - This was not noted in the current year.

VARNUM SCHOOL DISTRICT NO. I-7  
SEMINOLE COUNTY, OKLAHOMA  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT  
July 1, 2010 TO JUNE 30, 2011

State of Oklahoma     )  
County of Seminole    )

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Varnum School District No. I-7 for the audit year 2010-2011.

Ralph Osborn, CPA

Auditing Firm

By *Ralph Osborn*  
Authorized Agent

Subscribed and sworn to before me  
On this 23th day of April, 2011.

*Shannon Holderfield*  
Notary Public

My commission expires on:

9<sup>th</sup> day of April, 2016

My commission number:

08004053

