## **VERDEN INDEPENDENT SCHOOL DISTRICT NO. 99**

GRADY COUNTY, OKLAHOMA JUNE 30, 2012

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## VERDEN INDEPENDENT SCHOOL DISTRICT NO. I-99, GRADY COUNTY SCHOOL DISTRICT OFFICIALS JUNE 30, 2012

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Brenda Davidson



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CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Verden Independent School District #99 Grady County, Oklahoma

#### Board Members:

We have audited the accompanying fund type and account group financial statements, including budget and actual, of the **Verden Independent School District #99**, Grady County, Oklahoma, which collectively comprise the district's regulatory financial statements as of and for the year ended June 30, 2012, as listed in the table of contents as combined financial statements,. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, **Verden Independent School District #99,** Grady County, Oklahoma, has prepared these financial statements using accounting practices prescribed or permitted by the Oklahoma State Department of Education, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In addition, the District has not maintained the cost of fixed assets purchased in previous years and thus does not know the amount that should be recorded in the General Fixed Asset Account Group. Therefore, the General Fixed Asset Account Group has not been presented. This information is required under the regulatory presentation prescribed by the Oklahoma State Department of Education.

In our opinion, because of the effects of the matters discussed in the third paragraph, the financial statements referred to above do not present fairly in conformity with accounting principles generally accepted in the United States of America, the financial position of **Verden Independent School District** #99, Grady County, Oklahoma, as of June 30, 2012, or the changes in its financial position, for the year then ended.

In our opinion, except for the omission of the General Fixed Asset Account Group results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Verden Independent School District**, #99, Grady County, Oklahoma as of June 30, 2012, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated December 10, 2012, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The combining fund statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Oklahoma Department of Education and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements of Verden Independent School District #99, Grady County, Oklahoma. The combining fund statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

Orgal, Johnston & Blacingame, P.C.

Chickasha, Oklahoma December 10, 2012



#### Verden School District No.I-99, Grady County, Oklahoma Combined Statement of Assets, Liabilities and Equity Regulatory Basis - All Fund Types and Account Groups For the Year Ending June 30, 2012

			Gov	/ernmental	Fund	d Types				Fiduciary Fund Types Expendable		Account Group		Total (Memorandum Only)
<u>ASSETS</u>	_	General	_	Special Revenue	_	Debt Service	_	Capital Projects	-	Trust and Agency Funds		eneral Long Term Debt	<b>-</b>	June 30, 2012
Cash and Cash Equivalents Investments Amounts Available in Debt Service Fund Amounts to be Provided for Retirement	\$	343,803 0 0	\$	97,865 0 0	\$	119,358 0 0	\$	142,966 0 0	\$	29,995 31,000 0	\$	0 0 119,358	\$	733,986 31,000 119,358
of General Long-Term Debt Amounts to be Provided For Capitalized		0		0		0		0		0		435,642		435,642
Lease Agreements	-	<u> </u>	_	0	-	0	-	0	•		-	185,961	•	185,961
Total Assets	\$_	343,803	\$_	97,865	\$_	119,358	\$_	142,966	\$	60,995	\$_	740,961	\$	1,505,947
LIABILITIES AND FUND BALANCE														
Liabilities:														
Warrants Payable	\$	42,758	\$	6,837	\$	0	\$	0	\$	0	\$	0	\$	49,595
Reserve for Encumbrances		0		0		0		0		0		0		0
Due to Activity Groups		0 0		0 0		0		0		29,584 0		ŭ		29,584
General Obligation Bonds Payable Capitalized Lease Obligations Payable	_	0	_	0	_	0	_	0		0	_	555,000 185,961	(-	555,000 185,961
Total Liabilities	\$_	42,758	\$_	6,837	\$_	0	\$_	0	\$	29,584	\$_	740,961	\$	820,140
Fund Equity:														
Reserved for Debt Service	\$	0	\$	0	\$	119,358	\$	0	\$	0	\$	0	\$	119,358
Reserved for Capital Projects		0		0		0		142,966		0		0		142,966
Cash Fund Balance	-	301,044	-	91,028	-	0	-	0	-	31,411	-	0		423,484
Total Fund Equity	\$_	301,044	\$_	91,028	\$_	119,358	\$_	142,966	\$	31,411	\$_	0	\$	685,808
Total Liabilities and Fund Equity	\$_	343,803	\$_	97,865	\$_	119,358	\$_	142,966	\$	60,995	\$_	740,961	\$	1,505,947

The notes to the financial statements are an integral part of this statement.

# Verden School District No.I-99, Grady County, Oklahoma Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - All Governmental Fund Types For the Year Ending June 30, 2012

			C	Sovernmenta	l Fu	ind Types				Totals (Memorandum Only)
Revenue Collected:		General		Special Revenue		Debt Service		Capital Projects		June 30, 2012
Local Sources	\$	419,109	- \$	159,800	- \$	172,049	·s -	18	- \$	750,976
Intermediate Sources	Ψ	45,494	Ψ	0	Ψ	0	Ψ	0	Ψ	45,494
State Sources		1,343,487		31,023		0		0		1,374,510
Federal Sources		193,695		107,941		0		0		301,636
Non-Revenue Receipts		0		0		0		0		0
Total Revenue Collected	•	2,001,785	 e	298,765	 e	172,049	• •	18	_ @	2,472,616
	Ψ_	2,001,765	_Φ_	290,703	_Φ_	172,049	φ_	10	_ Φ	2,472,010
Expenditures Paid:										
Instruction	\$	1,163,931	\$	132	\$	0	\$	70,377	\$	1,234,440
Support Services		638,271		209,172		0		92,983		940,426
Operation of Non-Instructional Services		1,205		145,168		0		0		146,373
Facilities Acquisition and Construction		33,701		0		0		98,892		132,593
Other Outlays		0		0		0		0		0
Other Uses		0		0		0		0		0
Repayments		922		4,603		0		0		5,525
Interest Paid on Warrants and Bank Charges		0		0		0		0		0
Debt Service:										
Principal Retirement		0		0		150,000		0		150,000
Interest and Fiscal Agent Fees	-	0		0		8,250		0	-	8,250
Total Expenditures Paid	\$_	1,838,030	\$	359,075	\$_	158,250	\$_	262,252	\$	2,617,607
Excess of Revenues Collected Over (Under)										
Expenditures Paid Before Adjustments to										
Prior Year Encumbrances	\$_	163,755	_\$_	(60,311)	_\$_	13,799	\$_	(262,234)	_\$	(144,992)
Adjustments to Prior Year Encumbrances	\$_	72	_\$_	0	_\$_	0	\$_	0	\$	72
Other Financing Sources (Uses):										
Estopped Warrants	\$	0	\$	0	\$	0	\$	0	\$	0
Bond Proceeds	*	0	•	0	•	0	Ψ.	400,000	۳	400,000
Transfers In		0		0		0		400,000		0
Transfers Out		0		(29)		0		0		(29)
Transfers Out	-	0		(29)		0	-	0	-	(29)
Total Other Financing Sources (Uses)	\$_	0	\$_	(29)	\$_	0	\$_	400,000	\$	399,971
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$	163,826	\$	(60,340)	\$	13,799	\$	137,766	\$	255,050
Fund Balance - Beginning of Year	=	137,218		151,369		105,559		5,200	_	399,346
Fund Balance - End of Year	\$	301,044		91,028	\$	119,358	\$	142,966	\$	654,397

The notes to the financial statements are an integral part of this statement.

# Verden School District No.I-99, Grady County, Oklahoma Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types For the Year Ending June 30, 2012

			General Func				Special Revenue Funds Debt Service Fund								
		Original	Final				Original	Final			Original	Final			
Revenue Collected:		Budget	Budget	Acti	ıal		Budget	Budget	Actual		Budget	Budget	Actual		
Local Sources	\$	334,937 \$	334,937 \$	419	,109	\$	152,211 \$	152,211 \$	159,800	\$	143,918 \$	143,918 \$	172,049		
Intermediate Sources		35,173	35,173	45	,494		0	0	0		0	0	0		
State Sources		1,185,481	1,185,481	1,343	,487		10,622	10,622	31,023		0	0	0		
Federal Sources		159,059	159,059	193	,695		87,993	87,993	107,941		0	0	0		
Non-Revenue Receipts		0	0		0		0	0	0		0	0	0		
Total Revenue Collected	\$	1,714,650 \$	1,714,650 \$	2,001	,785	\$	250,826 \$	250,826 \$	298,765	\$	143,918 \$	143,918 \$	172,049		
Expenditures Paid:															
Instruction	\$	1,177,769 \$	1,177,769 \$	1,163	,931	\$	0 \$	0 \$	132	\$	0 \$	0 \$	0		
Support Services		638,271	638,271		,271		245,562	245,562	209,172		0	0	0		
Operation of Non-Instructional Services		1,205	1,205	1	,205		156,633	156,633	145,168		0	0	0		
Facilities Acquisition and Construction		33,701	33,701	33	,701		0	0	0		0	0	0		
Other Outlays		0	0		0		0	0	0		249,477	249,477	158,250		
Other Uses		0	0		0		0	0	0		0	0	0		
Repayments		922	922		922		0	0	4,603		0	0	0		
Interest Paid on Warrants and Bank Charge	s	0	0		0		0	0	0		0	0	0		
Total Expenditures Paid	\$	1,851,868 \$	1,851,868	1,838	,030	\$	402,195 \$	402,195 \$	359,075	\$	249,477 \$	249,477 \$	158,250		
Excess of Revenues Collected Over (Under)															
Expenditures Paid Before Adjustments to															
Prior Year Encumbrances	\$_	(137,218) \$	(137,218) \$	163	,755	\$_	(151,369) \$	(151,369) \$	(60,311)	\$	(105,559) \$	(105,559) \$	13,799		
Adjustments to Prior Year Encumbrances	\$_	0_\$	0 \$	S	72	\$_	0_\$_	0 \$	0	\$	0_\$	0_\$_	0		
Other Financing Sources (Uses):															
Estopped Warrants	\$	0 \$	0 \$	6	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0		
Transfers In		0	0		0		0	0	0		0	0	0		
Transfers Out		0	0		0		0	0	(29)		0	0	0		
Total Other Financing Sources (Uses)	\$	0 \$	0 \$	<u> </u>	0	\$	0 \$	0 \$	(29)	\$	0 \$	0 \$	0		
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financin	a														
Sources (Uses)	\$	(137,218) \$	(137,218) \$	163	,826	\$	(151,369) \$	(151,369) \$	(60,340)	\$	(105,559) \$	(105,559) \$	13,799		
Fund Balance - Beginning of Year	_	137,218	137,218	137	,218_	_	151,369	151,369	151,369	-	105,559	105,559	105,559		
Fund Balance - End of Year	\$	0 \$	0 \$	301	,044	\$_	(0) \$	(0) \$	91,028	\$	(0) \$	(0) \$	119,358		

The notes to the financial statements are an integral part of this statement.

#### **Note 1 - Summary of Significant Accounting Policies**

The basic financial statements of the Verden Public Schools Independent District No. 99, Grady County, Oklahoma (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

#### 1.A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, the FFA Booster Club would be required to be included in the District's financial statements as a discretely presented component unit. However, the District has elected not to include it in the District's reporting entity.

#### 1.B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

#### Note 1 - Summary of Significant Accounting Policies, (continued)

#### 1.B. Fund Accounting, Governmental Fund Types, (continued)

#### Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

1. General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund, Cooperative Fund and the Child Nutrition Fund.

<u>Building Fund</u> - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

<u>Child Nutrition Fund</u> - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

<u>Cooperative Fund</u> – The cooperative fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint program.

- **3. Debt Service Fund** The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.
- 4. **Capital Projects Fund** The Capital Projects Fund consists of the Districts 2008 Transportation bond issue and 2010 and 2011Building bond issues. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

### Note 1 - Summary of Significant Accounting Policies, (continued)

#### 1.B. Fund Accounting, (continued)

#### Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

- 1. Agency Funds The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.
- 2. Expendable Trust Funds Expendable trust funds include the gifts and endowments fund.

**Gifts and Endowments Fund** – The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

#### **Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

- 1. General long-term Debt Account Group This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.
- 2. General Fixed Asset Account Group This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

#### Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

### Note 1 - Summary of Significant Accounting Policies, (continued)

#### 1.C. Basis of Accounting and Presentation, (continued)

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the
  expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

#### 1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

#### 1.E. Assets, Liabilities and Fund Equity

<u>Cash and Cash Equivalents</u> – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

#### Note 1 - Summary of Significant Accounting Policies, (continued)

### 1.E. Assets, Liabilities and Fund Equity, (continued)

<u>Property Tax Revenues</u> – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

<u>Inventories</u> – The value of consumable inventories at June 30, 2012 not material to the basic financial statements.

<u>Fixed Assets and Property, Plant and Equipment</u> - The General Fixed Asset Account Group has not been presented.

<u>Compensated Absences</u> - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits are not material and have been reported in the general long-term debt account group.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

## Note 1 - Summary of Significant Accounting Policies, (continued)

## 1.F. Revenue, Expenses, and Expenditures

<u>State Sources</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

#### Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2012:

Carrying
 Value
\$ 748,878
 31,000
\$ 779,878
 Fair Value
\$ 0
\$ 0
\$ 764,986
 14,892
\$ 779,878
\$ \$ \$ \$

#### Note 2 – Deposit and Investment Risk, (continued)

Custodial Credit Risk – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2012, the District was not exposed to custodial credit risk as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

- 1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- 2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..
- 3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
- 4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
- 5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
- 6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.
- 7. Warrants, bonds or judgments of the school district.
- 8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
- 9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agenciesas of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2012, as defined above.

#### Note 2 – Deposit and Investment Risk, (continued)

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2012, the District had no concentration of credit risk as defined above.

#### Note 3 - General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and capital leases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012:

	Bonds	Capital Lease	Compensated	
	Payable	Obligations	Absences	Total
Balance July 1, 2011	305,000	215,187	0	520,187
Additions	400,000	0	0	400,000
Retirements	(150,000)	(29,226)	0	(179,226)
Balance, June 30, 2012	555,000	185,961	0	740,961

A brief description of the outstanding general obligation bond issues at June 30, 2012, is set forth below:

	Interest Rate	Maturity Date		Amount Issued	_	Amount Outstanding
2011 Building Bonds	1.05-2.3%	July 1, 2016	\$	400,000	\$	400,000
2010 Building Bonds	1.75%	May 1, 2013		195,000		100,000
2008 Building Bonds	3.2-3.4%	January 1, 2013	_	210,000	_	55,000
Totals			\$	805,000	\$	555,000

## **Note 3 - General Long-term Debt, (continued)**

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

	_	Principal	_	Interest	_	Total
2011 Building Bonds						
2012-2013	\$	0	\$	5,660	\$	5,660
2013-2014		40,000		8,030		48,030
2014-2015		120,000		4,110		124,110
2015-2016		120,000		2,670		122,670
2016-2017	_	120,000		930		120,930
Sub Total	\$_	400,000	\$	21,400	\$	421,400
2010 Building Bonds						
2012-2013	\$_	100,000	\$	1,750	\$	101,750
Sub Total	\$_	100,000	\$	1,750	\$	101,750
2008 Building Bonds						
2012-2013	\$_	55,000	\$	935	\$	55,935
Sub Total	\$_	55,000	\$	935	\$	55,935
Total Bonds	\$ _	555,000	\$	24,085	\$	579,085

Interest expense on bonds payable incurred during the current year totaled \$8,250.

The District has entered into lease agreements as lessee for financing the acquisition of a pickup, buses, a gym and building remodels. These lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. These leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above leases. The schedule of future minimum lease payments under the capital leases and the present value of the net minimum lease payments at June 30, is as follows:

#### **Note 3 - General Long-term Debt, (continued)**

Year Ending		QZAB		
June 30	;	Building		Total
2013	\$	32,841	\$	32,841
2014		32,841		32,841
2015		32,841		32,841
2016		32,841		32,841
2017		32,841		32,841
2018		32,841	-	32,841
Total	\$	197,046	\$	197,046
Less Amount Representing Interest		(11,085)		(11,085)
Present Value of Future Minimum Lease Payments	\$	185,961	\$	185,961

#### Note 4 - Employee Retirement System

Plan Description - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System. Under the System the District, the State of Oklahoma, and the participating employees make contributions. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent or the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to

### Note 4 - Employee Retirement System, (continued)

contribute 9.50% of applicable compensation for the year ended June 30, 2012. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2012, 2011, and 2010 were \$116,628, \$119,984, and \$209,883 respectively

The compensation for employees covered by the System for the year ended June 30, 2012 was \$1,227,711: the District's total compensation was \$1,375,736. In addition to the District's 9.50% contributions, the District was required to pay into the System 7.00% of compensation arising from federal grants (\$9,837) and 9.50% of compensation arising from post retirement employees (\$). There were \$65,956, contributions made by employees during the year ended June 30, 2012.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2011, is as follows:

Total pension obligation \$ 17,560,754,452

Net assets available for benefits, at cost 9,960,576,151

Nonfunded pension benefit obligation \$ 7,600,178,301

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2011. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

#### **Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

The district is a defendant in various lawsuits, Although the outcome of these lawsuits is not presently determinable, the District believes the resolution of these matters will not have a material adverse effect on the financial condition of the District.

### Note 6 – Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

#### **Note 7 - Use of Estimates**

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Note 8 – Surety Bonds

The school treasurer is bonded by Ohio Casualty Company bond number 1594576 for the penal sum of \$50,000 for the term June 30, 2011 to June 30, 2012.

The Superintendent is bonded by Ohio Casualty Company bond number 1594576 for the penal sum of \$100,000 for the term June 30, 2011 to June 30, 2012.

The encumbrance clerk/Activity Fund Custodian is bonded by Ohio Surety Company bond number 1594576 for the penal sum of 5,000 for the term June 30, 2011 to June 30, 2012.



#### Verden School District No.I-99, Grady County, Oklahoma Combining Statement of Assets, Liabilities and Cash Fund Balances Regulatory Basis - All Special Revenue Funds For the Year Ending June 30, 2012

<u>ASSETS</u>	Build Fun	-	Child Nutrition Fund	_	Coop Fund		Total June 30, 2012
Cash and Cash Equivalents Investments	\$ 19,	108 \$ <u>0</u>	47,200 0	\$_	31,258 0	\$_	97,865 0
Total Assets	\$ 19,4	108 \$	47,200	\$_	31,258	\$_	97,865
LIABILITIES AND FUND BALANCE							
Liabilities: Warrants Payable Reserve for Encumbrances	\$ 4,	179 \$ <u>0</u>	1,142	\$_	1,516 0	\$_	6,837 0
Total Liabilities	\$4,	179 \$	1,142	\$_	1,516	\$_	6,837
Fund Balance: Cash Fund Balance	\$ <u>15,</u> ;	<u>229</u> \$	46,058	\$_	29,742	\$_	91,028
Total Fund Balance	\$15,	229 \$	46,058	\$_	29,742	\$_	91,028
Total Liabilities and Fund Balance	\$ 19,	108 \$	47,200	\$_	31,258	\$_	97,865

# Verden School District No.I-99, Grady County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - Special Revenue Funds For the Year Ending June 30, 2012

	_	Building Fund		Child Nutrition Fund	_	Cooperative Fund		Total June 30, 2012
Revenue Collected:								
Local Sources	\$	53,924	\$	27,507	\$	78,368	\$	159,800
Intermediate Sources		0		0		0		0
State Sources		5,178		18,114		7,731		31,023
Federal Sources		0		107,941		0		107,941
Non-Revenue Receipts	-	0		0	-	0	_	0
Total Revenue Collected	\$_	59,103	\$	153,563	\$_	86,099	\$_	298,765
Expenditures Paid:								
Instruction	\$	0	\$	0	\$	132	\$	132
Support Services	·	126,283	•	0	•	82,889	•	209,172
Operation of Non-Instructional Services		0		145,168		0		145,168
Facilities Acquisition and Construction		0		0		0		0
Other Outlays		0		0		0		0
Other Uses		0		0		0		0
Repayments		0		4,603		0		4,603
Interest Paid and Bank Charges	-	0		0	_	0	-	0
Total Expenditures Paid	\$_	126,283	\$	149,771	\$_	83,021	\$_	359,075
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$_	(67,181)	\$	3,792	\$_	3,078	\$_	(60,311)
Adjustments to Prior Year Encumbrances	\$_	0	\$	0	\$_	0	\$_	0_
Other Financing Sources (Uses):								
Estopped Warrants	\$	0	æ	0	æ	0	æ	0
Transfers In	Ψ	0	Ψ	0	Ψ	0	Ψ	0
Transfers Out		0		(29)		0		(29)
	<del>-</del>				-		_	
Total Other Financing Sources (Uses)	\$_	0	\$	(29)	\$_	0	\$_	(29)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing								
Sources (Uses)	\$	(67,181)	\$	3,762	\$	3,078	\$	(60,340)
Fund Balance - Beginning of Year	-	82,409		42,295	-	26,664		151,369
Fund Balance - End of Year	\$_	15,229	\$	46,058	\$	29,742	\$	91,028

## Verden School District No.I-99, Grady County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Special Revenue Funds - Budget and Actual For the Year Ending June 30, 2012

		В	uilding Fund		Cooperative Fund					Ch	itd Nutrition Fur	ıd	Total				
Revenue Collected:	_	Original Budget	Final Budget	Actual	_	Original Budget	Final Budget	Actual	_	Original Budget	Final Budget	Actual	_	Original Budget	Final Budget	Actual	
Local Sources	\$	45,488 \$	45,488 \$	53,924	\$	85,000 \$	85,000 \$	78,368	\$	21,722 \$	21,722 \$	27,507	\$	152,211 \$	152,211 \$	159,800	
Intermediate Sources		0	0	0		0	0	0		0	0	0		0	0	0	
State Sources		0	0	5,178		6,000	6,000	7,731		4,622	4,622	18,114		10,622	10,622	31,023	
Federal Sources		0	0	0		0	0	0		87,993	87,993	107,941		87,993	87,993	107,941	
Non-Revenue Receipts		0	0	0		0	0	0		0	0	0		0	0	0	
Total Revenue Collected	\$_	45,488 \$	45,488 \$	59,103	\$_	91,000 \$	91,000 \$	86,099	\$_	114,337 \$	114,337 \$	153,563	\$_	250,826 \$	250,826 \$	298,765	
Expenditures Paid:																	
Instruction	\$	0 \$	0 \$	0	\$	0 \$	0 \$	132	\$	0 \$	0 \$	0	\$	0 \$	0 \$	132	
Support Services		127,898	127,898	126,283		117,664	117,664	82,889		0	0	0		245,562	245,562	209,172	
Operation of Non-Instructional Services		0	0	0		0	0	0		156,633	156,633	145,168		156,633	156,633	145,168	
Facilities Acquisition and Construction		0	0	0		0	0	0		0	0	0		0	0	0	
Other Outlays		0	0	0		0	0	0		0	0	0		0	0	0	
Other Uses		0	0	0		0	0	0		0	0	0		0	0	0	
Repayments		0	0	0		0	0	0		0	0	4,603		0	0	4,603	
Interest Paid		0	0	0		0	0	0		0	0	0		0	0	0	
Total Expenditures Paid	\$	127,898 \$	127,898 \$	126,283	\$	117,664 \$	117,664 \$	83,021	\$	156,633 \$	156,633 \$	149,771	\$	402,195 \$	402,195 \$	359,075	
Excess of Revenues Collected Over (Under Expenditures Paid Before Adjustments to Prior Year Encumbrances	·) \$_	(82,410) \$	(82,410) \$	(67,181)	\$_	(26,664) \$	(26,664) \$	3,078	\$_	(42,295) \$	(42,295) \$	3,792	\$_	(151,369) \$	(151,369) \$	(60,311)	
Adjustments to Prior Year Encumbrances	\$ \$_	0 \$	0 \$	0	\$_	0 \$	0 \$	0	\$_	0 \$	0 \$	0	\$_	0 \$	0 \$	0	
Other Financing Sources (Uses):																	
Estopped Warrants	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0	
Transfers In	•	0	0	0	•	0	0	0	•	0	0	0	•	0	0	0	
Transfers Out		0	0	0		0	0	0		0	0	(29)		0	0	(29)	
Total Other Financing Sources (Uses)	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$	(29)	\$	0 \$	0 \$	(29)	
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financia Sources (Uses)	ng \$	(82,410) \$	(82,410) \$	(67,181)	\$	(26,664) \$	(26,664) \$	3,078	\$	(42,295) \$	(42,295) \$	3,762	\$	(151,369) \$	(151,369) \$	(60,340)	
Fund Balance - Beginning of Year	_	82,409	82,409	82,409	_	26,664	26,664	26,664	_	42,295	42,295	42,295	-	151,369	151,369	151,369	
Fund Balance - End of Year	\$	0 \$	0 \$	15,229	\$	0 \$	0 \$	29,742	\$	0 \$	0 \$	46,058	\$	(0) \$	(0) \$	91,028	

Exhibit A-3

## Verden School District No.I-99, Grady County, Oklahoma Combining Assets, Liabilities and Fund Equity All Fiduciary Fund Types - Regulatory Basis For the Year Ending June 30, 2012

<u>ASSETS</u>	_	School Activity Fund
Cash Investments	\$	29,995 31,000
Total Assets	\$	60,995
LIABILITIES AND FUND EQUITY		
Liabilities: Due To Activity Groups	\$_	29,584
Total Liabilities	\$	29,584
Fund Equity: Cash Fund Balance(Gifts and Endowments)	\$_	31,411
Total Liabilities and Fund Equity	\$	60,995

#### Verden School District No.I-99, Grady County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - All Fiduciary Funds Types For the Year Ending June 30, 2012

<u>ACTIVITIES</u>	_	July 1, 2011	_	Additions		Deletions	 June 30, 2012
Miscellaneous	\$	132	\$	366	\$	441	\$ 57
Class of 2016 (8th Grade)		141		220		0	361
Class of 2013 (11th Grade)		3,026		3,594		5,885	735
FFA		150		42,831		42,468	513
FCCLA		1,519		3,114		3,720	912
Jr. High Cheerleader		60		0		0	60
Sr. High Cheerleader		1,209		20,892		15,506	6,596
Student Council		183		225		50	358
4-H		0		0		0	0
Annual News		667		5,374		3,115	2,926
Petty Cash		0		0		0	0
Athletic Gate		8,070		64,499		66,237	6,332
Grade School		13,723		41,011		49,802	4,932
General Fund Refund		0		0		0	0
Class of 2017 (7th Grade)		0		146		43	103
Classof 2012 (12th Grade)		43		535		578	0
Art Fund		23		0		23	0
High School		1,312		7,071		6,005	2,379
Class of 2015 (9th Grade)		463		586		0	1,049
Class of 2014 (10th Grade)		1,018		1,026		0	2,044
FCA		329		100		199	229
Total Activity Fund	\$	32,067	\$	191,589	\$	194,073	\$ 29,584
Gifts and Endowments	\$_	31,342	\$_	19,256	\$_	19,188	\$ 31,411
Total Fiduciary Fund Types	\$_	63,409	\$_	210,846	\$_	213,260	\$ 60,995

## VERDEN INDEPENDENT SCHOOL DISTRICT NO. I-99 GRADY COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDED FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass Through		Federal	Pass- Through Grantor's Project	Deferred Revenue (Accounts Receivable)	Federal Grant	Federal Grant	Deferred Revenue (Accounts Receivable)
Grantor/Program Title		CFDA#	Number	July 1, 2011	Receipts	Expenditures	June 30, 2012
U.S. Department of Education							
Direct Programs: Indian Education Title VII		84.060A	561	0	13,972	13,972	0
Small Rural School Achievement		84.358A	588	0	20,981	20,981	0
Passed Through Oklahoma State De	partment	of Educat	ion:				
Title I, Basic (	Note 3)	84.010	511	0	56,160	66,720	0
Title I Cluster			-	0	56,160	66,720	0
IDEA-B Flowthrough		84.027	621	0	64,976	64,976	0
ARRA IDEA B, Flow Through		84.391A	622	(9,595)	10,310	715	0
IDEA-B Preschool		84.173	641	0	658	658	0
Special Education Cluster			_	(9,595)	75,944	66,349	0
Title II, Part A,		84.367	586	0	15,520	15,520	0
Education Jobs Funds		84.410	790	0	6,915	6,915	0
Total U.S. Department of Education	n		_	(9,595)	189,492	190,457	0
U.S. Department of Human Service							
Passed through Oklahoma Health Ca	are Autho	,		_		_	
Medicaid Resources		93.778	698 	0	868	0	868
Total U.S. Department of Human S	ervices		_	0	868	0	868
U.S. Department of the Interior Passed through the Chickasaw Natio							
Johnson O'Malley	111.	15.130	563	0	3,334	3,334	0
Total U.S. Department of the Interior	or	13.130		0	3,334	3,334	<del>0</del>
rotal Glor Doparamont of the inter-	<b>.</b>		-		3,001	3,50	
U.S. Department of Agriculture Passed Through State Department of	f Educati	on:					
Breakfast Program	Luucaii	10.553	764	0	32,554	32,554	0
Lunch Program		10.555	763	0	72,079	72,079	0
	Note 2)	10.555	N/A	0	5,918	5,918	0
Summer Food Program	11010 2)	10.559	766	0	3,308	1,175	2,133
Child Nutrition Cluster		10.000		0	113,859	111,726	2,133
Total U.S. Department of Agricultu	re		-	0	113,859	111,726	2,133
TOTAL FEDERAL ASSISTANCE			_	(9,595)	307,554	305,517	3,001
			_		-	-	

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received in the amount of \$5,918 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - The District filed a claim for \$10,560 in May 2012. However, they did not received their reimbursement. This amount was shown as a carryover to the 2012-13 year.

The following transactions related to the American Recovery and Reinvestment Act:					Deferred ARRA
			Federal Grant	Federal Grant	Revenue
	CFDA #	Program #	Receipts	Expenditures	(Accounts Rec)
ARRA Special Education	84.391A	622	10,310	715	0
			10,310	715	0



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CERTIFIED PUBLIC ACCOUNTANTS

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Verden Independent School District #99 Grady County, Oklahoma

Board Members:

We have audited the fund type and account group financial statements, including budget and actual, of **Verden Independent School District #99**, Grady County, Oklahoma, as of and for the year ended June 30, 2012, which collectively comprise the District's regulatory financial statements, as listed in the table of contents as combined financial statements, and have issued our report thereon dated December 10, 2012. The report on these financial statements was adverse because the District has elected to prepare its financial statements in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to a departure related to the general fixed assets. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

Management of **Verden Independent School District #99**, Grady County, Oklahoma, is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting.

#### 2012-1 Finding

<u>Statement of Condition</u> - The district filed a \$10,560 Title I claim at the end of the year but it appears this claim was never reimbursed by the Oklahoma Department of Education.

Criteria - Claims for reimbursement should be tracked to insure that reimbursements are received.

<u>Cause/Effect of Condition</u> - The district did not have follow up procedures in place to insure that reimbursement was received.

<u>Recommendation</u> – We recommend a copy of the claims for reimbursement be given to the treasurer and that she match it up with payments received. If a reimbursement is not received within 60 days, the district should contact the Oklahoma Department of Education to determine the claims' status.

#### 2012-2 Finding

<u>Statement of Condition</u> – The district paid 1 ½ times the regular straight time rate of pay for all overtime hours worked even if the employee did not work over 40 hours in the week.

 $\underline{\mathbf{Criteria}}$  – The Fair Labor Standards Act requires non-exempt employees be paid 1  $\frac{1}{2}$  times their regular rate of pay for hours worked in excess of 40 hours in a work week. Other overtime should be paid at the straight time rate.

<u>Cause/Effect of Condition</u> – Employees in charge of payroll were not aware of the over 40 hours in a work week requirement. Thus, some employees could be overpaid.

**Recommendation** – The district should only pay 1 ½ times the regular straight time rate of pay only if an employee actually works over 40 hours in a work week.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The District's response to the findings identified in our audit is described on the attached Corrective Action Plan. We did not audit the District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the board of education of **Verden Independent School District #99**, Oklahoma State Department of Education, and certain federal regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

Chickasha, Oklahoma December 10, 2012

angal, Johnston & Blosingeme, P.C.



## Verden ISD No. 99, Grady County Schedule of Accountant's Professional Liability Insurance Affidavit For Year Ending June 30, 2012

STATE OF OKLAHOMA

COUNTY OF GRADY

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The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with <i>Verden Schools</i> for the audit year 2011-12.
ANGEL, JOHNSTON, & BLASINGAME, P.C.
Daniel Johnston
by
Subscribed and sworn to before me this day of, 2012.
Notary Public
My Commission Expires 11-12-16

## Verden ISD No. 99, Grady County Disposition of Prior Year Audit Findings Year Ended June 30, 2012

There were no prior year reportable conditions.



## Verden Public Schools

#### **David Davidson**

Superintendent / High School Principal P.O. Box 99, Verden, OK 73092 ddavidson@verdenschools.org Supt. Ph. 405-453-7247 / Fax 405-453-7246 Principal Ph. 405-453-7236

#### **VERDEN PUBLIC SCHOOL DISTRICT**

#### **GRADY COUNTY**

## AUDIT FINDINGS CORRECTIVE ACTION PLAN

#### **AUDIT YEAR 2011-2012**

**AUDIT FINDING REFERENCE NUMBER: 2012-1** 

**DESCRIPTION OF FINDING:** The district filed a \$10,560 Title I Claim at the end of the year but it appears this claim was never reimbursed by the Oklahoma State Department.

**CONTACT PERSON:** David Davidson

STEPS IMPLEMENTED: Federal Claims filed with the treasurer to ensure that all

claims are paid.

**COMPLETION DATE:** To date, no additional claims have been filed, but from the issuance of this report forward, it is the intention of this administration to follow the suggested corrective plan.

**AUDIT FINDING REFERENCE NUMBER: 2012-2** 

**DESCRIPTION OF FINDING:** The district paid 1 ½ times the regular rate of pay for all overtime hours worked even if the employee did not work over 40 hours for the week.

**CONTACT PERSON:** David Davidson

**STEPS IMPLEMENTED:** Payroll clerk has been instructed to only pay overtime for those support employees who work in excess of 40 hours in one week, rather than in excess of their contracted obligation

**COMPLETION DATE:** The above mentioned practice was implemented immediately after the preliminary audit report was issued.