

**THE CITY OF WARR ACRES,
OKLAHOMA**

**ANNUAL FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORTS**

**AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2013**

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

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**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

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INDEPENDENT AUDITOR'S REPORT

To the Governance and Management of
the City of Warr Acres, Oklahoma

We have audited the accompanying modified cash basis financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the City of Warr Acres, Oklahoma (the "City"), as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City, as of December 31, 2013, and the respective changes in modified cash basis financial position thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters – Supplementary and Other Information

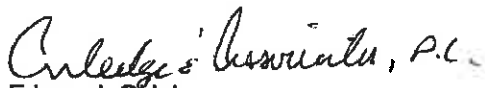
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying supplemental combining fund schedules – modified cash basis, federal and state awards schedule, and the other information including management's discussion and analysis and budgetary comparison information, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining funds schedules – modified cash basis and the federal and state awards schedule, as listed in the table of contents, were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining fund schedules and the federal and state awards schedule are fairly stated, in all material respects, in relation to the basic financial statements as a whole on the basis of accounting described in Note 1.

Management's discussion and analysis and budgetary comparison information, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated July 10, 2014, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.


Arledge & Associates, P.C.
Edmond, Oklahoma
July 10, 2014

CITY OF WARR ACRES, OKLAHOMA
OTHER INFORMATION – MANAGEMENT’S DISCUSSION AND ANALYSIS
As of and for the Year Ended December 31, 2013

MANAGEMENT’S DISCUSSION AND ANALYSIS (SUPPLEMENTARY INFORMATION)

**CITY OF WARR ACRES, OKLAHOMA
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Year Ended December 31, 2013**

The management of the City of Warr Acres is pleased to provide this annual financial report to its citizens, taxpayers and other report users to demonstrate its accountability and communicate the City's financial condition and activities as of and for the fiscal year ended December 31, 2013. Management of the City is responsible for the fair presentation of this annual report, for maintaining appropriate internal controls over financial reporting, and for complying with applicable laws, regulations, and provisions of grants and contracts. The City reports its financial statements and schedules on a modified cash basis which is a comprehensive basis of accounting other than generally accepted accounting principles. All of the financial analyses in this report must be considered within the context of the limitations of the modified cash basis of accounting.

FINANCIAL HIGHLIGHTS

- As reported on a modified cash basis, the City's total net position decreased by \$214,057 and the assets of the City exceed its liabilities at December 31, 2013, by \$9,979,715 (net position). Of this amount, \$6,583,468 (unrestricted net position) is available to meet the government's ongoing needs.
- At December 31, 2013, the City's governmental funds reported combined ending fund balances on a modified cash basis of \$9,979,715.
- At the end of December 31, 2013, the unassigned fund balance on a modified cash basis of the General Fund was \$3,382,401 or 49% of General Fund revenues.
- The City has altered its modified cash basis of accounting to remove the modifications previously made related to capital asset and long-term debt activity. This new modified cash basis of accounting more closely aligns with the way the City prepares its annual budgets, and is a basis recommended by the Government Finance Officers Association (GFOA) for governments that are not required to prepare financial statements in accordance with Generally Accepted Accounting Principles (GAAP). For comparative purposes, all amounts in this MD&A that are reported for FY 2012's financial activity have been restated for the new modified cash basis presentation so that significant variances between the years presented can be elaborated upon.

ABOUT THE CITY

The City of Warr Acres is an incorporated municipality with a population of approximately 10,043 located in Oklahoma County in central Oklahoma. The City is a Mayor/Council form of government. Under this form of government, the City is governed by the Mayor and an eight-member City Council and operates under state law and City ordinances through the three branches of democratic government:

- Legislative – the City Council is an eight-member governing body elected by the citizens by ward
- Executive – the City Mayor is the Chief Executive Officer and is elected by the citizenry
- Judicial – the Municipal Judge is a practicing attorney appointed by the City Council

The City provides typical municipal services such as public safety, street and alley maintenance, parks and recreation, community development, and sanitation services. Water services to residents of Warr Acres are provided by the City of Oklahoma City.

**CITY OF WARR ACRES, OKLAHOMA
MANAGEMENT’S DISCUSSION AND ANALYSIS
As of and for the Year Ended December 31, 2013**

The City’s Financial Reporting Entity

This annual report includes all activities for which the City of Warr Acres City Council is financially accountable. These activities, defined as the City’s financial reporting entity, are operated within separate legal entities that make up the primary government. The City’s financial reporting entity includes the following separate legal entities.

- **The City of Warr Acres** – an incorporated City that operates the public safety, streets and public works, health and welfare, culture and recreation, and administrative activities of the City – *reported as part of the primary government*
- **The Warr Acres Public Works Authority (WAPWA)** – public trust created pursuant to 60 O.S. § 176 that collects wastewater service charges and remits collections to the Bethany/Warr Acres Public Works Authority which operates the wastewater system. The City Council members serving as the trustees – *considered part of the primary government presentation for reporting purposes*
- **The Warr Acres Economic Development Authority (WAEDA)** - public trust created pursuant to 60 O.S. § 176 that promotes general economic development within the City, with the City Council members serving as the trustees – *considered part of the primary government presentation for reporting purposes*

In addition, as required by state law, all debt obligations incurred by the trusts must be approved by two-thirds vote of the City Council. This is considered sufficient imposition of will to demonstrate financial accountability and to include the trust within the City’s financial reporting entity. The public trusts do not issue separate annual financial statements.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial statements presented herein include all of the activities of the City of Warr Acres (the “City”), the Warr Acres Public Works Authority (the “Public Works Authority”), and the Warr Acres Economic Development Authority (the “Economic Development Authority”). Included in this report are government-wide statements for governmental activities.

The government-wide financial statements present the complete financial picture of the City from the economic resources measurement focus using the modified cash basis of accounting. These statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the City’s operations in more detail than the government-wide statements by providing information about the City’s most significant funds.

Reporting the City as a Whole

The Statement of Net Position and Statement of Activities

One of the most important questions to ask about the City’s finances is, “Has the City’s overall financial condition improved, declined or remained steady as a result of the period’s activities?” The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its

**CITY OF WARR ACRES, OKLAHOMA
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Year Ended December 31, 2013**

activities in a way that helps answer this question. You will need to consider other non-financial factors, however, such as changes in the City's sales tax base, the condition of the City's roads, and quality of service to assess the overall health of the City. You will also need to keep in mind that these government-wide statements are prepared in accordance with the modified cash basis of accounting and include only those City assets and liabilities resulting from cash transactions.

In the Statement of Net Position and the Statement of Activities, the City has only one kind of activity: *Governmental activities* - All of the City's basic services are reported here, including the police, fire, administration, streets, and sanitation. Sales taxes, franchise fees, fines, sanitation charges, and state and federal grants finance most of these activities.

Reporting the City's Most Significant Funds - Fund Financial Statements

Fund Financial Statements

The fund financial statements provide detailed information about the City's most significant (major) funds -- not the City as a whole. Some funds are required to be established by State law and by debt covenants. However, the City Council may also establish certain other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The City only has *governmental* funds.

Governmental funds - All of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. Governmental funds report their activities on a modified cash basis of accounting. For example, these funds report the acquisition of capital assets and payments for debt principal as expenditures and not as changes to asset and debt balances. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine (through a review of changes to fund balance) whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

Notes to the Financial Statements

The notes provide additional information that is essential to gain an understanding of the data provided in the government-wide and fund financial statements. The Notes to the Financial Statements can be found on pages 20-33 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents Budgetary Comparison Schedules for the General Fund and major special revenue funds, combining and individual fund financial statements and schedules, and a schedule of expenditures of federal and state awards.

**CITY OF WARR ACRES, OKLAHOMA
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Year Ended December 31, 2013**

THE CITY AS A WHOLE

For the year ended December 31, 2013, net position on a modified cash basis for the governmental activities decreased \$214,057 or 2.1%.

**The City of Warr Acres' Net position (Modified Cash Basis)
December 31, 2013**

	Governmental Activities	
	2013	2012 (restated)
Beginning net position	\$ 10,193,772	\$ 9,032,267
Increase (Decrease)	(214,057)	1,161,505
Ending net position	\$ 9,979,715	\$ 10,193,772

Following is a summary of net position reported on a modified cash basis for the City of Warr Acres.

	Governmental Activities		% Inc. (Dec.)
	2013	2012 (restated)	
Assets:			
Current and other assets	\$ 10,098,578	\$ 10,308,600	-2%
Total assets	10,098,578	10,308,600	-2%
Liabilities:			
Other liabilities	118,863	114,828	4%
Total liabilities	118,863	114,828	4%
Net position:			
Restricted	3,396,247	2,235,461	52%
Unrestricted	6,583,468	7,958,311	-17%
Total net position	\$ 9,979,715	\$ 10,193,772	-2%

Overall assets and liabilities were consistent with the prior year. There were no significant changes.

**CITY OF WARR ACRES, OKLAHOMA
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Year Ended December 31, 2013**

**The City of Warr Acres' Revenues, Expenses and Changes in Net position (Modified Cash Basis)
Year Ended December 31, 2013**

	<u>Governmental Funds</u>		% Inc. (Dec.)
	2013	2012 (restated)	
Revenues:			
Program revenues:			
Charges for Services	\$ 2,432,849	\$ 2,344,463	4%
Grants & Contributions	249,856	404,474	-38%
General Revenues:			
Sales & Use Tax	6,019,096	6,021,555	0%
Other Taxes	662,710	823,094	-19%
Other General Revenues	262,471	285,494	-8%
Total Revenues	<u>9,626,982</u>	<u>9,879,080</u>	-3%
Program Expenses:			
General Government	\$ 2,319,291	\$ 2,060,440	13%
Public Safety	4,392,353	4,127,029	6%
Highways and Streets	812,854	476,241	71%
Culture and Recreation	37,346	38,931	-4%
Public Works	2,274,077	2,006,940	13%
Economic Development	3,300	4,320	-24%
Interest on long-term debt	1,818	3,674	-51%
Total Expenses	<u>9,841,039</u>	<u>8,717,575</u>	13%
Decrease Net Position	\$ (214,057)	\$ 1,161,505	-118%
Beginning Net Position, restated	<u>10,193,772</u>	<u>9,032,267</u>	13%
Ending Net Position	<u>\$ 9,979,715</u>	<u>\$ 10,193,772</u>	-2%

Grants and contributions decreased \$154,618 or -38% due to the \$299,938 Stimulus Energy Efficiency Grant revenue received in the prior year.

General Government expenses increased \$258,851 or 13% due to EPA/Storm water expenses of \$169,392 and an increase in Workers' Compensation and OMRF expenses in the current year. Highway and Streets expenses increased \$336,613 or 71% largely due to the 49th-50th MacArthur project. Public works expenses increased \$267,137 or 13% due to the ongoing sewer project and the purchase of a swamp loader and residential 20 yd. packer.

**CITY OF WARR ACRES, OKLAHOMA
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Year Ended December 31, 2013**

Governmental Activities

The City's governmental activities had a decrease in net position of \$214,057 or -2.1% from the prior year, as restated.

	<u>Total Expense of Services</u>		<u>% Inc. (Dec.)</u>	<u>Net Revenue (Expense) of Services</u>		<u>% Inc. (Dec.)</u>
	<u>2013</u>	<u>2012 (restated)</u>		<u>2013</u>	<u>2012 (restated)</u>	
Program Expenses:						
General Government	\$ 2,150,709	\$ 2,060,440	4%	\$ (1,970,824)	\$ (1,650,383)	19%
Public Safety	4,560,935	4,127,029	11%	(4,183,413)	(3,735,404)	12%
Highways and Streets	812,854	476,241	71%	(726,770)	(371,705)	96%
Culture and Recreation	37,346	38,931	-4%	(37,346)	(38,931)	-4%
Public Works	2,274,077	2,006,940	13%	(234,863)	(164,221)	43%
Economic Development	3,300	4,320	-24%	(3,300)	(4,320)	-24%
Interest on long-term debt	1,818	3,674	-51%	(1,818)	(3,674)	-51%
Total Expenses	<u>9,841,039</u>	<u>8,717,575</u>	13%	<u>(7,158,334)</u>	<u>(5,968,638)</u>	20%

A FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As the City completed its fiscal year end December 31, 2013, the governmental funds reported a combined fund balance of \$9,979,715.

Other fund highlights include:

- For the year ended December 31, 2013, the General Fund's total fund balance decreased by \$228,508.

Budgetary Highlights

For the year ended December 31, 2013, the General Fund reported actual budgetary basis revenues over final estimates by \$409,132 or a 6% positive variance. General Fund actual expenditures were under final appropriations by \$2,010,715 or a 21.9% positive variance.

ECONOMIC FACTORS AND NEXT YEAR'S ESTIMATES

The following information outlines significant known factors that will affect subsequent year finances:

- The FY 2014 budget is consistent to prior years.

Contacting the City's Financial Management

This report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Clerk's office at 5930 N.W. 49th Street, Warr Acres, Oklahoma 73122 or telephone at 405-789-2892.

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE

CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013

Statement of Net Position (Modified Cash Basis) – December 31, 2013

	<u>Governmental</u> <u>Activities</u>
ASSETS	
Cash and cash equivalents	\$ 9,595,760
Investments	502,729
Deposits with insurance pool	89
Total Assets	10,098,578
 LIABILITIES	
Due to other governments	2,640
Deposits subject to refund	116,223
Total liabilities	118,863
 NET POSITION	
Restricted for:	
Capital outlay	2,395,405
Public works	477,439
Sewer line maintenance	376,247
Other	147,156
Unrestricted	6,583,468
Total net position	\$ 9,979,715

See accompanying notes to the basic financial statements.

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

BASIC FINANCIAL STATEMENTS – GOVERNMENTAL FUNDS

CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013

Governmental Funds Balance Sheet (Modified Cash Basis) – December 31, 2013

	<u>General Fund</u>	<u>Warr Acres Public Works Authority</u>	<u>Capital Improvement Plan Fund</u>	<u>Warr Acres Economic Development Authority</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS						
Cash and cash equivalents	\$ 4,621,315	\$ 567,198	\$ 1,751,320	\$ 1,924,497	\$ 731,430	\$ 9,595,760
Investments, at cost	-	-	302,729	-	200,000	502,729
Due from other funds	87,495	-	-	42,553	170,361	300,409
Deposits with insurance pool	89	-	-	-	-	89
Interfund receivable - long-term	-	-	-	-	-	-
Total assets	<u>4,708,899</u>	<u>567,198</u>	<u>2,054,049</u>	<u>1,967,050</u>	<u>1,101,791</u>	<u>10,398,987</u>
LIABILITIES AND FUND BALANCES						
Liabilities:						
Due to other funds	212,914	87,495	-	-	-	300,409
Due to bondholders	2,559	-	-	-	-	2,559
Payable to other governments	2,640	-	-	-	-	2,640
Deposits subject to refund	108,940	-	-	-	4,724	113,664
Interfund payable - long-term	-	-	-	-	-	-
Total liabilities	<u>327,053</u>	<u>87,495</u>	<u>-</u>	<u>-</u>	<u>4,724</u>	<u>419,272</u>
Fund balances:						
Restricted	84,445	477,439	1,817,791	28,544	988,028	3,396,247
Assigned	915,000	2,264	236,258	1,938,506	109,039	3,201,067
Unrestricted	3,382,401	-	-	-	-	3,382,401
Total fund balances	<u>4,381,846</u>	<u>479,703</u>	<u>2,054,049</u>	<u>1,967,050</u>	<u>1,097,067</u>	<u>9,979,715</u>
Total liabilities and fund balances	<u>\$ 4,708,899</u>	<u>\$ 567,198</u>	<u>\$ 2,054,049</u>	<u>\$ 1,967,050</u>	<u>\$ 1,101,791</u>	<u>\$ 10,398,987</u>

See accompanying notes to the basic financial statements.

CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013

Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances
(Modified Cash Basis) – Year Ended December 31, 2013

	<u>General Fund</u>	<u>Warr Acres Public Works Authority</u>	<u>Capital Improvement Plan Fund</u>	<u>Warr Acres Economic Development Authority</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
REVENUES						
Taxes	\$ 5,102,686	\$ -	\$ 752,387	\$ -	\$ 811,864	\$ 6,666,937
Intergovernmental	235,613	-	50,100	-	99,999	385,712
Licenses and permits	49,415	-	-	-	-	49,415
Charges for services	1,165,381	835,957	-	-	84,303	2,085,641
Fines and forfeitures	257,120	-	-	-	-	257,120
Investment income	26,030	1,498	1,707	-	7	29,242
Miscellaneous	135,498	-	-	14,869	2,548	152,915
Total revenues	<u>6,971,743</u>	<u>837,455</u>	<u>804,194</u>	<u>14,869</u>	<u>998,721</u>	<u>9,626,982</u>
EXPENDITURES						
Current:						
General government	1,960,123	-	-	-	-	1,960,123
Public Safety	3,390,841	-	-	-	792,758	4,183,599
Highways and streets	536,536	-	-	-	-	536,536
Sanitation	798,853	-	-	-	-	798,853
Culture and recreation	27,989	-	9,357	-	-	37,346
Economic development	-	-	-	3,300	-	3,300
Public Works	195,057	-	-	-	-	195,057
Sewer	-	755,415	-	-	-	755,415
Capital Outlay	290,852	-	647,732	-	289,624	1,228,208
Debt Service:						
Principal	-	-	128,677	-	-	128,677
Interest and other charges	-	-	13,925	-	-	13,925
Total Expenditures	<u>7,200,251</u>	<u>755,415</u>	<u>799,691</u>	<u>3,300</u>	<u>1,082,382</u>	<u>9,841,039</u>
Excess (deficiency) of revenues over expenditures	<u>(228,508)</u>	<u>82,040</u>	<u>4,503</u>	<u>11,569</u>	<u>(83,661)</u>	<u>(214,057)</u>
Net change in fund balances	(228,508)	82,040	4,503	11,569	(83,661)	(214,057)
Fund balance (deficit) - beginning	4,610,354	397,663	2,049,546	1,955,481	1,180,728	10,193,772
Fund balance - ending	<u>\$ 4,381,846</u>	<u>\$ 479,703</u>	<u>\$ 2,054,049</u>	<u>\$ 1,967,050</u>	<u>\$ 1,097,067</u>	<u>\$ 9,979,715</u>

See accompanying notes to the basic financial statements.

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

FOOTNOTES TO THE BASIC FINANCIAL STATEMENTS

Footnotes to the Basic Financial Statements:

1. Summary of Significant Accounting Policies

A. Financial Reporting Entity

In determining the financial reporting entity, the City complies with the provisions of Governmental Accounting Standards Council Statement No. 14, as amended by Statement 61, “*The Financial Reporting Entity*” that requires the reporting entity and all component units of which the reporting entity is financially accountable be included in the financial report. The City’s financial reporting entity includes three separate legal entities reported as the reporting entity.

- **The City of Warr Acres** – operates the public safety, streets and public works, health and welfare, culture and recreation, sanitation, and administrative activities of the City
- **The Warr Acres Public Works Authority (WAPWA)** – public trust created pursuant to 60 O.S. § 176 to operate the wastewater services of the City, with the City Council members serving as the trustees
- **The Warr Acres Economic Development Authority (WAEDA)** – public trust created pursuant to 60 O.S. § 176 to provide economic development opportunities, in or near the City, with the trustees appointed by the City Council

The City provides typical municipal services such as public safety, street and alley maintenance, parks and recreation, community development, and sanitation services. Water services to residents of Warr Acres are provided by the City of Oklahoma City.

For each of the above public trusts, the City of Warr Acres is the beneficiary of the trust and the City Council either serves as the governing body of the trust or appoints the trustees. In addition, as required by state law, all debt obligations incurred by the trusts must be approved by two-thirds vote of the City Council. This is considered sufficient imposition of will to include the trusts within the City’s financial reporting entity. The public trusts do not issue separate annual financial statements.

Participation in Joint Venture

The Warr Acres Public Works Authority has entered into an operation and maintenance contract with the Bethany-Warr Acres Public Works Authority for the provision of sewer services for the residents of the City. The contract requires that the Warr Acres Public Works Authority and the Bethany Public Works Authority remit all sewer billings on or before the fifteenth day of each month to the Bethany-Warr Acres Public Works Authority.

The Bethany-Warr Acres Public Works Authority is also permitted to transfer any surplus receipts, after the payment of operating and maintenance cost, current principal and interest on indebtedness, and capital improvements, back to the cities of Bethany and Warr Acres. These distributions are made in the proportion that the total revenues billed within the corporate limits of each said municipality bears to the total revenues collected.

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The Bethany-Warr Acres Public Works Authority is jointly governed by the two governments. The governments do not exercise specific control over the budgeting and financing of the Authority's activities, and do not have a specified equity interest in the joint venture. For the year ended December 31, 2013, \$633,016 was remitted to the Bethany-Warr Acres Public Works Authority by the Warr Acres Public Works Authority.

The following summary is segment information from the Bethany-Warr Acres Public Works Authority's most recently issued annual audited financial report, which was for the period ended June 30, 2012:

Total Assets	\$5,943,186
Total Liabilities	\$ 786,913
Total Net position	\$5,156,273
Total Revenues	\$1,781,185
Total Expenditures	\$1,979,879
Decrease in Net position	\$ 198,694

In addition, at June 30, 2012, the Bethany-Warr Acres Public Works Authority had \$656,298 of notes payable outstanding. Separate financial statements for the fiscal year ended June 30, 2012, are available from the Finance Department, P.O. Box 219, Bethany, OK 73008-0219.

B. Basis of Presentation and Accounting

Government-Wide Financial Statements:

The statement of net position and activities are reported on a modified cash basis of accounting. The modified cash basis of accounting is based on the recording of cash and cash equivalents and changes therein, and only recognizes revenues, expenses, assets and liabilities resulting from cash transactions adjusted for modifications that have substantial support in generally accepted accounting principles. These modifications include adjustments for the following balances arising from cash transactions:

- cash-based interfund receivables and payables
- other cash-based receivables/payables
- investments
- utility deposit liabilities

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected, and accrued revenue and receivables) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Program revenues within the statement of activities are derived directly from each activity or from parties outside the City's taxpayers. The City has the following program revenues in each activity:

- General government: License and permits, weed tax and vehicle impound fees

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- Public safety: Fine revenue, ambulance charges, and E911 collections
- Streets and highways: Gas excise and commercial vehicle taxes
- Public works: Sanitation and sewer charges

Governmental Funds:

The City's governmental funds are comprised of the following:

Major Funds:

- General Fund – accounts for all activities not accounted for in other special-purpose funds and includes the activity of the Emergency Fund
- Capital Improvement Plan Fund – accounts for ½ cent voter approved sales tax for capital improvements
- Warr Acres Economic Development Authority Fund – accounts for economic development activities
- Warr Acres Public Works Authority Fund – accounts for activities as set forth in a trust indenture and the operation and maintenance contract with the Bethany-Warr Acres Public Works Authority concerning sewer operations

Non-Major Funds (Reported as Other Governmental Funds):

- E911 Fund – accounts for the E-911 fees legally restricted for improvements to the system
- Community Center Donations Fund – accounts for donations from various groups and individuals to buy equipment for the community center
- Debt Service Fund – accounts for ad valorem tax revenue levied for judgment retirement
- Sewer Line Maintenance Fund – accounts for sewer line maintenance fees collected to be used in sewer improvements
- Public Safety Tax Fund – accounts for ½ cent voter-approved sales tax for public safety purposes
- Reserved for Capital Replacement Fund – accounts for purchases of necessary equipment

The governmental funds are reported on a modified cash basis of accounting. Only current financial assets and liabilities resulting from cash transactions are included on the fund balance sheets. The operating statements present sources and uses of available spendable financial resources during a given period. These fund financial statements use fund balance as their measure of available spendable financial resources at the end of the period.

All of the above noted funds are legally required to adopt annual budgets or appropriations. The public trusts (or Authorities) are not required to adopt legal annual appropriations. While each trust develops an annual budget, it is for financial management purposes and does not constitute legal appropriations.

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C. Cash, Cash Equivalents, and Investments

Cash and cash equivalents includes all demand and savings accounts, certificates of deposit, and any short-term investments with an original maturity of three months or less, and open-end government mutual funds. Investments consist of long-term certificates of deposits, investments in U.S. government securities and are reported at cost.

D. Compensated Absences

As a result of the use of the modified cash basis of accounting, liabilities related to accrued compensated absences are not recorded in the financial statements. Expenditures/expenses related to compensated absences are recorded when paid. The amount of accrued compensated absences for accumulated, unpaid compensatory time that would be due employees upon termination is reported as a commitment in Note 8.

E. Equity Classifications

Government-Wide Statements

Equity is classified as net position and displayed in two components:

- a. *Restricted net position* - Consists of net position with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- b. *Unrestricted net position* - All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

It is the City’s policy to first use restricted net position prior to the use of unrestricted net position when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Prior Period Adjustment

Beginning net position was restated due to a change in the application of the modified cash basis as follows:

	<u>Government-Wide</u>
	<u>Governmental</u>
	<u>Activities</u>
Beginning net position, as previously reported	\$ 16,531,790
Removal of capital assets due to change in basis of accounting	(6,675,218)
Removal of long-term debt due to change in basis of accounting	337,200
Beginning net position, restated	<u>\$10,193,772</u>

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Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, and unassigned. These classifications are defined as:

- a. *Nonspendable* – includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- b. *Restricted* – consists of fund balance with constraints placed on the use of resources either by (a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (b) law through constitutional provisions or enabling legislation.
- c. *Committed* – includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the city’s highest level of decision-making authority. The City’s highest level of decision-making authority is made by ordinance while the Authorities highest level of decision-making authority is made by resolution.
- d. *Assigned* – includes amounts that are constrained by the city’s intent to be used for specific purposes but are neither restricted nor committed. Assignments of fund balance may be made by city council action or management decision when the city council has delegated that authority. Assignments for transfers and interest income for governmental funds are made through the budgetary process.
- e. *Unassigned* – represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

It is the City’s policy to first use restricted fund balance prior to the use of unrestricted fund balance when an expense is incurred for purposes for which both restricted and unrestricted fund balance are available. The City’s policy for the use of unrestricted fund balance amounts require that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balances classifications could be used.

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The following tables show the fund balance classifications as shown on the Governmental Funds Balance Sheet in accordance with GASB Statement 54:

	General Fund	Capital Improvement Plan	Reserve for Capital Replacement	Warr Acres Economic Development	Warr Acres Public Works Authority	Sewer Line Maintenance Fund	Community Center Donation Fund	E-911 Fund	Public Safety Sales Tax Fund	Deb Service Fund	TOTAL Governmental
Fund Balances:											
Restricted for:											
Economic Development	15,957	-	-	28,544	-	-	-	-	-	-	44,501
Stormwater	68,047	-	-	-	-	-	-	-	-	-	68,047
Capital Assets	-	1,817,791	577,614	-	-	-	-	-	-	-	2,395,405
Public Works	-	-	-	-	477,439	-	-	-	-	-	477,439
Sewer Line Maintenance	-	-	-	-	-	376,247	-	-	-	-	376,247
Community Center	-	-	-	-	-	-	7,859	-	-	-	7,859
E-911	-	-	-	-	-	-	-	12,526	-	-	12,526
Public Safety	441	-	-	-	-	-	-	-	10,409	-	10,850
Debt Service	-	-	-	-	-	-	-	-	-	3,373	3,373
Sub-total Restricted	84,445	1,817,791	577,614	28,544	477,439	376,247	7,859	12,526	10,409	3,373	3,396,247
Assigned to:											
Disaster Assistance	915,000	-	-	-	-	-	-	-	-	-	915,000
Capital Assets	-	236,258	-	-	-	-	-	-	-	-	236,258
Economic Development	-	-	-	1,938,506	-	-	-	-	-	-	1,938,506
Public Works	-	-	-	-	2,264	-	-	-	-	-	2,264
Public Safety	-	-	-	-	-	-	-	-	109,039	-	109,039
Sub-total Assigned	915,000	236,258	-	1,938,506	2,264	-	-	-	109,039	-	3,201,067
Unassigned:	3,382,401	-	-	-	-	-	-	-	-	-	3,382,401
TOTAL FUND BALANCES	\$ 4,381,846	\$ 2,054,049	\$ 577,614	\$ 1,967,050	\$ 479,703	\$ 376,247	\$ 7,859	\$ 12,526	\$ 119,448	\$ 3,373	\$ 9,979,715

F. Internal and Interfund Balances and Transfers

The City's policy is to eliminate interfund transfers and balances in the statement of activities and net position to avoid the grossing up of balances. Internal transfers and balances between funds are not eliminated in the fund financial statements.

2. Deposits and Investments

For the year ended December 31, 2013, the City recognized \$29,242 of investment income. Most of the City's deposits are in demand and short-term time deposits.

At December 31, 2013, the primary government held the following deposits and investments:

<u>Type of Deposits and Investments</u>	<u>Carrying Value</u>
Deposits:	
Petty cash	\$ 850
Demand deposits	9,594,910
Time deposits - certificates of deposit	502,729
Total Deposits and Investments	\$ 10,098,489
Reconciliation to Statement of Net Position:	
Cash and cash equivalents	9,595,760
Investments	502,729
	\$ 10,098,489

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Custody Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the government deposits may not be returned to it. The City is governed by the State Public Deposit Act which requires that the City obtain and hold collateral whose fair value exceeds the amount of uninsured deposits. Investment securities are exposed to custody credit risk if the securities are uninsured, are not registered in the name of the government, and if held by either a counterparty or a counterparty's trust, department or agent, but not in the government's name.

As of December 31, 2013, the City had no custodial credit risk as defined above.

Investment Interest Rate Risk – Interest rate risk that changes in interest rates will adversely affect the fair value of an investment. The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. At December 31, 2013, the investments were limited to non-negotiable time deposits.

Investment Credit Risk - The City has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investments in: (1) full faith and credit, direct obligations of the U. S. Government, its agencies and instrumentalities, and the State of Oklahoma and certain mortgage insured federal debt; (2) certificates of deposit or savings accounts that are either insured or secured with acceptable collateral; (3) negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations; (4) county, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district; and government money market funds regulated by the SEC. These investment limitations do not apply to the City's public trusts. As of December 31, 2013, the City had no investments subject to investment credit risk.

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the City (any over 5% are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The City has no investment policy regarding concentration of credit risk. At December 31, 2013, the reporting entity had no concentration of credit risk as defined above.

3. Sales Tax Revenue

Sales tax revenue represents a 4 cent local tax on each dollar of taxable sales within the City, of which ½ cent is voter-restricted for capital outlay and improvements and ½ cent voter-restricted for public safety purposes in accordance with a City ordinance. Three cents is received and recorded in the General Fund. One-half cent is received and recorded in the Capital Improvement Fund per Ordinances #1003 and #1004 passed by voters effective on and after October 1, 2005, and one-half cent is recorded in the Public Safety Tax Fund per Ordinance #1044 passed by voters effective on and after April 1, 2008.

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4. Property Tax Levy

The City presently levies no property tax, although the City did receive a small amount of delinquent property taxes during the fiscal year. In accordance with state law, a municipality may only levy a property tax to retire general obligation debt approved by the voters and to pay judgments rendered against the City.

5. Interfund Balances

Balances:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>	<u>Nature of Interfund Balance</u>
General Fund	WAPWA	\$ 87,345	Expenditures paid by General Fund for WAPWA
Capital Replacement Fund	General Fund	170,211	Hotel room tax
Economic Development Authority	General Fund	42,553	Hotel room tax
Utility Deposit Fund	WAPWA	150	Deposits to wrong fund
Community Center Deposit Fund	General Fund	150	Deposits to wrong fund
		<u>\$ 300,409</u>	

Long-term Interfund Receivable:

The Warr Acres Economic Development Authority had a 20 year US treasury strip bond that matured February 2011. A portion of this money was used in the current fiscal year to repay the interfund receivable of \$700,000 from the General Fund.

6. Risk Management

The City and its public trusts are exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employee health and life; and natural disasters. These risks are managed by securing commercial insurance for all risks. Management believes such insurance coverage is sufficient to preclude any significant uninsured losses. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

7. Employee Retirement Plan Participation

The City of Warr Acres participates in four pension or retirement plans:

- Oklahoma Firefighter’s Pension and Retirement System (OFPRS) – a statewide cost-sharing plan
- Oklahoma Police Pension and Retirement System (OPPRS) – a statewide cost-sharing plan
- Oklahoma Municipal Retirement System Master Defined Benefit Plan and Trust (OMRF-DBP) – an agent multiple-employer defined benefit plan

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- Oklahoma Municipal Retirement System (OMRF-DCP) – an agent multiple-employer defined contribution plan

OFPRS

The City of Warr Acres, as the employer, participates in a statewide cost-sharing multiple employer defined benefit pension plan through the Oklahoma Firefighter’s Pension and Retirement System (OFPRS). The OFPRS defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Pursuant to the requirements of Title 11, section 22-102, the City must participate in the plan if they employ fulltime or volunteer firefighters. OFPRS plan members are required to contribute 8% to the plan. The City is required by state law to contribute 13% per year of covered payroll per paid firefighter. OFPRS plan members that are volunteer firefighters are not required to contribute to the plan. The City is required by the state to contribute \$60 per year for each volunteer firefighter. The plan is funded by contributions from participants, employers, insurance premium taxes, and state appropriations, as necessary.

	Required	Amount
<u>Fiscal Year</u>	<u>Contribution</u>	<u>Contributed</u>
12/31/2011	\$125,200	\$125,200
12/31/2012	\$134,817	\$134,817
12/31/2013	\$142,050	\$142,050

The OFPRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

OFPRS

4545 N. Lincoln Blvd., Suite 265
Oklahoma City, OK 73105-3414
OPPRS

The City of Warr Acres, as the employer, participates in a statewide cost-sharing multiple employer defined benefit pension plan through the Oklahoma Police Pension and Retirement System (OPPRS). The OPPRS defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Pursuant to the requirements of Title 11, section 22-102, the City must participate in the plan if they employ a certain number of fulltime police officers. The City is required by state law to contribute 13% of covered payroll per year for each police officer. Employees contribute 8% of covered payroll. The plan is funded by contributions from participants, employers, insurance premium taxes, and state appropriations, as necessary.

	Required	Amount
<u>Fiscal Year</u>	<u>Contribution</u>	<u>Contributed</u>
12/31/2011	\$120,665	\$120,665
12/31/2012	\$128,414	\$128,414
12/31/2013	\$147,069	\$147,069

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The OPPRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

OPPRS
1001 N.W. 63rd St., Suite 605
Oklahoma City, OK 73116-7335

OMRF Defined Benefit Plan

The City contributes to the City of Warr Acres Plan and Trust in the form of The Oklahoma Municipal Retirement System Master Defined Benefit Plan and Trust, an agent multiple employer - defined benefit plan, for all eligible employees except for those covered by the Police and Firefighter Pension Systems. Administration of the City's individual plan rests with the City Council. The overall operations of OMRF are supervised by a nine-member Council of Trustees elected by the participating municipalities. JP Morgan Chase of Oklahoma City acts as administrator and securities custodian.

Eligibility Factors, Contribution Methods and Benefit Provisions

Provision	OMRF Plan
a. Eligible to Participate	Full-time, non-uniformed employees of the City upon hire.
b. Contribution Requirements:	
-Authorization	By City ordinance
-Actuarially Determined	Yes
-Employer Rate	22.8% of covered payroll
-Employee Rate	4% of earnings
c. Period Required to Vest	10 years of credited service
d. Eligibility for Distribution	-Normal retirement at age 65 with 10 years of service -Early retirement at age 55 with 10 years of service -Disability retirement with 10 years of service -Marital death benefit with 10 years of service
e. Benefit Determination Base	Final average salary - the average of the five highest consecutive annual salaries out of the last 10 calendar years of service
f. Benefit Determination Methods:	
-Normal Retirement	2.625% of final average salary multiplied by credited years of service
-Early Retirement	Actuarially reduced benefit based upon age and years of service at termination
-Disability Retirement	Same as normal retirement
-Death Benefit	50% of employee's accrued benefit, but terminates upon spouse remarriage
-Prior to 10 Years Service	Return of employee contributions with accrued interest
g. Form of Benefit Payments	Normal form is a 60 months certain and life thereafter basis. Employee may elect, with City consent, optional form based on actuarial equivalent.

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Actuarial Assumptions

For Plan Year July 1, 2013 (Date of Last Actuarial Valuation)

a. Actuarial Cost Method	Entry age normal
b. Rate of Return on Investments	7.5%
c. Projected Salary Increase	Rates by age
d. Post Retirement Cost-of-Living Increase	N/A
e. Inflation Rate	Separate inflation rate not available; inflation included in projected salary increase
f. Mortality	UP 94 mortality
g. Asset Valuation Method	Actuarial method

<u>Fiscal Year</u>	<u>Required Contribution</u>	<u>Amount Contributed</u>
12/31/2011	\$174,597	\$174,597
12/31/2012	\$180,186	\$180,186
12/31/2013	\$230,647	\$230,647

OMRF issues separate plan financial statements which may be obtained by contacting the Oklahoma Municipal Retirement Fund, 100 N. Broadway, Oklahoma City, Oklahoma, 73102.

OMRF Defined Contribution Plan

The City has also provided, effective November 1, 1990, a defined contribution plan and trust known as the City of Warr Acres Plan and Trust (the "Plan") in the form of the Oklahoma Municipal Retirement System Master Defined Contribution Plan. OMRF operations are supervised by a nine-member Council of Trustees elected by the participating municipalities. The Plan is administered by Bank One Trust Company of Oklahoma City. The defined contribution plan is available to all full-time employees on a voluntary basis who are not already participating in another plan. According to City Ordinance, the employee may contribute to the Plan an amount up to 3% of their gross wages. The City, as employer, contributes, per ordinance, an amount up to 100% of the employee contribution. If an employee terminates before becoming fully vested, the employer's contributions that are forfeited may be used to reduce the City's current-period contribution requirements.

<u>Fiscal Year</u>	<u>Required Contribution</u>	<u>Amount Contributed</u>
12/31/11	\$26,129	\$26,129
12/31/12	\$25,151	\$25,151
12/31/13	\$29,145	\$29,145

OMRF issues separate plan financial statements which may be obtained by contacting the Oklahoma Municipal Retirement Fund, 525 Central Park Drive, Suite 320, Oklahoma City, Oklahoma, 73105.

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8. Commitments and Contingencies

Long-term Debt Commitments:

Governmental Activities:

At December 31, 2013, the governmental activities long-term debt payable from taxes and other general revenues include the following:

Capital Leases Payable:

\$658,134 capital lease agreement for purchase of 2009 fire truck, payable in annual installments of \$110,472 including interest at 3.945%, final payment due August 2015. \$208,525

Current portion	\$102,246
Non-current portion	<u>106,279</u>
Total Capital Leases Payable	<u>\$208,525</u>

Payment Requirements to Maturity:

Year Ended December 30,	<u>Capital Leases</u>	
	<u>Principal</u>	<u>Interest</u>
2014	102,246	8,226
2015	<u>106,279</u>	<u>4,193</u>
Total	<u>\$ 208,525</u>	<u>\$ 12,419</u>

Compensated Absences:

As a result of the City's use of the modified cash basis of accounting, accrued liabilities related to compensated absences (vacation and comp leave) earned but unpaid at year-end are not reflected in the basic financial statements. The compensated absence commitment at December 31, 2013 is \$195,244.

Litigation:

The City and its public trusts are parties to various legal proceedings or have threatened litigation which normally occurs in the course of municipal governmental operations. The financial statements do not include accruals or provisions for loss contingencies that may result from these proceedings. State Constitution and statutes provide for the levy of an ad valorem tax over a three-year period by a Sinking Fund for the payment of any court assessed judgment rendered against the City. (This provision is not available to public trusts.) While the outcome of the above

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noted proceedings or threatened litigation cannot be predicted, due to the insurance coverage maintained by the City and the State statute relating to judgments, the City feels that any settlement or judgment not covered by insurance would not have a material adverse effect on the financial condition of the City.

Federal and State Award Programs:

The City of Warr Acres participates in various federal or state grant/loan programs from year to year. For the year end of December 31, 2013, the City's involvement in federal and state award programs was not significant. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. The City has not been notified of any noncompliance with federal or state award requirements.

9. Expenditures Exceeding Appropriations

The City is required to adopt appropriations for all funds of the City of Warr Acres' legal entity. The level at which expenditures should not exceed appropriations is the department level within a fund as provided by the Municipal Budget Act. Transfers of appropriation may be approved by the City management; however, supplemental appropriations must be approved by the City Council and subsequently filed with the Oklahoma State Auditor's Office.

For the year ended December 31, 2013, the City of Warr Acres expenditures did not exceed fund/departmental appropriations.

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SUPPLEMENTARY INFORMATION

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Budgetary Comparison Schedules (Modified Cash Basis) – Year Ended December 31, 2013

	GENERAL FUND			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance:	\$ 3,468,306	\$ 3,468,306	3,695,354	\$ 227,048
Resources (Inflows):				
Taxes	4,667,000	4,843,211	5,102,686	259,475
Intergovernmental	162,750	162,750	235,613	72,863
Charges for services	1,147,200	1,147,200	1,165,381	18,181
Fines and forfeitures	225,000	225,000	257,120	32,120
Licenses and permits	73,000	73,000	49,415	(23,585)
Investment Income	23,800	23,800	26,030	2,230
Miscellaneous	87,650	87,650	135,498	47,848
Total Resources (Inflows)	<u>6,386,400</u>	<u>6,562,611</u>	<u>6,971,743</u>	<u>409,132</u>
Amounts available for appropriation	<u>\$ 9,854,706</u>	<u>\$10,030,917</u>	<u>\$10,667,097</u>	<u>\$636,180</u>
Charges to Appropriations (Outflows):				
Managerial	12,750	12,750	11,900	850
City clerk/treasurer	476,913	476,913	420,840	56,073
Public safety	386,548	386,548	317,434	69,114
Police	1,887,141	1,887,203	1,744,521	142,682
Fire	1,324,968	1,363,936	1,248,604	115,332
Sanitation	1,075,232	1,075,232	798,853	276,379
Streets & Parks	734,537	734,537	536,536	198,001
General government	1,967,249	2,143,460	1,380,987	762,473
City attorney	235,000	235,000	109,605	125,395
Public works	272,815	272,815	195,057	77,758
Capital building	11,500	11,500	4,755	6,745
Municipal court	171,733	171,733	147,614	24,119
Animal control	65,587	65,587	54,120	11,467
Garage	270,427	270,427	201,436	68,991
Community center	37,700	37,700	27,989	9,711
Other financing sources - transfers out	65,625	65,625	-	65,625
Total Charges to Appropriations	<u>8,995,725</u>	<u>9,210,966</u>	<u>7,200,251</u>	<u>2,010,715</u>
Ending Budgetary Fund Balance	<u>\$858,981</u>	<u>\$819,951</u>	<u>\$3,466,846</u>	<u>\$2,646,895</u>

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

Budgetary Comparison Schedules (Modified Cash Basis) – Year Ended December 31, 2013
(Continued)

	WARR ACRES PUBLIC WORKS AUTHORITY			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance:	\$ 401,469	\$ 401,469	\$ 397,663	\$ (3,806)
Resources (Inflows):				
Utility Revenue	755,000	755,000	835,957	80,957
Investment Income	1,200	1,200	1,498	298
Total Resources (Inflows)	<u>756,200</u>	<u>756,200</u>	<u>837,455</u>	<u>81,255</u>
Amounts available for appropriation	<u>1,157,669</u>	<u>1,157,669</u>	<u>1,235,118</u>	<u>77,449</u>
Charges to Appropriations (Outflows):				
Sewer	952,019	952,019	755,415	196,604
Total Charges to Appropriations	<u>952,019</u>	<u>952,019</u>	<u>755,415</u>	<u>196,604</u>
Ending Budgetary Fund Balance	<u>\$ 205,650</u>	<u>\$ 205,650</u>	<u>\$ 479,703</u>	<u>\$ 274,053</u>

	WARR ACRES ECONOMIC DEVELOPMENT AUTHORITY			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance:	\$ 1,955,359	\$ 1,955,359	\$ 1,955,481	\$ 122
Resources (Inflows):				
Miscellaneous	11,625	11,625	14,869	3,244
Total Resources (Inflows)	<u>11,625</u>	<u>11,625</u>	<u>14,869</u>	<u>3,244</u>
Amounts available for appropriation	<u>1,966,984</u>	<u>1,966,984</u>	<u>1,970,350</u>	<u>3,366</u>
Charges to Appropriations (Outflows):				
Economic Development	10,000	10,000	3,300	6,700
Total Charges to Appropriations	<u>10,000</u>	<u>10,000</u>	<u>3,300</u>	<u>6,700</u>
Ending Budgetary Fund Balance	<u>\$ 1,956,984</u>	<u>\$ 1,956,984</u>	<u>\$ 1,967,050</u>	<u>\$ 10,066</u>

Footnotes to Budgetary Comparison Schedules:

1. The budgetary comparison schedules are reported on the same modified cash basis as governmental funds within the basic financial statement.
2. The legal level of appropriation control is the department level within a fund. Transfer appropriations require the Mayor's approval and supplemental appropriations require City Council's approval.

CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013

Combining Balance Sheet – Nonmajor Funds (Modified Cash Basis) – December 31, 2013

	<u>Special Revenue Funds</u>				<u>Capital Project Fund</u>		<u>Total Governmental Funds</u>
	<u>Public Safety Sales Tax Fund</u>	<u>E-911 Fund</u>	<u>Community Center Donation Fund</u>	<u>Sewer Line Maintenance Fund</u>	<u>Reserve for Capital Replacement Fund</u>	<u>Debt Service</u>	
ASSETS							
Cash and cash equivalents	\$ 119,448	\$ 12,526	\$ 12,433	\$ 176,247	\$ 407,403	\$ 3,373	\$ 731,430
Investments	-	-	-	200,000	-	-	200,000
Due from other funds	-	-	150	-	170,211	-	170,361
Total assets	<u>119,448</u>	<u>12,526</u>	<u>12,583</u>	<u>376,247</u>	<u>577,614</u>	<u>3,373</u>	<u>1,101,791</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Deposits subject to refund	-	-	4,724	-	-	-	4,724
Total liabilities	<u>-</u>	<u>-</u>	<u>4,724</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,724</u>
Fund balances:							
Restricted	10,409	12,526	7,859	376,247	577,614	3,373	988,028
Assigned	109,039	-	-	-	-	-	109,039
Total fund balances	<u>119,448</u>	<u>12,526</u>	<u>7,859</u>	<u>376,247</u>	<u>577,614</u>	<u>3,373</u>	<u>1,097,067</u>
Total liabilities and fund balances	<u>\$ 119,448</u>	<u>\$ 12,526</u>	<u>\$ 12,583</u>	<u>\$ 376,247</u>	<u>\$ 577,614</u>	<u>\$ 3,373</u>	<u>\$ 1,101,791</u>

Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Nonmajor Funds (Modified Cash Basis) – Year Ended December 31, 2013

	<u>Special Revenue Funds</u>				<u>Capital Project Fund</u>		<u>Total Governmental Funds</u>
	<u>Public Safety Sales Tax Fund</u>	<u>E-911 Fund</u>	<u>Community Center Donation Fund</u>	<u>Sewer Line Maintenance Fund</u>	<u>Reserve for Capital Replacement Fund</u>	<u>Debt Service</u>	
REVENUES							
Taxes	\$ 752,387	\$ -	\$ -	\$ -	\$ 59,475	\$ 2	\$ 811,864
Intergovernmental	-	-	-	99,999	-	-	99,999
Charges for services	-	3,330	-	80,973	-	-	84,303
Investment earnings	-	-	7	-	-	-	7
Miscellaneous	-	2,548	-	-	-	-	2,548
Total revenues	<u>752,387</u>	<u>5,878</u>	<u>7</u>	<u>180,972</u>	<u>59,475</u>	<u>2</u>	<u>998,721</u>
EXPENDITURES							
Current:							
Public Safety	792,758	-	-	-	-	-	792,758
Capital Outlay	26,096	2,632	-	222,878	38,018	-	289,624
Total Expenditures	<u>818,854</u>	<u>2,632</u>	<u>-</u>	<u>222,878</u>	<u>38,018</u>	<u>-</u>	<u>1,082,382</u>
Excess (deficiency) of revenues over expenditures	<u>(66,467)</u>	<u>3,246</u>	<u>7</u>	<u>(41,906)</u>	<u>21,457</u>	<u>2</u>	<u>(83,661)</u>
Net change in fund balances	(66,467)	3,246	7	(41,906)	21,457	2	(83,661)
Fund balances - beginning	185,915	9,280	7,852	418,153	556,157	3,371	1,180,728
Fund balances - ending	<u>\$ 119,448</u>	<u>\$ 12,526</u>	<u>\$ 7,859</u>	<u>\$ 376,247</u>	<u>\$ 577,614</u>	<u>\$ 3,373</u>	<u>\$ 1,097,067</u>

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

Combining Balance Sheet – General Fund Accounts (Modified Cash Basis) – December 31, 2013

	<u>General Fund</u>	<u>Emergency Account</u>	<u>Total General Fund Accounts</u>
ASSETS			
Cash and cash equivalents	\$ 3,706,315	\$ 915,000	\$ 4,621,315
Due from other funds	87,495	-	87,495
Deposits with insurance pool	89	-	89
Interfund receivable - long-term	-	-	-
Total assets	<u>3,793,899</u>	<u>915,000</u>	<u>4,708,899</u>
 LIABILITIES AND FUND BALANCES			
Liabilities:			
Due to other funds	212,914	-	212,914
Due to bondholders	2,559	-	2,559
Payable to other governments	2,640	-	2,640
Deposits subject to refund	108,940	-	108,940
Total liabilities	<u>327,053</u>	<u>-</u>	<u>327,053</u>
Fund balances:			
Restricted	84,445	-	84,445
Assigned	-	915,000	915,000
Unassigned	3,382,401	-	3,382,401
Total fund balances	<u>3,466,846</u>	<u>915,000</u>	<u>4,381,846</u>
Total liabilities and fund balances	<u>\$ 3,793,899</u>	<u>\$ 915,000</u>	<u>\$ 4,708,899</u>

Combining Schedule of Revenues, Expenditures and Changes in Fund Balance – General Fund Accounts (Modified Cash Basis) – Year Ended December 31, 2013

	<u>General Fund</u>	<u>Emergency Account</u>	<u>Total General Fund Accounts</u>
REVENUES			
Taxes	\$ 5,102,686	\$ -	\$ 5,102,686
Intergovernmental	235,613	-	235,613
Licenses and permits	49,415	-	49,415
Charges for services	1,165,381	-	1,165,381
Fines and forfeitures	257,120	-	257,120
Investment income	26,030	-	26,030
Miscellaneous	135,498	-	135,498
Total revenues	<u>6,971,743</u>	<u>-</u>	<u>6,971,743</u>
 EXPENDITURES			
Current:			
General government	1,960,123	-	1,960,123
Public Safety	3,390,841	-	3,390,841
Highways and streets	536,536	-	536,536
Sanitation	798,853	-	798,853
Culture and recreation	27,989	-	27,989
Public Works	195,057	-	195,057
Capital Outlay	290,852	-	290,852
Total Expenditures	<u>7,200,251</u>	<u>-</u>	<u>7,200,251</u>
Excess (deficiency) of revenues over expenditures	<u>(228,508)</u>	<u>-</u>	<u>(228,508)</u>
Net change in fund balances	(228,508)	-	(228,508)
Fund balance - beginning	3,695,354	915,000	4,610,354
Fund balance - ending	<u>\$ 3,466,846</u>	<u>\$ 915,000</u>	<u>\$ 4,381,846</u>

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

Schedule of Expenditures of Federal Awards (Modified Cash Basis) – For year ended December 31, 2013

Federal/State Grantor/Pass through agency Grantor/Program Title	CFDA #	Grant #	Award Amount	Contract Revenues	Contract Expenditures
FEDERAL AWARDS:					
<u>Federal Highway Administration:</u>					
Pass through Oklahoma Dept of Transportation: Statewide Transportation Improvement Program - Earmarked Funds		OK 062	\$ 983,928	\$ 50,100	\$ 50,100
Total Federal Highway Administration			<u>983,928</u>	<u>50,100</u>	<u>50,100</u>
<u>Department of Housing and Urban Development:</u>					
Pass through Oklahoma Dept of Commerce: CDBG Grant - Sewer Main Rehabilitation	14.228	15183 CDBG 12	\$ 99,999	\$ 99,999	\$ 99,999
Total Department of Energy			<u>99,999</u>	<u>99,999</u>	<u>99,999</u>
<u>Department of Transportation:</u>					
Pass through Oklahoma Highway Safety: State & Community Highway Safety	20.600	OP-13-03-06-03	10,000	5,676	5,676
State & Community Highway Safety	20.614	CE-13-03-48-03	3,000	2,403	2,403
State & Community Highway Safety	20.600	PT-14-03-16-04	13,650	1,263	1,263
Total Department of Transportation			<u>26,650</u>	<u>9,342</u>	<u>9,342</u>
TOTAL FEDERAL AWARDS			<u>\$ 1,110,577</u>	<u>\$ 159,441</u>	<u>\$ 159,441</u>

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

INTERNAL CONTROL AND COMPLIANCE

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Governance and Management of
City of Warr Acres, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Warr Acres, Oklahoma (the "City"), as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated July 10, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Arledge & Associates, P.C.
July 10, 2014

**CITY OF WARR ACRES, OKLAHOMA
ANNUAL FINANCIAL STATEMENTS
As of and for the Year Ended December 31, 2013**

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