

BOARD OF EQUALIZATION SUBCOMMITTEE MEETING
January 25, 2024, 10:00 AM
State Capitol Building, Room 123
Oklahoma City, OK

Auditor Cindy Byrd called the meeting to order.

Roll Call was taken, and a quorum was established.

All requirements of the open meetings act have been followed.

Members present:

Gary Snyder

Wade Patterson

Cindy Byrd, Chairman

Approval of December 14, 2023, minutes – Mr. Snyder made a motion to approve. Second by Mr. Patterson. Mr. Snyder would like the December 14, 2023, minutes to reflect that the subcommittee did not meet before December 31, 2023, regarding the forms to be used in the performance audit as stated in the minutes. The form numbers were submitted to Nancy Grantham by December 31, 2023. The minutes were correct, the meeting did not happen before December 31, 2023.

Ms. Byrd – Nancy would you call the roll?

Mr. Snyder – aye

Mr. Patterson – aye

Ms. Byrd – aye

Ms. Byrd – Motion carried.

Comments from the public - none

Agenda Item #1 – Performance Audit

Ms. Byrd – Agenda Items number one, performance audit. Pool question number “10” regarding OTC forms.

Mr. Patterson – I actually like when we went through the forms that virtually every Assessor might use, and there are some like the boat docks that a lot of Assessors would not use. I think the forms that we highlighted were the ones that have the most likelihood that every county will use. When OTC does the performance audit, they will be able to find those forms.

Mr. Snyder – There were actually 12 form numbers submitted. They are OTC forms 901, 905, 924, 930, 935, 974, 987, 988, 921, 994, 998, 904. I would move to submit these form numbers for the performance audit. Second by Mr. Patterson.

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Ms. Byrd – Nancy would you call the roll?

Mr. Snyder – aye

Mr. Patterson – aye

Ms. Byrd – aye

Ms. Byrd – Motion carried.

Ms. Byrd – I will randomly generate 7 of these 12 form numbers to be used on the upcoming County Assessors performance audit. OTC form numbers: 924, 930, 935, 974, 987, 988, and 921 were randomly selected. Mr. Snyder made a motion to use these randomly selected form numbers. Second by Mr. Patterson.

Ms. Byrd – Nancy would you call the roll?

Mr. Snyder – aye

Mr. Patterson – aye

Ms. Byrd – aye

Ms. Byrd – Motion carried.

Agenda Item #2 – New Business - none

Agenda Item #3 - Adjourn

Mr. Snyder made a motion to adjourn. Second by Mr. Patterson. All members stating “aye.”

Ms. Byrd declared the meeting adjourned.