

Waynoka Mental Health Authority

**Financial Statements and
Independent Auditor's Report**

For the Year Ended June 30, 2016



Waynoka Mental Health Authority
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June 30, 2016

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Waynoka Mental Health Authority

We have audited the accompanying financial statements of the Waynoka Mental Health Authority (the "Authority"), a component unit of the City of Waynoka, Oklahoma, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting as described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of June 30, 2016, and the changes in its financial position, and its cash flows for the year then ended in accordance with the modified cash basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

The Authority has omitted the management's discussion and analysis. Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The schedule of expenditures of federal awards—modified cash basis is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards—modified cash basis is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards—modified cash basis is fairly stated in all material respects in relation to the basic financial statements as a whole.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Authority and do not purport to, and do not present fairly the financial position of the City of Waynoka, Oklahoma, as of June 30, 2016, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 21, 2016, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

FSW&B CPAs-PLLC

FSW&B CPAs-PLLC
Woodward, Oklahoma
November 21, 2016

Waynoka Mental Health Authority
Statement of Net Position - Modified Cash Basis
June 30, 2016

ASSETS

Current Assets:

| | |
|---------------------------|-----------|
| Cash and Cash Equivalents | \$ 29,936 |
| Interest-bearing deposits | - |
| | <hr/> |
| Total Current Assets | 29,936 |
| | <hr/> |

Noncurrent assets:

| | |
|--------------------------------------|-------------------|
| Restricted cash and cash equivalents | 7,907 |
| Capital Assets | 652,516 |
| Less: Accumulated Depreciation | <u>(403,919)</u> |
| Total noncurrent assets | <u>256,504</u> |
| | <hr/> |
| TOTAL ASSETS | <u>\$ 286,440</u> |
| | <hr/> |

LIABILITIES

Current liabilities:

| | |
|--|-----------------|
| Note payable to the USDA - Current portion | <u>\$ 2,904</u> |
| Total current liabilities | <u>2,904</u> |
| | <hr/> |

Noncurrent liabilities:

| | |
|--|---------------|
| Note payable to the USDA - long-term portion | <u>63,478</u> |
| Total noncurrent liabilities | <u>63,478</u> |
| | <hr/> |
| TOTAL LIABILITIES | <u>66,382</u> |
| | <hr/> |

NET POSITION

Net position:

| | |
|------------------------------------|-------------------|
| Net investment in capital assets | 182,215 |
| Restricted for debt service | 7,907 |
| Unrestricted | <u>29,936</u> |
| TOTAL NET POSITION | <u>220,058</u> |
| | <hr/> |
| TOTAL LIABILITIES AND NET POSITION | <u>\$ 286,440</u> |
| | <hr/> |

See Independent Auditor's Report and accompanying note to the financial statements.

Waynoka Mental Health Authority
Statement of Revenues, Expenses, and Changes in Net Position - Modified Cash Basis
Year ended June 30, 2016

| | |
|--|------------|
| OPERATING REVENUES | |
| Grants | \$ 883,914 |
| Department of Corrections Contract | 11,174 |
| Food stamps | 29,818 |
| Other receipts | 11,334 |
| Total Operating Revenues | 936,240 |
| OPERATING EXPENSES | |
| Advertising | 2,704 |
| Consulting and contract labor | 18,628 |
| Depreciation | 38,196 |
| Drug tests | 908 |
| Dues and subscriptions | 4,492 |
| Food expense | 49,492 |
| Insurance | 33,773 |
| Leases | 9,160 |
| Maintenance and repairs | 35,501 |
| Other | 50 |
| Postage and freight | 843 |
| Professional fees | 17,940 |
| Rental Assistance | 44,619 |
| Salaries, payroll taxes, and employee benefits | 678,029 |
| Supplies | 27,225 |
| Travel and training | 4,514 |
| Treatment materials | 7,224 |
| Utilities | 35,075 |
| Vehicle expense | 6,290 |
| Total Operating Expenses | 1,014,663 |
| Operating (loss) income | (78,423) |
| NON-OPERATING REVENUES (EXPENSES): | |
| Interest income | 15 |
| Interest expense | (3,056) |
| Total non-operating revenues (expenses) | (3,041) |
| CHANGES IN NET POSITION BEFORE CONTRIBUTIONS | (81,464) |
| Contributions | 13,727 |
| CHANGES IN NET POSTION | (67,737) |
| NET POSITION, BEGINNING OF YEAR, July 1, 2015 | 287,795 |
| NET POSITION, END OF YEAR, June 30, 2016 | \$ 220,058 |

See Independent Auditor's Report and accompanying notes to the financial statements

Waynoka Mental Health Authority
Statement of Cash Flows - Modified Cash Basis
Year Ended June 30, 2016

| | |
|---|-------------|
| <u>Cash flows from operating activities:</u> | |
| Cash received from grants and contracts | \$ 895,088 |
| Cash paid for salaries, payroll taxes, and employee benefits | (678,029) |
| Cash paid to suppliers | (298,438) |
| Cash received for food stamps | 29,818 |
| Other receipts | 11,334 |
| Net Cash Provided by Operating Activates | (40,227) |
| <u>Cash flows from noncapital financing activities:</u> | |
| Contributions | 13,727 |
| Net Cash provided by noncapital financing activities | 13,727 |
| <u>Cash flows from capital and related financing activities:</u> | |
| Acquisition of capital assets | (9,172) |
| Payment of principle on USDA loan | (2,776) |
| Payment of interest on USDA loan | (3,056) |
| Net Cash used in capital and related financing activates | (15,004) |
| <u>Cash flows from investing activities</u> | |
| Interest income | 15 |
| Net Cash provided by investing activates | 15 |
| Net (decrease) increase in cash and cash equivalents | (41,489) |
| Cash and cash equivalents at beginning of year | 79,332 |
| Cash and cash equivalents at end of year | \$ 37,843 |
| <u>Reconciliation of operating loss to net cash provided by operating activities:</u> | |
| Operating (loss) income | \$ (78,423) |
| Adjustments to reconcile operating income to net cash provided by operating activates: | |
| Depreciation | 38,196 |
| Net cash (used in) provided by operating activities | \$ (40,227) |

See Independent Auditor's Report and accompanying notes to the financial statements

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

The Waynoka Mental Health Authority (the “Authority”) is a component unit of the City of Waynoka, Oklahoma (the “City”) and should be included in the City’s financial statements as an enterprise fund. Enterprise funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges, and the measurement of financial activity focuses on net income measurement similar to the private sector.

Presently the Authority owns the Northwest Substance Treatment Center (the “Center”). The Center has a separate Board of Directors and management.

The financial statements presented represent those of the Authority only. The financial statements of the City are not included within these financial statements. The City’s financial statements can be obtained from its respective administrative office.

The Authority was created by a trust indenture dated July 7, 1997, for the use and benefit of the City for the public purposes and functions set forth under the provisions of Title 60 Oklahoma Statutes, Sections 176, et seq., as amended and supplemented by other applicable statutes of the State of Oklahoma.

The Authority was created to promote economic development within and without the corporate limits of the City by the provision of mental health and substance abuse services and programs and to provide additional employment which will benefit and strengthen the economy of the city of Waynoka and the state of Oklahoma. To accomplish this purpose, the Authority shall provide a residential substance abuse facility committed to providing quality treatment to pregnant women and women with dependent children, and to such other persons with such other mental health and substance abuse problems as the Authority may determine should be provided. The programs to be offered at such facility shall include, but not be limited to, Moral Recognition Therapy, Parenting Counseling, Sexually Transmitted Disease Counseling, Incest Survivors Counseling, Co-Dependency Counseling, Problem Solving Counseling, Relapse Prevention Counseling, Substance Abuse Education and Counseling, and such other mental health and substance abuse programs and services as may be deemed necessary to provide. Such programs and services may be provided through individual, family, and/or group counseling.

The Authority may also provide mental health and substance abuse services to its clients through half-way houses, outpatient home-based case management, and after-care programs and services. In accomplishing said purpose, the Authority shall take such actions as it may deem necessary to fulfill the purpose as hereinabove stated, so long as such actions are consistent with state and federal statutes and constitutional limitations.

(1) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Financial Reporting Entity, Continued

The governing body of the Authority is the Board of Trustees, composed of members appointed by the Mayor and City Council of the City, based upon the recommendation of the Chairman and Trustees of the Authority. There shall be no more than seven (7) Trustees of the Authority. The Chairman of the Trustees shall preside at all meetings and perform other duties designated by the Trustees. A Secretary shall be appointed by the Chairman and Trustees. The Secretary shall keep minutes of all meetings of the Trustees and shall maintain complete and accurate records of all their financial transactions.

Measurement Focus and Basis of Accounting

The financial statements have been prepared in accordance with Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments* (GASB 34).

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

The financial statements of the Authority utilize the economic resources measurement focus. The accounting objective of the economic resources measurement focus is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with the Authority’s activities are reported.

Basis of Accounting

The financial statements are reported on a modified cash basis of accounting. The modified cash basis of accounting is based on the recording of cash and cash equivalents and changes therein, and only recognizes revenues, expenses, assets, and liabilities resulting from cash transactions, adjusted for modifications that have substantial support in accounting principles generally accepted in the United States. These modifications include adjustments for the following balances arising from the following transactions:

- Capital assets purchased or donated and the depreciation of those assets, where applicable
- Long-term debt
- Other cash-based payables

(1) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Measurement Focus and Basis of Accounting, Continued

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected, accrued revenue and receivables, and revenue received from gifts-in-kind) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Advertising Costs

All costs associated with advertising are expensed as incurred.

Cash and Cash Equivalents

Cash consists of cash on-hand and demand deposit accounts.

Cash and cash equivalents per the statements of cash flows—modified cash basis were comprised of the following as of June 30, 2016:

| | |
|--------------------------------------|------------------|
| Current cash and cash equivalents | \$ 29,936 |
| Restricted cash and cash equivalents | <u>7,907</u> |
| | <u>\$ 37,843</u> |

Interest-Bearing Deposits

The Authority had no interest-bearing deposits at June 30, 2016.

Capital Assets

Capital assets arising from cash transactions or donations are accounted for as assets in the statements of net position—modified cash basis. All capital assets are valued at historical cost, estimated historical cost if actual is unavailable, or fair value at the time of donation. Capital assets acquired by the Authority are considered to be owned by the Authority. Presently the Authority capitalizes, at cost, all expenditures for capital assets in excess of \$500.

(1) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Capital Assets, Continued

Depreciation of all exhaustible capital assets arising from cash transactions is recorded as an allocated expense in the statements of revenues, expenses, and changes in net position—modified cash basis, with accumulated depreciation reflected in the statements of net position—modified cash basis. Depreciation is provided over the assets’ estimated useful lives using the straight-line method of depreciation. The estimated useful lives by type of asset are as follows:

| | |
|----------------------------|----------------|
| Buildings and improvements | 20 to 27 years |
| Furniture and equipment | 5 to 7 years |
| Vehicles | 5 to 7 years |

Notes Payable

All notes payable arising from cash transactions to be repaid are reported as a liability.

Equity Classification

Equity is classified as a net position and displayed in one of the following three components:

- a. Net investment in capital assets—consists of capital assets, including restricted capital assets, net of accumulated depreciation.
- b. Restricted for debt service—consists of net positions with constraints placed on the use either by (1) external groups such as creditors, grantees, or contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted—all other net positions that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

Revenues and Expenses

Operating revenues and expenses result from providing services and producing and delivering goods and/or services. The Authority receives the majority of its operating revenue through grant and contract support from the Oklahoma Department of Mental Health and Substance Abuse Services and the U.S. Department of Housing and Urban Development (see Note 6). Other operating revenue the Authority receives includes food stamp funds (per diem client charge for food costs), WIC supplements, and reimbursements and refunds. Non-operating revenue the Authority receives includes contributions and interest. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Use of Estimates

The preparation of financial statements in conformity with the modified cash basis of accounting used by the Authority requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense and the estimated value of property contributed); accordingly, actual results could differ from those estimates.

Insure Oklahoma

The Authority participates in the Insure Oklahoma program which provides Oklahoma employers subsidies for health insurance. The Authority treats the payments from Insure Oklahoma as reimbursements of insurance premiums paid to offset insurance expense. Total reimbursements for 2016 approximated \$18,013.

Date of Management's Review of Subsequent Events

Management has evaluated subsequent events through November 21, 2016, the date which the financial statements were available to be issued, and determined that no subsequent events have occurred which require adjustment to or disclosure in the financial statements.

(2) CASH AND INVESTMENTS

Custodial Credit Risk—Cash

As of June 30, 2016, the Authority had deposits in financial institutions, reported as components of cash and cash equivalents, with a bank balance of \$37,843. The Authority had depository insurance on amounts up to \$250,000. As of June 30, 2016 no deposits were exposed to custodial credit risk.

Investments

The Authority had no investments as of June 30, 2016.

(3) RESTRICTED NET POSITION

As of June 30, 2016, the amount reported as restricted net position of \$7,907 was composed of cash restricted for payments of long-term debt as required by the debt agreement.

(4) CAPITAL ASSETS

Capital asset activity, resulting from cash transactions and donations, for the fiscal years ended June 30, 2016, was as follows:

| | <u>Balance</u> <u>June 30, 2015</u> | <u>Additions</u> <u>(Deletions)</u> | <u>Balance</u> <u>June 30, 2016</u> |
|--------------------------------|--|--|--|
| Capital assets: | | | |
| Land | \$ 750 | \$ -0- | \$ 750 |
| Buildings | 66,131 | -0- | 66,131 |
| Leasehold improvements | 243,934 | -0- | 243,934 |
| Furniture and equipment | 250,832 | 9,170 | 260,002 |
| Vehicles | <u>81,699</u> | <u>-0-</u> | <u>81,699</u> |
| | <u>643,346</u> | <u>9,170</u> | <u>652,516</u> |
| Less accumulated depreciation: | | | |
| Buildings | 7,375 | 1,639 | 9,014 |
| Leasehold improvements | 85,046 | 11,184 | 96,230 |
| Furniture and equipment | 214,004 | 18,972 | 232,976 |
| Vehicles | <u>59,299</u> | <u>6,400</u> | <u>65,699</u> |
| | <u>365,724</u> | <u>38,195</u> | <u>403,919</u> |
| Capital assets, net | <u>\$ 277,622</u> | <u>\$ (29,025)</u> | <u>\$ 248,597</u> |

(5) NOTES PAYABLE

At June 30, 2016, the Authority had a note payable to the United States Department of Agriculture (USDA) dated July 18, 2002.

The USDA loan was for the use of providing a mental health treatment and clinic facility and to pay associated costs for the issuance of the loan. The loan is payable in monthly installments. Payments are \$486 per month, including principal and interest at 4.5%. The loan matures in 2032. The loan is collateralized with the building and improvements made.

The following is a summary of the note payable transactions of the Authority for the years ended June 30, 2016:

| <u>Balance</u> <u>June 30, 2015</u> | <u>Issued</u> | <u>Retired</u> | <u>Balance</u> <u>June 30, 2016</u> |
|--|---------------|----------------|--|
| \$ 69,158 | -0- | 2,776 | \$ 66,382 |

The annual debt service requirements for retirement of the USDA loan principal and payment of interest are as follows:

| <u>Year Ending</u> <u>June 30,</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------------------------------------|------------------|-----------------|--------------|
| 2017 | 2,904 | 2,928 | 5,832 |
| 2018 | 3,038 | 2,794 | 5,832 |
| 2019 | 3,177 | 2,655 | 5,832 |
| 2020 | 3,323 | 2,509 | 5,832 |
| 2021 | 3,476 | 2,356 | 5,832 |
| 2022-2026 | 19,926 | 9,234 | 29,160 |
| 2027-2031 | 24,944 | 4,216 | 29,160 |
| 2032 | <u>5,594</u> | <u>135</u> | <u>5,729</u> |
| | 66,382 | 26,827 | 93,209 |

Interest expense paid on the note payable during the current fiscal year totaled \$3,056.

In accordance with the USDA loan agreement, the Authority is required to set aside \$5,832 (approximately one year's debt service) into a separate cash account. No additional deposits to the account are required except to replace any withdrawals. As of June 30, 2016, the reserve account had a balance of \$7,907.

(6) SUMMARY OF GRANT FUNDING

Grant funding for the year ended June 30, 2016, was derived from the following:

| <u>Funding Source</u> | <u>Grant Period</u> | <u>Total Grant</u> | <u>Prior Year Recognized Support</u> | <u>Current Year Recognized Support</u> | <u>Total Grant Remaining</u> |
|--|---------------------|--------------------|--------------------------------------|--|------------------------------|
| Oklahoma Department of Mental Health and Substance Abuse Services: | | | | | |
| Substance Abuse and Preventative Block Grant | 7/1/14 to 6/30/15 | \$ 826,922 | \$ 588,940 | \$ 20,620 | \$ -0- |
| Substance Abuse and Prevention Block Grant | 7/1/15 to 6/30/16 | 703,037 | -0- | 590,395 | -0- |
| U.S. Department of Housing and Urban Development: | | | | | |
| 2014 Supportive Housing Program Grant | 3/31/15 to 3/31/16 | 228,714 | -0- | 228,714 | -0- |
| 2015 Supportive Housing Program Grant | 3/31/16 to 3/31/17 | 232,506 | -0- | <u>44,185</u> | <u>188,321</u> |
| Total grant funding | | | | <u>\$ 883,914</u> | <u>\$ 188,321</u> |

(7) EMPLOYEE BENEFIT PLAN

As of February 1, 2002, the Authority adopted a cafeteria plan (the “Plan”), within the context of Section 125 of the Internal Revenue Code, for the benefit of eligible employees. All employees of the Authority are eligible to participate in the Plan the first day of the month following 30 days of employment.

Benefits offered under the Plan include group medical coverage, vision care coverage, short-term disability income, cancer insurance, group dental coverage, group term life insurance, intensive care insurance, accident insurance, and hospital indemnity insurance. The maximum amount of pre-tax premiums a participant can contribute is the aggregate cost of the applicable benefit plans or policies selected minus any non-elective contribution made by the employer.

(8) CONCENTRATION OF INCOME

In a typical year, the Authority receives approximately 93% of its funding from two sources. The *U.S. Department of Health and Human Services* passed through the Oklahoma Department of Mental Health and Substance Abuse Services provides approximately 64% of support during the year. The *U.S. Department of Housing and Urban Development* provides approximately 29% of support during the year.

(9) RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employee health and life; and natural disasters. The Authority maintains insurance coverage for these risks.

(10) COMMITMENTS AND CONTINGENCIES

Litigation

The nature of the Authority's business may result in claims and litigation alleging that the Authority is liable for damages arising from the conduct of its employees or others. In the opinion of management, there are no pending legal proceedings that would have a material effect on the financial position or results of operations of the Authority.

Leases

During the normal course of business, the Authority has entered into various equipment leases. The minimum annual charges on the leases are approximately \$8,000, with additional charges based on usage. During fiscal year 2016, the expenses related to these leases approximated \$11,500.

Grants

In the normal course of operations, the Authority receives grant funds from various federal and state agencies. The grant programs are subject to audit by the agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. In management's opinion, any liability for reimbursement which may arise as the result of these audits is not believed to be material.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees
Waynoka Mental Health Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Waynoka Mental Health Authority (the "Authority"), a component unit of the City of Waynoka, Oklahoma, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated November 21, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FSW&B CPAs-PLLC

FSW&B CPAs-PLLC
Woodward, Oklahoma
November 21, 2016

Waynoka Mental Health Authority
Schedule of Expenditures of Federal Awards - Modified Cash Basis
Year Ended June 30, 2016

| <u>Federal Grantor/Program Through Grantor Program Title</u> | <u>Federal CFDA #</u> | <u>Program Award Amount</u> | <u>Grant Revenues</u> | <u>Grant Expenditures</u> |
|---|---------------------------|---------------------------------|---------------------------|-------------------------------|
| <i>U.S. Department of Health and Human Services</i> | | | | |
| Pass-through the Oklahoma Department of Mental Health and Substance Abuse Services: | | | | |
| FY 15 Substance Abuse and Prevention Block Grant | 93.959 | \$ 826,922 | \$ 20,620 | \$ 20,620 |
| FY 16 Substance Abuse and Prevention Block Grant | 93.959 | 703,037 | 590,395 | 590,395 |
| <i>Total U.S. Department of Health and Human Services</i> | | 1,529,959 | 611,015 | 611,015 |
| <i>U.S. Department of Housing and Urban Development*</i> | | | | |
| 2014 Supportive Housing Program Grant | 14.235 | 228,714 | 228,714 | 228,714 |
| 2015 Supportive Housing Program Grant | 14.235 | 232,506 | 44,185 | 44,185 |
| <i>Total U.S. Department of Housing and Urban Development</i> | | 461,220 | 272,899 | 272,899 |
| Total Federal Award Programs | | \$ 1,991,179 | \$ 883,914 | \$ 883,914 |

*Monies received from the Substance Abuse and Prevention Block Grant were used to satisfy the matching requirement of this grant.

(1) **BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal grant activity of the Authority under programs of the federal government for the year ended June 30, 2016. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Authority, it is not intended to and does not present the modified cash basis financial position, changes in modified cash basis financial position, or cash flows of the Authority.

(2) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the modified cash basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State, Local, and Tribal Governments*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(3) **SUBRECIPIENTS**

The Authority had no subrecipients for the year ended June 30, 2016.



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees
Waynoka Mental Health Authority

Report on Compliance for Each Major Federal Program

We have audited the Waynoka Mental Health Authority's (the "Authority") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Authority's major federal programs for the year ended June 30, 2016. The Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Authority's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Authority's compliance.

Opinion on Each Major Federal Program

In our opinion, the Authority, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

Report on Internal Control over Compliance

Management of the Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

FSW&B CPAs-PLLC

FSW&B CPAs-PLLC
Woodward, Oklahoma
November 21, 2016

SECTION I—SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued: **Unmodified**

Internal control over financial reporting:

Material weakness(es) identified? Yes No

Significant deficiency(ies) identified? Yes None Reported

Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified? Yes No

Significant deficiency(ies)? Yes None Reported

Type of auditor’s report issued on compliance for the major federal programs: **Unmodified**

Any audit findings disclosed that are required to be reported in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200? Yes No

Identification of major federal programs:

| Federal CFDA# | Name of Federal Program or Cluster |
|----------------------|---|
| 14.235 | Supportive Housing Program Grant |
| 93.959 | Substance Abuse and Prevention Block Grant |

Dollar threshold used to distinguish between type A and type B programs: **\$750,000**

Auditee qualified as low-risk auditee? Yes No

SECTION II—FINANCIAL STATEMENT FINDINGS

None reported.

SECTION III—FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None reported.

There were no prior year findings.